

**Tuesday
October 18, 2016
City of Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi, was held October 18, 2016 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Jason Pugh, Human Resources Director; Josh Danos, City Attorney; Tricia Thigpen, Deputy City Clerk and other concerned citizens. Absent were Mary Martin, Paula Yancey and Cynthia Russell.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 18, 2016 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. US Highway 90 Multi-Use Path Study public meeting scheduled for November 2nd at the Gautier Community Center from 5:00PM – 7:00PM.**
- 2. Office closed November 11th in observance of Armistice Day (Veterans' Day).**

IV. Presentation Agenda

- 1. Gautier Enhancement Committee Autumn on the Bayou Award presentation by Jelene Senseney.**
- 2. Mississippi Coastal Cleanup Day Proclamation presentation.**

V. Public Agenda

- 1. Agenda Comments**

VI. Business Agenda

- 1. Order authorizing the amended Master Services Agreement for Engineering and Related Services with Brown, Mitchell & Alexander, Inc. Amendment #3.**
- 2. Order approving and authorizing to pay last resort housing and moving expenses for Billy Joe and Lisa Creswell at 1708 Martin Bluff Road for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.**
- 3. Order approving and authorizing to pay last resort housing, incidental expenses and moving expenses for Romulo Jacob at 2312 Martin Bluff Road for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.**
- 4. Order approving a summary change order and authorizing the City to process the final payment to Floore Industrial Contractors for the Allen Road Improvements Project.**
- 5. Order authorizing the City to purchase from Chet Smith an easement for drainage installation for the Allen Road Improvements Project and approval of payment for the easement.**
- 6. Order approving Docket of Claims.**

VII. Consent Agenda (All items approved in one motion)

- 1. Order declaring Police Department motorcycles and vehicle surplus and remove from inventory.**
- 2. Order approving Contract with Bordis & Danos, PLLC to collect on utility accounts more than ninety (90) days delinquent pursuant to Miss. Code Ann. § 21-17-1(6).**
- 3. Order approving water and sewer adjustments dated October 5, 2016 in the amount of \$275.47.**
- 4. Order authorizing the appointment of April Havens, Projects and Grant Administrator, as a representative for the City of Gautier to serve on the Jackson County Bicycle and Pedestrian Plan Project Coordination Committee.**
- 5. Order authorizing the advertisement for proposals to select a bank depository for the years 2016 and 2017 pursuant to state laws.**
- 6. Order receiving September 2016 Privilege License Report.**

STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until November 1, 2016 at 6:30 PM
www.gautier-ms.gov

Councilman Vaughan made the motion to revise the agenda as follows:

1. Add revised Business Item #5 – Order authorizing the purchase from the proper record title owner of the property, who the City is informed is Brian Britt or Chet Smith, an easement for drainage installation for the for the Allen Road Improvement Project and approval of Payment for the easement.

Councilman Jones seconded the motion and the vote carried unanimously. Councilwoman Martin was absent.

Announcements:

1. US Highway 90 Multi-Use Path Study public meeting scheduled for November 2nd at the Gautier Community Center from 5:00PM – 7:00PM.
2. Office closed November 11th in observance of Armistice Day (Veterans' Day).
3. City of Gautier's Trick or Treat October 31st from 5:00PM – 7:00 PM at The Gautier Senior Center.
4. 19th Annual Gautier Rotary Christmas Parade scheduled for December 3rd at 11:00 AM.



US HIGHWAY 90 MULTI-USE PATH STUDY

Jackson County, MS

Project Limits | Ocean Springs to Gautier

Project Schedule | Currently in the design phase. Anticipate construction in FY 2020/2021 if funding is identified for the project.

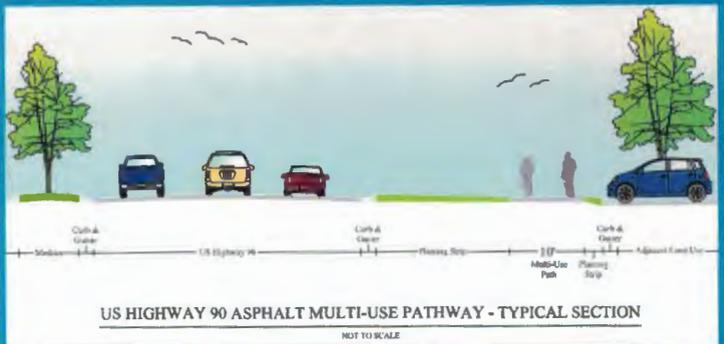
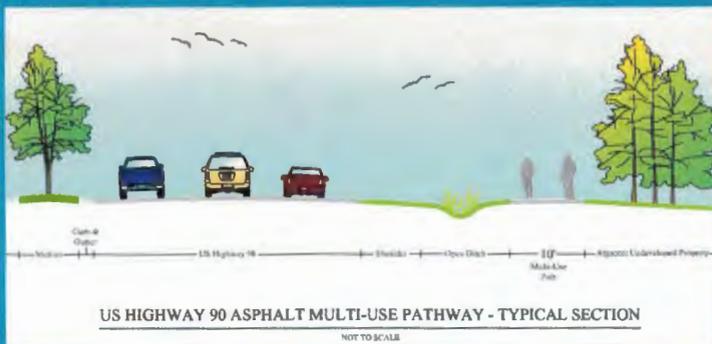
Project Description

- The existing 4-lane US Highway 90 is planned to be widened to 6 lanes as part of an MDOT roadway project. The proposed widening will primarily be done within the existing right-of-way.
- Jackson County has initiated a study with Neel-Schaffer to evaluate including a 10 ft. multi-use path within the existing right-of-way.
- The multi-use path would connect to the existing path in Gautier at City Hall and is proposed to extend 8.5 miles west to Bechtel Boulevard in Ocean Springs. The path is proposed on both sides of US Highway 90 between Hanshaw Road and Bechtel Boulevard (approximately 3 miles) using a combination of existing frontage roads and new multi-use path. The path would primarily be asphalt.
- Future connections to the path are proposed at: State Trust Land near Bechtel Boulevard and Halstead Road, Twelve Oaks at Hanley Road, Greyhound Stadium, Gulf Islands National Seashore Parkway, Vietnam Veterans Memorial pathway, Ocean Springs Middle School along Hanshaw Road, Ocean Springs Sports Complex, Ocean Springs High School along Hwy 57, Jackson County Soccer Complex, and the existing Gautier multi-use path in front of City Hall.
- Jackson County is coordinating their efforts with the Gulf Regional Planning Commission, MDOT, Gautier and Ocean Springs.



Public Meetings

- Public meetings are scheduled for November 2 at the Gautier Community Center and November 3 at the Ocean Springs Civic Center. Both meetings are scheduled from 5:00PM -7:00 PM.
- Public meetings will be an Open House format where citizens can attend and browse through the concept plans, provide written comments and ask questions about the proposed project.
- Comments obtained from the public meetings will be used to improve the proposed design concepts and will be submitted to MDOT.



TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the eleventh day of November as the day for the observance of ARMISTICE DAY (VETERANS' DAY), and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

FRIDAY, NOVEMBER 11, 2016

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 3rd day of October, 2016.



C. Delbert Hosemann, Jr.
C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

ON HALLOWEEN NIGHT

Spooky Fun
for All Ages

CITY OF GAUTIER'S

TRICK OR TREAT

WEAR YOUR COSTUME

OCTOBER 31

TIME: 5 PM TO 7 PM

WHERE: GAUTIER SENIOR CENTER
914 DE LA POINTE DR.

TRICK OR TREAT

COME FOR A GHOULISH GOOD TIME!



For more information, please call
Rachel at 228-497-8000 ext 320.





19th ANNUAL GAUTIER ROTARY CHRISTMAS PARADE

December 3, 2016 at 11:00 a.m. (Always the 1st Saturday in December!)
This is No Entry Fee, Just Fill out the Application and Send it in! ☺

Annual Christmas Parade is organized by the Rotary Club of Gautier

Name of Group _____

Have you had an entry in our parade in the past? Yes / No. If so what year? _____

Theme of your Entry _____

Type of Entry:

Float / Car / Pick-up Truck / Marching Group / Dance Group / Riding or driving Group –
are you a car, motorcycle, Horse Group or other type of group? (please circle)

Other _____

Number of Participants in Group: _____ **Space Needed:** _____ ft

Contact Person (s) _____

Cell Person(s) (_____) _____ **Other Phone** (_____) _____

Email _____

Please fax this form As Soon As Possible To: 228-769-2483

Or E-Mail to: williams@singingriver.com ,
sandrasmithwalters@gmail.com or
caseycvaughan@yahoo.com

If any questions, call: Buck Williams 228-497-1313 ext. 2362
 Sandra Walters 214-208-5121
 Casey Vaughan 228-297-3063

- 1) Line up at MGCCC, east parking lot at 9:00 AM
- 2) Please no Santa's in float. Elves and Reindeers are welcome!
- 3) All candy welcome. Soft objects such as beads, cups, stuffed animals, etc are encouraged also. It takes about 2 cases of beads plus candy/ toys per person to make it through the route
- 4) No alcoholic beverages for parade participants. Drivers are to maintain safe speed and practice safety at all times.

Service Above Self - Rotary International

Rotary Club of Gauthier

Service Above Self



CHRISTMAS PARADE

Dec-3rd, 2016

NO ENTRY FEE

11:00 AM

For info on riding in the parade call:
228-497-1313 ext. 2362 or 214-208-5121
or 228-297-3063

Presentations:

1. Gautier Enhancement Committee Autumn on the Bayou Award presentation by Jelene Senseney.
2. Mississippi Coastal Cleanup Day Proclamation presentation.



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 220-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the amended Master Services Agreement for Engineering and Related Services with Brown, Mitchell & Alexander, Inc. Amendment #3 is hereby authorized.

IT IS FURTHER ORDERED that the increase of \$20,000 and a not to exceed amount of \$200,000 is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Adam Colledge

NAYS: **Casey Vaughan**
 Rusty Anderson

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants and Projects Administrator
Date: October 11, 2016
Subject: Amended Master Services Agreement for Engineering and Related Services -- Brown, Mitchell & Alexander, Inc. Amendment #3

REQUEST:

The Grants and Projects Administrator requests authorization to amend the existing Master Services Agreement with Brown, Mitchell & Alexander, Inc. to perform engineering and related services as requested by the City and based upon individual work orders.

BACKGROUND:

The City of Gautier has occasional needs for professional services such as environmental services, engineering, drafting, and structural services. The firm of Brown, Mitchell & Alexander, Inc. was approved and amended to provide these services on an "as needed" hourly basis for a total amount not to exceed \$180,000. The work is authorized through individual work orders for projects as needed. The period of service was for three years from the original date of execution, or as amended by the City and the firm.

DISCUSSION:

The Grants and Projects Administrator requests an increase of \$20,000 to a not-to-exceed amount of \$200,000. This increase would be used to cover work on the Allen Road construction project (\$13,800 for design modifications and revisions to the contract documents and \$3,800 for construction administration and resident project representation), as well as allowing some additional funds for work on the Shepard State Park Welcome Center or Town Center projects, if necessary.

RECOMMENDATION:

City staff recommends that City Council authorize increasing the not-to-exceed amount to \$200,000 for the Master Services Agreement with Brown, Mitchell & Alexander, Inc. for engineering and related services as outlined above.

The City Council may:

1. Authorize amending the professional services agreement with Brown, Mitchell & Alexander, Inc. as presented, or
2. Authorize amending the professional services agreement with Brown, Mitchell & Alexander, Inc. with changes, or
3. Not approve amending the professional services agreement.

ATTACHMENT(S):

1. BMA Master Services Amendment #3
2. Work Authorization Budget Worksheet



AMENDMENT NO. 3

To the Standard Form of Agreement for Design Services www.bmaengineers.com

between

**City of Gautier, Mississippi
&
Brown, Mitchell & Alexander, Inc.**

Master Services Agreement

This Amendment is attached to, made a part of, and incorporated by reference into an Agreement made on the 18th day of February, 2014 between the City of Gautier (Owner) and Brown, Mitchell & Alexander, Inc. (Engineer), providing for Professional Engineering Services for engineering and related tasks as outlined in individual work orders. The scope of the Agreement is amended or supplemented as indicated below:

- 1. EXHIBIT C, ARTICLE 2 – PAYMENTS TO THE ENGINEER
 - C2.01.3: Increase not-to-exceed budget by \$20,000.00

Total revised contract amount due to above addition is **\$200,000.00 hourly not-to-exceed.**

This AMENDMENT 3 is hereby made a part of and incorporated into the original Agreement, dated February 18, 2014 as though originally included therein.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment, as of this ____ day of _____, 2016.

