

**Tuesday
September 20, 2016
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held September 20, 2016 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members, Mary Martin, Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, and Rusty Anderson. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; and Josh Danos, City Attorney and other concerned citizens. Absent was Councilman Adam Colledge.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
September 20, 2016 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. 26th Annual Gautier Mullet & Music Fest October 8th & 9th, 2016.**

IV. Presentation Agenda

V. Public Agenda

- 1. Agenda Comments**

VI. Business Agenda

- 1. Order approving Commercial Insurance Renewal for FY 2017.**
- 2. Resolution authorizing the City Manager to institute Flex-Time Scheduling.**
- 3. Resolution approving amendments to the Comprehensive Fee Schedule to reflect the Water, Sewer and Waste Water Treatment rates.**

4. Order authorizing the award and execution of the Shepard State Park Log Cabin Foundation and Site Work Contract.
5. Order authorizing the City Park Boat Launch Improvements Sub-Grant Agreement with Mississippi Department of Marine Resources.
6. Order authorizing the submission of an application to the Mississippi Department of Archives and History for a Community Heritage Preservation Grant for the former Gautier Colored School.
7. Order approving Docket of Claims.

VII. Consent Agenda **(All items approved in one motion)**

1. Order declaring Police Department equipment surplus and removal from inventory.
2. Order approving minutes from Regular Council Meeting held September 6, 2016 and Budget Meeting held September 13, 2016.
3. Order authorizing a sponsorship in the amount of \$5,000.00 to the 26th Annual Gautier Mullet & Music Fest as budgeted in the Cultural Services Plan.
4. Order receiving August 2016 Privilege License Report.

STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until October 4, 2016 at 6:30 PM
www.gautier-ms.gov

Councilman Vaughan made the motion to approve the agenda order as follows:

1. Add Business Item #8 – Approval of final year end Budget Amendments for FY2016.
2. Added revised docket of claims to Business Item # 7 - Order approving Docket of Claims.

Councilwoman Martin seconded the motion and the vote carried unanimously. Absent was Councilman Colledge.

Announcements:

1. 26th Annual Gautier Mullet & Music Fest October 8th & 9th, 2016.
-

Presentation:

None

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 202-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the professional services agreement with Lemon Mohler Insurance and Fox Everett/Hub International for insurance coverage of property, automobile and liability insurance coverage for FY 2017 is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Jason Pugh, Human Resources Director
Date: 09/19/16
Subject: Commercial Insurance Renewal for FY2017

REQUEST:

The Human Resources Department requests that the Gautier City Council approve the renewal of property and casualty insurance thru Lemon Mohler Insurance and Fox Everett/Hub International for insurance coverage for property, automobile and liability insurance for FY2017.

BACKGROUND:

The Human Resources Department has reviewed current commercial insurance policies and negotiated premiums with insurance providers for FY2017.

DISCUSSION:

Total insurance premiums for FY2017 will be **\$237,591** for all renewals. This is a decrease from FY2016 of \$13,489

Insurance coverage for FY2017 is as follows:

Fox Everett/Hub International will broker:

Renewal Amount \$170,749

- Commercial General Liability Insurance (\$0 deductible)
- Auto Liability and Physical Damage Insurance (\$1,000 deductible)
- Law Enforcement Liability Insurance (\$5,000 deductible)
- Public Officials Liability Insurance (\$5,000 deductible)
- Employment Practices Liability (\$5,000 deductible)
- Crime Insurance (\$500 deductible)

Lemon Mohler Insurance will broker:

Renewal Amount \$66,842

- Commercial Property Insurance (\$5,000 deductible for all perils other than flood, wind/hail, 1% wind/hail deductible for named storm (*aggregate*), \$25,000 minimum deductible for wind/hail non-named storm; 100% replacement cost)
- Inland Marine Insurance (Heavy Equipment) (\$1,000 deductible)
- Boat Insurance (\$1,000 deductible)
- Police Reserves Insurance

Additionally, Lemon Mohler Insurance is offering an option on the property insurance to be considered by council.

1. Add sub-limit of 3.5 million dollars of coverage per occurrence for water/sewer infrastructure for an increased premium of \$60,000 plus tax.

RECOMMENDATION:

The Human Resources Director recommends the Gautier City Council approve entering into a professional services agreement with Fox Everett Inc. and Lemon Mohler Insurance to provide the city's property and casualty insurance coverage needs for FY2017.

ATTACHMENT(S):

Fox Everett Premium Summary
Lemon Mohler Premium Summary
Property Schedule of Values
Inland Marine Schedule of Values
Vehicle Schedule of Values
Boat Schedule of Values

PREMIUM SUMMARY

Ex Everett

Coverage	2015-2016 Expired Premiums	2016-2017 Renewal Premiums
Commercial General Liability Inc., Data Compromise Option 1: \$5,000 Ded., Option 2: \$10,000 Ded.,	\$42,995	\$45,452 \$40,505 \$37,814
Auto Liability & Physical Auto Damage Option: Auto P.D. w/ \$2,500 Ded.,	\$55,073	\$58,536 (905)
Law Enforcement Liability	\$52,616	\$53,479
Public Officials Liability	\$4,180	\$4,362
Employment Practices Liability	\$7,847	\$8,189
Crime	\$731	\$731
Total Premium:	\$163,442	\$170,749 With no Options Selected

Premium w/ Option (s): GL Option 1 & Auto PD Option - \$164,897 / Diff.: \$5,852
 Premium w/ Option (s): GL Option 2 & Auto PD Option - \$162,206 / Diff.: \$8,543

Notes:

1. Below signature acknowledges HUB Int., is not the broker for the Property & Marine Insurance
2. Auto policy had 7 additional vehicles added and 1 deleted
3. Trident Insurance Program does not charge/return premium throughout the policy term. Therefore the auto renewal premium only increased \$3,463 for (NET) 6 additional vehicles.
4. One additional Officer added – Law Enforcement Liability

City of Gautier Date

Diane Moore Date

PREMIUM SUMMARY

OPTION	DESCRIPTION	COVERAGE	PREMIUM
Expiring		Commercial Property <i>incl. Inland Marine</i>	\$ 81,304.08
		Vessel	\$ 3,255.00
		Accident & Sickness – Police Reserve	\$ 3,079.00
TOTAL			\$ 87,638.08
Renewal	2% Ded	Commercial Property <i>incl. Inland Marine</i>	\$ 59,954.90
		Vessel	\$ 3,255.00
		Accident & Sickness – Police Reserve	\$ 2,841.00
TOTAL			\$ 61,050.90
12 Month	1% Ded/ \$92,175 Agg.	Commercial Property <i>incl. Inland Marine</i>	\$ 60,746.40
			TOTAL \$ 66,842.40
15 Month	1% Ded/ \$92,175 Agg.	Commercial Property <i>incl. Inland Marine</i>	\$ 72,691.91
			TOTAL \$ 78,787.91
12 Month	1% Ded (\$92,175)	Commercial Property <i>incl. Inland Marine</i>	\$ 55,995.65
			TOTAL \$ 62,091.65
15 Month	1% Ded (\$92,175)	Commercial Property <i>incl. Inland Marine</i>	\$ 71,911.13
			TOTAL \$ 78,007.13
OPTIONAL		Terrorism – Commercial Property	\$ 3,056.63
		Terrorism – Vessel	\$ 250.00

8

PLEASE REFER TO THE QUOTES FOR SPECIFIC DETAILS REGARDING COVERAGES, CONDITIONS, AND EXCLUSIONS



1964 Market Street | Pascagoula, MS 39567
D (228) 258-0122 | P (228) 762-7511 | F (228) 762-5319
www.lemonmohler.com | bmccrory@lemonmohler.com

September 2, 2016

Gautier, City of
3330 Highway 90
Gautier, MS 39553

Dear Jason:

To add Schedule of System Hydraulics (TIV \$38,850,000) subject to a sub-limit of \$3,500,000 per occurrence; maximum any one Well is \$500,000; maximum any one Tank is \$400,000; maximum any one Lift Station is \$250,000=Additional premium of \$60,000 + tax; subject to policy terms & conditions.

Sincerely,


Brook McCrory
Account Executive

Location Name	Street Address	*Occupancy	Year Built	Is Prop within 1000 ft of saltwater	# of Bldgs	Construction	Real Property Value (\$)	Personal Property Value	Total Bldg. & PPV	*Square Footage
City Hall	3330 Hwy. 90 Gaudier, MS	Municipal Building	1988	No	1	NC	\$1,137,250	\$60,000	\$1,197,250	8,512
City Maintenance Barn (Blue)	3330 Hwy. 90 Gaudier, MS	Fleet Maintenance	1993	No	1	NC	\$169,960	\$50,000	\$220,000	4,000
City Storage Building (Yellow)	3330 Hwy. 90 Gaudier, MS	City Storage/Shop	2011	No	1	NC	\$259,654	\$5,000	\$264,654	6,480
Pole Barn	3330 Hwy. 90 Gaudier, MS	Equipment Storage	1997	No	1	NC	\$80,000	\$10,000	\$90,000	860
Veterans Tribute Tower	3330 Hwy. 90 Gaudier, MS	Monument	2012	No	1			\$300,000	\$300,000	N/A
Nature's Playground Sculpture	Dolphin Rd. Traffic Circle	Art	2012	No	1	Fine Art	See	Endorsement	\$500,000	N/A
Police Department	3329 Hwy. 90 Gaudier, MS	Police/City Court	1990	No	1	NC	\$1,350,000	\$75,000	\$1,350,000	12,000
Public Works Building	3305 Gaudier Vandevor Rd. Gaudier, MS	Water Department	1992	No	1	Frame	\$302,000	\$20,000	\$322,000	4,200
Public Works Warehouse	3305 Gaudier Vandevor Rd. Gaudier, MS	Warehouse/Offices	1997	No	1	Frame	\$548,000	\$100,000	\$648,000	9,480
Central Fire Station	2502 College Dr. Gaudier, MS	Fire Department	1984	No	1	MNC	\$299,150	\$30,000	\$329,150	4,742
North Fire Station	7510 Martin Bluff Rd. Gaudier, MS	Fire Department	1984	No	1	MNC	\$307,314	\$30,000	\$337,314	3,340
South Fire Station	1505 Lachier Rd. Gaudier, MS	Fire Department	1984	No	1	Frame	\$281,252	\$30,000	\$311,252	4,230
West Fire Station	6200 Brown Rd. Gaudier, MS	Fire Department	2013	No	1	MNC	\$669,000	\$35,000	\$704,000	5,400
Senior Citizens Building	914 De La Pointe Dr. Gaudier, MS	Senior Center	1999	No	1	Frame	\$406,224	\$10,000	\$416,224	4,368
City Park Storage Building	914 1/2 De La Pointe Dr. Gaudier, MS	Storage/Restrooms	1999	No	1	Frame	\$54,980	\$0	\$54,980	1,368
City Park Restrooms	914 1/3 De La Pointe Dr. Gaudier, MS	Restrooms	1999	No	1	Frame	\$43,521	\$0	\$43,521	480
City Park Pavilion D	914 1/4 De La Pointe Dr. Gaudier, MS	Pavilion	1999	No	1	Frame	\$53,474	\$0	\$53,474	1,008
City Park Pavilion E	914 1/5 De La Pointe Dr. Gaudier, MS	Pavilion	1999	No	1	Frame	\$46,138	\$0	\$46,138	832
City Park Pier/Boat Ramp	914 De La Pointe Dr. Gaudier, MS	Boat Ramp	1999	No	1	Frame	\$79,841	\$0	\$79,841	N/A
Old School House	902 De La Pointe Dr. Gaudier, MS	Storage	1946	No	1	JM	\$96,641	\$0	\$96,641	1,786
Old School House Storage	902 De La Pointe Dr. Gaudier, MS	Storage	1946	No	1	JM	\$4,532	\$0	\$4,532	170
Police Substation	2300 Lachier Rd. Gaudier, MS	Storage/PD Substation	1987	No	1	JM	\$224,205	\$5,000	\$229,205	2,296
Storage Building (Beacon Park)	2300 Lachier Rd. Gaudier, MS	Storage	1999	No	1	Frame	\$21,990	\$25,000	\$46,990	600
Baiting Cage/Storage (Beacon PK)	2300 Lachier Rd. Gaudier, MS	Baiting Cage	1997	No	1	NC	\$8,463	\$0	\$8,463	420
Restrooms (Beacon Park)	2300 Lachier Rd. Gaudier, MS	Restrooms	1993	No	1	JM	\$53,886	\$0	\$53,886	540
Concession Stand/Baseball (Beacon)	2300 Lachier Rd. Gaudier, MS	Concession	1979	No	1	JM	\$70,830	\$0	\$70,830	1,500
Concession Stand/Football (Beacon)	2300 Lachier Rd. Gaudier, MS	Concession	1993	No	1	JM	\$57,796	\$0	\$57,796	400
Press Box/Baseball (Beacon)	2300 Lachier Rd. Gaudier, MS	Press Box/North	1999	No	1	Frame	\$19,839	\$0	\$19,839	480
Press Box/Football (Beacon)	2300 Lachier Rd. Gaudier, MS	Press Box/South	1999	No	1	Frame	\$38,840	\$10,000	\$48,840	800
Aluminum Bleachers (Beacon)	2300 Lachier Rd. Gaudier, MS	Bleachers	1998	No	1	Other	\$11,507	\$0	\$11,507	N/A
Bus Stop Shelter West	Hwy. 90	Bus Stop West	2012	No	1	Frame	\$50,000	\$0	\$50,000	
Bus Stop Shelter Central	Hwy. 90	Bus Stop Central	2012	No	1	Frame	\$50,000	\$0	\$50,000	
Bus Stop Shelter East	Hwy. 90	Bus Stop East	2012	No	1	Frame	\$50,000	\$0	\$50,000	
Digital Sign (Mvill)	Hwy. 90/Gaudier Town Center	Digital Sign	2014	No	1	Other	\$50,000	\$0	\$50,000	
Pavilion (Frasier Park)	720 Frasier Dr. Gaudier, MS	Pavilion		No	1	Frame	\$34,452	\$0	\$34,452	900
Pavilion (Bob Hoyes Park)	1528 Lmo Dr. Gaudier, MS	Pavilion		No	1	Frame	\$43,065	\$0	\$43,065	1,100
Blanket EDP	City Wide	Electronic Data		No			\$175,000	\$0	\$175,000	
Outside Property	Hwy. 90 and Dolphin Rd.	Light Poles	2011	No	3	Light Poles	\$380,000	\$0	\$380,000	N/A
Restroom Bldg. (Frasier Park)	720 Frasier Dr. Gaudier, MS	Portable Trailer		No	1	Frame	\$50,000	\$0	\$50,000	900

**City of Gautier
Inland Marine Equipment**

As of 09-19-16

Deductible \$1,000 per occurrence

Year	Make	Model	Vin Number	Misc. Notes	Value
2010	New Holland	B95B Backhoe	N8C511443	Backhoe/Yellow	50,000
2010	Polaris	Ranger	4XARH45A0AD100917	400cc/Cultural Svcs.	5,000
2010	Polaris	Ranger	4XARH45A4AD100919	400cc/Cultural Svcs.	5,000
2010	Polaris	Ranger	4XARH45A0AD101694	400cc/Police	5,000
2010	Polaris	Ranger	4XARH45A4AD100855	400cc/Police	5,000
	John Deere	3320 Tractor	W0300CX019812	Loader/Rec. Dept.	10,000
	Vermeer	BC600XL	1VR2091H551002750	Wood Chipper	5,000
	Mad Vac	Vacuum	11267	Industrial Vacuum	5,000
	Smith	Field Pro	02707-2722	Super Rake/Rec. Dept	8,000
	American Signal Co.	Message Board	1A9BS332B2B2228426	On Trailer	15,000
	Ingersol Rand	Generator	351544UL0869		35,000
2009	Taylor TM100	Generator	IM100-22183		35,000
2009	Taylor TM140	Generator	IM140-22184		50,000
2009	Taylor TM140	Generator	IM140-22185		50,000
2009	Taylor TM200	Generator	IM200-22186		65,000
	Detroit	Generator	KW160-0065-9600		5,000
	Anan	Generator	J090048492		10,000
	Ingersol	Light Plant	4FVLSBDA9AU415076	Portable	5,000
	Ingersol	Light Plant	4FVLSBDA1AU415086	Portable	5,000
	Ingersol	Light Plant	4FVLSBDAXAU415085	Portable	5,000
	Ingersol	Light Plant	4FVLSBDA2AU415078	Portable	5,000
2001	John Deere	990 Tractor (4WD)	LV0990G390401	w/ Front Loader #430	5,000
2015	Kubota	ZD326-RP60	12667	26HP Zero Turn Mower	13,000
Mobile Equipment					
19	Portable Radios	Motorola	Fire Department	\$500 Deductible	70,300
57	Portable Radios	Motorola	Police Department	3,700 each	210,900
10	Turn Out Gear		Fire Department	3,000 per set	30,000
70	Fire Hose		Fire Department	\$550 per section	38,500