**OWNER:
City of Gautier**

**ENGINEER:
Brown, Mitchell & Alexander, Inc.**

Paula Yancey
City Manager

Dax Alexander

Dax Alexander, P.E.
President

Address for giving notice:
3330 Highway 90
Gautier, MS 39553

401 Cowan Road, Suite A
Gulfport, MS 39507

**CITY OF GAUTIER
MASTER SERVICES AGREEMENT - WORK AUTHORIZATION BUDGET**

Revised: October 13, 2016

BMA PROJECT NO.	PROJECT NAME	WORK AUTHORIZATION BUDGET	STATUS
3399A-01	Gautier Commons Park	\$ 15,000.00	APPROVED
3399A-02	Graveline Bayou Channel Sediment Study	\$ 8,000.00	APPROVED
3399A-03	Graveline Bayou Fishing Pier	\$ 11,200.00	CANCELLED
3399A-04	Allen Road Improvements (Civil Design)	\$ 18,450.00	APPROVED
3399A-04A	Allen Road Improvements (CA & RPR)	\$ 66,396.00	AMENDMENT PENDING APPROVAL
3399A-05	Shepard State Park Welcome Center	\$ 41,900.00	APPROVED
3399A-06	Gautier Commons Park (Prelim. Eng. & Permitting)	\$ 34,100.00	APPROVED
3399A-07	Graveline Bayou Fishing Pier Electrical	\$ -	CANCELLED
TOTAL - Work Authorization Budget Summary		\$ 195,046.00	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 221-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the last resort housing in the amount of \$46,800.00 and moving expenses in the amount of \$1,850.00 for Billy Joe and Lisa Creswell at 1708 Martin Bluff Road for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-80100 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that MDOT's relocation reviewer approves all relocation offer amounts before the offer is made (even below \$50,000).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Guillotte** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Executive Assistant/ Grants Assistant
Through: April Havens, Grants & Projects Manager
Date: October 11, 2016
Subject: Approval and authorization to pay last resort housing and moving expenses for Billy Joe and Lisa Creswell 1708 Martin Bluff Rd for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000

REQUEST:

The Executive Department requests approval and authorization to pay last resort housing in the amount of \$46,800.00 and moving expenses in the amount of \$1,850.00 for Billy Joe and Lisa Creswell 1708 Martin Bluff Rd. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

Last resort housing is a relocation assistance term used when replacement housing payments exceed regulatory limits. (For people who live in a home being acquired for the project) The regulatory limit for tenants is \$7,200. The regulatory limit for owners is \$31,000 Last resort housing has no regulatory limit because the lawmakers require us to do whatever is necessary to provide replacement housing within a displaced person's financial means. MDOT's relocation reviewer approves all relocation offer amounts before the offer is made (even below \$50,000).

Incidental expenses are the same thing as closing costs. These are one-time costs associated with buying a home that a buyer typically pays, and are reasonable and necessary expenses. Examples of eligible incidental expenses would be: loan origination fee; attorney fees; recording fee; home inspection fee; appraisal fee; pest inspection fee; owner's and lender's title insurance, etc. Examples of ineligible incidental expenses would be: realtor fees - they are typically paid by the seller; insurance and taxes - these are annual fees, not one-time expenses.

RECOMMENDATION:

The Executive Department recommends that City Council approve and authorize payment for last resort housing in the amount of \$46,800.00 and moving expenses in the amount of \$1,850.00 for Billy Joe and Lisa Creswell 1708 Martin Bluff Rd.

The City Council may:

1. Approve and authorize payment for last resort housing in the amount of \$46,800.00 and moving expenses in the amount of \$1,850.00 for Billy Joe and Lisa Creswell 1708 Martin Bluff Rd; or
2. Not Approve and authorize payment for last resort housing in the amount of \$46,800.00 and moving expenses in the amount of \$1,850.00 for Billy Joe and Lisa Creswell 1708 Martin Bluff Rd.

ATTACHMENT(S):

Right of Way Invoice

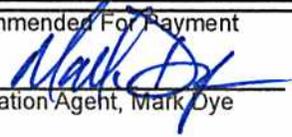
Date October 6, 2016 **INVOICE - RIGHT OF WAY** P.O. Number 941/ _____

State _____ Vendor No. <u>V99941ROWY0</u> Customer Acct. No. _____ Payee <u>Billy Joe Creswell and Lisa Creswell</u> _____ _____ Mortgagee <u>N/A</u> Address <u>1708 Martin Bluff Road</u> <u>Gautier, MS 39553</u>	Acquired By: Agreement _____ Settlement _____ Condemnation _____ Special _____ Circuit _____ Supreme _____	Nature of Title Fee Simple _____ Perm. Ease _____ Temp. Ease _____ D.E. _____ 84-01 RELOCATION _____ TIN NO. <u>427-59-8313</u>
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Project No. <u>STP 9194-00-(001)</u> <u>LPA/105069-801000</u>	County <u>Jackson</u>	File No. <u>44</u> <u>Billy Joe Creswell, et ux</u>
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Description	Amount
LAST RESORT HOUSING Residential - Owner Purchase Supplement Payment	\$ 46,800.00
W-9 SIGNED 04/11/16 HOLD CHECK FOR RELOCATION AGENT MARTIN BLUFF ROAD WIDENING PROJECT	

TOTAL INVOICE	\$ 46,800.00
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Recommended For Payment  Relocation Agent, Mark Dye Relocation Reviewer, Bruce Fogg	Approved <u>Paula Yancey, City Manager</u> City of Gautier, Mississippi By _____ Signature	Paid By Warrant No. _____ Req. No. _____ Date _____
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OCA	Object Level	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres
	3						

Date October 6, 2016

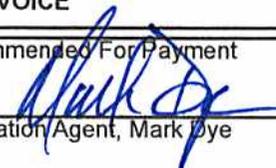
INVOICE - RIGHT OF WAY

P.O. Number 941/

State _____ Vendor No. <u>V99941ROWY0</u> Customer Acct. No. _____ Payee <u>Billy Joe Creswell and Lisa Creswell</u> _____ _____ Mortgagee <u>N/A</u> Address <u>1708 Martin Bluff Road</u> <u>Gautier, MS 39553</u>	Acquired By: Agreement _____ Settlement _____ Condemnation _____ Special Circuit _____ Supreme _____	Nature of Title Fee Simple _____ Perm. Ease _____ Temp. Ease _____ D.E. _____ 84-01 RELOCATION
TIN NO. <u>427-59-8313</u>		

Project No. <u>STP 9194-00-(001)</u> <u>LPA/105069-801000</u>	County <u>Jackson</u>	File No. <u>44</u> <u>Billy Joe Creswell, et ux</u>
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Description	Amount
LAST RESORT HOUSING Residential - Owner Moving Expenses - Schedule W-9 SIGNED 04/11/16 HOLD CHECK FOR RELOCATION AGENT MARTIN BLUFF ROAD WIDENING PROJECT	\$ 1,850.00
TOTAL INVOICE	\$ 1,850.00

Recommended For Payment  Relocation Agent, Mark Dye Relocation Reviewer, Bruce Fogg	Approved <u>Paula Yancey, City Manager</u> City of Gautier, Mississippi By _____ Signature	Paid By Warrant No. _____ Req. No. _____ Date _____
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OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 222-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the last resort housing in the amount of \$51,750.00, incidental expenses in the amount of \$1,595.00, and moving expenses in the amount of \$2,150.00 for Romulo Jacob at 2312 Martin Bluff Road for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-80100 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below \$50,000).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Executive Assistant/ Grants Assistant
Through: April Havens, Grants & Projects Manager
Date: October 11, 2016
Subject: Approval and authorization to pay last resort housing, incidental expenses, and moving expenses for Romulo Jacob 2312 Martin Bluff Rd for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000

REQUEST:

The Executive Department requests approval and authorization to pay last resort housing in the amount of \$51,750.00, incidental expenses in the amount of \$1,595.00, and moving expenses in the amount of \$2,150.00 for Romulo Jacob 2312 Martin Bluff Rd. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

Last resort housing is a relocation assistance term used when replacement housing payments exceed regulatory limits. (For people who live in a home being acquired for the project) The regulatory limit for tenants is \$7,200. The regulatory limit for owners is \$31,000 Last resort housing has no regulatory limit because the lawmakers require us to do whatever is necessary to provide replacement housing within a displaced person's financial means. MDOT's relocation reviewer approves all relocation offer amounts before the offer is made (even below \$50,000).

Incidental expenses are the same thing as closing costs. These are one-time costs associated with buying a home that a buyer typically pays, and are reasonable and necessary expenses. Examples of eligible incidental expenses would be: loan origination fee; attorney fees; recording fee; home inspection fee; appraisal fee; pest inspection fee; owner's and lender's title insurance, etc. Examples of ineligible incidental expenses would be: realtor fees - they are typically paid by the seller; insurance and taxes - these are annual fees, not one-time expenses.

RECOMMENDATION:

The Executive Department recommends that City Council approve and authorize payment for last resort housing in the amount of \$51,750.00, incidental expenses in the amount of \$1,595.00, and moving expenses in the amount of \$2,150.00 for Romulo Jacob 2312 Martin Bluff Rd.

The City Council may:

1. Approve and authorize payment for the last resort housing in the amount of \$51,750.00, incidental expenses in the amount of \$1,595.00, and moving expenses in the amount of \$2,150.00 for Romulo Jacob 2312 Martin Bluff Rd; or
2. Not Approve and authorize payment for the last resort housing in the amount of \$51,750.00, incidental expenses in the amount of \$1,595.00, and moving expenses in the amount of \$2,150.00 for Romulo Jacob 2312 Martin Bluff Rd.

ATTACHMENT(S):

Right of Way Invoice

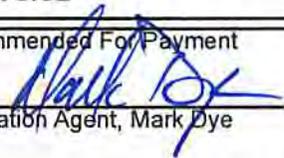
Date October 5, 2016 **INVOICE - RIGHT OF WAY** P.O. Number 941/

State _____ Vendor No. <u>V99941ROWY0</u> Customer Acct. No. _____ Payee <u>Romulo Jacob</u> _____ _____ Mortgagee <u>N/A</u> Address <u>2312 Martin Bluff Road</u> <u>Gautier, MS 39553</u>	Acquired By: Agreement _____ Settlement _____ Condemnation _____ Special _____ Circuit _____ Supreme _____	Nature of Title Fee Simple _____ Perm. Ease _____ Temp. Ease _____ D.E. _____ 84-01 RELOCATION _____ TIN NO. <u>587-37-6884</u>
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Project No. <u>STP 9194-00-(001)</u> <u>LPA/105069-801000</u>	County <u>Jackson</u>	File No. <u>5</u> <u>Romulo Jacob</u>
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Description	Amount
LAST RESORT HOUSING Residential - Owner Purchase Supplement Payment Incidental Expenses	\$ 51,750.00 \$ 1,595.00
W-9 SIGNED 03/31/16 HOLD CHECK FOR RELOCATION AGENT MARTIN BLUFF ROAD WIDENING PROJECT	

TOTAL INVOICE	\$ 53,345.00
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Recommended For Payment  Relocation Agent, Mark Dye Relocation Reviewer, Bruce Fogg	Approved <u>Paula Yancey, City Manager</u> City of Gautier, Mississippi By _____ Signature	Paid By _____ Warrant No. _____ Req. No. _____ Date _____
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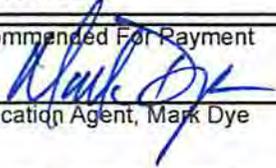
OCA	Object Level 3	User Code 1 (Function)	User Code 2 Part. Code	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

Date October 5, 2016 **INVOICE - RIGHT OF WAY** P.O. Number 941/

State _____ Vendor No. <u>V99941ROWY0</u> Customer Acct. No. _____ Payee <u>Romulo Jacob</u> _____ _____ Mortgagee <u>N/A</u> Address <u>2312 Martin Bluff Road</u> <u>Gautier, MS 39553</u>	Acquired By: Agreement _____ Settlement _____ Condemnation _____ Special _____ Circuit _____ Supreme _____	Nature of Title Fee Simple _____ Perm. Ease _____ Temp. Ease _____ D.E. _____ 84-01 RELOCATION
TIN NO. <u>587-37-6884</u>		

Project No. <u>STP 9194-00-(001)</u> <u>LPA/105069-801000</u>	County <u>Jackson</u>	File No. <u>5</u> <u>Romulo Jacob</u>
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Description	Amount
LAST RESORT HOUSING Residential - Owner Moving Expenses - Schedule W-9 SIGNED 03/31/16 HOLD CHECK FOR RELOCATION AGENT MARTIN BLUFF ROAD WIDENING PROJECT	\$ 2,150.00
TOTAL INVOICE	\$ 2,150.00

Recommended For Payment  Relocation Agent, Mark Dye Relocation Reviewer, Bruce Fogg	Approved <u>Paula Yancey, City Manager</u> City of Gautier, Mississippi By _____ Signature	Paid By Warrant No. _____ Req. No. _____ Date _____
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OCA	Object Level 3	User Code 1 (Function)	User Code 2 Part. Code	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 223-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the summary change order is hereby approved and the City is authorized to process the final payment to Floore Industrial Contractors for the Allen Road Improvements Project, contingent upon Brown, Mitchell & Alexander, Inc. and the City Manager signing off on the final completion and acceptance of the project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Rusty Anderson
 Adam Colledge

NAYS: **Casey Vaughan**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants & Projects Administrator
Date: October 11, 2016
Subject: Allen Road (East Lake Blvd) Improvements Final Pay App

REQUEST:

The Grants & Projects Administrator requests authorization to approve a summary change order and process the final payment to Floore Industrial Contractors for the Allen Road Improvements Project, contingent upon Brown, Mitchell & Alexander, Inc. and the City Manager signing off on the final completion and acceptance of the project.

BACKGROUND:

City Council approved entering into a Capital Improvements Revolving Loan Program (CAP) Agreement (Order # 199-2012, August 21, 2012) with the Mississippi Development Authority to complete capital improvements on Allen Road. The improvements consisted of repaving and widening from the west end of the lake to just past Dobson Road. Floore Industrial Contractors, of Moss Point, received the \$643,000 construction contract.

DISCUSSION:

This project is not yet finally accepted. The City requested a CAP loan extension to allow time for a punch list to be completed by the contractor and have the project finally accepted, but MDA did not approve that extension. The CAP loan dictates that all expenses must be paid by Oct. 28, 2016. Since Oct. 18 is the last City Council meeting of the month, staff recommends that this summary change order and final payment application are approved contingent upon Brown, Mitchell & Alexander, Inc. and the City Manager signing off on the final completion and acceptance of the project. The check will be held by the Comptroller pending that approval.

RECOMMENDATION:

The Grants & Projects Administrator recommends that City Council authorize the approval of a summary change order and the processing of final payment to Floore Industrial Contractors for the Allen Road Improvements Project, contingent upon Brown, Mitchell & Alexander, Inc. and the City Manager signing off on the final completion and acceptance of the project.

The City Council may:

1. Authorize the approval of a summary change order and the processing of the final payment, with contingencies, as presented above; or
2. Not authorize the approval of a summary change order and processing of the final payment, with contingencies, as presented above.

October 14, 2016

Ms. Paula Yancey, City Manager
City of Gautier
3330 Hwy. 90
Gautier, MS 39553

**RE: Allen Road Improvements
Gautier, Mississippi**

Dear Ms. Yancey:

Please find attached, a Final Pay Application and Summary Change Order for the Allen Road Improvements project. In reviewing the Summary Change Order, we offer the following additional supporting information regarding the final costs associated with the project:

The final quantities reflect the use of borrow material, maintenance limestone, and limestone base course above the initially estimated quantity. These quantity increases are a result of over-excavation of existing material under the road bed. We required this over excavation because the encountered material was not suitable for use. The original plan was to excavate approximately 36" from existing grade. That plan was modified to attempt to reduce the amount of borrow material and use geo-grid. As we began excavation, and the initial installation of the geo-grid placed, the material in the road bed continued to pump extensively. After reviewing, we agreed to over excavate the material until suitable material was encountered. In several areas, the excavation reached depths of 5 feet below the existing grade. As a result of encountering this material, we had to exceed the anticipated borrow quantity to ensure the road bed was suitable, installing the additional borrow material ultimately limited the amount of geo-grid finally used. During the period of time that the additional earthwork was being performed, we required the Contractor to bring in additional limestone material to maintain traffic on the roadway.

Other items impacting the final cost were the addition of a driveway to the property that is located at the corner of Dobson and Allen Road; as well as using sod in all areas in lieu of seeding. Regarding the driveway, originally one property owner owned both lots and had one driveway to both the properties. Since that time, the property was split and thus created two (2) individual property owners. Additionally, we agreed that since we were going to be removing the log cabin from the property, we needed a driveway to properly access and remove the cabin from the property. The decision to use sod was to coordinate the project along with the opening of Bienville Orthopaedics; therefore, the area was immediately vegetated and ready for the opening of the clinic.

Ms. Paula Yancey, City Manager
City of Gautier
October 14, 2016
Page -2-

In summary, the final project costs of \$674,784.16 were within the established project costs of 675,852.98 (including contingency) and approximately 6% below our original estimate of the project.

Should you have any questions or comments, please feel free to contact me at (228) 436-7612 office, (228) 380-2275 cell or ben@bmaengineers.com.

Sincerely,



Benjamin Smith, P.E.
Vice-President

Enclosures

APPLICATION FOR PAYMENT NUMBER: 3 (FINAL)

PROJECT: ALLEN ROAD IMPROVEMENTS
 CONTRACTOR: FLOORE INDUSTRIAL CONTRACTORS
 ENGINEER PROJECT # 13-3399A-04

OWNER PROJECT #:

	TOTAL CONTRACT COST	EARNED THIS PERIOD	EARNED TO DATE	PERCENT COMPLETE
SEE WORKSHEET (ATTACHMENT A).....	\$643,000.00	\$221,799.25	\$645,547.16	100.40%
CHANGE ORDER NO. 1	<i>ADDITIVE</i> \$ 31,680.00	\$4,752.00	\$4,752.00	15.00%
	<i>DEDUCTIVE</i> \$ (50,400.00)			
CHANGE ORDER NO. 2	<i>ADDITIVE</i> \$ 42,407.00	\$21,485.00	\$21,485.00	50.66%
	<i>DEDUCTIVE</i> \$ (23,017.50)			
CHANGE ORDER NO. 3 (SUMMARY)	<i>ADDITIVE</i> \$ 95,854.36	\$3,000.00	\$3,000.00	3.13%
	<i>DEDUCTIVE</i> \$ (64,739.70)			
TOTALS:	\$674,784.16	\$251,036.25	\$674,784.16	100.00%

WORK PERIOD ENDING.....	9/22/2016		
APPLICATION DATED.....	10/14/2016		
CALENDAR DAYS THIS PERIOD....	61	AMOUNT EARNED ON CONTRACT TO DATE.....	\$ 674,784.16
CALENDAR DAYS TO DATE.....	156	MATERIALS STORED AT CLOSE OF THIS PERIOD (ATTACH. B)..	\$ 0.00
CONTRACT TIME.....	156	GROSS AMOUNT DUE.....	\$ 674,784.16
NOTICE TO PROCEED DATE.....	4/20/2016	0% RETAINAGE.....	0.00
SUBSTANTIAL COMPLETION DATE....	9/22/2016	AMOUNT DUE TO DATE.....	\$ 674,784.16
TOTAL EARNED TO DATE.....	\$674,784.16	LESS PREVIOUS PAYMENTS.....	\$ (402,560.51)
TOTAL CONTRACT.....	\$674,784.16	AMOUNT DUE THIS APPLICATION.....	\$ 272,223.65
PERCENT COMPLETE.....	100.00%		
PERCENT OF TIME ELAPSED....	100.00%		

Contractor's Certification: The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 2, inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment, free and clear of all liens, claims, security interests, and encumbrances (except such as covered by Bond acceptable to OWNER).

ACCEPTED:

FLOORE INDUSTRIAL CONTRACTORS

BY: Bruce Howell

DATED: 10-13-16

PAYMENT OF THE AMOUNT DUE THIS APPLICATION IS RECOMMENDED.
 BROWN, MITCHELL & ALEXANDER, INC.

BY: Benjamin Smith
 BENJAMIN SMITH, P.E., VICE-PRESIDENT

DATED: 10/13/16

*NOTE: An on-site observation of the work has been performed, and to the best of my knowledge and information, the work approved for payment has been performed in general compliance with the plans and specifications.

APPLICATION FOR PAYMENT NUMBER.....3 (FINAL)

ALLEN ROAD IMPROVEMENTS
CITY OF GAUTIER, MISSISSIPPI

WORKSHEET
ATTACHMENT A
13-3399A-04

PAY ITEM NUMBER	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITIES			EARNED		ITEM % COMP.
						PREV	CURR	TOTAL	CURRENT	TO DATE	
BASE BID											
01505-A	MOBILIZATION	LS	1	\$33,016.00	\$33,016.00	1	0	1	0.00	33,016.00	100.00%
01720-A	CONSTRUCTION LAYOUT	LS	1	\$22,000.00	\$22,000.00	0.75	0.25	1.00	5,500.00	22,000.00	100.00%
02050-A	ASPHALT MILLING (ALL DEPTHS)	SY	450	\$3.00	\$1,350.00	450	108	558	324.00	1,674.00	124.00%
02050-B	REMOVAL OF PAVEMENT (ALL TYPES & DEPTHS)	SY	2,340	\$3.00	\$7,020.00	1711.11	1,161	2,872.11	3,483.00	8,616.33	122.74%
02050-C	REMOVAL OF PIPE (ALL TYPES & DEPTHS)	LF	320	\$10.00	\$3,200.00	364	0	364	0.00	3,640.00	113.75%
02111-A	CLEARING & GRUBBING	LS	1	\$6,500.00	\$6,500.00	1	0	1	0.00	6,500.00	100.00%
02221-A	SELECT BEDDING MATERIAL	CY (FM)	40	\$25.00	\$1,000.00	230	52	282	1,300.00	7,050.00	705.00%
02221-B	SELECT FOUNDATION MATERIAL	CY (FM)	120	\$25.00	\$3,000.00	75	41	116	1,025.00	2,900.00	96.67%
02226-A	BORROW MATERIAL, TYPE A (PM) (REFER TO CO-1)	CY	2,863	\$18.00	\$51,534.00	2,494.46	1,340.00	3,834.46	24,120.00	69,020.28	133.93%
02226-B	UNCLASSIFIED EXCAVATION (PM) (REFER TO CO-1)	CY	8,752	\$12.00	\$105,024.00	6,276.40	486.00	6,762.40	5,832.00	81,148.80	77.27%
02234-A	LIMESTONE BASE COURSE, 6" THICK	SY	4,075	\$15.00	\$61,125.00	3,738	1,267.55	5,005.55	19,013.25	75,083.25	122.84%
02234-B	LIMESTONE DRIVE, 6" THICK	SY	45	\$25.00	\$1,125.00	45	54	99	1,350.00	2,475.00	220.00%
02295-A	SILT FENCE	LF	2,500	\$4.00	\$10,000.00	310	70	380	280.00	1,520.00	15.20%
02295-B	STRAW WATTLES	LF	200	\$7.00	\$1,400.00	140	0	140	0.00	980.00	70.00%
02295-C	EROSION CONTROL BLANKET	SY	3,508	\$1.00	\$3,508.00	0	0	0	0.00	0.00	0.00%
02295-D	INLET PROTECTION	EA	6	\$700.00	\$4,200.00	4	0	4	0.00	2,800.00	66.67%
02512-A	HMA SURFACE, MT, 12.5 mm (2" THICK)	SY	3,730	\$10.50	\$39,165.00	0	3849	3849	40,414.50	40,414.50	103.19%
02512-B	HMA BASE, MT, 12.5 mm (4" THICK)	SY	3,277	\$21.00	\$68,817.00	1241.50	2119.50	3,361.00	44,509.50	70,581.00	102.56%
02521-A	COMBINATION CURB & GUTTER	LF	2,100	\$24.00	\$50,400.00	1300	689	1,989	16,536.00	47,736.00	94.71%

APPLICATION FOR PAYMENT NUMBER.....3 (FINAL)

ALLEN ROAD IMPROVEMENTS
CITY OF GAUTIER, MISSISSIPPI

WORKSHEET
ATTACHMENT A
13-3399A-04

PAY ITEM NUMBER	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITIES			EARNED		ITEM % COMP.
						PREV	CURR	TOTAL	CURRENT	TO DATE	
02521-B	MOUNTABLE CURB	LF	1,396	\$16.50	\$23,034.00	0	0	0	0.00	0.00	0.00%
02522-A	CONCRETE DRIVEWAY (6" THICK)	SY	120	\$62.00	\$7,440.00	20	125	145	7,750.00	8,990.00	120.83%
02580-A	4" THERMOPLASTIC TRAFFIC STRIPE, CONTINUOUS WHITE	LF	225	\$1.00	\$225.00	0	105	105	105.00	105.00	46.67%
02580-B	4" THERMOPLASTIC EDGE STRIPE, CONTINUOUS WHITE	LF	3,582	\$1.00	\$3,582.00	0	3582	3582	3,582.00	3,582.00	100.00%
02580-C	4" THERMOPLASTIC DETAIL STRIPE, YELLOW	LF	600	\$1.65	\$990.00	0	600	600	990.00	990.00	100.00%
02580-D	4" THERMOPLASTIC TRAFFIC STRIPE, CONTINUOUS YELLOW	LF	2,710	\$1.00	\$2,710.00	0	2250	2250	2,250.00	2,250.00	83.03%
02580-E	THERMOPLASTIC LEGEND, WHITE	SF	165	\$6.00	\$990.00	0	165	165	990.00	990.00	100.00%
02580-F	RED-CLEAR REFLECTIVE HIGH PERFORMANCE RAISED MARKERS	EA	25	\$11.00	\$275.00	0	25	25	275.00	275.00	100.00%
02580-G	TWO-WAY YELLOW REFLECTIVE HIGH PERFORMANCE RAISED MARKERS	EA	120	\$11.00	\$1,320.00	0	120	120	1,320.00	1,320.00	100.00%
02585-A	REFLECTORIZED TRAFFIC SIGNS	EA	6	\$220.00	\$1,320.00	0	5	5	1,100.00	1,100.00	83.33%
02721-A	CAST-IN-PLACE JUNCTION BOX	EA	1	\$4,250.00	\$4,250.00	2	0	2	0.00	8,500.00	200.00%
02721-B	CURB INLET (SS-2) (5' INLET)	EA	1	\$1,200.00	\$1,200.00	1	0	1	0.00	1,200.00	100.00%
02721-C	CURB INLET (SS-2) (10' INLET)	EA	3	\$1,400.00	\$4,200.00	3	0	3	0.00	4,200.00	100.00%
02721-D	CONNECT PIPE TO EXISTING INLET	EA	6	\$300.00	\$1,800.00	3	0	3	0.00	900.00	50.00%
02721-E	29" x 18" DOUBLE SLOPED HEADWALL	EA	5	\$2,600.00	\$13,000.00	5	0	5	0.00	13,000.00	100.00%
02721-F	18" x 11" SLOPED HEADWALL	EA	2	\$600.00	\$1,200.00	2	0	2	0.00	1,200.00	100.00%
02721-G	18" SLOPED HEADWALL	EA	2	\$650.00	\$1,300.00	2	0	2	0.00	1,300.00	100.00%
02721-H	15" SLOPED HEADWALL	EA	1	\$600.00	\$600.00	1	0	1	0.00	600.00	100.00%