City of Gautier

Schedule of Vehicles

As of 09-19-16

\$1,000 deductible per occurrence

<u>Year</u>	<u>Admin. Department</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
2005	Ford	Windstar		2FMZA57655BA66637	Gold/Finance Dept.	A2	Liability
2010	Ford	Crown Victoria		2FABP7BV0AX102302	Silver Birch/HR Director	12302	Full
2010	Chevrolet	Silverado 2500		1GC4KVBG5AF136383	4 X 4/ Crew Cab/ Silver/Craftsman		Full
2008	Ford	F-250		1FTSW20R78EE17633	XL/Crew Cab/Green/Fleet Maint.		Liability
2007	Ford	Ranger		1FTYR10DX7PA93645	XL, Reg. Cab/ Dark Gray/Custodian	909	Liability
2010	Port City	Trailer		5YCBE162XAH002412	7x16 Enclosed/side door/rear door tlr.		Liability

<u>Year</u>	<u>Economic Development Department</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
2010	Ford	F150		1FTEX1CW3AFD19415	XL, Ext. Cab/ Gray/Building Official		Full
2007	Ford	F150		1FTPX12V97FA91642	XL/Ext. Cab/White/Bldg. Inspector		Liability
2004	GMC	Sierra		1GTEC14V34Z350409	Reg. Cab/White	902	Liability
2005	Ford	Escape		1FMYU03115KB93195	SLT/Gray/ED Director	900	Liability
2010	Ford	F150		1FTEX1CW1AFD19414	XL/Ext. Cab/White/Animal Control		Full

<u>Year</u>	<u>Cultural Service Department</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
2007	Ford	Ranger		1FTYR10D97PA49362	XL, Reg. Cab/ Dark Gray/ Parks Personnel	908	Liability
2006	Dodge	Ram 1500		1D7HU18N66J112744	Reg. Cab/White/ Park Supervisor		Liability
2011	Ford	F350		1FT8W3A63BEB10648	Super Duty Crew Cab/White/Director		Full
2008	Ford	F350		1FTWW30R38EC98695	XL/Diesel/Crew Cab/Green/Grds Maint.	603	Liability
2005	Ford	Windstar SEL		2FMZA52215BA26009	Gold/Recreation	A1	Liability
2005	Ford	E350		1FBSS31S05HA64928	15 Passenger Van/Blue/Parks		Liability
1994	Chevrolet	Silverado 1500		1GBJC34KORE259004	Flatbed/Water Tank		Liability
2008	Ford	F350		1FTWW30S88EA69832	XL/Crew Cab/Green/Parks Spare	221	Liability
2011	Freightliner	Dump Truck		1FYACXDT7BDA26916	Dump Truck/White		Full
2014	Dodge	Ram 5500		3C7WRMAL6EG260778	Bucket Truck/Diesel		Full

1998	International	Bucket Truck	1HTSCABN8XH626148	Trash/Limb Truck	Liability
2010	Texas Bragg	Trailer	5VTBU182X9RBB4	6'10 x 18' Tandem Axle Trailer/ Parks	Liability
2010	Port City	Trailer	4R7BU2026AT101685	8' x 20' Tandem Axle Dove Tail w/Ramps	Liability
Unk	Southern	Trailer	G54549	6'6 x 18 Tandem Axle Trailer	Liability
2003	Ford	Taurus	1FAFP53U03A172258	Red/Spare	Liability

S38

Police Department						
<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
2016	Dodge	Charger	2C3CDXAT0GH126808	White	16808	Full
2016	Dodge	Charger	2C3CDXAT2GH122405	White	12405	Full
2016	Dodge	Charger	2C3CDXAT0GH122404	White	12404	Full
2016	Dodge	Charger	2C3CDXAT4GH122406	White	12406	Full
2016	Dodge	Charger	2C3CDXATXGH116223	White	16223	Full
2010	Ford	F-150	1FTFW1EV1AFB13408	XL7/ Ext. Cab/Maroon	13408	Full
2009	Dodge	Charger	2B3KA43T79H561762	Silver	11762	Liability
2009	Dodge	Charger	2B3KA43T39H561760	Silver	11760	Liability
2010	Ford	Crown Victoria	2FABP7BV9AX102301	Black	12301	Full
2011	Ford	Crown Victoria	2FABP7BV9BX124400	White	14400	Full
2011	Ford	Crown Victoria	2FABP7BV2BX124402	White	14402	Full
2011	Ford	Crown Victoria	2FABP7BV4BX124403	White	14403	Full
2011	Ford	Crown Victoria	2FABP7BV6BX124404	White	14404	Full
2008	Ford	Crown Victoria	2FAFP71V18X179614	White	19614	Liability
2008	Ford	Crown Victoria	2FAFP71V58X179616	White	19616	Liability
2011	Ford	Crown Victoria	2FABP7BVXBX124406	White	14406	Full
2007	Ford	Crown Victoria	2FAFP71W77X112796	White	105	Liability
2007	Ford	Crown Victoria	2FAFP71W07X112798	White	106	Liability
2007	Ford	Crown Victoria	2FAFP71W97X112797	White	108	Liability
2007	Ford	Crown Victoria	2FAFP71W77X112801	White	109	Liability
2011	Ford	Crown Victoria	2FABP7BVOBX124401	White	14401	Full
2007	Ford	Crown Victoria	2FAFP71W27X112799	White	107	Liability
2011	Ford	Crown Victoria	2FABP7BV6BX124399	White	14399	Full
2007	Ford	Crown Victoria	2FAFP71W57X115809	White	120	Liability
2007	Ford	Crown Victoria	2FAFP71W37X115808	White	130	Liability
2007	Ford	Crown Victoria	2FAFP71W87X115805	White	140	Liability

2007	Ford	Crown Victoria	2FAFP71W67X115804	White	148	Liability
2007	Ford	Crown Victoria	2FAFP71WX7X115806	White	145	Liability
2007	Ford	Crown Victoria	2FAFP71W37X115811	White	121	Liability
2007	Ford	Crown Victoria	2FAFP71W27X112804	White	123	Liability
2007	Ford	Crown Victoria	2FAFP71W47X115803	White	115	Liability
2007	Ford	Crown Victoria	2FAFP71W57X112800	White	104	Liability
2011	Ford	Crown Victoria	2FABP7BV8BX124405	White	14405	Full
2011	Ford	Crown Victoria	2FABP7BV4BX124398	White	14398	Full
2014	Dodge	Charger	2C3CDXAT4EH172400	White	12400-30	Full
2014	Dodge	Charger	2C3CDXAT9EH172411	White	12411-27	Full
2014	Dodge	Charger	2C3CDXAT2EH172413	White	12413-21	Full
2014	Dodge	Charger	2C3CDXAT4EH172414	White	12414-24	Full
2014	Dodge	Charger	2C3CDXAT8EH172416	White	12416-5	Full
2014	Dodge	Charger	2C3CDXAT1EH172418	White	12418-6	Full
2014	Dodge	Charger	2C3CDXAT5EH191277	White	11277-7	Full
2004	Ford	Expedition	1FMPU15L44LA66160	White/SUV	16160	Liability
2007	Ford	Crown Victoria	2FAFP71W17X115810	White	126	Liability
2010	Ford	E350 Van	1FBSS3BL8ADA56004	15 Passenger/White	16004	Full
2001	GMC	Yukon	1GKEC13T21J183877	SUV/Gold	13877	Liability
2005	Ford	Crown Victoria	2FAFP71W65X145365	White	35	Liability
2005	Ford	Crown Victoria	2FAFP71W25X145363	White	33	Liability
2005	Ford	Crown Victoria	2FAFP71W85X145366	White	36	Liability
2007	Ford	Crown Victoria	2FAFP71W17X115807	White	125	Liability
2003	Ford	Crown Victoria	2FAFP71W63X164978	White	14978	Liability
2007	Ford	Crown Victoria	2FAFP71W27X115802	White	146	Liability
2011	Ford	Crown Victoria	2FABP7BV2BX124397	White	14397	Full
2006	Ford	F250	1FTSW21586EC45606	XLT/Crew Cab/4x4/Gray	15606	Liability
2005	Jeep	Grd. Cherokee	1J4HS48N25C670508	Laredo/White	21	Liability
2005	Chrysler	Model 300	2C3JA53G35HG45238	4 door/Cream	15238	Liability
2007	Dodge	Charger	2B3KA53H77H740687	Black	9	Liability
2013	Ford	F150	1FTFW1EF4DFB54435	FX4/Crew Cab/Green	14435	Full
2005	Ford	F250	1FTNX20515EB86487	XL/Ext. Cab/White	37	Liability
2001	Nissan	Pathfinder	JN8DR07X31W500652	SUV/Black	10652	Liability
2008	Harley Dav.	Electraglide	1HD1FMM188Y704889	Motorcycle	22	Liability

2000	Harley Dav.	Electraglide	1HD1FMW13YY649653	Motorcycle	27	Liability
2008	Harley Dav.	Electraglide	1HD1FMM1X8Y705509	Motorcycle	25	Liability
2007	Harley Dav.	FLH	1HD1FMM197Y672730	Motorcycle	12730	Liability
2007	Harley Dav.	FLH	1HD1FMM157Y680209	Motorcycle	10209	Liability
2006	Harley Dav.	FLH	1HD1FMW186Y691720	Motorcycle	11720	Liability
2002	Harley Dav.	Electraglide	1HD1FMW142Y656957	Motorcycle	24	Liability
2006	Ford	Fusion	3FAFP08146R113497	4 door/Blue	13497	Liability
2009	Ford	F250	1FTSW21R19EA95314	FX4/Crew Cab/White	15314	Full
2016	Ford	F150	1FTFX1EFXGKE99591	SSV/Crew Cab/Silver	15314	Full
2009	Carry On	Trailer 5x8	4YMC10119G003445	White/Enclosed/Double Rear Doors	13445	Liability

Fire Department						
<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
1987	E-1	Pumper	1F9RBAA84H1037119	E-R1 Pumper/Custom	36	Liability
2008	Pierce	Contender	4P1CC01M08A008330	E-1 Pumper	46	Full
2009	Pierce	Contender	4P1CC01M39A010171	E-2 Pumper	47	Full
2005	Pierce	Pumper	4P1CC01A15A005504	E-4 Pumper/Custom	40	Full
1999	E-1	Pumper	4ENRAAA85X1000806	E-3 Pumper/Custom	37	Full
1994	Freightliner	Pumper	1FV6JLCB4RL557094	E-5 Pumper	44	Liability
1999	Ford	F550	1FDAF56F4XED43091	Rescue Truck	33	Liability
2000	GMC	Sierra 3500	1GTAK34FXF457131	Brush Truck	B34	Liability
2003	Chevrolet	Silverado	1GCGC24U03Z208409	Fire Marshall's Truck	R39	Liability
2010	Ford	F350	1FTWW3AY5AEA18237	Truck	S48	Full
1997	Ford	Ambulance	1FDLE40F9VHA15577	Ambulance	R51	Liability
1999	Chevrolet	Tahoe	1GNEC13R8XJ455722	Tahoe	7	Liability
2013	Ford	F550	1FD0W5GT1DEB43104	Command Vehicle	C33	Full
2012	Ford	F-150	1FTEX1CMXCFA89440	XL/Ext. Cab/ White/Fire Chief		Full

Vehicles Removed from Insurance				<u>Date Removed</u>		
2004	Ford	Crown Victoria	2FAFP71W34X137934	White (Police)	129	1/22/2014
2000	Ford	Crown Victoria	2FAFP71W3YX161382	White (Police)	50	1/22/2014
2008	Ford	Crown Victoria	2FAFP71V38X179615	White (Police)	19615	5/6/2014
2000	Ford	Crown Victoria	2FAFP71W8YX148384	White (Police)	55	8/5/2014

2004	GMC	Sierra 1500	1GTEC14V74Z332253	Reg. Cab/Blue/Utility Mgr.	11/20/2014
2007	Ford	Crown Victoria	2FAFP71W97X112802	White (Police)	3/3/2015
1996	Dodge	Dakota	1B7FL26X3TS644585	Single Cab/Blue/Custodian	4/13/2015
1999	Ford	Crown Victoria	2FAFP71W0XX134977	White (Police)	7/21/2015
1998	Ford	Crown Victoria	2FAFP71W8WX118914	White (Police)	1/5/2016

**City of Gautier
Boat Insurance Policy** **Deductible \$1,000 per occurrence
As of 09/19/16**

Year	Make	Model	Vin Number	Misc. Notes	Value
2010	Cobia	21.5 Open Fish.	CBASX0003B010		25,000
2010	Yamaha	150 HP	1S9BB2121AW542736	4 stroke	INC.
2010	Sport Trailer	TAL2010			2,000
1999	Zodiac	H920 Cabin RIB	XDC92006C999	30' Feet	40,000
2005	Yamaha	250 HP	Port: 6P2X1006306	4 stroke	
2005	Yamaha	250 HP	Strbd: 6P3X1004120	4 stroke	
2000	Myco Trailer	MG31XHTA	4JFBS3027YB004407		

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 022-2016

RESOLUTION AUTHORIZING THE CITY MANAGER TO IMPLEMENT FLEX-TIME SCHEDULING PROVIDING CITY HALL REMAINS OPEN FROM 8:00 AM – 5:00 PM, MONDAY - FRIDAY

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager is authorized to implement flex-time scheduling in order for administrative (2080) employees to flex their hours to have Friday afternoons off at noon providing City Hall remains open 8:00 AM – 5:00 PM, Monday – Friday.

WHEREAS, Pursuant to Mississippi Annotated Code 21-9-47 for a Council-Manager government, the City Council establishes the hours of service of operation; and

BE IT, THEREFORE, RESOLVED, that the Mayor and Council of the City of Gautier, Mississippi authorizes the City Manager or City Clerk to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Paula Yancey, City Manager
Date: September 12, 2016
Subject: Authority for the City Manager to institute Flex-Time Scheduling

REQUEST:

It is requested that the City Council authorize the City Manager to institute flex time scheduling in order for administrative (2080) employees to flex their hours to have Friday afternoons off at noon while maintaining a small staff of employees on site until 5:00 pm on Fridays.

DISCUSSION:

The City Manager would like council authorization to allow city management to flex their employees' hours in order for employees to be off from work at noon on Fridays. The City Hall building will remain open for business from 8:00 am – 5:00 pm Monday thru Friday. A small staff of employees will remain on hand from 12:00 pm – 5:00 pm every Friday in order to continue providing services to citizens. Administrative employees will rotate regularly each Friday to ensure that all affected employees receive the equal benefit of Friday afternoons worked and off.

Department heads will closely monitor the hours of their staff to ensure that administrative employees obtain the required 40 hours per week and do not accumulate unnecessary overtime. The City Manager will oversee this flex time scheduling and will make the necessary staffing adjustments to ensure that city hall is properly staffed and that there is no decrease in city services.

CONCLUSION

Allowing employees off at noon on Friday will increase employee morale and is a zero cost benefit to the City of Gautier administrative workforce. City Hall hours will continue to be 8:00 am – 5:00 pm Monday thru Friday. The City Manager recommends the requested authorization.

ATTACHMENTS:

None

Councilwoman Martin made the motion to approve the amendments to the Comprehensive Fee schedule to reflect the water, sewer and waste water treatment rates. Motion died from lack of second. City Manager reminder the council that the 2017 budget was based upon the new water, sewer and waste water treatment rates in the comprehensive fee schedule. Councilman Jones stated that council needed to vote again.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 023-2016

RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE CITY OF GAUTIER

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier Comprehensive Fee Schedule shall be amended to reflect the Water, Sewer and Waste Water Treatment rates.

WHEREAS, the rate for water operation and maintenance shall be set at \$25.50 for the first three thousand (3000) gallons used, and that the rate for each additional one thousand (1000) gallons used thereafter shall be set at \$8.50.

WHEREAS, the rate for sewer operation and maintenance shall be set at \$12.30 for the first three thousand (3000) gallons used, and that the rate for each additional one thousand (1000) gallons used thereafter shall be set at \$4.10.

WHEREAS, the rate for the treatment of waste water shall be set at \$14.70 for the first three thousand (3000) gallons used, and that the rate for each additional thousand (1000) gallons used thereafter shall be set at \$4.90.

WHEREAS, a monthly demand fee for commercial accounts will be assessed based on meter size. This fee shall be set at \$100.00 per inch size per meter. This fee will be assessed for all meters associated with a commercial account.

WHEREAS, the above rate changes shall become effective on October 1, 2016.

WHEREAS, the Utility Rates shall be reviewed and adjusted annually as necessary to cover any and all costs associated with operations & maintenance, as well as, wastewater treatment services provided by Jackson County Utility Authority.

WHEREAS, the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Rusty Anderson

NAYS: **Hurley Ray Guillotte**
 Casey Vaughan

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

ECONOMIC DEVELOPMENT BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation \$0 - 100,000	Each	\$25 for 1st \$1,000 + \$5 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$100,001 - \$500,000	Each	\$520 for \$100,000 + \$4 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$500,001 - up	Each	\$2120 for \$500,000 + \$3 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	Demolition - Commercial Structure			
	0 - 5,000 square feet	Each	\$250.00	Includes demolition of commercial building and accessory structures only.
	5,001 - up square feet	Each	\$250.00 for 5,000 sf + \$50 each add'l 5,000 sf	
	Demolition - Commercial Site			
	0 - 5 Acres	Each	\$250.00	Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	5.01 - Up Acres	Each	\$250.00 for 5 ac + \$50 each add'l 5 ac	
	Site Clearing/Demolition/Land Disturbance			
	0 - 0.9 Acres	Each	\$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit). Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	\$50.00	
	5 - Up Acres	Each	\$100.00	
	Protected Tree Removal	Each	\$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	\$150 + \$250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEES			
	Commercial Signs	Each	\$25.00	Per Sign including, New Placement, Copy Change, or Repair (Free Standing, Wall, Canopy, Roof)
	Temporary Banners (Within Right-of-Way)	Each	\$0.00	Banners must meet the minimum Criteria of the City of Gautier's policy for Banners Within Public Rights-of-Way
	Temporary Banner (Private Commercial Property)	Each	\$20.00	Per Time Period Allowed by UDO. Fee will include any combination of banners/signage up to the square footage allowed.
	Power Service Authorization/Inspection	Each	\$25.00	
	New Business	Each	\$100.00	

*Projects funded/administered by the City of Gautier and/or the Pascagoula-Gautier School District are not subject to permitting fees.

*Projects funded/administered by the Pascagoula-Gautier School District are however, subject to applicable Review/Approval Process Fees.

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Rummage Sale	Each	\$0.00	Commercial Only. No permit required for residential property.
	Temporary Use	Each	\$25.00	Christmas Tree Sales Lot, Contractor's Temporary Office/Storage Sheds (per building/structure), Portable Storage Container, Real Estate Sales Office, Farm Produce/Non-Perishable Goods Sales, Special Events (Private Commercial Property). Special Events on public property will be approved by the City Clerk's Office.
	Swimming Pools	Each	See Section I. for permits fees based on new construction valuation	Bond required for all off-site improvements over \$10,000 valuation.
	Off-Site Improvements	Each		
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each	\$25.00	
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		\$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		\$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	\$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	\$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	\$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Appeal Staff Decision to Planning Commission	Each	\$100.00	
	Appeal Planning Commission Decision to Council	Each	\$100.00	
	Right-of-Way Vacation	Each	\$250.00	
	Conditional Use (Major/Minor)	Each	\$250.00	
	Technical Review Committee (TRC) Review Meeting	Each	\$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Technical Review Committee (TRC) Review without Meeting	Each	\$0.00	Review materials will be e-mailed to TRC members in lieu of having an official meeting if the applicant waives their right to attend a meeting.
	Variance - Greater than 30%	Each	\$175.00	
	Variance - Administrative	Each	\$100.00	
	Zoning Change	Each	\$300.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Text Amendment	Each	\$250.00	
	Home Occupation	Each	\$125.00	
	Lot Split/Rearrangement (Minor)	Each	\$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	\$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	\$100.00 + \$6 per lot	
	Other Public Hearing Requests	Each	\$100.00	

CULTURAL SERVICES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	\$500.00 + \$250 refundable Deposit	
	pavilion -(8am to 12pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(12pm to 4pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(4pm to dusk)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(all day)		\$100.00 + \$30 refundable deposit	
	Senior Center Building			
	resident	Day	\$100.00 + \$100 refundable Deposit	
	non resident	Day	\$100.00 + \$100 refundable Deposit	
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	\$500.00 + \$350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	\$75.00 + \$100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	\$150.00 + \$100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	\$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	\$18.00	
	nightly (65 or older/ or disable)	Day	\$13.00	
	monthly	Monthly	\$360.00	
	camping (primitive)	Per Tent/Day	\$13.00	
	Group/Scout Group (primitive)	per person/Day	\$2.00	
	Yearly pass	Yearly	\$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	\$4.00	\$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails/ walking trails, etc.)xx
	Daily Walk In Pass /Bus/Bike	per person/Day	\$0.50	
	Boat Launch	per boat/Day	\$7.00	Campers Exempt from Boat Launch Fee

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Archery Lane Use	per hour/ person	\$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	\$35.00	
	Multi-purpose Field	per hour	\$6.00	
	Multi-purpose Field w/lights	per hour	\$12.00	
	SPECIAL EVENTS FEES			
	Bleacher Rental/ Setup			
	resident	Each	\$75.00 + \$75 refundable Deposit	No charge if bleachers are being used in conjunction with a field rental and the bleachers do not need to be moved. Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	\$95.00 + \$95 refundable Deposit	
	Chair Rental			
	resident	Each	\$1.00	Refundable Deposit \$10 for each set of 20 chairs (\$10 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	\$2.00	
	Table 6FT./8FT Rentals			
	resident	Each	\$5.00	Refundable Deposit \$20 for each set of 20 Tables (\$20 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	\$7.50	
	Barricades Delivery			
	resident	Each	\$10.00	Refundable Deposit \$50 for each set of 20 Barricades (\$50 minimum)
	non resident	Each	\$15.00	
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		\$70.00	
	Tackle Football		\$90.00	
	Youth Cheerleading		\$90.00	
	Youth Basketball		\$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	\$0.30	
	NSF Check Fee	Each	\$40.00	
	Candidate Filing Fee	Each	\$10.00	
	Audio/Video Tape Copies	Each	\$25.00 + hourly rate	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		\$20.00	
	4 – 10 employees		\$30.00	
	11 and above		\$30.00	the 1 st ten employees and \$3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	\$250.00	(should be renewed after 90 days for \$25.00)
	Privilege License Reprint	Each	\$15.00	
	Badge of Identifying Certificate	Each	\$15.00	
IV.	SUBPOENAS – personal appearance			
		Each	\$150.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
V.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		\$1,095.00	
	DUI 2nd offense		\$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		\$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		\$575.00	
	DUI 2nd offense		\$825.00	
	TRAFFIC			
	following to close		\$172.00	
	handicap parking violation		\$250.00	
	improper parking		\$172.00	
	improper lane use		\$172.00	
	improper turn or failure to sign		\$172.00	
	improper passing		\$172.00	
	driving on wrong side of road		\$172.00	
	obstructing public street (obstruction of city street)		\$172.00	
	failure to chg. lanes-stopped emergency vehicle		\$343.00	
	pass stopped school bus		\$343.00	
	failure to yield blue lights/siren		\$343.00	
	failure to obey police/traffic		\$343.00	
	failure to yield- right of way		\$172.00	
	failure to yield emergency vehicle		\$343.00	
	failure to dim headlights		\$172.00	
	ran red light		\$172.00	
	ran stop sign		\$172.00	
	careless driving		\$212.00	
	reckless driving		\$252.00	
	drag racing		\$252.00	
	no motorcycle endorsement		\$242.00	
	parking in fire lane		\$242.00	
	no seatbelt in use		\$75.00	
	child restraint violation		\$168.00	
	SPEEDING			
	speeding in school zone		\$247.00	
	over (1-9 miles)		\$176.00	
	over (10 miles)		\$186.00	
	over (11 miles)		\$187.00	
	over (12 miles)		\$188.00	
	over (13 miles)		\$189.00	
	over (14 miles)		\$190.00	
	over (15 miles)		\$191.00	
	over (16 miles)		\$198.00	
	over (17 miles)		\$200.00	
	over (18 miles)		\$202.00	
	over (19 miles)		\$204.00	
	over (20 miles)		\$216.00	
	over (23 miles)		\$228.00	
	over (24 miles)		\$231.00	
	over (25 miles)		\$234.00	
	over (26 miles)		\$239.00	
	over (27 miles)		\$244.00	
	over (28 miles)		\$249.00	
	over (29 miles)		\$254.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	over (30 miles)		\$269.00	
	over (31 miles)		\$272.00	
	No Motor Vehicle Liability Insurance		\$643.00	
	Running Railroad Crossing Arms		\$363.00	
	Allow Unauthorized unlicensed person to drive		\$172.00	
	No Driver's License		\$342.00	
	Expired Driver's License		\$343.00	
	Suspended Driver's License-Alcohol involved		\$568.00	
	Suspended Driver's License		\$343.00	
	Leaving Scene Of An Accident		\$342.00	
	Leaving Scene w/Injuries		\$542.00	
	Improper Equipment		\$172.00	
	Failure To Wear Crash Helmet		\$172.00	
	Improper Load		\$172.00	
	Expired Tag		\$274.00	
	Improper Tag		\$274.00	
	No Tag		\$274.00	
	Switched Tag		\$274.00	
	Improper Display of Tag		\$274.00	
	TINTED WINDOWS			
	1st offense		\$205.00	
	2nd offense		\$242.00	
	3rd offense		\$342.00	
	ASSAULT AND WEAPONS			
	child neglect		\$553.00	
	domestic violence - 1st		\$553.00	
	domestic violence - 2nd		\$954.00	
	knowingly violate a protective		\$538.00	
	assault & battery		\$553.00	
	assault by threat		\$553.00	
	assault with weapon		\$704.00	
	assault on a minor		\$553.00	
	carry concealed weapon		\$405.00	
	discharge weapon		\$505.00	
	exhibit weapon		\$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		\$254.00	
	use credit card w/intent defraud		\$504.00	
	embezzlement		\$505.00	
	embezzlement (\$500.00 & over)		FELONY	
	false pretense		\$553.00	
	false reporting of a crime		\$553.00	
	home repair fraud		\$804.00	
	gambling		\$305.00	
	operate gambling house		\$490.00	
	trespass less than larceny		\$505.00	
	petit larceny		\$505.00	
	defrauding an innkeeper		\$553.00	
	theft of utilities		\$505.00	
	meter tampering		\$505.00	
	machine, coin oper/breaking in		\$505.00	
	giving away MDSE by employee		\$505.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	harassing, profane, telephone		\$490.00	
	bad check		\$553.00	
	uttering forgery		\$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		\$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		\$553.00	
	2nd offense		\$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		\$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		\$304.00	
	simple assault on officer		\$653.00	
	resisting arrest		\$653.00	
	fleeing arrest		\$653.00	
	impersonate a police officer		\$653.00	
	interfere with duties of a police officer		\$304.00	
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		\$605.00	
	sell beer without license		\$605.00	
	unlawful to consume alcohol in public place		\$230.75	
	purchase or posses alcohol for minor		\$369.00	
	public drunk		\$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		\$1,203.25	
	Possession of Marijuana		\$504.00	
	Possession of (Drug) Paraphernalia		\$504.00	
	ALLOW DOGS TO RUN LOOSE			
	1 st Offense		\$209.00	
	2 nd Offense		\$235.00	
	3 rd Offense		\$284.00	
	NO RABIES VACCINATION		\$304.00	
	Confinement Violations		\$304.00	
	General Owner Responsibility Violation		\$283.00	
	Dangerous Animals Non-Compliance		\$505.00	
	Failure to provide Vet care		\$283.00	
	Animal Cruelty		\$553.00	
	Animal Neglect		\$283.00	
	Fowl and Livestock Violation		\$283.00	
	Aggravated animal abuse		\$553.00	
	Smoking in Public Building		\$209.00	
	Public Profanity		\$304.00	
	Disturbing the Peace		\$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		\$304.00	
	Disorderly Conduct refuse to leave premises		\$304.00	
	Disorderly Conduct phys acts/profane language		\$304.00	
	Contempt of Court (Failure to Compile)		\$274.00	
	Contempt of Court (Failure to appear)		\$274.00	
	Contempt of Court (Failure to pay)		\$274.00	
	Aiding & Abetting in Bail Bond Jumping		\$505.00	
	Bail Bond Jumping MISD		\$553.00	
	Disturbance Nuisance - danger neighborhood		\$209.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Disturbing Family Peace		\$304.00	
	Interference with City Officer		\$304.00	
	Care of Premises		\$233.00	
	Extortion		\$505.00	
	Curfew Violation		\$234.00	
	Contribute to Delinquency of Minor		\$505.00	
	Possession of Handgun by a Minor		\$505.00	
	Indecent Exposure		\$505.00	
	Obscene/Harassing Phone Calls		\$505.00	
	Escape		\$505.00	
	911 Abusive Calls		\$515.00	
	Misdemeanor Hindering Prosecution		\$505.00	
	Conspiracy to Commit a Crime		\$505.00	
	Fireworks Inside City Limits		\$219.00	
	Prostitution		\$505.00	
	Vagrancy		\$489.00	
	Hitch-Hiking		\$255.00	
	Trespassing		\$353.00	
	Malicious Mischief (Face Value)		\$203.25	
	Loud Music		\$285.00	
	Litter Law Violation		\$454.00	
	Stalking			
	1 st Offense		\$505.00	
	2 nd Offense		FELONY	
	Boating Under the Influence			
	1 st Offense		\$594.00	
	2 nd Offense		\$794.00	
	3rd Offense		\$1,193.25	
	Sell Tobacco to Minor		\$234.00	
	Abstracts		\$10.00	
	Affidavit		\$10.00	
	Withdrawal Form		\$10.00	

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	\$20.00	
	Parking Lot Reports	Each	\$10.00	
	Offense Reports	Each	\$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	\$15.00	
	Background Checks	Each	\$15.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES *			
	¾" meter		\$200.00	
	1" meter		\$250.00	
	1 ½" meter		\$300.00	
	2" meter		\$350.00	
	3" meter and above		meter cost plus two (2) months minimum bill	

*Move without notice will forfeit deposit

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
II.	WATER CHARGE			
	Minimum Charge of 2000 3000 Gallons or Less		\$14.15 \$25.50	
	1000 Gallons Over the Minimum		\$7.60 \$8.50	
III.	SEWER CHARGE			
	Minimum Charge of 2000 3000 Gallons or Less			
	Sewer Charge		\$6.47 \$12.30	
	1000 Gallons Over the Minimum		\$3.32 \$4.10	
	Wastewater Treatment Charge		\$9.71 \$14.70	
	1000 Gallons Over the Minimum		\$4.98 \$4.90	
	Sewer Only (Residential) Monthly Charge		\$42.00	
	Sewer Only (Commerical) Monthly Charge		\$100.00	
IV.	GARBAGE CHARGE			
	1 st Cart		\$17.00	
	Additional Cart (Residential)		\$3.40	
	Additional Cart (Commercial)		\$5.25	
	Cart Delivery Fee (After Initial Set-up)		\$15.00	
	Special pick-up (one lift)	small load	\$50.00	
	Special pick-up (one lift)	large load	\$100.00	
V.	MISCELLANEOUS FEES			
	<u>Demand Fee for commerical accounts.</u>	<u>per inch size meter</u>	\$100.00	
	Reconnect for Lock off		\$65.00	
	Returned Check Fee		\$50.00	
	Late Charge Fee		\$35.00	
	Connection Service Fee		\$50.00	
	Reconnect Fee for Temporary Disconnect		\$30.00	
	Temporary Disconnect		\$30.00	
	Lock off for Non-payment		\$30.00	
	Illegal connection and/or Theft of Utilities		\$600.00 plus associated fees	
	Sewer Cleanout/Cap Tampering Fee		\$100.00	
	Sewer Inspection Fee (customer caused issue)		\$100.00	
	Transfer Fee		\$45.00	
	After Hours Calls - Other		\$50.00	
	¾" Irrigation Meter - tap		\$255.00	
	1" Irrigation Meter - tap		\$375.00	
	Meter Locks		\$25.00	
	Meter Box Tamper Fee		\$60.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Meter Relocate Fee		\$100.00	
	Meter Reread Fee		\$30.00	
	Pool Fill (Meter Only)		\$100.00	
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water only or sewer only
	3/4" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1 1/2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	3" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	4" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	6" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	8" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 203-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the award and execution of a contract with Moran Hauling Ins. For the Shepard State Park Log Cabin Foundation and Site Work in an amount not to exceed \$298,600.00.