APPLICATION FOR PAYMENT NUMBER.....3 (FINAL)

ALLEN ROAD IMPROVEMENTS
CITY OF GAUTIER, MISSISSIPPI

WORKSHEET
ATTACHMENT A
13-3399A-04

PAY ITEM NUMBER	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITIES			EARNED		ITEM % COMP.
						PREV	CURR	TOTAL	CURRENT	TO DATE	
02721-I	ADJUSTMENT OF UTILITIES	EA	5	\$1,200.00	\$6,000.00	4	1	5	1,200.00	6,000.00	100.00%
02721-J	CONCRETE FLUMES	EA	5	\$400.00	\$2,000.00	0	6	6	2,400.00	2,400.00	120.00%
02722-A	15" REINFORCED CONCRETE PIPE (RCP)	LF	12	\$60.00	\$720.00	8	0	8	0.00	480.00	66.67%
02722-B	18" REINFORCED CONCRETE PIPE (RCP)	LF	176	\$40.00	\$7,040.00	176	0	176	0.00	7,040.00	100.00%
02722-C	29" x 18" REINFORCED CONCRETE ARCHED PIPE (RCAP)	LF	600	\$55.00	\$33,000.00	730	0	730	0.00	40,150.00	121.67%
02722-D	18" x 11" REINFORCED CONCRETE ARCHED PIPE (RCAP)	LF	48	\$40.00	\$1,920.00	48	0	48	0.00	1,920.00	100.00%
02752-A	RIPRAP	TON	3	\$300.00	\$900.00	2	0	2	0.00	600.00	66.67%
02841-A	MAINTENANCE OF TRAFFIC	LS	1	\$25,000.00	\$25,000.00	0.63	0.37	1	9,250.00	25,000.00	100.00%
02841-B	MAINTENANCE OF LIMESTONE	TON	20	\$100.00	\$2,000.00	20	50	70	5,000.00	7,000.00	350.00%
02841-C	ADDITIONAL CONSTRUCTION SIGNS	EA	4	\$200.00	\$800.00	6	0	6	0.00	1,200.00	150.00%
02930-A	PLANT ESTABLISHMENT (SEEDING)	SY	2,500	\$4.00	\$10,000.00	0	0	0	0.00	0.00	0.00%
02930-B	PLANT ESTABLISHMENT (SOLID SOD)	SY	1,800	\$6.00	\$10,800.00	700	3650	4350	21,900.00	26,100.00	241.67%
TOTAL BASE BID					\$643,000.00				221,799.25	645,547.16	100.40%
Change Order No. 1											
DEDUCT THE FOLLOWING QUANTITIES FROM THE CONTRACT:											
02226-A	BORROW MATERIAL, TYPE A (PM)	CY	-1500	\$18.00	\$ (27,000.00)						
02226-B	UNCLASSIFIED EXCAVATION (PM)	CY	-1950	\$12.00	\$ (23,400.00)						
SUBTOTAL DECREASE					\$ (50,400.00)						

APPLICATION FOR PAYMENT NUMBER.....3 (FINAL)

ALLEN ROAD IMPROVEMENTS
CITY OF GAUTIER, MISSISSIPPI

WORKSHEET
ATTACHMENT A
13-3399A-04

PAY ITEM NUMBER	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITIES			EARNED		ITEM % COMP.	
						PREV	CURR	TOTAL	CURRENT	TO DATE		
ADD THE FOLLOWING PAY ITEMS:												
CO-1-02234-C	GEOGRID	SY	3600	\$8.80	\$ 31,680.00	0	540	540	4752.00	4752.00	15.00%	
					SUBTOTAL INCREASE	\$ 31,680.00				4752.00	4752.00	15.00%
					NET DECREASE CHANGE ORDER NO. 1	\$ (18,720.00)				\$4,752.00	\$4,752.00	15.00%
Change Order No. 2												
DEDUCT THE FOLLOWING QUANTITIES FROM THE CONTRACT:												
02521-B	MOUNTABLE CURB	LF	-1395	\$16.50	\$ (23,017.50)							
					SUBTOTAL DECREASE	\$ (23,017.50)						
ADD THE FOLLOWING QUANTITIES:												
02226-A	BOROW MATERIAL, TYPE A (PM)	CY	363	\$18.00	\$ 6,534.00	0	0	0	0.00	0.00	0.00%	
02226-B	UNCLASSIFIED EXCAVATION (PM)	CY	709	\$12.00	\$ 8,508.00	0	0	0	0.00	0.00	0.00%	
02234-A	LIMESTONE BASE COURSE, 6" THICK	SY	392	\$15.00	\$ 5,880.00	0	0	0	0.00	0.00	0.00%	
02512-A	HMA SURFACE MT, 12.5mm (2" THICK)	SY	545	\$10.50	\$ 5,722.50	0	545	545	5722.50	5722.50	100.00%	
02512-B	HMA BASE MT, 12.5mm (4" THICK)	SY	545	\$21.00	\$ 11,445.00	0	545	545	11445.00	11445.00	100.00%	
02580-C	4" THERMOPLASTIC DETAIL STRIPE, YELLOW	LF	950	\$1.65	\$ 1,567.50	0	950	950	1567.50	1567.50	100.00%	
02580-G	TWO-WAY YELLOW REFLECTIVE HIGH PERFORMANCE RAISED MARKERS	EA	250	\$11.00	\$ 2,750.00	0	250	250	2750.00	2750.00	100.00%	
					SUBTOTAL INCREASE	\$ 42,407.00				21485.00	21485.00	50.66%
					NET INCREASE CHANGE ORDER NO. 2	\$ 19,389.50						
Change Order No. 3 (SUMMARY)												
DEDUCT THE FOLLOWING QUANTITIES FROM THE CONTRACT:												
02190-A	SILT FENCE	LF	-2120	\$4.00	\$ (8,480.00)							
02190-B	STRAW WATTLES	LF	-60	\$7.00	\$ (420.00)							
02221-B	SELECT FOUNDATION MATERIAL	CY	-4	\$25.00	\$ (100.00)							
02226-B	UNCLASSIFIED EXCAVATION	CY	-748.60	\$12.00	\$ (8,983.20)							
CO1-02234-C	GEOGRID	SY	-3060	\$8.80	\$ (26,928.00)							
02295-D	INLET PROTECTION	EA	-2	\$700.00	\$ (1,400.00)							
02521-A	COMBINATION CURB & GUTTER	LF	-111	\$24.00	\$ (2,664.00)							
02521-B	MOUNTABLE CURB	LF	-1	\$16.50	\$ (16.50)							
02580-A	4" THERMOPLASTIC STRIPE, CONTINUOUS WHITE	LF	-120	\$1.00	\$ (120.00)							

APPLICATION FOR PAYMENT NUMBER.....3 (FINAL)

ALLEN ROAD IMPROVEMENTS
CITY OF GAUTIER, MISSISSIPPI

WORKSHEET
ATTACHMENT A
13-3399A-04

PAY ITEM NUMBER	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITIES			EARNED		ITEM % COMP.
						PREV	CURR	TOTAL	CURRENT	TO DATE	
02580-D	4" THERMOPLASTIC STRIPE, CONTINUOUS YELLOW	LF	-460	\$1.00	\$ (460.00)						
02585-A	REFLECTORIZED TRAFFIC SIGNS	EA	-1	\$220.00	\$ (220.00)						
02721-D	CONNECT PIPE TO EXISTING INLET	EA	-3	\$300.00	\$ (900.00)						
02722-A	15" REINFORCED CONCRETE PIPE (RCP)	LF	-4	\$60.00	\$ (240.00)						
02752-A	RIPRAP	TON	-1	\$300.00	\$ (300.00)						
DEDUCT THE PAY ITEMS FROM THE CONTRACT:											
02295-C	EROSION CONTROL BLANKET	SY	-3508	\$1.00	\$ (3,508.00)						
02930-A	PLANT ESTABLISHMENT (SEEDING)	SY	-2500	\$4.00	\$ (10,000.00)						
SUBTOTAL DECREASE					\$ (64,739.70)						
ADD THE FOLLOWING QUANTITIES TO THE CONTRACT:											
02050-A	ASPHALT MILLING (ALL DEPTHS)	SY	108	\$3.00	\$ 324.00						
02050-B	REMOVAL OF PAVEMENT	SY	532.11	\$3.00	\$ 1,596.33						
02050-C	REMOVAL OF PIPE	LF	44	\$10.00	\$ 440.00						
02221-A	SELECT BEDDING MATERIAL	CY	242	\$25.00	\$ 6,050.00						
02226-A	BORROW MATERIAL, TYPE A	CY	2108.46	\$18.00	\$ 37,952.28						
02234-A	LIMESTONE BASE COURSE, 6" THICK	SY	538.55	\$15.00	\$ 8,078.25						
02234-B	LIMESTONE DRIVE, 6" THICK	SY	54	\$25.00	\$ 1,350.00						
02512-A	HMA SURFACE MT, 12.5mm (2" THICK)	SY	119	\$10.50	\$ 1,249.50						
02512-B	HMA BASE MT, 12.5mm (4" THICK)	SY	84	\$21.00	\$ 1,764.00						
02522-A	CONCRETE DRIVEWAY	SY	25	\$62.00	\$ 1,550.00						
02721-A	CAST-IN-PLACE JUNCTION BOX	EA	1	\$4,250.00	\$ 4,250.00						
02721-J	CONCRETE FLUMES	EA	1	\$400.00	\$ 400.00						
02722-C	29"X18" REINFORCED CONCRETE ARCHED PIPE (RCAP)	LF	130	\$55.00	\$ 7,150.00						
02841-B	MAINTENACE OF LIMESTONE	TON	50	\$100.00	\$ 5,000.00						
02841-C	ADDITIONAL CONSTRUCTION SIGNS	EA	2	\$200.00	\$ 400.00						
02930-B	PLANT ESTABLISHMENT (SOLID SOD)	SY	2550	\$6.00	\$ 15,300.00						
ADD THE FOLLOWING PAY ITEMS TO THE CONTRACT:											
SCO3-02721-K	24" HP STORM PIPE	LF	60	\$50.00	\$ 3,000.00	0	60	60	3000.00	3000.00	100.00%
SUBTOTAL INCREASE					\$95,854.36				3000.00	3000.00	3.13%
NET INCREASE SUMMARY CHANGE ORDER NO. 3					\$31,114.66						
TOTAL BASE BID + CO-1 + CO-2 + SCO-3					\$674,784.16				\$ 251,036.25	\$ 674,784.16	100.00%

CHANGE ORDER

NO: 3 (SUMARY)

PROJECT: ALLEN ROAD IMPROVEMENTS	DATE OF ISSUANCE: OCTOBER 14, 2016
OWNER: CITY OF GAUTIER	OWNER'S PROJECT #:
CONTRACTOR FLOORE INDUSTRIAL CONTRACTORS 4401-4 WILSON SPRINGS RD. MOSS POINT, MS 39562	ENGINEER: BROWN, MITCHELL & ALEXANDER, INC. 796 VIEUX MARCHE, 2ND FLOOR BILOXI, MS 39530
CONTRACT FOR ENTIRE PROJECT	ENGINEER'S PROJECT #: 13-3399A-04

You are directed to make the following changes in the Contract Documents:

This Summary Change Order reflects the actual quantities used to construct this project.

TOTAL CHANGE IN CONTRACT PRICE (WORKSHEET ATTACHED)	\$31,114.66
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CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$643,000.00	Original Contract Time (CALENDAR DAYS) 160
Previous Change Orders \$669.50	Net Change from Previous Change Orders (CALENDAR DAYS) 10
Contract Price Prior to This Change Order \$643,669.50	Contract Time Prior to This Change Order (CALENDAR DAYS) 170
Increase of This Change Order \$31,114.66	Net Decrease of This Change Order (CALENDAR DAYS) -14
Contract Price with All Approved Change Orders \$674,784.16	Contract Time with All Approved Change Orders (CALENDAR DAYS) 156

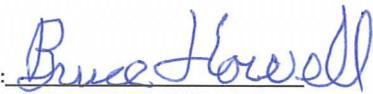
RECOMMENDED:
BROWN, MITCHELL & ALEXANDER, INC.

APPROVED:
OWNER

APPROVED:
CONTRACTOR

BY: 
BENJAMIN SMITH, P.E., VICE PRESIDENT

BY: _____
CITY OF GAUTIER

BY: 
FLOORE INDUSTRIAL CONTRACTORS

CHANGE ORDER

NO: 3 (SUMMARY)

PROJECT: ALLEN ROAD IMPROVEMENTS	DATE OF ISSUANCE: OCTOBER 14, 2016
OWNER: CITY OF GAUTIER	OWNER'S PROJECT #:
CONTRACTOR FLOORE INDUSTRIAL CONTRACTORS 4401-4 WILSON SPRINGS RD. MOSS POINT, MS 39562	ENGINEER: BROWN, MITCHELL & ALEXANDER, INC. 796 VIEUX MARCHE, 2ND FLOOR BILOXI, MS 39530
CONTRACT FOR ENTIRE PROJECT	ENGINEER'S PROJECT #: 13-3399A-04

WORKSHEET

ITEM	DESCRIPTION	# OF UNITS	UNIT	UNIT COST	EXTENSION
ADD THE FOLLOWING QUANTITIES TO THE CONTRACT:					
02050-A	ASPHALT MILLING (ALL DEPTHS)	108	SY	\$3.00	\$324.00
02050-B	REMOVAL OF PAVEMENT	532.11	SY	\$3.00	\$1,596.33
02050-C	REMOVAL OF PIPE	44	LF	\$10.00	\$440.00
02221-A	SELECT BEDDING MATERIAL	242	CY	\$25.00	\$6,050.00
02226-A	BORROW MATERIAL, TYPE A	2108.46	CY	\$18.00	\$37,952.28
02234-A	LIMESTONE BASE COURSE, 6" THICK	538.55	SY	\$15.00	\$8,078.25
02234-B	LIMESTONE DRIVE, 6" THICK	54	SY	\$25.00	\$1,350.00
02512-A	HMA SURFACE MT, 12.5mm (2" THICK)	119	SY	\$10.50	\$1,249.50
02512-B	HMA BASE MT, 12.5mm (4" THICK)	84	SY	\$21.00	\$1,764.00
02522-A	CONCRETE DRIVEWAY	25	SY	\$62.00	\$1,550.00
02721-A	CAST-IN-PLACE JUNCTION BOX	1	EA	\$4,250.00	\$4,250.00
02721-J	CONCRETE FLUMES	1	EA	\$400.00	\$400.00
	29"X18" REINFORCED CONCRETE				
02722-C	ARCHED PIPE (RCAP)	130	LF	\$55.00	\$7,150.00
02841-B	MAINTENANCE OF LIMESTONE	50	TON	\$100.00	\$5,000.00
02841-C	ADDITIONAL CONSTRUCTION SIGNS	2	EA	\$200.00	\$400.00
02930-A	PLANT ESTABLISHMENT (SOLID SOD)	2550	SY	\$6.00	\$15,300.00
ADD THE FOLLOWING PAY ITEMS TO THE CONTRACT:					
SCO3-02721-K	24" HP STORM PIPE	60	LF	\$50.00	\$3,000.00
SUBTOTAL - ADDITIVE					\$95,854.36
DEDUCT THE FOLLOWING QUANTITIES FROM THE CONTRACT:					
02190-A	SILT FENCE	-2120	LF	\$4.00	(\$8,480.00)
02190-B	STRAW WATTLES	-60	LF	\$7.00	(\$420.00)
02221-B	SELECT FOUNDATION MATERIAL	-4	CY	\$25.00	(\$100.00)
02226-B	UNCLASSIFIED EXCAVATION	-748.60	CY	\$12.00	(\$8,983.20)
CO1-02234-C	GEOGRID	-3060	SY	\$8.80	(\$26,928.00)
02295-D	INLET PROTECTION	-2	EA	\$700.00	(\$1,400.00)
02521-A	COMBINATION CURB & GUTTER	-111	LF	\$24.00	(\$2,664.00)
02521-B	MOUNTABLE CURB	-1	LF	\$16.50	(\$16.50)
	4" THERMOPLASTIC STRIPE,				
02580-A	CONTINUOUS WHITE	-120	LF	\$1.00	(\$120.00)
	4" THERMOPLASTIC STRIPE,				
02580-D	CONTINUOUS YELLOW	-460	LF	\$1.00	(\$460.00)
02585-A	REFLECTORIZED TRAFFIC SIGNS	-1	EA	\$220.00	(\$220.00)
02721-D	CONNECT PIPE TO EXISTING INLET	-3	EA	\$300.00	(\$900.00)
02722-A	15" REINFORCED CONCRETE PIPE (RCP)	-4	LF	\$60.00	(\$240.00)
02752-A	RIPRAP	-1	TON	\$300.00	(\$300.00)
DEDUCT THE FOLLOWING PAY ITEMS FROM THE CONTRACT:					
02295-C	EROSION CONTROL BLANKET	-3508	SY	\$1.00	(\$3,508.00)
02930-A	PLANT ESTABLISHMENT (SOLID SOD)	-2500	SY	\$4.00	(\$10,000.00)
SUBTOTAL - DEDUCTIVE					(\$64,739.70)
TOTAL - INCREASE IN CONTRACT PRICE					\$31,114.66

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 224-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to purchase from the proper record title owner of the property, who the City is informed is Brian Britt or Chet Smith, 2,363 square feet of property for use as an easement to allow for drainage installation included in the scope of work for the Allen Road Improvements Project. Payment for the easement is hereby approved at fair market value \$8,624.95.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Rusty Anderson
 Adam Colledge

NAYS: **Casey Vaughan**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants & Projects Administrator
Date: October 13, 2016
Subject: Allen Road Easement – Chet Smith

REQUEST:

The Grants & Projects Administrator requests authorization to purchase an easement from Chet Smith to allow for the proper installation of drainage for the Allen Road Improvements Project and approve the payment.

BACKGROUND:

City Council approved entering into a Capital Improvements Revolving Loan Program (CAP) Agreement (Order # 199-2012, August 21, 2012) with the Mississippi Development Authority to complete capital improvements on Allen Road. The improvements consisted of repaving and widening from the west end of the lake to just past Dobson Road. Floore Industrial Contractors, of Moss Point, received the \$643,000 construction contract. This project is not yet finally accepted. The City requested a CAP loan extension to allow time for a punch list to be completed by the contractor and have the project finally accepted, but MDA did not approve that extension. The CAP loan dictates that all expenses must be paid by Oct. 28, 2016.

DISCUSSION:

While installing drainage for the project, the contractor needed additional right of way and infringed upon Chet Smith's right of way. An easement is needed to install proper drainage in this area of the project. Based upon previous appraisals of property along Allen Road, an offer is being negotiated that represents the approximate value of 2,363 square feet of property (waiting on engineer).

RECOMMENDATION:

The Grants & Projects Administrator recommends that City Council authorize the purchase of an easement from Chet Smith for the Allen Road Improvements Project and approve the payment.

The City Council may:

1. Authorize the purchase of an easement from Chet Smith for the Allen Road Improvements Project and approve the payment; or
2. Not authorize the purchase of an easement from Chet Smith for the Allen Road Improvements Project and not approve the payment.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 225-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC Account Number 001-092-698	170001	10/18/2016	10/03/2016	NOV 2016 NETWORK SERVICES	Invoice # 2850 Date 09/14/2016 P.O.	2,280.00 Amount	2,280.00
001	PASCAGOULA UTILITIES Account Number 001-161-630 001-161-630	170002	10/18/2016	10/03/2016	CENTRAL FIRE STN SOUTH FIRE STN	Invoice # 1802620 Date 09/27/2016 P.O. 1802806 Date 09/27/2016	35.38 Amount	14.36 21.02
001	INFORMATION TECHNOLOGY SERVICE Account Number 001-100-640	170003	10/18/2016	10/03/2016	AUG 2016	Invoice # 90055093 Date 08/31/2016 P.O.	224.00 Amount	224.00
001	ALLEN'S TIRE AND WHEEL Account Number 001-100-570 001-170-639 001-100-570	170007	10/18/2016	10/03/2016	FLAT REPAIR: PATCH U#62 DISMOUNT/MOUNT/PATCH: EXMARK FLAT REPAIR: PATCH K-9 UNIT	Invoice # 161181 Date 09/02/2016 P.O. 161161 Date 09/16/2016 161181 Date 09/21/2016	95.00 Amount	25.00 45.00 25.00
001	BELL AUTO PARTS, INC. Account Number 001-170-639 001-161-638 001-170-639 001-170-639 001-170-639 001-100-570 001-170-639 001-170-639 001-170-639 001-170-639 001-170-639 001-100-570	170008	10/18/2016	10/03/2016	WHEEL KIT (4): EXMARK P/S FLUID(2), TRANS FLUID (3) STEERING CYL SEAL KIT STEERING CYL SEAL KIT HYD CYL KIT (2) O-RING ASST SMALL SEAL O-RING KIT, GAUGE, DECAL IGNITION COIL: SCAG #4 IGNITION COIL: SCAG #4 WIRING HARNESS: SCAG #4 O-RING ASST LARGE	Invoice # 41651 Date 09/12/2016 P.O. 41652 Date 09/12/2016 41655 Date 09/13/2016 41656 Date 09/14/2016 41657 Date 09/15/2016 41658 Date 09/15/2016 41659 Date 09/16/2016 41660 Date 09/19/2016 41661 Date 09/19/2016 41662 Date 09/20/2016 41663 Date 09/20/2016	983.00 Amount	99.80 63.85 99.95 99.95 79.50 98.80 61.70 99.95 99.95 79.95 99.60
001	STEINER SAW & MOWER Account Number 001-170-639 001-170-639	170009	10/18/2016	10/03/2016	CARB, FILTER(2), FUEL HOSE(2) CABLE, SUPER LUBE, RECOIL	Invoice # 086269 Date 09/13/2016 P.O. 186752 Date 09/21/2016	175.00 Amount	88.00 87.00
001	TEC Account Number 001-092-605	170010	10/18/2016	10/04/2016	MONTHLY LONG DISTANCE	Invoice # 873768 Date 10/01/2016 P.O. 1012016	129.51 Amount	129.51
001	AUTO TRUCK AND TRAILER PARTS INC Account Number 001-161-638 001-161-638 001-161-638 001-205-559 001-161-638 001-100-570	170014	10/18/2016	10/05/2016	LATCH: E4 TERMINAL (2): E4 BODY CONNECTOR: E4 PUMP KIT, L-SHAPE DIESEL TANK OIL DRY (4) BULB (2)	Invoice # 258465 Date 08/31/2016 P.O. 258477 Date 08/31/2016 258483 Date 08/31/2016 258476 Date 09/01/2016 258895 Date 09/27/2016 258958 Date 09/30/2016	1,175.25 Amount	84.00 87.00 78.55 875.00 25.00 25.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	170015	10/18/2016	10/05/2016			108.51	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	OCT 2016: #107571481	09242016	10/01/2016				108.51
001	LOWE'S HOME CENTER'S, INC.	170024	10/18/2016	10/05/2016			383.46	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-205-560	BOILER DRAIN VALVE	901232	08/26/2016				5.20
	001-170-559	BLANK KEYS (2)	909622	08/29/2016				3.67
	001-205-559	FILTER, BROOM	902121	08/29/2016				21.39
	001-170-577	SUPPLIES: BACOT PARK	909671	08/30/2016				149.60
	001-170-635	TOILET FLAPPER: SENIOR BLDG	902801	09/02/2016				4.28
	001-161-559	32CT NIAGARA WATER (12)	903714	09/02/2016				44.34
	001-170-559	PARTS: 25GAL SPRAYER	909070	09/08/2016				19.63
	001-170-638	CLEANING SUPPLIES: REC TRUCK	923489	09/09/2016				34.75
	001-170-559	6/PK KEY TAG (3), PADLOCK (8)	902798	09/13/2016				22.98
	001-170-559	50' NYLON ROPE	902808	09/13/2016				26.99
	001-170-577	ELECTRIC PLUG: BACOT PARK	902405	09/16/2016				4.36
	001-205-559	4" SKIL BLADE	901938	09/19/2016				9.30
	001-205-560	MORTAR TILE: REPR FOUNTAIN	902988	09/19/2016				13.02
	001-205-560	MORTAR TILE: REPR FOUNTAIN	902164	09/20/2016				13.02
	001-040-559	CHIME KIT	902396	09/21/2016				16.75
	001-170-559	PICKUP TOOL(3)	91442	09/23/2016				43.52
	001-170-559	CREDIT RTN: PICKUP TOOL (3)	914442	09/23/2016				-49.34
001	O'REILLY AUTO PARTS	170025	10/18/2016	10/06/2016			560.94	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-638	1GAL CAR WASH (3), BRUSH	1978432921	08/29/2016				27.96
	001-161-638	LICENSE KIT: E4	1978432950	08/29/2016				2.49
	001-170-638	UNIV JOINT	1978433854	09/06/2016				6.99
	001-161-638	1GAL ANTIFREZ	1978433949	09/06/2016				12.99
	001-100-570	ENGINE MOUNT, SEAL (6): U #48	1978434856	09/14/2016				91.63
	001-100-570	SPARK PLUG (8): U #48	1978434971	09/15/2016				39.92
	001-100-570	WIPER BLADE (2)	1978435045	09/16/2016				7.64
	001-100-570	AIR FILTER (4)	1978435329	09/19/2016				26.08
	001-170-639	TAIL LIGHT,CONNECTOR,CLAMP	1978435534	09/20/2016				26.76
	001-100-570	BLOWER SWITCH: U #48	1978435650	09/21/2016				12.40
	001-170-638	BATTERY	1978435724	09/22/2016				91.38
	001-170-638	BATTERY	1978435723	09/22/2016				91.38
	001-100-570	CLEAN SUPPLIES: PATROL UNITS	1978435950	09/23/2016				55.92
	001-170-639	SPARK PLUG (4)	1978436225	09/26/2016				9.96
	001-100-570	CAPSULE: U #14404	1978436317	09/26/2016				3.49
	001-100-570	MINI FUSE (2), CONN KIT (3)	1978435077	09/16/2016				53.95
001	MALLETTE BROTHERS CONSTRUCTION, INC	170032	10/18/2016	10/06/2016			112.75	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-576	2.05 TN RIP RAP	19016	09/30/2016				112.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SYSCON INC	170033	10/18/2016	10/06/2016			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	OCT 2016 COURT SUPPORT		1-36867	10/03/2016			1,475.00
001	AIRGAS USA LLC	170035	10/18/2016	10/10/2016			195.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9939430935	09/30/2016			195.95
001	BORDIS & DANOS PLLC	170036	10/18/2016	10/11/2016			7,916.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	OCT 2016 RETAINER		28	10/10/2016			7,916.67
001	G&K SERVICES INC	170037	10/18/2016	10/11/2016			263.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		1033759115	09/05/2016			65.79
	001-205-535	MAINTENANCE		1033761348	09/12/2016			65.79
	001-205-535	MAINTENANCE		1033763566	09/19/2016			65.79
	001-205-535	MAINTENANCE		1033765806	09/26/2016			65.79
001	FUELMAN OF MS	170038	10/18/2016	10/11/2016			2,300.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP48596208	10/03/2016			40.74
	001-092-525	UNL FUEL		NP48596208	10/03/2016			56.45
	001-100-525	UNL FUEL		NP48596208	10/03/2016			1,899.04
	001-161-525	UNL & DSL FUEL		NP48596208	10/03/2016			206.53
	001-170-525	UNL & DSL FUEL		NP48596208	10/03/2016			98.11
001	FUELMAN OF MS	170040	10/18/2016	10/11/2016			2,780.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP48652213	10/10/2016			103.40
	001-100-525	UNL FUEL		NP48652213	10/10/2016			2,092.64
	001-161-525	UNL & DSL FUEL		NP48652213	10/10/2016			388.20
	001-170-525	UNL & DSL FUEL		NP48652213	10/10/2016			113.09
	001-205-525	UNL & DSL FUEL		NP48652213	10/10/2016			83.06
001	C SPIRE WIRELESS	170041	10/18/2016	10/11/2016			983.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONES		0030759348	09/30/2016			150.78
	001-022-605	HR CELL PHONES		0030759348	09/30/2016			50.26
	001-040-605	ADMIN CELL PHONES		0030759348	09/30/2016			134.71
	001-090-605	PLANNING CELL PHONES		0030759348	09/30/2016			150.78
	001-090-698	IPAD SERVICE (3)		0030759348	09/30/2016			102.57
	001-161-605	FIRE DEPT CELL PHONES		0030759348	09/30/2016			169.27
	001-170-605	RECREATION CELL PHONES		0030759348	09/30/2016			162.36
	001-205-605	MAINT CELL PHONES		0030759348	09/30/2016			27.65
	001-170-559	OTTER BOX CASE: RAY, L		0030759348	09/30/2016			34.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SHERRY FARABEE Account Number 001-040-681	170043	10/18/2016	10/11/2016	Invoice # 10232016	Date P.O. 09/08/2016	123.00 Amount	123.00
001	MS MUNICIPAL COURT CLERK ASSOCIATION Account Number 001-010-682	170045	10/18/2016	10/11/2016	Invoice # FY 2017	Date P.O. 09/30/2016	50.00 Amount	50.00
001	LORENZO, TEDDY Account Number 001-161-681	170046	10/18/2016	10/11/2016	Invoice # 10312016	Date P.O. 10/01/2016	72.00 Amount	72.00
001	CAPITOL RESOURCES LLC Account Number 001-001-698	170047	10/18/2016	10/11/2016	Invoice # 6592	Date P.O. 10/01/2016	2,500.00 Amount	2,500.00
001	JACKSON COUNTY BOARD OF SUPERVISORS Account Number 001-090-697	170049	10/18/2016	10/11/2016	Invoice # FY 2017	Date P.O. 10/07/2016	10,560.00 Amount	10,560.00
001	JACKSON COUNTY ADULT DETENTION CENTER Account Number 001-010-696 001-010-696	170050	10/18/2016	10/11/2016	Invoice # 09302016 09302016	Date P.O. 10/03/2016 10/03/2016	6,713.17 Amount	6,685.00 28.17
001	MS DEPT OF FINANCE & ADMIN Account Number 001-000-300	170051	10/18/2016	10/11/2016	Invoice # 09302016	Date P.O. 09/30/2016	21,644.00 Amount	21,644.00
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	170052	10/18/2016	10/11/2016	Invoice # 09302016	Date P.O. 10/03/2016	1,173.00 Amount	1,173.00
001	DIRECTV LLC Account Number 001-161-698	170053	10/18/2016	10/11/2016	Invoice # 2 9472839428	Date P.O. 10/03/2016	127.27 Amount	127.27
001	FEDERAL EXPRESS Account Number 001-090-607	170054	10/18/2016	10/11/2016	Invoice # 556753004	Date P.O. 10/05/2016	27.91 Amount	27.91
001	CITY OF GAUTIER 7M BOND ACCT Account Number 001-000-104	170055	10/18/2016	10/11/2016	Invoice # 09302016	Date P.O. 09/30/2016	32,890.07 Amount	32,890.07
001	CITY OF GAUTIER 7M BOND ACCT Account Number 001-900-969	170056	10/18/2016	10/11/2016	Invoice # 10182016	Date P.O. 10/18/2016	2,200.00 Amount	2,200.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BASICGOV SYSTEMS INC Account Number 001-090-698	170060	10/18/2016	10/11/2016	Invoice # 11661	Date 09/01/2016	P.O. 714.00 Amount	714.00
001	SOCIETY FOR HUMAN RESOURCE MGMT Account Number 001-022-682	170084	10/18/2016	10/12/2016	Invoice # 9006725490	Date 10/31/2016	P.O. 190.00 Amount	190.00
001	CREDIT CARD CENTER Account Number 001-170-502 001-040-681 001-021-681 001-021-681	170085	10/18/2016	10/12/2016	Invoice # 197577 218755 005978 005980 929821	Date 09/09/2016 09/12/2016 09/19/2016 09/23/2016 09/26/2016	P.O. 473.21 Amount -150.00 354.21 85.00 85.00 99.00	
001	NAFECO, INC. (NORTH ALABAMA FIRE EQUIP.) Account Number 001-161-535	170086	10/18/2016	10/12/2016	Invoice # 836031	Date 07/25/2016	P.O. 11.00 Amount	11.00
001	ALABAMA MEDIA GROUP Account Number 001-040-615 001-040-615	170089	10/18/2016	10/12/2016	Invoice # 007820645 007811553	Date 09/30/2016 09/11/2016	P.O. 1,958.80 Amount 161196 161182	1,937.80 21.00
001	CUSTOM PRODUCTS CORPORATION Account Number 001-201-576 001-201-576	170091	10/18/2016	10/12/2016	Invoice # 280440 280440	Date 09/29/2016 09/29/2016	P.O. 244.20 Amount 161206 161206	215.88 28.32
001	AMERICAN MEDICAL RESPONSE Account Number 001-161-681	170092	10/18/2016	10/12/2016	Invoice # 26873	Date 10/04/2016	P.O. 75.00 Amount 170002	75.00
001	VERNON W DOSTER MD Account Number 001-100-604 001-100-604 001-022-604 001-022-604	170093	10/18/2016	10/12/2016	Invoice # 21454 21454 21471 21471	Date 09/20/2016 09/20/2016 09/21/2016 09/21/2016	P.O. 150.00 Amount 161200 161200 161204 161204	50.00 25.00 50.00 25.00
001	PASCAGOULA TIRE & SERVICE INC Account Number 001-100-638 001-100-638	170094	10/18/2016	10/12/2016	Invoice # 71329 71320	Date 10/07/2016 10/07/2016	P.O. 994.60 Amount 170034 170034	485.52 509.08
001	CITY ELECTRIC SUPPLY CO Account Number 001-201-637 001-201-637	170096	10/18/2016	10/12/2016	Invoice # PAS/040032 PAS/040032	Date 09/22/2016 09/22/2016	P.O. 249.57 Amount 161198 161198	185.00 47.58

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
001	CITY ELECTRIC SUPPLY CO	170096	10/18/2016	10/12/2016			249.57	(CONTINUED)	
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	001-201-637	105-285V TURN-LOCK PHOTOCNTL		PAS/040032	09/22/2016	161198		16.99	
001	BARNEYS POLICE AND HUNTING SUPPLIES	170097	10/18/2016	10/12/2016			239.96		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	001-100-559	CAR OPENER TOOL (4)		22151	09/06/2016	161168		239.96	
001	THE FIRE STORE	170098	10/18/2016	10/12/2016			70.49		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	001-161-535	CUSTOM BADGE #361		1717052	09/21/2016	161106		60.50	
	001-161-535	SHIPPING		1717052	09/21/2016	161106		9.99	
001	ENGEL ELECTRIC LLC	170100	10/18/2016	10/12/2016			1,942.43		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	001-201-576	REPR LIGHTS:DOLPHIN & WPAYNE		170043	10/11/2016	170043		1,942.43	
001	HAMMETT'S AUTO ELECTRIC OF BILOXI INC	170101	10/18/2016	10/12/2016			349.95		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	001-161-638	REBUILT ALTERNATOR		21148	09/07/2016	161148		349.95	
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	170103	10/18/2016	10/13/2016			3,333.36		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	001-170-645	MAY-AUG 2016 CLUB SUPPORT		09302016	09/30/2016			3,333.36	
FUND TOTAL	1 Claims	to	Checks	46 Total	111,255.20	Manual	Held	Total	111,255.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
020	BROWN MITCHELL & ALEXANDER INC	170083	10/18/2016	10/12/2016			17,683.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	020-201-603	DESIGN MODIFICATIONS		21618	10/11/2016			11,389.75
	020-201-603	SURVEY: LOCATE WATER MAIN		21618	10/11/2016			1,069.25
	020-201-603	RPR PROF FEES: FINAL		21619	10/11/2016			5,224.00
FUND TOTAL	20 Claims	to	Checks	1 Total	17,683.00	Manual	Held	Total 17,683.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	LOWE'S HOME CENTER'S, INC.	170021	10/18/2016	10/05/2016			1,144.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-755	GE MICRO(2),SINK(2),FAUCET(2)		988617	07/28/2016			876.71
	130-130-755	SUPPLIES: RENOVATE FIRE STN		901477	08/25/2016			92.83
	130-130-755	SUPPLIES: RENOVATE FIRE STN		902119	08/29/2016			27.74
	130-130-755	KITCHEN FAUCET		958405	09/01/2016			148.03
	130-130-755	CREDIT RETURN: KITCHEN FAUCET		901348	09/01/2016			-143.10
	130-130-755	SUPPLIES: RENOVATE FIRE STN		902072	09/14/2016			93.07
	130-130-755	SUPPLIES: RENOVATE FIRE STN		902044	09/14/2016			49.01
130	PEOPLES BANK-CORPORATE TRUST SERVS	170048	10/18/2016	10/11/2016			2,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-680-686	ANNUAL ADMIN FEE		8302	09/30/2016			2,200.00
130	PRINGLE & ROEMER PLLC TRUST ACCT	170058	10/18/2016	10/11/2016			74,785.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-770	CARTER-RICHARDSON: 016-00-00-W STP-9194			10/04/2016			74,785.00
FUND TOTAL 130 Claims	to	Checks	3 Total	78,129.29 Manual		Held	Total	78,129.29