IT IS FURTHER ORDERED that Moran Hauling Inc. submitted the lowest and best bid of \$298,600.00.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Guillotte** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants & Projects Manager
Date: September 13, 2016
Subject: Shepard State Park Log Cabin Foundation & Site Work Contract Execution

REQUEST:

The Economic Development and Planning Department requests City Council authorization to Award and Execute a Contract with Moran Hauling Inc. for the Shepard State Park Log Cabin Foundation & Site Work in an amount not to exceed \$298,600.00

BACKGROUND:

A two-story historic log cabin known as the “Wilson House” was donated to the city by Mr. Brian Britt. The building was originally constructed in the early 1920's alongside US Highway 49 in Gulfport, Mississippi. The structure was built by Walter Alfred Cox and became the homestead of Clark Wilson and his wife, Marjorie Welch Wilson. The 3,000-square-foot cabin is made of southern yellow pine logs, and it is presently located at the northeast corner of Dobson Road and Allen Road. The log cabin is being relocated to Shepard State Park to be used as a welcome center and general store for campers.

DISCUSSION:

The consulting engineer initially anticipated getting quotes for the structure relocation and bidding the site work improvements separately, but after further discussions with contractors and building movers, the engineer decided the best approach would be to combine the two activities together into the bid package. City Council authorized staff to advertise for bid on May 3, 2016, and a total of four bids were received June 9, 2016. Moran Hauling Inc., of Pass Christian, submitted the lowest and best bid of \$298,600.00. The work includes site work, construction of a parking lot with parking bumpers and striping, new RV dump station, sidewalks, utilities, building foundation, and relocation/reassembly of the log cabin. This project will be funded through Tidelands.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the Award and Execution of a Contract with Moran Hauling Inc. for the Shepard State Park Log Cabin Foundation & Site Work in an amount not to exceed \$298,600.00

The City Council may:

1. Authorize the Award and Execution of the Contract; or
2. Reject all bids and modify the scope of the project; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter/Official Bid Tabulation
2. Contract

June 14, 2016

Ms. Chandra Nicholson, P.E.
Director of Economic Development
City of Gautier
3330 Highway 90
Gautier, MS 39553

**RE: Shepard State Park Welcome Center Improvements Project
Gautier, Mississippi
Bid Evaluation / Recommendation**

Dear Ms. Nicholson:

As you know, bids were received on June 9, 2016 at the Gautier Council Chambers for the above referenced project. Four (4) bids were received. We have prepared and enclosed a bid tabulation for your review.

Moran Hauling, Inc., submitted the lowest bid of \$298,600.00. We have reviewed several references and found favorable responses. Therefore, subject to your attorney's review, the submission of the proper bonds and insurance by the Contractor, we are hereby recommending award of the contract to Moran Hauling, Inc.

Should you have any questions or comments, please do not hesitate to contact me at office: (228) 436-7612, cell: (228) 380-2275 or via email: ben@bmaengineers.com.

Sincerely,



Benjamin Smith, P.E.
Vice-President

Enclosure

SHEPARD STATE PARK WELCOME CENTER IMPROVEMENTS
 CONTRACTOR'S BID TABULATION
 BIDS RECEIVED JUNE 9, 2016 - 2:00 P.M. (LOCAL TIME)
 CITY OF GAUTIER COUNCIL CHAMBERS
 3333 HIGHWAY 90, GAUTIER, MS 39553

OWNER: CITY OF GAUTIER
 ENGINEER: BROWN, MITCHELL & ALEXANDER, INC.
 BMA PROJECT #13-3399A-05

CERTIFICATE OF RESPONSIBILITY	Moran Hauling, Inc.	Twin L Construction, Inc.	Gulf Breeze Landscaping, LLC	M&D Construction Co.
ADDENDA RECEIVED AND ACKNOWLEDGED	17078 Magnolia Cove Dr.	8292 Firetower Rd.	PO Box 347	4006 Kreole Ave.
	Pass Christian, MS 39571	Pass Christian, MS 39571	Gautier, MS 39553	Moss Point, MS 39563
	09083-MC	08365-MC	07650-MC	05107-MC
	YES	YES	YES	YES

ITEM NO.	ITEM DESCRIPTION	QNTY	UNIT	UNIT PRICE	EXTENSION								
BASE BID:													
01505-A	MOBILIZATION	1	LS	\$20,000.00	\$20,000.00	\$6,959.00	\$6,959.00	\$10,000.00	\$10,000.00	\$26,000.00	\$26,000.00	\$20,000.00	\$20,000.00
01720-A	CONSTRUCTION LAYOUT	1	LS	\$2,050.00	\$2,050.00	\$2,500.00	\$2,500.00	\$7,500.00	\$7,500.00	\$4,500.00	\$4,500.00	\$10,000.00	\$10,000.00
02050-A	REMOVAL OF TREES	1	LS	\$7,000.00	\$7,000.00	\$1,750.00	\$1,750.00	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00
02050-B	REMOVAL OF EXISTING SEWER PUMP OUT STATION	1	LS	\$600.00	\$600.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00
02227-A	UNCLASSIFIED EXCAVATION	1,100	CY	\$8.00	\$8,800.00	\$6.00	\$6,600.00	\$8.00	\$8,800.00	\$8.00	\$8,800.00	\$10.00	\$11,000.00
02227-B	BORROW MATERIAL, SANDY CLAY	450	CY	\$12.00	\$5,400.00	\$12.35	\$5,557.50	\$14.00	\$6,300.00	\$15.00	\$6,750.00	\$22.00	\$9,900.00
02227-C	BORROW MATERIAL, CLEAN SAND	450	CY	\$12.00	\$5,400.00	\$12.35	\$5,557.50	\$16.00	\$7,200.00	\$28.00	\$12,600.00	\$22.00	\$9,900.00
02234-A	GRANULAR BASE COURSE, 6" THICK	50	SY	\$30.00	\$1,500.00	\$12.50	\$625.00	\$35.00	\$1,750.00	\$12.00	\$600.00	\$40.00	\$2,000.00
02234-B	STONE CONSTRUCTION ENTRANCE	1	LS	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00
02243-A	GEOTEXTILE FABRIC	1,400	SY	\$3.00	\$4,200.00	\$2.34	\$3,276.00	\$3.50	\$4,900.00	\$1.00	\$1,400.00	\$2.00	\$2,800.00
02295-A	SILT FENCE	1,100	LF	\$3.00	\$3,300.00	\$5.00	\$5,500.00	\$3.75	\$4,125.00	\$3.00	\$3,300.00	\$3.50	\$3,850.00
02295-B	STRAW WATTLES	150	LF	\$5.00	\$750.00	\$5.00	\$750.00	\$7.25	\$1,087.50	\$5.00	\$750.00	\$5.00	\$750.00
02520-A	CONCRETE PAVEMENT	1,925	SY	\$60.00	\$115,500.00	\$56.00	\$107,800.00	\$48.00	\$92,400.00	\$45.00	\$86,625.00	\$49.50	\$95,287.50
02522-A	CONCRETE SIDEWALK	440	SY	\$45.00	\$19,800.00	\$46.00	\$20,240.00	\$43.00	\$18,920.00	\$46.00	\$20,240.00	\$58.50	\$25,740.00
02522-B	DETECTABLE/TACTILE WARNING SURFACE TILES (CAST-IN-PLACE)	15	SF	\$7.00	\$105.00	\$66.00	\$990.00	\$18.00	\$270.00	\$20.00	\$300.00	\$25.00	\$375.00
02580-A	PAINTED STRIPING & THERMOPLASTIC LEGENDS	1	LS	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$3,496.00	\$3,496.00
02580-B	PARKING BUMPERS	15	EA	\$100.00	\$1,500.00	\$100.00	\$1,500.00	\$150.00	\$2,250.00	\$100.00	\$1,500.00	\$200.00	\$3,000.00
02585-A	REFLECTORIZED TRAFFIC SIGNS	2	EA	\$300.00	\$600.00	\$250.00	\$500.00	\$350.00	\$700.00	\$700.00	\$1,400.00	\$200.00	\$400.00
02661-A	2" WATER SERVICE	1	LS	\$1,000.00	\$1,000.00	\$300.00	\$300.00	\$1,800.00	\$1,800.00	\$250.00	\$250.00	\$4,953.05	\$4,953.05
02661-B	1" WATER SERVICE	1	LS	\$800.00	\$800.00	\$300.00	\$300.00	\$1,000.00	\$1,000.00	\$200.00	\$200.00	\$2,217.20	\$2,217.20
02723-A	18" HDPE CULVERT	50	LF	\$35.00	\$1,750.00	\$21.00	\$1,050.00	\$26.50	\$1,325.00	\$40.00	\$2,000.00	\$23.34	\$1,167.00
02730-A	6" PVC SEWER	250	LF	\$30.00	\$7,500.00	\$10.00	\$2,500.00	\$5.00	\$1,250.00	\$12.00	\$3,000.00	\$15.50	\$3,875.00
02730-B	6" PVC CLEANOUT	4	EA	\$500.00	\$2,000.00	\$150.00	\$600.00	\$300.00	\$1,200.00	\$200.00	\$800.00	\$250.00	\$1,000.00
02730-C	RV DUMP STATION	1	LS	\$6,500.00	\$6,500.00	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$5,300.00	\$5,300.00
02841-A	MAINTENANCE OF TRAFFIC	1	LS	\$2,050.00	\$2,050.00	\$1,500.00	\$1,500.00	\$6,000.00	\$6,000.00	\$500.00	\$500.00	\$5,000.00	\$5,000.00
02931-A	PLANT ESTABLISHMENT (HYDRO-SEEDING)	0.5	AC	\$4,500.00	\$2,250.00	\$3,000.00	\$1,500.00	\$6,500.00	\$3,250.00	\$2,800.00	\$1,400.00	\$5,227.20	\$2,613.60
02931-B	EROSION CONTROL MAT	450	SY	\$2.00	\$900.00	\$2.50	\$1,125.00	\$2.00	\$900.00	\$1.50	\$675.00	\$2.00	\$900.00
02931-C	SOLID SOD (CENTIPEDE)	1,200	SY	\$6.00	\$7,200.00	\$2.85	\$3,420.00	\$6.25	\$7,500.00	\$3.50	\$4,200.00	\$23.50	\$28,200.00
08177-A	BUILDING FOUNDATION	1	LS	\$29,500.00	\$29,500.00	\$18,700.00	\$18,700.00	\$22,000.00	\$22,000.00	\$38,740.00	\$38,740.00	\$23,000.00	\$23,000.00
13000-A	BUILDING RELOCATION	1	LS	\$55,000.00	\$55,000.00	\$78,000.00	\$78,000.00	\$96,000.00	\$96,000.00	\$98,640.00	\$98,640.00	\$92,000.00	\$92,000.00
TOTAL BASE BID					\$320,455.00		\$298,600.00		\$325,927.50		\$343,670.00		\$384,724.35

*Mathematical Errors have been identified and/or corrected.

THIS IS TO CERTIFY THAT THE TABULATION OF BIDS SHOWN HEREIN IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Benjamin Smith
 BENJAMIN SMITH, P.E. VICE-PRESIDENT



**AGREEMENT
BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

THIS AGREEMENT is by and between CITY OF GAUTIER (“Owner”) and
MORAN HAULING, INC. (“Contractor”).

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: Shepard State Park Log Cabin Welcome Center Foundation & Sitework Project.

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by Brown, Mitchell & Alexander, Inc.

3.02 The Owner has retained Brown, Mitchell & Alexander, Inc. (“Engineer”) to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Days*

A. The Work will be substantially completed within 45 calendar days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 75 days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of

requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. Substantial Completion: Contractor shall pay Owner \$200.00 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.
2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$200.00 for each day that expires after such time until the Work is completed and ready for final payment.
3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

- A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item):

Unit Price Work					
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
01505-A	MOBILIZATION	LS	1	\$6,959.00	\$6,959.00
01720-A	CONSTRUCTION LAYOUT	LS	1	\$2,500.00	\$2,500.00
02050-A	REMOVAL OF TREES	LS	1	\$1,750.00	\$1,750.00
02050-B	REMOVAL OF EXISTING SEWER PUMP OUT STATION	LS	1	\$2,000.00	\$2,000.00
02227-A	UNCLASSIFIED EXCAVATION	CY (PM)	1,100	\$6.00	\$6,600.00
02227-B	BORROW MATERIAL, SANDY CLAY	CY (PM)	450	\$12.35	\$5,557.50
02227-C	BORROW MATERIAL, CLEAN SAND	CY (FM)	450	\$12.35	\$5,557.50
02234-A	GRANULAR BASE COURSE, 6" THICK	SY	50	\$12.50	\$625.00
02234-B	STONE CONSTRUCTION ENTRANCE	LS	1	\$3,000.00	\$3,000.00
02243-A	GEOTEXTILE FABRIC	SY	1,400	\$2.34	\$3,276.00

Unit Price Work					
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
02295-A	SILT FENCE	LF	1,100	\$5.00	\$5,500.00
02295-B	STRAW WATTLES	LF	150	\$5.00	\$750.00
02520-A	CONCRETE PAVEMENT	SY	1,925	\$56.00	\$107,800.00
02522-A	CONCRETE SIDEWALK	SY	440	\$46.00	\$20,240.00
02522-B	DETECTABLE/TACTILE WARNING SURFACE TILES (CAST-IN-PLACE)	SF	15	\$66.00	\$990.00
02580-A	PAINTED STRIPING & THERMOPLASTIC LEGENDS	LS	1	\$12,000.00	\$12,000.00
02580-B	PARKING BUMPERS	EA	15	\$100.00	\$1,500.00
02585-A	REFLECTORIZED TRAFFIC SIGNS	EA	2	\$250.00	\$500.00
02661-A	2" WATER SERVICE	LS	1	\$300.00	\$300.00
02661-B	1" WATER SERVICE	LS	1	\$300.00	\$300.00
02723-A	18" HDPE CULVERT	LF	50	\$21.00	\$1,050.00
02730-A	6" PVC SEWER	LF	250	\$10.00	\$2,500.00
02730-B	6" PVC CLEANOUT	EA	4	\$150.00	\$600.00
02730-C	RV DUMP STATION	LS	1	\$2,500.00	\$2,500.00
02841-A	MAINTENANCE OF TRAFFIC	LS	1	\$1,500.00	\$1,500.00
02931-A	PLANT ESTABLISHMENT (HYDRO-SEEDING)	AC	0.5	\$3,000.00	\$1,500.00
02931-B	EROSION CONTROL MAT	SY	450	\$2.50	\$1,125.00
02931-C	SOLID SOD (CENTIPEDE)	SY	1,200	\$2.85	\$3,420.00
08177-A	BUILDING FOUNDATION	LS	1	\$18,700.00	\$18,700.00
13000-A	BUILDING RELOCATION	LS	1	\$78,000.00	\$78,000.00
Total of all Extended Prices for Unit Price Work (subject to final adjustment based on actual quantities)					\$298,600.00

The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities

are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the ____ day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
 - 1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract
 - a. Projects with a Contract total amount of less than \$250,000 and no subcontractor:
 - i. Ninety percent (90%) of Work completed (with the balance being retainage).
 - ii. Ninety percent (90%) (with the balance being retainage) of material and equipment not incorporated in the Work (but delivered, suitably stored and accompanied by documentation satisfactory to Owner as provided in Paragraph 15.01 of the General Conditions).
 - b. On projects in which the total Contract Price is \$250,000 or greater or on any Contract with a subcontractor, regardless of amount; 5% shall be retained until the work is at least 50% complete, on schedule and satisfactory in the Engineer's opinion, 50% of the retainage held to date shall be returned to the Prime Contractor for distribution to the appropriate subcontractors and suppliers. After 50% completion, projects of this magnitude shall have a 2.5% retainage provided that the project is on schedule and satisfactory in the Engineer's opinion.
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST

- 7.01 All amounts not paid when due shall bear interest at the rate of 6% per annum.

ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:
 - A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
 - B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
 - D. Contractor has carefully studied all: reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
 - E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor’s safety precautions and programs.
 - F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
 - G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
 - H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
 - I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

- J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 Contents

- A. The Contract Documents consist of the following:
1. This Agreement (pages 1 to 8, inclusive).
 2. Performance bond (pages 1 to 3, inclusive).
 3. Payment bond (pages 1 to 3, inclusive).
 4. Other bonds.
 - a. [] (pages [] to [], inclusive).
 5. General Conditions (pages 1 to 65, inclusive).
 6. Supplementary Conditions (pages 1 to 14, inclusive).
 7. Specifications as listed in the table of contents of the Project Manual.
 8. Drawings (not attached but incorporated by reference) consisting of 12 sheets with each sheet bearing the following general title: Shepard State Park Log Cabin Welcome Center Foundation & Sitework Project.
 9. Addendum 1, issued June 6, 2016 (numbers 1 to 1, inclusive).
 10. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid (pages 1 to 9, inclusive).
 11. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Orders.
 - d. Field Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 Terms

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 Assignment of Contract

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto

without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions – Not Applicable*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary General Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on _____ (which is the Effective Date of the Contract).

OWNER:

CONTRACTOR:

CITY OF GAUTIER

MORAN HAULING, INC.

By: _____

By: _____

Title: _____

Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____

Attest: _____

Title: _____

Title: _____

Address for giving notices:

Address for giving notices:

3330 Highway 90

17078 Magnolia Cove Dr.

Gautier, MS 39553

Pass Christian, MS 39571

License No.: 09083-MC
(where applicable)

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 204-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the Sub-Grant Agreement with the Mississippi Department of Marine Resources to accept a City Park Boat Launch Improvements grant is hereby authorized.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants & Projects Manager
Date: September 13, 2016
Subject: City Park Boat Launch Improvements Sub-Grant Agreement with Mississippi Department of Marine Resources

REQUEST:

The Economic Development and Planning Department requests City Council authorization to enter into a Sub-Grant Agreement with the Mississippi Department of Marine Resources to accept a City Park Boat Launch Improvements grant.

BACKGROUND:

The Dingell-Johnson Sport Fish Restoration Program, authorized under the U.S. Fish and Wildlife Service, supports activities designed to restore, conserve, manage, or enhance sport fish populations; the public use and benefits from these resources; and activities that provide boat access to public waters. Sport fisheries research and management activities; boating access development and maintenance; aquatic resource education activities; lake construction and maintenance; land acquisition; technical assistance; planning; habitat enhancement; administration; coordination; and hatchery construction are eligible under the Act.

DISCUSSION:

The Mississippi Department of Marine Resources applied to the U.S. Fish and Wildlife Service on behalf of the City of Gautier for this sport fish grant. The City has been awarded \$190,310 in federal funds, which requires a 25 percent match of \$65,300. The City is submitting an amended Tidelands application to MDMR to request the use of FY16 Tidelands funds to satisfy the local match requirement. This \$255,610 project includes removing and replacing the two existing deteriorated boat launches, removing and replacing the existing deteriorated boat dock decking, removing and replacing the deteriorated wooden bulkhead, adding an accessible kayak and canoe launch, and installing an accessible route to the dock area.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize acceptance of the City Park Boat Launch Improvements grant and the execution of a sub-grant agreement with MDMR.

The City Council may:

1. Approve acceptance of the grant award and authorize entering into a Sub-Grant Agreement as presented; or
2. Not approve acceptance of the grant award as presented.

ATTACHMENT(S):

1. Sub-Grant Agreement with Attachments



STATE OF MISSISSIPPI

Phil Bryant
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Jamie M. Miller, Executive Director

SUB-GRANT AGREEMENT

City of Gautier

Sub-Grant # MS-F-F16AF00484

SECTION 1.0: Parties to the Agreement

This Agreement is by and between the Mississippi Department of Marine Resources, hereinafter referred to as MDMR, and the City of Gautier, hereinafter referred to as Sub-Grantee (DUNS # 96-444-7817).

SECTION 2.0: Purpose

This Agreement defines the rights and duties of the parties regarding the grant known as **Federal Grant Award MS-F-F16AF00484 – “City Park Boat Launch Improvements – City of Gautier.”**

SECTION 3.0: Responsibilities of MDMR and Sub-Grantee

3.1 MDMR Responsibilities:

- 3.1.1 Routine management of this project including, but not limited to review of invoices, review of technical information, periodic reports to the United States Fish and Wildlife Service (USFWS), as required, and close-out of grant payments.
- 3.1.2 Review of progress reports on the Sub-Grantee’s ongoing activities.
- 3.1.3 Coordination of activities, decisions and results derived from this effort with other State and Federal agencies, if necessary.

3.2 Sub-Grantee Responsibilities:

- 3.2.1 The Sub-Grantee is responsible for services outlined below in Section 4.0.

- 3.2.2 The Sub-Grantee recognizes that this proposal is being funded as a Sub-Grant Agreement by the USFWS Federal Assistance Grant known as MS-F-F16AF00484 – “City Park Boat Launch Improvements – City of Gautier”, CFDA Program 15.605.
- 3.2.3 The Sub-Grantee will coordinate all communication with the MDMR through Rhonda Price, Office of Restoration and Resiliency.
- 3.2.4 The Sub-Grantee is responsible for obtaining all applicable permits prior to commencing work covered by said permits and providing the MDMR with a copy of same.
- 3.2.5 The Sub-Grantee is responsible for complying with all requirements as stated in the Award Letter from USFWS to MDMR dated June 21, 2016. A copy of the Award Letter is attached hereto and incorporated herein as Attachment “A”.

3.3 Joint Responsibilities:

- 3.1.1 The MDMR and Sub-Grantee shall jointly determine the direction of the project objectives and activities according to the USFWS Federal Assistance Grant known as MS-F-F16AF00484 – “City Park Boat Launch Improvements – City of Gautier”.

SECTION 4.0: Scope of Work

This Agreement will provide for all or part of the following tasks:

- 4.1 The Sub-Grantee will improve the existing public boat launches and docks by removing the deteriorated or damaged components that have exceeded their design life. The scope of the project will include removing and replacing the two existing deteriorated boat launches; removing and replacing the existing deteriorated boat dock decking and deck structure; removing and replacing the deteriorated wooden bulkhead; and adding an accessible kayak and canoe launch as well as an accessible route to the dock area.

SECTION 5.0: Consideration and Payment

- 5.1 **Consideration.** As consideration for the performance of this Agreement, the MDMR agrees to pay the Sub-Grantee the amount incurred in the performance of this Agreement not to exceed **One Hundred Ninety Thousand, Three Hundred Ten Dollars and Zero Cents (\$190,310.00)**. Under no circumstances will

payment be made for work performed outside the performance period of the Federal award and this Agreement.

- 5.2 **Payment.** The MDMR agrees to make payments within 45 days of receipt of a correct or approved invoice/request for reimbursement and the supporting documentation. *Invoices/requests for reimbursement must be submitted within fifteen (15) days after the end of the month in which the work occurred.* Invoices should be submitted no more frequently than monthly and no less than quarterly. Final payment will be made upon approval of final invoice and final performance report. All final invoices and final performance report are due 60 days after grant expiration to be considered for payment. Under no circumstances will payment exceed **One Hundred Ninety Thousand, Three Hundred Ten Dollars and Zero Cents (\$190,310.00)**. Compliance with subsection 3.2.4 hereinabove is a requirement for reimbursement.
- 5.3 Sub-Grantee will provide a matching sum of **Sixty-Five Thousand, Three Hundred Dollars and Zero Cents (\$65,300.00)** in either cash or in-kind services making the total funding **Two Hundred Fifty-Five Thousand, Six Hundred Ten Dollars and Zero Cents (\$255,610.00)**. Matching funds cannot be derived from Federal funds, except as authorized by specific legislation.
- 5.4 Invoices/requests for reimbursement submitted by the Sub-Grantee will include:
- 5.4.1 The Grant number – MS-F-F16AF00484 / Internal Order number 3000015532.
 - 5.4.2 The time period for services incurred.
 - 5.4.3 Category breakdown for expenses (including Match).
 - 5.4.4 Activity Report.

Invoices/requests for reimbursement will be reviewed to determine: (1) that the indicated costs are allowable under appropriate guidelines; and, (2) that the work performed contributes directly to the accomplishment of established objectives. Failure to meet these conditions will result in disallowed costs that will be deducted from the authorized appropriated amount.

SECTION 6.0: Reporting Requirements

- 6.1 **Activity Report.** In compliance with the Federal Assistance Grant Reporting Requirements, the Sub-Grantee shall provide a written final activity report to the MDMR summarizing work undertaken, in progress or completed. The report will

be due no later than June 29, 2017. (There will be no cost associated with this report.)

- 6.2 If performance is inadequate, the Sub-Grantee will be notified in writing of the specific problems that must be corrected. The MDMR's Executive Director shall resolve disputes over performance. Reimbursements for project costs under 4.0 will be made only if performance is determined to be adequate.

SECTION 7.0: Period of Performance

- 7.1 The Sub-Grantee agrees to execute the objectives of this project as stated in Federal Grant Award MS-F-F16AF00484 – “City Park Boat Launch Improvements – City of Gautier” beginning July 25, 2016 to April 30, 2017. By mutual agreement between MDMR and Sub-Grantee, the Federal Grant Award MS-F-F16AF00484 – “City Park Boat Launch Improvements – City of Gautier” will include all pre-award costs that were incurred during the approval date of the grant which was May 1, 2016. If deemed necessary, this Agreement may be extended on a no-cost basis with prior approval before grant expiration.

SECTION 8.0: Standard Terms and Conditions

The Sub-Grantee certifies that it:

- 8.1 Has the legal authority to apply for the program and has the institutional, managerial, and financial capability (including where applicable, funds sufficient or in-kind match to pay the sub-grantee's share of the project cost) to ensure proper planning, management, and completion of the project described in this proposal.
- 8.2 Will give the MDMR, the Mississippi State Auditor, USFWS, the Inspectors General and the Comptroller General of the United States, and any other authorized representative, access to and the right to examine all records, books, papers, or documents related to the award and necessary for MDMR to comply with 2 CFR 200.300 Statutory and national policy requirements through 200.309 Period of performance, and Subpart F – Audit Requirements of this part; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives and maintain separate accountability for the funds.
- 8.3 Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 8.4 Will initiate and complete the work within the applicable time frame after receipt of approval from the MDMR.

- 8.5 Will comply with all Federal statutes relating to non-discrimination. These include, but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 *et seq.*), as amended, relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the proposal.
- 8.6 Will comply with the Endangered Species Act of 1973, as amended. Sub-Grantee understands that the USFWS has requested information consultation with the National Marine Fisheries Service (NMFS) to concur with its determination that the activities funded under this award will not adversely affect threatened or endangered species or critical habitat listed under the NMFS's jurisdiction. Sub-Grantee further understands that Section 9 of the Endangered Species Act and Federal regulation pursuant to section 4(d) of the Act prohibit the taking of endangered and threatened species, respectively, without special exemption. Therefore, Sub-Grantee will immediately report to the Wildlife and Sport Fish Restoration Program and the MDMR if: (1) any threatened or endangered species are incidentally taken; (2) information reveals effects of the Sub-Grantee's action under this Agreement may affect listed species or critical habitat, (3) the project under this Agreement is subsequently modified in a manner that causes an effect to listed species or critical habitat; or, (4) a new species is listed or critical habitat designation that may be affected by the activities funded under this Agreement.
- 8.7 Agrees that equipment purchased with funds under this Agreement shall be used by the Sub-Grantee in the program or project for which it was acquired as long as needed, whether or not the project continues to be supported by Federal funds. When the equipment is no longer needed for the original program purposes, the equipment may be used in other activities currently or previously supported by the USFWS.

- 8.8 Acknowledges that the Wildlife and Sport Fish Restoration Program encourages all grantees and sub-grantees to comply with all of their state laws, regulations, and policies regarding pest management, pesticide application, invasive species management, disease control, and best management practices when conducting pest management actions using funding associated with a Wildlife and Sport Fish Restoration Program grant. This includes compliance with the Federal Insecticide, Fungicide and Rodenticide Act as their state implements it. *See* U.S. Fish and Wildlife Service Environmental Quality site at: <http://www.fws.gov/contaminants/Issues/IPM.cfm>.
- 8.9 Will notify the MDMR in writing of any actual or potential conflicts of interest that may arise during the life of this Agreement. Conflicts of interest include any relationship or matter which might place the Sub-Grantee or the Sub-Grantee's employees in a position of conflict, real or apparent, between their responsibilities under this Agreement and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interest, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the Agreement that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Sub-Grantee or the Sub-Grantee's employees in the matter. Sub-Grantee understands that MDMR will forward the notice to the USFWS Service Project Officer who, in consultation with the Ethics Counselor will determine if a conflict of interest exists and, if so, if there are any possible actions to be taken by the Sub-Grantee or the Sub-Grantee's employee(s) that could reduce or resolve the conflict. Failure to resolve conflicts of interest in a manner that satisfies the USFWS may result in any of the remedies described in 2 C.F.R. § 200.338, Remedies for Noncompliance, including termination of this Agreement.
- 8.10 Will disclose, in a timely manner, in writing to the MDMR all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this Agreement. Failure to make required disclosures can result in any of the remedies described in 2 C.F.R. § 200.338, Remedies for Noncompliance, including suspension or debarment. (*See* 2 C.F.R. § 200.113, 2 C.F.R. Part 180, and 31 U.S.C.3321.)
- 8.11 Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 8.12 Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency

with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 *et seq.*); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 *et seq.*); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205); and (g) the Federal Water Pollution Control Act (33 U.S.C. 1251-1387).

- 8.13 Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 *et seq.*) related to protecting components or potential components of the national wild and scenic rivers system.
- 8.14 Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 *et seq.*).
- 8.15 Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 or OMB Circular No.A-133.
- 8.16 Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program including, but not limited to 2 C.F.R. §§ 200, *et al.*; the Dingell-Johnson Sport Fish Restoration Act of 1950, 64 Stat. 430, as amended 16 U.S.C. 777-777n; and 50 C.F.R. Part 80 — Administrative Requirements, Pittman-Robertson Wildlife Restoration and Dingell-Johnson Sport Fish Restoration Acts; Executive Order 13513 (Federal Leadership on Reducing Text Messaging While Driving); 41 U.S.C. § 6306; 2 C.F.R. Part 170 (reporting Subawards and Executive Compensation), and 2 C.F.R. Part 1401 (Requirements for Drug-Free Workplace).
- 8.17 **Whistleblower Protection.** This Agreement and all employees working on the project which is the subject of this Agreement are subject to the whistleblower rights and remedies in the pilot program on award recipient employee whistleblower protections established at 41 U.S.C. 4712 by Section 828 of the National Defense Authorization Act for Fiscal Year 2013 (P.L. 112-239). The Sub-Grantee and their contractors awarded contracts over the simplified acquisition threshold related to this Agreement, shall inform their employees in writing, in the predominant language of the workforce of the employee whistleblower rights and protections under 41 U.S.C. 4712. The Sub-Grantee shall insert this clause in all contracts over the simplified acquisition threshold related to this Agreement.
- 8.18 **Lobbying.** The Sub-Grantee certifies that it has not, and will not, use Federal appropriated funds to pay any person or organization to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any

Federal contract, grant, or any other award covered by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The Sub-Grantee must disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. This clause must be included in any sub-contracts or sub-grants made by the Sub-Grantee.

- 8.19 **Applicable Laws.** This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict of law provisions, and any litigation with respect thereto shall be brought in the courts of the State.
- 8.20 **Compliance with Laws.** The Sub-Grantee understands that the State is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information or any other consideration made unlawful by Federal, State, or local laws. All such discrimination is unlawful and the Sub-Grantee agrees during the term of the Agreement that the Sub-Grantee will strictly adhere to this policy in its employment practices and provision of services. The Sub-Grantee shall comply with, and all activities under this Agreement shall be subject to, all applicable Federal, State of Mississippi, and local laws and regulations, as now exist and as may be amended or modified.
- 8.21 **Availability of Funds.** It is expressly understood and agreed that the obligation of the MDMR to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or Federal funds. If the funds anticipated for the continuing fulfillment of the Agreement are, at anytime, not forthcoming or insufficient, either through the failure of the Federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the MDMR, the MDMR shall have the right upon ten (10) working days written notice to the Sub-Grantee, to terminate this Agreement without damage, penalty, cost or expenses to the state of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
- 8.22 **Changes.** This Agreement shall not be modified, altered, or changed except by the mutual agreement by an authorized representative of each party to this Agreement and must be confirmed in writing through the MDMR sub-grant modification procedures.
- 8.23 **Oral Statements.** No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this Agreement. All modifications to this Agreement must be made in writing by the MDMR.
- 8.24 **Termination Provisions.** If the Sub-Grantee fails to fulfill its obligations under this Agreement, or if the Sub-Grantee violates any of the conditions and

stipulations contained in this Agreement, the MDMR shall have the right to terminate this Agreement by giving written notice to the Sub-Grantee of such termination, and specifying the effective date thereof. Any such notice of termination will be made in no less than seven (7) calendar days. In this event, the Sub-Grantee shall be entitled to receive just and equitable compensation for any work performed through the effective date of such termination, provided that the MDMR Executive Director determines that the cost incurred were done so in compliance with the provisions stated in this document.

8.25 Independent Sub-Grantee Status. The Sub-Grantee shall, at all times, be regarded as an independent Sub-Grantee and shall at no time act as an agent for the MDMR. Nothing herein shall be deemed or construed by the MDMR, the Sub-Grantee, or any third party as creating the relationship of principal and agent, partners, joint ventures, or any similar such relationship between the MDMR and the Sub-Grantee. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the MDMR or the Sub-Grantee hereunder, shall create or shall be deemed to create a relationship other than the independent relationship of the MDMR and the Sub-Grantee. Sub-Grantee's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the MDMR.

8.26 Access to Records. The Sub-Grantee agrees that the MDMR, or any of its duly authorized representatives, at any time during the term of this Agreement, shall have access to, and the right to audit/examine any pertinent documents, paper, and records, related to charge and performance under this Agreement. Such records shall be retained as provided in 2 C.F.R. § 200.333, Retention Requirements for Records.

8.27 Termination for Convenience Clause

8.27.1 Termination. The MDMR may, when the interests of the State so require, terminate this sub-grant in whole or in part, for the convenience of the State. The MDMR shall give thirty (30) days written notice of the termination to the Sub-Grantee specifying the part of the sub-grant terminated and when termination becomes effective.

8.27.1 Sub-Grantee's Obligations. The Sub-Grantee shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination the Sub-Grantee will stop work to the extent specified. The Sub-Grantee shall also terminate outstanding orders and subcontracts as they relate to the terminated work. The Sub-Grantee shall settle the liabilities and claims arising out of the termination of subcontracts and orders connected with the terminated work. The MDMR may direct the Sub-Grantee to assign the Sub-Grantee's right, title, and interest under terminated orders or subcontracts to the State. The Sub-

Grantee must still complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

- 8.28 **Ownership of Documents and Work Papers.** The MDMR shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the Project which is the subject of this Agreement, except for the Sub-Grantee's internal administrative and quality assurance files and internal Project correspondence. The Sub-Grantee shall deliver such documents and working papers to Grantee upon termination or completion of the Agreement. The foregoing notwithstanding, the Sub-Grantee shall be entitled to retain a set of such work papers for its files. Sub-Grantee shall be entitled to use such work papers only after receiving written permission from the Grantee and subject to any copyright protections.
- 8.29 **Public Records Clause.** As outlined in Section 3.0 Subsection (3.1.1), MDMR has the responsibility to oversee and monitor all phases of this project. Therefore, MDMR shall be responsible for responding to any public records requests pursuant to the Mississippi Public Records Act, Sections 25-61-1 *et seq.*, Miss. Code Ann. MDMR shall respond to requests addressed to either of the parties herein. The Sub-Grantee shall notify and provide a copy of any public information request addressed to the Sub-Grantee within one working day. Upon receipt of said request, the MDMR shall respond to the request for public information as required by the Mississippi Public Records Act. The Sub-Grantee will provide to the USFWS or the Department of the Interior (DOI), if requested, research data or other information necessary for the USFWS or the DOI to respond to a request under the Freedom of Information Act, 5 U.S.C. § 552. No party to this Agreement shall be liable to the other party for disclosure of information required by court order or required by law.
- 8.30 **Transparency.** This Agreement falls under the Mississippi Public Records Act of 1983 (Miss. Code Ann. §§ 25-61-1 *et seq.* and § 79-23-1) and the Mississippi Accountability and Transparency Act of 2008 (Miss. Code Ann. §§ 27-104-151 *et seq.*). Unless exempted by a court-issued protective order, a copy of this Agreement will be posted to the Department of Finance and Administration's website for public access at www.transparency.mississippi.gov. Information identified by Sub-Grantee as trade secrets, or other proprietary information, or any other information which is required confidential by State or Federal law or outside the applicable freedom of information statutes, will be redacted. In the event the MDMR receives a public records request for documents containing information identified by the Sub-Grantee as trade secrets or proprietary information, the MDMR will notify the Sub-Grantee who will be given a reasonable time to obtain a court order protecting the information. See Mississippi Code Annotated § 25-61-9(1).

- 8.31 **Release of Information.** The MDMR, as a State management, regulatory, and enforcement agency, shall have the exclusive right to release data and information acquired from this project to the press and public. The Sub-Grantee may release information obtained from this project only after obtaining written permission from the MDMR. Sub-Grantee shall not be entitled to release information for publications or exchange any information developed by this project without first obtaining written permission from the MDMR.
- 8.32 **Authority to Enter into Agreement.** The Sub-Grantee certifies (a) that it is a municipality; (b) that entry into and performance under this Agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind, and (c) notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, either voluntary or otherwise, which may adversely effect its ability to perform its obligations under this Agreement.
- 8.33 **Copyright Provisions.** The MDMR grants to the Sub-Grantee the right to copyright materials and articles that may result from activities carried out under this Agreement. The MDMR and USFWS shall have an unlimited royalty free license to use, reproduce, translate, or publish the product (s) produced under this agreement and to grant this license to any sub-licensee. The Sub-Grantee shall in no way limit the dissemination and/or utilization of such material and data as shall arise from the work performed under the Agreement. Any publications or presentations resulting from this project shall give appropriate credit to MDMR and USFWS.
- 8.34 **Accounting.** Payments by state agencies using the State's Accounting System shall be made and remittance information provided electronically as directed by the State. Alternatively, the MDMR may make payments using paper checks, at its discretion. These payments shall be deposited into the bank account of the Sub-Grantee's choice. The State, may, at its sole discretion, require the Sub-Grantee to submit invoices and supporting documentation electronically at any time during the term of this Agreement. Sub-Grantee understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.

SECTION 9.0: Incorporation of Documents

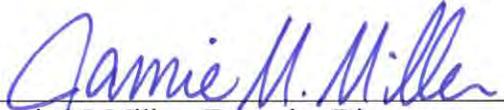
The following documents are attached hereto and incorporated herein by reference:

1. Attachment "A", Notice of Grant Award MS-F-F16AF00484;
2. Attachment "B", Project Proposal (City Park Boat Launch Improvements – City of Gautier)

The undersigned hereby execute this Agreement and represent that the authority to execute this Agreement has been granted by the appropriate governing bodies.

MS DEPARTMENT OF MARINE RESOURCES

CITY OF GAUTIER



Jamie M. Miller., Executive Director

Paula Yancey, City Manager

Date: 7.29.2016

Date: _____



United States Department of the Interior

FISH AND WILDLIFE SERVICE

1875 Century Boulevard
Atlanta, Georgia 30345

In Reply Refer To:
FWS/R4/WSFR/

JUN 21 2016

Mr. Jamie M. Miller, Executive Director
Mississippi Department of Marine Resources
1141 Bayview Avenue, Suite 101
Biloxi, Mississippi 39530
DUNS: 122490324

Subject: Notice of Grant Award MS-F-F16AF00484

Dear Mr. Miller:

Your organization's application for Federal financial assistance titled "*City Park Boat Launch Improvements – City of Gautier*" submitted to the U.S. Fish and Wildlife Service (Service), CFDA Programs 15.605 is approved effective May 1, 2016. This award is made under the authority of the Dingell-Johnson Sport Fish Restoration Act of 1950, 64 Stat. 430 as amended, 16 U.S.C. 777-777n. For a complete list of this program's authorizing legislation, go to <https://www.cfda.gov/> and search by the CFDA Program number. This award is made based on Service approval of your organization's application package, hereby incorporated by reference into this award. Funds under this award are to be used to improve existing public boat launch facilities at George Martin City Park and add accessible floating kayak launch.

The performance period for this Award is May 1, 2016 through April 30, 2017. If you need more time to complete project activities, you must submit a written request to extend the performance period to the Wildlife and Sport Fish Restoration Program Chief at r4federalassistance@fws.gov before the end of the stated performance period (see Performance Period Extension sections in enclosure). Only allowable costs resulting from obligations incurred during the project period may be charged to this award. All obligations incurred under the award must be liquidated no later than 90 calendar days after the end of the project period, unless the Service approves a final financial reporting period extension (see *Reporting Requirements* section in enclosure).

The table below documents the approved funding for this award, including the Federal share and non-Federal match:

	Funding Sub-Account	Federal Funds	Federal %	Matching Funds	Match %	Total Award
	9522	\$190,310	75%	\$65,300	25%	\$255,610
Totals:		\$190,310	75%	\$65,300	25%	\$255,610

Prior Approvals: Recipients are required to request prior approvals for program and budget revisions in accordance with 2 CFR 200.308 unless otherwise specifically waived in this award. See *Project and Budget Revisions* section in enclosure.

Financial and Performance Reporting Requirements:

Final financial and performance reports are required under this award. The report periods and due dates under this award are:

Report Title	Report Period:	Due Date
Final Federal Financial Report (SF-425)	May 1, 2016 to April 30, 2017	July 29, 2017
Final Performance Report	May 1, 2016 to April 30, 2017	July 29, 2017

All Reports should be sent to r4federalassistance@fws.gov. The TRACS number for this grant is 215800589

Terms and Conditions: Acceptance of this financial assistance award carries with it the responsibility to be aware of and comply with the terms and conditions, attached, applicable to the award. This includes the Federal regulations that are always applicable to Service awards; these terms and conditions for State, Local and Federally-recognized Indian Tribal Governments are found in the Service's *Financial Assistance Award Terms and Conditions* (see enclosure). In addition, the following Special Conditions apply:

Special Conditions and Provisions:

Grant Approval is determined to be at the Grant level. Your agency should track performance accomplishments at the Grant level, and report on all of them in the Final Performance Report. See Reporting Requirements section in enclosure for details.

Cost accounting is required at the Grant Award's subaccount level. Your agency should track costs at this level and report them in the Final Financial Report

Endangered Species Act: Pursuant to Section 7 of the Endangered Species Act of 1973, as amended, the U.S. Fish and Wildlife Service has requested informal consultation with the National Marine Fisheries Service (NMFS) to concur with our determination that the activities funded under this award are *may affect but are not likely to adversely affect* threatened or endangered species or critical habitat listed under their jurisdiction. Section 9 of the Endangered Species Act and Federal regulation pursuant to section 4(d) of the Act prohibit the take of endangered and threatened species, respectively, without special exemption. Therefore, if: (1) any threatened or endangered species are incidentally taken, (2) new information reveals effects of the agency action that may affect listed species or critical habitat, (3) the project is subsequently modified in a manner that causes an effect to listed species or critical habitat, or (4) a new species is listed or critical habitat designated that may be affected by the activities funded under this award, this information must be immediately reported to the Mississippi Ecological Services Field Office and the Wildlife and Sport Fish Restoration Program.

Mr. Miller

3

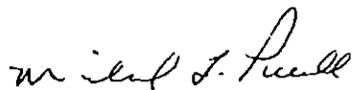
Pursuant to Section 106, national Historic Preservation Act, the US Fish and Wildlife service has started consultation with Indian tribes that may be affected by the undertaking of this award. To ensure that your contractors and Project Leaders are aware of our concerns for Native American cultural resources, it is required that your construction plans and work orders stipulate that work be stopped immediately, and the Wildlife and Sport Fish Restoration Program be contacted immediately, if any historic properties of religious and cultural significance are uncovered. Additional conditions may apply as stipulated in your assurances if any comments are received during our Section 106 tribal consultation.

Project Contacts:

The Service Project Officer for this award is:	The Recipient Project Officer for this award is:
Marielle Peschiera U.S. Fish and Wildlife Service Wildlife and Sport Fish Restoration Program 1875 Century Blvd. Suite 240 Atlanta, GA 30345 (404) 679-7180 - office	Melanie Lane Department of Marine Resources 1141 Bayview Avenue, Suite 101 Biloxi, Mississippi 39530

Copies of the Grant Award documents have been e-mailed to your grant coordinator. Please contact me at (404) 679-4154 or Marielle Peschiera at (404) 679-7180 if you have any questions. Please include the Service award number provided in the subject line of this letter in all written communications.

Sincerely yours,



Michael L. Piccirilli
Chief - Wildlife and Sport Fish Restoration Program

Enclosure

Additional Information

Terms of Acceptance: Acceptance of a financial assistance award (i.e., grant or cooperative agreement) from the U.S. Fish and Wildlife Service (Service carries) with it the responsibility to be aware of and comply with the terms and conditions applicable to the award. Acceptance is defined as the start of work, drawing down or requesting funds, or accepting the award via electronic means. Awards are based on the application submitted to and approved by the Service. Awards are subject to the terms and conditions incorporated into the notice of award either by direct citation or by reference to the following: Federal regulations; program legislation or regulation; and special award terms and conditions. The Federal regulations applicable to Service awards are listed by recipient type in the **Service Financial Assistance Award Terms and Conditions** posted on the Internet at <http://www.fws.gov/grants/atc.html> under the link to "Effective as of: January 1, 2016". If you do not have access to the Internet and require a full text copy of the award terms and conditions, contact our office.

System for Award Management (SAM) Registration: Under the terms and conditions of this award, your organization must maintain an active SAM registration at <https://www.sam.gov/portal/public/SAM/> until the final financial report is submitted or final payment is received, whichever is later. If your organization's SAM registration expires during the required period, the Service will suspend payment under this and all other Service awards to your organization until you update your organization's SAM registration.

Project and Budget Revisions: Recipients are required to report deviations from approved budgets, and approved project scope or objectives. Recipients are required to request prior approvals for project and budget revisions in accordance with 2 CFR 200.308 unless otherwise specifically waived in this award. For a non-construction grant with a Federal share of the project exceeding the Simplified Acquisition Threshold of \$150,000, this Grant Award is subject to the prior written approval requirements of 2 CFR 200.308(e) for transfer of funds among direct cost categories or programs, functions, and activities in which the cumulative amount of such transfers exceeds 10 % of the total budget as last approved by the Federal awarding agency.