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	BROWN MITCHELL & ALEXANDER INC Account Number 171-021-779	170087	10/18/2016	10/12/2016			1,508.75	
					Description WETLAND PERMITTING:PROF FEES	Invoice # 21581	Amount 1,508.75	
						Date 09/13/2016		
						P.O.		
171	BROWN MITCHELL & ALEXANDER INC Account Number 171-176-779 171-176-779 171-176-779	170088	10/18/2016	10/12/2016			2,655.26	
					Description CIVIL SITE DESIGN	Invoice # 21580	Amount 2,208.75	
					BIDDING ASSISTANCE	21580	237.00	
					REIMB EXP:POSTAGE,REPRO,ADS	21580	209.51	
						Date 09/13/2016		
						P.O.		
FUND TOTAL 171 Claims	to	Checks	2 Total	4,164.01	Manual		Held	Total 4,164.01

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY Account Number 172-350-650	170057	10/18/2016	10/11/2016			1,092.36	
		Description LIBRARY SUPPORT		Invoice # TAX SALE	Date 09/30/2016	P.O.	Amount	1,092.36
FUND TOTAL	172 Claims	to	Checks	1 Total	1,092.36	Manual	Held	Total 1,092.36

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	LOWE'S HOME CENTER'S, INC. Account Number 176-170-586 176-170-635	170022	10/18/2016	10/05/2016			24.20	
	Description	Invoice #	Date	P.O.	Amount			
	CAMPSITE REPR: SHEPARD PARK	902095	09/19/2016		14.90			
	TOILET VLV: SHEPARD BATHROOM	902301	09/20/2016		9.30			
176	O'REILLY AUTO PARTS Account Number 176-170-639	170026	10/18/2016	10/06/2016			10.99	
	Description	Invoice #	Date	P.O.	Amount			
	HITCH BALL	1978436482	09/28/2016		10.99			
176	FUELMAN OF MS Account Number 176-170-525	170039	10/18/2016	10/11/2016			18.57	
	Description	Invoice #	Date	P.O.	Amount			
	UNL FUEL	NP48596208	10/03/2016		18.57			
176	C SPIRE WIRELESS Account Number 176-170-605	170042	10/18/2016	10/11/2016			50.26	
	Description	Invoice #	Date	P.O.	Amount			
	CELL PHONE	0030759348	09/30/2016		50.26			
176	REYNOLDS WHOLESALE CO. Account Number 176-170-559 176-170-559 176-170-559	170090	10/18/2016	10/12/2016			108.40	
	Description	Invoice #	Date	P.O.	Amount			
	CS JUMBO JR TISSUE (3)	52421	10/03/2016	161219	76.50			
	CS 12/8" BROWN ROLL TOWELS	52421	10/03/2016	161219	23.95			
	CS 12/4OZ URINAL BLOCKS	52421	10/03/2016	161219	7.95			
FUND TOTAL 176 Claims	to	Checks	5 Total	212.42 Manual	Held	Total	212.42	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MICRO METHODS INC	170004	10/18/2016	10/03/2016			127.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-667	WATER SAMPLE: OFFICE WELL		1609603186	09/29/2016			75.00
	400-651-667	COLOR SAMPLE: OFFICE WELL		1609648186	10/04/2016			52.00
400	CLEARWATER SOLUTIONS LLC	170005	10/18/2016	10/03/2016			203,357.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	SEPT 2016 OPERATION FEE		GAUTIER046	10/01/2016			203,357.75
400	JACKSON COUNTY UTILITY AUTHORITY	170006	10/18/2016	10/03/2016			179,768.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	OCT 2016 TREATMENT CHGS		83544	10/01/2016			171,281.00
	400-651-668	FY 2015 ACTUAL FLOW ADJ		83544	10/01/2016			8,487.00
400	LOWE'S HOME CENTER'S INC	170023	10/18/2016	10/05/2016			470.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	CONCRETE MIX (5)		902426	08/25/2016			13.87
	400-651-586	ROOF COATING, BRUSH: PW BLDG		902626	09/07/2016			23.77
	400-651-586	RELIEF VALVE, PVC COUPLING		902929	09/08/2016			12.47
	400-651-581	PARTS: WATER TREATMENT PLANT		991071	09/15/2016			29.95
	400-651-581	PARTS: WATER WELL INSPECTION		902149	09/20/2016			184.47
	400-651-581	ANCHOR WEDGE (4), DRIVER BIT (2)		902176	09/20/2016			18.95
	400-651-581	PARTS: WATER WELL INSPECTION		909373	09/22/2016			85.09
	400-651-586	16PK CEILING TILE, BLADES		902334	08/30/2016			102.25
400	WASTE MANAGEMENT OF MS-GLF COAST INC	170034	10/18/2016	10/10/2016			509.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	ROLL-OFF TIMBERLANE		6447252134	10/03/2016			509.04
400	2012 GUD BONDS DEBT SERVICE	170081	10/18/2016	10/12/2016			116,516.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	OCT 2016 PRN PMT		10012016	09/30/2016			110,833.34
	400-680-817	OCT 2016 INT PMT		10012016	09/30/2016			5,683.33
400	SOUTHERN WATERWORKS SUPPLY, INC	170095	10/18/2016	10/12/2016			244.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	#4 BARREL LOCKS (50)		66879	10/04/2016	161124		244.50
400	VELLANO BROS INC	170099	10/18/2016	10/12/2016			4,455.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	GREEN MARKING PAINT (24)		S207954602	09/19/2016	161079		37.20
	400-651-581	12X3/4 SADDLE STRAP CONTROL		S208345601	09/27/2016	161214		114.79
	400-651-581	3/4 CORP X CTS COMPRESSION		S208345601	09/27/2016	161214		28.84
	400-651-581	GREEN MARKING PAINT (24)		S208310301	09/27/2016	161211		80.40
	400-651-581	BLUE MARKING PAINT (24)		S208310301	09/27/2016	161211		80.40
	400-651-581	FLUSHER ABOVE GROUND		S208083401	09/19/2016	161139		2,070.00
	400-651-581	COLLAR LOCK PADLOCK STYLE		S208083401	09/19/2016	161139		106.67
	400-651-581	SDR21 2" SDR21 REPR COUP (12)		S208206801	09/27/2016	161185		144.00
	400-651-581	2" COMP COUP (6)		S208206801	09/27/2016	161185		173.52
	400-651-581	1" COMP X 1" MIP ADAPTER (12)		S208206801	09/27/2016	161185		199.68

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
400	VELLANO BROS INC	170099	10/18/2016	10/12/2016			4,455.74	(CONTINUED)	
	Account Number		Description	Invoice #	Date	P.O.	Amount		
	400-651-581		1" X 3/4" COUP COMP X COMP(12)	S208206801	09/27/2016	161185		238.56	
	400-651-581		3/4" TAIL PIECE LOW LEAD (12)	S208206801	09/27/2016	161185		162.48	
	400-651-581		3/4 X 300 CTS POLY TUBE (1200)	S208206801	09/27/2016	161185		384.00	
	400-651-581		3/4 BRASS CTS COMP TEE (10)	S208206801	09/27/2016	161185		389.80	
	400-651-581		3/4" HOSE BIB (10)	S208206801	09/27/2016	161185		86.50	
	400-651-581		3/4" FIP X CTS ADAPTER (10)	S208206801	09/27/2016	161185		147.70	
	400-651-581		3/4" PVC 3/4" POLY TUBE (40)	S208206801	09/27/2016	161185		11.20	
FUND TOTAL	400 Claims	to	Checks	8 Total	505,449.52	Manual	Held	Total	505,449.52

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	170011	10/18/2016	10/04/2016			81,945.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	SEP 2016 RES GARBAGE SERV		0000762201	09/30/2016		79,207.43	
	404-677-693	SEP 2016 CART RENTAL		0000762201	09/30/2016		2,498.98	
	404-677-693	SEP 2016 COM CART RENTAL		0000762201	09/30/2016		238.64	
404	APPLEWHITE INDUSTRIES INC	170031	10/18/2016	10/06/2016			72.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-695	SEP 2016 36 @ 2.00		2814	09/30/2016		72.00	
FUND TOTAL 404 Claims	to	Checks	2 Total	82,017.05 Manual		Held	Total	82,017.05

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
409	GOODWYN, MILLS & CAWOOD INC	170082	10/18/2016	10/12/2016			43,770.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	409-223-601	PROJECT MANAGEMENT		EM OB15100116	09/26/2016		400.00	
	409-223-601	ASSESS PETROLEUM SITES (2)		EM OB15100116	09/26/2016		18,370.00	
	409-223-601	ASSESS HAZARDOUS SITES (1)		EM OB15100116	09/26/2016		25,000.00	
FUND TOTAL 409 Claims	to	Checks	1 Total	43,770.00	Manual	Held	Total	43,770.00

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	46 Total	111,255.20 Manual	Held	Total	111,255.20
FUND 20	Claims	to	Checks	1 Total	17,683.00 Manual	Held	Total	17,683.00
FUND 130	Claims	to	Checks	3 Total	78,129.29 Manual	Held	Total	78,129.29
FUND 171	Claims	to	Checks	2 Total	4,164.01 Manual	Held	Total	4,164.01
FUND 172	Claims	to	Checks	1 Total	1,092.36 Manual	Held	Total	1,092.36
FUND 176	Claims	to	Checks	5 Total	212.42 Manual	Held	Total	212.42
FUND 400	Claims	to	Checks	8 Total	505,449.52 Manual	Held	Total	505,449.52
FUND 404	Claims	to	Checks	2 Total	82,017.05 Manual	Held	Total	82,017.05
FUND 409	Claims	to	Checks	1 Total	43,770.00 Manual	Held	Total	43,770.00
Total for all Funds			Checks	69 Total	843,772.85 Manual	Held	Total	843,772.85

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 226-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-6 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 227-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that four (4) Harley Davidson Electra Glide Motorcycles and one (1) 2001 GMC Yukon is hereby declared surplus and authorized to be removed from Police Department inventory.

2008 Harley Davidson Electra Glide	1HD1FMM188Y704889	Inventory Control #1187
2000 Harley Davidson Electra Glide	1HD1FMW13YY649653	Inventory Control #1180
2002 Harley Davidson Electra Glide	1HD1FMW142Y656957	Inventory Control #1184
2008 Harley Davidson Electra Glide	1HD1FMM1X8Y705509	Inventory Control #1186
2001 GMC Yukon	1GKEC13T21J183877	Inventory Control #1537

IT IS FURTHER ORDERED that the motorcycles and vehicle are of no value to the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Danny Selover, Police Captain
Through: Cindy Russell, City Clerk
Date: October 03, 2016
Subject: Police Vehicles

REQUEST:

City Council authorization is requested for the City to remove from its inventory and surplus four (4) Harley Davidson Electraglide police motorcycles and one (1) 2001 GMC Yukon.

BACKGROUND:

2008 Harley Davidson Electraglide, vin 1HD1FMM188Y704889	Inventory control # 1187
2000 Harley Davidson Electraglide, vin 1HD1FMW13YY649653	Inventory control #1180
2002 Harley Davidson Electraglide, vin 1HD1FMW142Y656957	Inventory control #1184
2008 Harley Davidson Electraglide, vin 1HD1FMM1X8Y705509	Inventory control #1186
2001 GMC Yukon vin 1GKEC13T21J183877	Inventory control # 1537

DISCUSSION:

The Harley Davidson police motorcycles do not run and would be costly to repair. The GMC Yukon has not been utilized in years and is no longer useful to the Gautier Police Department.

RECOMMENDATION:

The Gautier Police Department recommends that the Mayor and Council authorize the vehicles be removed from its inventory and insurance.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 228-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Contract with Bordis & Danos, PLLC to collect on utility accounts more than ninety (90) days delinquent pursuant to Miss. Code Ann. § 21-17-1(6) is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 229-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated October 5, 2016 in the amount of \$275.47 is hereby approved.

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

OCTOBER 5, 2016 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

ACCT #	ADJUSTMENT		LATE CHG	GARBAGE	TAX	TOTAL	REASON FOR
	WATER	SEWER				ADJUSTMENT	ADJUSTMENT
73194		\$ 58.43				\$ 58.43	WATER LEAK
921047		\$ 217.04				\$ 217.04	WATER LEAK
		\$ 275.47				\$ 275.47	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 230-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City Of Gautier, Mississippi, that April Havens, Projects and Grant Administrator, is hereby appointed as representative for the City of Gautier to serve on the Jackson County Bicycle Pedestrian Plan Project Coordination Committee.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Mayor and Council
From: Paula Yancey, City Manager
Date: October 11, 2016
Subject: Authorization to appoint April Havens, Grants and Projects Administrator as a representative for the City of Gautier to serve on the Jackson County Bicycle and Pedestrian Plan Project Coordination Committee.