Performance Period Extensions: If additional time is needed to complete the approved project, you must send an SF-424 and written notice to the Service at r4federalassistance@fws.gov. This notice must be received by the Service **before the authorized performance period end date** of the grant, and must include supporting reasons and a revised end date. Extensions for time cannot be authorized for the purpose of spending an unused balance of funds that remains after the approved project activities have been completed.

Reporting Requirements: Recipients must use the Standard Form (SF) 425, *Federal Financial Report* form for all financial reporting. This form is available at http://www.whitehouse.gov/omb/grants_forms.

Performance reports must contain: 1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; 2) a description of reasons why established goals were not met, if appropriate; and 3) any other pertinent information relevant to the project results. Please include the Service award number provided in the subject line of this letter on all reports.

Financial and performance reporting due dates may be extended by the Service upon receipt of a written request addressed to the Service at r4federalassistance@fws.gov identifying the type of report to be extended, the requested revised due date up to 90 days, and a justification for the extension. The Service may approve an additional extension if justified by a catastrophe that significantly impairs the recipient's operations. Requests for reporting due date extensions must be received by the Service **no later than one day before** the original reporting due date.

Failure to Report: In accordance with the Service Manual chapter 516 FW 2 *Performance Reporting for Grant and Cooperative Agreement Awards*, failure to submit reports by the required due dates may result in the following progressive actions, including but not limited to:

- a) notifying your State Director in writing that a Financial Status and/or Project Performance

- Report was not received;
- b) withholding cash payment pending receipt of the required report(s);
 - c) denying the use of Federal funds and all forms of matching funds;
 - d) whole or partial suspension, or termination of the current grant award;
 - e) withholding of future awards for the program; and,
 - f) other legal actions as stated in the interim guidance

Payments: Your organization has completed enrollment in U.S. Treasury's Automated Standard Application for Payment (ASAP) system. When requesting payment in ASAP, your Payment Requestor will be required to enter an Account ID. The number assigned to this award is the partial Account ID in ASAP. When entering the Account ID in ASAP, the Payment Requestor should enter the award number identified in the subject line on letter followed by a percent sign (%). Refer to the ASAP.gov Help menu for detailed instructions on requesting payments in ASAP.

Significant Developments Reports (see 2 CFR 200.328(d)): Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, notify the Service Project Officer in writing as soon as the following types of conditions become known:

- Problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation.
- Favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Conflict of Interest Disclosures: Recipients are responsible for notifying the Service Project Officer in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Recipient, the Recipient's employees, or the Recipient's subrecipients in a position of conflict, real or apparent, between their responsibilities under this award and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient, the Recipient's employees, or the Recipient's subrecipients in the matter. Upon receipt of such a notice, the Service Project Officer in consultation with their Ethics Counselor will determine if a conflict of interest exists and, if so, if there are any possible actions to be taken by the Recipient, the Recipient's employee(s), or the Recipient's subrecipient(s) that could reduce or resolve the conflict. Failure to resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including termination of this award.

Other Mandatory Disclosures: Recipients and their subrecipients must disclose, in a timely manner, in writing to the Service or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this award. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338, Remedies for noncompliance, including suspension or debarment (See 2 CFR 200.113, 2 CFR Part 180, and 31 U.S.C. 3321).

Integrated Pest Management: The Wildlife and Sport Fish Restoration Program encourages all grantees to comply with all of their State laws, regulations, and policies regarding pest management, pesticide application, invasive species management, disease control, and best management practices when conducting pest management actions using funding associated with a Wildlife and Sport Fish Restoration Program grant. This includes compliance with the Federal Insecticide, Fungicide and Rodenticide Act as your State implements it. For further information, contact your State agency that manages pest control issues and/or visit the Service Environmental Quality site at: <http://www.fws.gov/contaminants/Issues/IPM.cfm>.

JACKSON COUNTY

Public Access Grant Program

**U.S. Department of Interior
Fish and Wildlife Service**

FY 2016

City Park Boat Launch Improvements

For the

City of Gautier

Public Access Grant Program

Application Project Summary

TITLE: City Park Boat Launch Improvements	NUMBER:
APPLICANT: City of Gautier	CONTACT: Rhonda Price PHONE: (228) 523-4150
TOTAL COSTS: \$255,610	SPONSOR MATCH: 25% Minimum by City of Gautier
FUNDS REQUESTED: \$190,310	MATCH (In Kind): \$65,300

Project Description:

The City of Gautier proposes to improve the existing public boat launch facilities at George Martin City Park and add extra amenities for public use. The two boat launches are located on a small unnamed bayou extending south from Mary Walker Bayou. The facilities are very popular among boaters across Jackson County and see heavy boat traffic. Eco-tour boats also utilize this boat launch frequently. The existing boat launches, surrounding dock areas, and adjacent wooden bulkhead are aging and showing signs of significant deterioration and damage. This poses a safety risk to launch users, eco-tourists and the visiting public.

The objective of the project is to facilitate safe public access to the City Park boat launches and to add at least one accessible floating kayak launch. The facility currently has no designated kayak launch, but public demand for such amenities is increasing as the number of kayak users increases in Jackson County and Gautier.

Refurbishment of the launches, docks and bulkhead will allow safe and convenient access for this busy public facility. From this boat ramp, residents and visitors will be able to enjoy all of the recreational and scenic opportunities that this part of Jackson County has to offer.

Gautier is located at 30.38885 N, 088.63986 W. According to the United States Census Bureau, the city has a total area of 32 square miles. The population was 18,572 at the 2010 census.

Scope of Work:

The goal of this project is to improve the existing public boat launches and docks by removing the deteriorated or damaged components that have exceeded their design life. The scope of the project will include removing and replacing the two existing deteriorated boat launches; removing and replacing the existing deteriorated boat dock decking and deck structure; removing and replacing the deteriorated wooden bulkhead; and, adding an accessible kayak and canoe launch as well as an accessible route to the dock area.

The existing boat launches have developed cracks, surface defects, and changes in the grade over the years of excessive use. These launches will be removed and replaced with new reinforced concrete launches over an aggregate base. The concrete launches will be provided at the standard design slope or grade. The launches will also be finished with a nonskid surface to improve vehicle traction during launching.

The existing weathered and deteriorated decking along the boat launches and dock areas will be removed. Any deteriorated, damaged, or defected framing members will also be removed. All materials removed will be replaced with pressure treated commercial grade wood secured with stainless steel screws, straps, and galvanized bolts. The docks will include appropriate signage engraved into the deck boards limiting usage to docking and launching of boats, personal watercraft, kayaks, and other such water vessels.

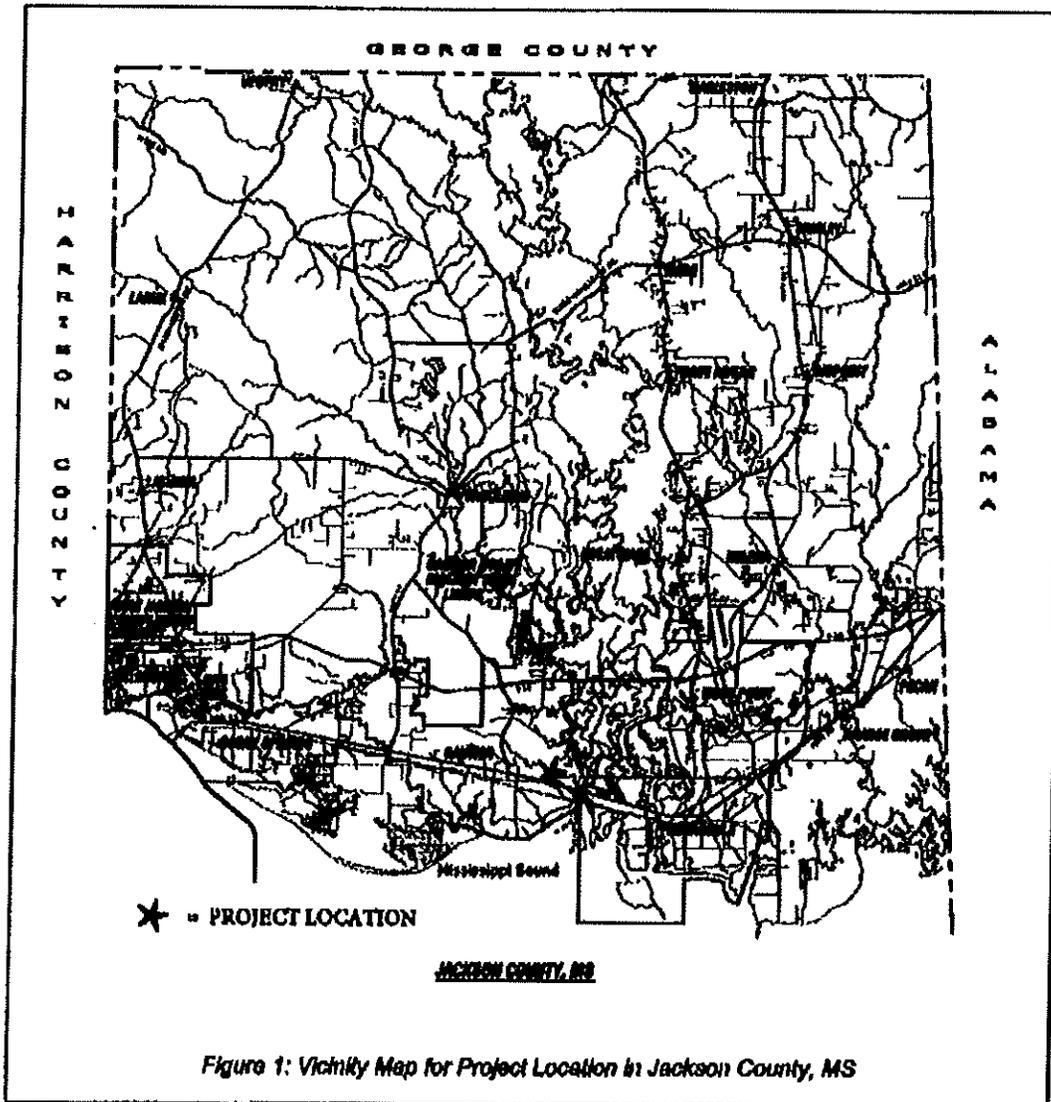
The existing wooden bulkhead will be removed and replaced with a durable vinyl bulkhead system. The vinyl materials will provide years of support without experiencing deterioration common to wooden bulkheads. The new bulkhead will be installed in the same footprint as the removed bulkhead. The top of the bulkhead will be connected to the dock structure to provide additional lateral support along the docks. The bulkhead will also provide a barrier around the dock and launch areas to avoid scour from maneuvering powered vessels while helping maintain the water depths in the docking area.

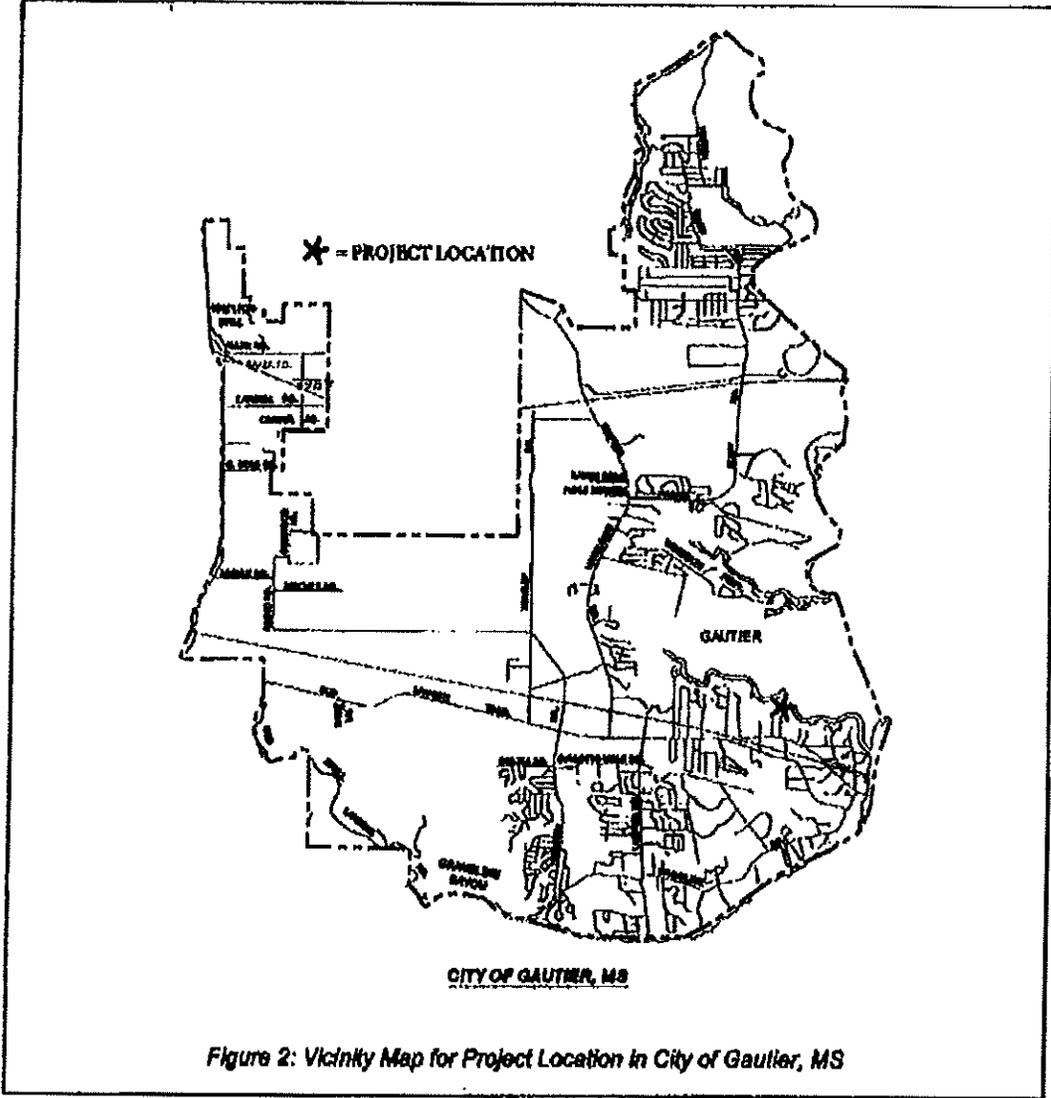
A kayak and canoe launch is in great demand at the project site with the increased interest in eco-tourism and close proximity to the marsh for fishing and bird watching. The proposed launch will be an accessible floating launch made of durable materials. Signage will also be provided.

With the exception of the kayak launch, all new components of this project will be replaced or reconstructed in the same footprint as the materials being removed. In addition, no dredging is anticipated to be required and no timber piles are anticipated to be replaced.

Location Information:

The project is located in City Park which is located in the City of Gautier, Jackson County, Mississippi, at 914 De La Pointe Drive. The project is located on a small unnamed bayou extending south from Mary Walker Bayou. Mary Walker Bayou provides direct access to the East Pascagoula River that flows into the Mississippi Sound. The following Figures 1 and 2 provide vicinity maps of the approximate location of the project within Jackson County and the City of Gautier, respectively.





Scope (Timeline):

The following is an estimated timeline based on the scope of services to be offered.

Site Survey	2 to 3 weeks
Tidelands Lease	1 to 2 weeks
Environmental Permitting	3 to 4 months
Preparation of Construction Documents	2 to 3 months
Review and Finalize Bid Package	2 to 4 weeks
Advertise and Receive Bids	1 to 2 months
Construction	4 to 6 months

Permits Anticipated:

Environmental Permit
Building permit

*Attach design drawings and photos of project area



Proposed Project Limits and Location of Docks and Launches



Project Site Looking North Towards Mary Walker Bayou



Aerial of Project Site Looking South Towards from Mary Walker Bayou



Proposed Floating Accessible Kayak Launch

Budget Estimate

The probable budget estimate presented is to be considered preliminary in nature. Final costs cannot be estimated until a detailed survey has been completed, actual conditions verified, and a formal design prepared. However, these costs have been prepared based on information available at the current time. The budget estimate is based on several resources in an attempt to reflect current costs. Bids and quotes received from contractors for past projects of similar scale and scope have also been used to supplement published cost estimating reference data. Due to the preliminary nature, the estimate should be considered subject to change based on the construction environment at the time of bid and as knowledge of actual site conditions progress.