REQUEST:

The Executive Department requests authorization to appoint April Havens, Grants and Projects Administrator as a representative for the City of Gautier to serve on the Jackson County Bicycle and Pedestrian Plan Project Coordination Committee.

BACKGROUND:

Jackson County recently entered into a Memorandum of Understanding with the Mississippi Department of Transportation to develop a County-Wide Bicycle and Pedestrian Plan. Jackson County has requested that each municipality appoint a representative to serve on the committee to achieve a coast-wide collaborative effort. The primary objectives of the project includes, development of preliminary scope of work within the budget constraints, participation on the selection and procurement of a consultant, and be the primary point of contact for the City of Gautier throughout the project.

RECOMMENDATION:

The Executive Department recommends that City Council authorize the appointment of April Havens, Grants and Projects Administrator as a representative for the City of Gautier to serve on the Jackson County Bicycle and Pedestrian Plan Project Coordination Committee.

The City Council may:

1. Approve the appointment of April Havens, Grants and Projects Administrator as a representative for the City of Gautier to serve on the Jackson County Bicycle and Pedestrian Plan Project Coordination Committee.; or
2. Not approve the appointment of April Havens, Grants and Projects Administrator as a representative for the City of Gautier to serve on the Jackson County Bicycle and Pedestrian Plan Project Coordination Committee.

ATTACHMENT(S):

Jackson County Bicycle and Pedestrian Plan Correspondence



JACKSON COUNTY BOARD OF SUPERVISORS OFFICE OF THE COUNTY ADMINISTRATOR

2915 CANTY STREET, SUITE H | P.O. BOX 998 | PASCAGOULA, MS 39568
OFFICE: 228-769-3088 | FAX: 228-769-3348

September 22, 2016

The Honorable Gordon T. Gollott
Mayor, City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: Project Coordination Committee Appointment
Jackson County Bicycle and Pedestrian Plan

Dear Mayor Gollott:

As you may know, Jackson County recently entered into a Memorandum of Understanding with the Mississippi Department of Transportation for the development of a County-wide Bicycle and Pedestrian Plan. To pursue a collaborative effort, the County requests that each City appoint a representative to serve on the project coordination committee. The primary objectives of the committee will be to:

- assist in developing a preliminary scope of work within the budget constraints,
- participate in the selection and procurement of a consultant, and
- be the primary point of contact for the City throughout the project.

Committee meetings will be held during regular business hours, and will include a representative of each City, the Gulf Regional Planning Commission, and representatives from Jackson County. Other opportunities for input and public involvement will be afforded during the project.

The County would like to schedule the first committee meeting during the month of October. Therefore, we request that the City appoint someone to serve on this committee as quickly as possible. If you have any questions regarding this request, please contact me.

Sincerely,

A handwritten signature in black ink that reads "W. Brian Fulton". The signature is written in a cursive, slightly slanted style.

W. Brian Fulton
County Administrator

cc: Melton Harris, Jr., President, Jackson County Board of Supervisors
Paula Yancey, City Manager, City of Gautier ✓
Jeff Loftus, Senior Planner, Gulf Regional Planning Commission

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 231-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to advertise for sealed bids to select a bank depository(s) for the years 2016 and 2017 pursuant to Section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Cindy Russell, City Clerk
Date: October 10, 2016
Subject: Council Authorization to advertise for proposals to select a bank depository for FY 2016 and 2017 pursuant to state laws

REQUEST:

City Council authorization is requested for the City to advertise for proposals to select bank depositories for the years 2016 and 2017 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended.

BACKGROUND:

Every two years the City must advertise for depository services. Hancock Bank currently is the City's lead depository. Funds are allocated by inter-bank transfers between Hancock Bank and Merchants & Marine Bank. The request for proposal specifies that the City desires a variable interest rate, not fixed, for the most competitive savings rate. The City has utilized the current depositories with varying services for more than 10 years.

RECOMMENDATION:

The City Council Shall:

1. Authorize to advertise for proposals bids for the Bank Depository.

ATTACHMENT(S):

Advertisement and Specifications

City of Gautier
Invitation for Bids
(SPECIFICATIONS)

Notice is hereby given to all financial institutions in the City limits of Gautier, Mississippi, whose accounts are insured by Federal Deposit Insurance Corporation of the Federal Savings & Loan Insurance Corporation that the City of Gautier will be accepting sealed bids for the privilege of keeping City funds, for the years 2016 & 2017 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended. Please address submissions to the City of Gautier, Purchasing Department, Attention Sherry Farabee, 3330 Hwy 90, Gautier, MS 39553, and plainly marked on the front of the envelope "Bid City Depository." Proposals may be delivered in person to the Purchasing Department located at 3330 Hwy 90, Gautier, MS. Any proposal sent through the US Mail is done so at the risk of the bank submitting said proposal. The City reserves the right to reject any and all bids.

The intent of the City Council is to select banking services that are able to provide all required services to serve as a County Depository / Depositories. The City will continue to solicit investment opportunities from all banks represented in the City limits. Each bank is directed to Sections 27-105-303, 27-105-305, & 27-105-6, Mississippi Code of 1972 Annotated.

The bid proposal shall include the following, with responses indicating the number responding to:

1. Kind of security, as authorized by law, that the bank proposes to give as security for the funds
2. Provide guaranteed minimum interest rate on the NOW and SUPER NOW accounts at 100% of balances (indicating possible rate increase when applicable)
3. Safe deposit box fee (10 X 10 minimum)
4. Minimum balance fee & amount of minimum required if any

5. Demand deposit account fee
6. NOW account fee
7. Money market deposit account fee
8. Stop payment fee
9. Money order processing fee
10. Direct deposit processing fee for payroll & bank's procedure for this service
11. Bank draft fee for processing citizen payments & bank's procedure for this service
12. Acknowledgement that at the beginning of every month a statement will be provided to the City in duplicate showing the daily balances of the City money held during the month next proceeding
13. Designate in your bid if the bank is willing to distribute funds on a daily basis so that all deposits and withdrawals can be made by the City through one bank, in the event the City selects more than one bank as a depository - (indicate if there is a fee)
14. Indicate, if chosen as lead bank, whether your bank will handle opening accounts with other banks
15. Indicate maximum & minimum balance, at any one time, that the City can place on deposit with your financial institution
16. Provide certificate from State Treasurer designating your institution has qualified as a insured by the Federal Deposit Insurance Corporation, or any successors to that insurance corporation, may qualify as a depository if the institution qualifies as a public funds depository under Section 27-105-5, or a public fund guaranty pool member under Sections 27-105-5 and 27-105-6.
17. Provide electronic banking services on line such as daily/monthly activity statements, view checks that have been paid, view deposits made, issue stop payments, wire transfers, etc & any fee associated for such services
18. Interest paid on all funds combined on a daily basis.
19. Provide a complete fee / charge schedule.
20. Rates of interest to be paid on checking accounts. If the rate is

subject to change as market conditions fluctuate, please give the proposed rate.

21. Cancelled checks are required to be provided in bank statements & if any fee is charged for service.
22. Any charges for bank statements reflecting activity through the last working day of the each month.
23. The ability to accept credit cards for payment of fees & services. The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of credit cards.
24. The ability to accept debit cards for payments of fees & services. The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of debit cards.
25. The ability to accept on line payments from our website for payments for fees & services. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the services will be accommodated for acceptance of on line payments.
26. Please provide a copy of the bank's current depository commission certificate.
27. Please provide information, fees or other information concerning other services your bank provides that may be an advantage to the City.

Note:

- The depository designation will be for a period of two (2) years.
- Submission of bid shall also allow your institution to be considered for the City to purchase certificates of deposit. You may submit bid for this purpose only if you so choose.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 232-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for September 2016 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting October 18, 2016.

**CITY OF GAUTIER
BUSINESS REGISTRY
SEPTEMBER 2016**

<u>ACCOUNT#</u>	<u>LICENSE#</u>	<u>BUSINESS OWNER/NAME</u>	<u>AMOUNT</u>
*1383	2017-09-0005137	B & D Plastics	\$160.00
*1384	2017-09-0005138	Just Relax Theraputic Massage	\$20.00
1282	2017-09-0005139	Jennart Ad Designs	\$20.00
1282	2017-09-0005140	Jennart Ad Designs	(\$20.00)
*****1329	2017-07-0005141	World Finance	\$22.20
*****1281	2017-08-0005142	Keesler Federal Credit Union	\$33.00
524	2017-09-0005143	McClure's Comfort Zone	\$20.00
*****778	2017-07-0005144	Collision Depot	\$22.20
*****654	2017-07-0005145	Delo's Heavenly House of Coffee	\$22.20
1282	2017-09-0005146	Jennart Ad Designs	\$20.00
1172	2017-09-0005147	Duo Dance Event Center	\$20.00
1231	2017-09-0005148	Jeffery Knight DDS Family Dentistry	\$20.00
****664	Closed Business	Trinity Christian Books	Closed
*****1332	2017-08-0005149	JB Pools	\$22.00
511	2017-09-0005150	Primo Engineering	\$20.00
1170	2017-09-0005151	Grandview Security	\$20.00
1336	2017-09-0005152	Martin Bluff Laundromat	\$20.00
933	2017-09-0005153	ECS Federal LLC	\$30.00
****587	Closed Business	Something Cherished	Closed
****1273	Closed Business	Leatherneck Lawn Care & Maintenance	Closed
*****1236	2016-10-0005154	Flawless Fades Barbershop	\$30.00
1236	2017-10-0005155	Flawless Fades Barbershop	\$20.00
786	2017-08-0005156	Gautier Thrift Store	\$22.00
462	2017-09-0005157	Domino's Pizza	\$30.00
1335	2017-09-0005158	Fred's Store #2028	\$440.00
1335	2017-09-0005159	Fred's Store #2028	(\$440.00)
1335	2017-09-0005160	Fred's Store #2028	\$455.00
*****1277	2017-08-0005161	Freckles Seafood & Bakery LLC	\$22.00
*****654	2017-07-0005162	Delo's Heavenly House of Coffee	(\$22.20)
*****654	2017-07-0005163	Delo's Heavenly House of Coffee	\$22.50
513	2017-07-0005164	McDonald's #5595	\$30.00
261	2017-09-0005165	Duggar Pediatric Clinic DBA	\$20.00
*1385	2017-09-0005166	Beles on the Bayou @ Indian Point	\$45.00
879	2017-10-0005167	Hurd Realty	\$20.00
557	2017-09-0005168	Awesome Mait & Janitorial SVC	\$20.00
534	2017-09-0005169	Belk Inc #673	\$1,840.00
1185	2017-10-0005170	Aztecas Gautier	\$60.00
9	2017-10-0005171	Coast Construction	\$20.00
8	2017-10-0005172	Burger King #9337	\$30.00
*1386	2017-09-0005173	Home Towne Studios	\$30.00

1334	2017-09-0005174	Food Express	\$40.00
532	2017-09-000-5175	O' Bryant O' Keefe Funeral Home	\$20.00
7	2017-10-0005176	Auto Truck & Trailer Parts Inc	\$20.00
32	2017-10-0005177	Indian Point Rv Resort	\$30.00
5178	2017-10-0005178	Hardee's #1556	\$36.00
1094	2017-09-0005179	Hot Nail's	\$30.00
941	2017-10-0005180	Victory Chiropractic Center	\$20.00
516	2017-09-0005181	Conrad Yelvington Distributors Inc	\$30.00
63	2017-10-0005182	Waffle House Inc	\$60.00
		Total	\$3,451.90

*	New Business	4
**	Slot Amusement	0
***	Due Refund	0
****	Transient Vendor	0
*****	Closed Business	3
*****	Delinquent Renewals Issued	9

Councilman Colledge made the motion to go into closed session. **Councilman Jones** seconded the motion and the vote carried unanimously. Councilwoman Martin was absent.

Councilman Colledge made a motion to go into executive session to discuss litigation regarding Ashley Kelly. **Councilman Vaughan** seconded the motion and the vote carried unanimously. Councilwoman Martin was absent.

Councilman Vaughan made a motion to retain Bordis & Danos, PLLC to defend Ashley Kelly's EEOC claim against the City. **Councilman Colledge** seconded the motion and the vote carried unanimously. Councilwoman Martin was absent.

Councilman Vaughan made a motion to return to open session. **Councilman Jones** seconded the motion and the vote carried unanimously. Councilwoman Martin was absent.

Councilman Vaughan made a motion to adjourn the meeting until the regularly scheduled November 1, 2016 meeting at 6:30 PM. **Councilman Colledge** seconded and the vote carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

DEPUTY CITY CLERK

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 1, 2016 at 6:30 PM.