BUDGET ESTIMATE FOR CONSTRUCTION					
Item Number	Description	Unit	Qty.	Unit Price	Amount
1	Mobilization/Demobilization	LS	1	\$ 12,000.00	\$ 12,000.00
2	Erosion sediment control	LS	1	\$ 2,500.00	\$ 2,500.00
3	Construction survey	LS	1	\$ 3,000.00	\$ 3,000.00
4	Temporary silt fence	LF	150	\$ 7.50	\$ 1,125.00
6	Sawcut existing concrete approach slab	LF	100	\$ 2.50	\$ 250.00
7	Demolition of existing concrete boat launches	SY	140	\$ 30.00	\$ 4,200.00
8	Demolition of existing concrete approach slab	SY	240	\$ 25.00	\$ 6,000.00
9	Demolish existing dock decking and framing	SP	1250	\$ 7.50	\$ 9,375.00
10	Demolish existing wooden bulkhead	LF	160	\$ 12.50	\$ 2,000.00
11	Excavate for boat launch improvements	LS	1	\$ 5,000.00	\$ 5,000.00
12	Provide geotextile fabric	SY	300	\$ 4.00	\$ 1,200.00
13	Aggregate base under concrete launches	SY	300	\$ 22.00	\$ 6,600.00
14	Provide improved concrete launches	SY	140	\$ 95.00	\$ 13,300.00
15	Provide improved concrete approach slab	SY	167	\$ 105.00	\$ 17,535.00
16	Provide improved concrete sidewalks including accessible route	SY	67	\$ 45.00	\$ 3,015.00
17	Provide vinyl sheetpile bulkhead system	LF	160	\$ 250.00	\$ 40,000.00
18	Provide new dock framing	LF	226	\$ 85.00	\$ 19,210.00
19	Provide new dock decking	SP	1,360	\$ 10.00	\$ 13,600.00
20	Provide accessible floating kayak launch	LS	1	\$ 50,000.00	\$ 50,000.00
21	Provide solar lighting at docks	EA	2	\$ 5,700.00	\$ 11,400.00
SUBTOTAL FOR CONSTRUCTION:					\$ 221,310.00
BUDGET ESTIMATE FOR PROFESSIONAL SERVICES					
1	Survey	LS	1	\$ 3,500.00	\$ 3,500.00
2	SOS Tidelands Lease	LS	1	\$ 1,500.00	\$ 1,500.00
3	Environmental Permitting	LS	1	\$ 6,000.00	\$ 6,000.00
4	Preparation of Construction Documents and Bid Phase Services(7.5%)	LS	1	\$ 16,600.00	\$ 16,600.00
5	Construction Administration (3% of Construction Cost)	LS	1	\$ 6,700.00	\$ 6,700.00
SUBTOTAL FOR PROFESSIONAL SERVICES:					\$ 34,300.00
TOTAL BUDGET ESTIMATE:					\$ 255,610.00

MATCH 25% OF PROJECT COST (\$63,983)					
1	Demolish existing wooden bulkhead	LP	160	\$ 12.50	\$ 2,000.00
2	Provide vinyl sheetpile bulkhead system	LP	160	\$ 250.00	\$ 40,000.00
3	Preparation of Construction Documents and Bid Phase Services(7.5%)	LS	1	\$ 16,600.00	\$ 16,600.00
4	Construction Administration (3% of Construction Cost)	LS	1	\$ 6,700.00	\$ 6,700.00
TOTAL ESTIMATED MATCH:					\$ 65,300.00

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 205-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the submission of a grant application in the amount of \$349,100.00 to the Mississippi Department of Archives and History (MDAH) for Phase II and Phase III for a Community Heritage Preservation Grant for the Mississippi Landmark, the former Gautier Colored School, also known as the West Pascagoula Colored School, located at 902 De La Pointe Drive is hereby authorized.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary.

Motion was made by **Councilman Guillotte** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants and Projects Manager
Date: September 13, 2016
Subject: Submission of an Application to the Mississippi Department of Archives and History for a Community Heritage Preservation Grant for the former Gautier Colored School

REQUEST:

The Economic Development and Planning Department requests City Council authorization to submit a grant application to the Mississippi Department of Archives and History (MDAH) for a Community Heritage Preservation Grant for the Mississippi Landmark, the former Gautier Colored School, also known as the West Pascagoula Colored School. The building is located at 902 De La Pointe Drive at the entrance to George Martin City Park. The grant application must be received by MDAH by September 30, 2016.

BACKGROUND:

The Mississippi Legislature has approved the twelfth round of funding for the Community Heritage Preservation (CHP) Grant Program. This program authorizes the Mississippi Department of Archives and History to make grants available for the preservation, restoration, development and interpretation of historic courthouses and school buildings. To be eligible, a building must be designated as a Mississippi Landmark under the Antiquities Law of Mississippi prior to application. The former schoolhouse was originally built in 1921 by patrons of the school as a one-room school for Gautier's African-American children and was used as a school until 1946. Later, the building was used as a community center, senior citizens center, and voting place.

The schoolhouse was designated as a Mississippi Landmark by MDAH on October 19, 2012 for both its historical and architectural significance and was also named in 2013 as one of the 10 Most Endangered Historic Sites in Mississippi by the Mississippi Heritage Trust.

DISCUSSION:

The Gautier Historic Preservation Commission has identified the Gautier Colored School as an important historic site for preservation and future use as a Historic Schoolhouse and Cultural Museum. The City received a CHP grant of \$80,000 in December 2013, with a \$20,000 match, for Phase I to stabilize the building. A \$50,000 grant was also received from the Mississippi Department of Marine Resources for the first phase, which is now substantially complete. The building has a new foundation, roof, and floor.

Future Phases II and III are estimated to cost \$227,325 and \$121,775, respectively. If the City chooses to apply for Phase II funding only, a local match of \$45,465 will be required. If the City chooses to apply for Phase II and Phase III funding, a local match of \$69,820 will be required. A match has **not** been included in the fiscal year budget. Applicants of the CHP Grant Program will be notified in December 2016 of the MDAH Board of Trustees' decisions. These grants are reimbursement-based after completion of the project. All projects must be completed by December 1, 2019.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize submission of a grant application to MDAH for the Community Heritage Preservation Round XII funding for the next phase of rehabilitation of the former Gautier Colored School as outlined above.

City Council may:

1. Authorize submission of a grant application for \$227,325 in funding (Phase II only), signed Statement of Understanding, and commitment for the required match up to \$45,465; or

2. Authorize submission of a grant application for \$349,100 in funding (Phases II and III), signed Statement of Understanding, and commitment for the required match up to \$69,820; or
3. Authorize submission of a grant application with changes; or
4. Not authorize submission of a grant application.

ATTACHMENT(S):

1. Community Heritage Preservation Grant Program Documents (Round XI):
 - Certification of Matching Share
 - Statement of Understanding



MATCHING SHARE

Donor: _____
Source: _____
Total Cash Amt: \$ _____

Donor: _____
Source: _____
Total Cash Amt: \$ _____

Donor: _____
Source: _____
Total Cash Amt: \$ _____

Donor: _____
Source: _____
Total Cash Amt: \$ _____

Donor: _____
Source: _____
Total Cash Amt: \$ _____

Total Match (must equal matching funds on Item 5 of the application): \$ 0.00

CERTIFICATION OF MATCHING SHARE

I certify that the matching share funds identified above are available, and that they will be allocated only to the Community Heritage Preservation Grant project described in this application and titled:

Project Title

Name and Title of Authorized Representative

Signature Date

Applicants are strongly encouraged to submit appropriate documentation of the matching share (copies of bank statements, etc.) to this page. Please note that applications without documentation may not receive full credit for the matching share.

STATEMENT OF UNDERSTANDING

With respect to grants received from MDAH, applicants indicate by their signatures they have read, understand, and agree to this Statement of Understanding. Failure to comply will result in cancellation:

1. This is a request for consideration for a grant and does not constitute a commitment for funding from the Community Heritage Preservation Grant Program administered by MDAH.
2. Individuals submitting this grant request on behalf of applicants have the necessary authority to request consideration of this project by MDAH.
3. This is a matching grant program in which only a portion of the total project cost can be supplied by the grant funds; matching share will be supplied by applicants in the form of cash. In-kind matches will not be considered or credited to applicants. Projects with a cash match larger than 20% will score higher; however, any amount offered as a match must be guaranteed. **There will be no amendments to lower the match percentage amount.**
4. No work covered in this application is to begin until applicants have been notified in writing that funds have been awarded and have accepted in writing the terms and conditions of the grant. No work is to begin until the work has been approved by the Permit Committee and applicants have received an official **Mississippi Landmark Permit**.
5. If a grant is received, a 25-year preservation and maintenance covenant must be submitted to MDAH in which the grantee agrees to maintain the property and not abandon it. Covenants are transferable.
6. If a grant is received, all obligations for material work are to be paid by the grantee, who will then receive reimbursement from the Department of Finance and Administration, based on prior agreement and approval by MDAH.
7. The availability of funds for reimbursable expenses incurred by grantees is dependent upon the authorization and sale of legislatively approved general obligation bonds by the Mississippi State Bond Commission. Until the Commission sells the bonds, reimbursement funds will not be available.
8. Grants will be administered in accordance with all applicable state laws, regulations, policies, requirements, and guidelines, including Title VI of the 1964 Civil Rights Act, non-discrimination on the basis of handicap, and equal employment opportunity and labor laws.
9. Projects shall be carried out pursuant to the relevant treatment in The Secretary of the Interior's *Standards for the Treatment of Historic Properties* as outlined in Appendix B and the *International Existing Building Code 2009*.
10. Procurement actions will be conducted in accordance with the State of Mississippi bidding and procurement laws.

COMMUNITY HERITAGE PRESERVATION GRANT PROGRAM—ROUND 12



11. All costs charged to the grant project will be in payment of approved budget items.
12. Adequate resources will be available for the completion of the proposed project and the continued operation of the site.
13. An adequate financial management system (and audit procedure when deemed applicable) will be maintained to provide control of all property, funds, and assets during the grant period.
14. The project, if funded, will be carried out in accordance with the guidelines set forth by the Historic Preservation Division of MDAH and will be completed within the allotted time. **Projects will not be extended.** Additionally, there are benchmarks that must be met during the grant period in order to keep a project on schedule. Failure to meet the benchmarks could lead to the cancellation of a project.
15. Applicants will cooperate with the staff of MDAH in meeting all the above requirements.
16. Additional administrative requirements and project-specific conditions may be a part of any grant offer made by MDAH as a result of this application.
17. **Failure to comply with the conditions set forth in this Statement of Understanding will result in cancellation of the grant.**

The applicant recognizes and agrees that any state financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the State of Mississippi reserves the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and on the person or persons whose signature appear below and who is/are authorized to sign this assurance on behalf of the applicant.

Name of Applicant/Project Sponsor Date

Name and Title of Authorized Representative

Signature

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 206-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC Account Number 001-092-698	162833	09/20/2016	09/01/2016			2,280.00	
	Description OCT 2016 NETWORK SERVICES			Invoice # 2821	Date 08/15/2016	P.O.	Amount	2,280.00
001	PASCAGOULA UTILITIES Account Number 001-161-630 001-161-630	162834	09/20/2016	09/01/2016			31.38	
	Description CENTRAL FIRE STN SOUTH FIRE STN			Invoice # 1794366 1794552	Date 08/25/2016 08/25/2016	P.O.	Amount	12.01 19.37
001	MS FIRE ACADEMY Account Number 001-161-681 001-161-681 001-161-681	162835	09/20/2016	09/01/2016			491.01	
	Description NFPA 1002 DRV/OPR: JAY, D NFPA 1002 DRV/OPR: LINTON, J NFPA 1002 DRV/OPR: YATES, J			Invoice # 24721 24721 24721	Date 08/31/2016 08/31/2016 08/31/2016	P.O.	Amount	163.67 163.67 163.67
001	LOWE'S HOME CENTER'S, INC. Account Number 001-100-559 001-170-559 001-161-635 001-170-635 001-170-635 001-161-559 001-170-635 001-170-635 001-170-635 001-170-638 001-170-559 001-170-638 001-170-559 001-170-635 001-170-635 001-170-635 001-170-635 001-170-635 001-170-635 001-161-638	162839	09/20/2016	09/02/2016			1,393.20	
	Description 3PK 60 WATT BULB PICKUP TOOL (2), PLUNGER (2) CYCLE OIL(3), TOILET SEAT(2) REPR BACOT PK: CONCESS STAND REPR BACOT PK: CONCESS STAND AIR FILTER(4), BOLTS,WASHERS REPR BACOT PK: RESTROOM REPR BACOT PK: RESTROOM REPR BACOT PK: RESTROOM REPR BACOT PK: RESTROOM FELT,STL BEDDING FORK,SIGN(2) WHL CLEANER,MAGIC TIRE,BLEACH KWIKSET KEY (6) REPR BACOT PK: RESTROOM SINK PARTS: SENIOR CENTER CONVEX MIRROR:INSTALL FAIRWAY REPR BACOT PK: CONCESS STAND REPR BACOT PK: CONCESS STAND REPR BACOT PK: CONCESS STAND REPR BACOT PK: CONCESS STAND REPR BACOT PK: CONCESS STAND BRAID PVC TUBING LFT(4): E4			Invoice # 902801 909207 923452 902095 901286 923496 903799 902192 901643 902007 902935 915996 909162 903378 903459 989521 903542 902377 902911 902096 909243	Date 07/25/2016 07/25/2016 07/27/2016 07/27/2016 07/28/2016 07/29/2016 08/04/2016 08/04/2016 08/08/2016 08/09/2016 08/09/2016 08/10/2016 08/11/2016 08/15/2016 08/16/2016 08/17/2016 08/17/2016 08/19/2016 08/22/2016 08/23/2016 08/24/2016	P.O.	Amount	7.90 44.61 54.27 196.45 496.93 24.33 6.73 35.34 49.94 33.69 83.50 21.37 11.00 26.66 14.56 28.39 158.12 16.40 36.31 38.19 8.51
001	TEC Account Number 001-092-605	162840	09/20/2016	09/02/2016			123.05	
	Description MONTHLY LONG DISTANCE			Invoice # 870680	Date 09/01/2016	P.O.	Amount	123.05
001	BELL AUTO PARTS, INC. Account Number 001-170-639 001-170-639 001-100-570 001-100-570 001-100-570	162841	09/20/2016	09/02/2016			712.80	
	Description MOWER BLADE (6): KUBOTA MOWER BELT (2): SCAG MOWER FRONT BRAKE PAD (2) REAR BRAKE PAD (3) REAR BRAKE ROTORS (2)			Invoice # 41573 41574 41576 41577 41589	Date 08/08/2016 08/11/2016 08/12/2016 08/15/2016 08/17/2016	P.O.	Amount	96.00 63.20 59.50 89.25 99.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS, INC.	162841	09/20/2016	09/02/2016			712.80	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	REAR BRAKE ROTORS (2)		41590	08/17/2016			99.00
	001-100-570	FRONT ROTOR (2) & BRAKE PAD		41618	08/22/2016			97.75
	001-100-570	FRONT BRAKE PAD		41619	08/23/2016			27.75
	001-170-639	ASST SCREWS (31): REPR MOWER		41624	08/29/2016			81.35
001	AUTO TRUCK AND TRAILER PARTS INC	162843	09/20/2016	09/06/2016			946.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	FITTING (2)		258063	08/09/2016			6.00
	001-170-639	TRAILER PARTS (7)		258079	08/09/2016			40.52
	001-161-638	BATTERY: R39		258130	08/12/2016			99.00
	001-170-639	FITTING: SCAG #4		258124	08/12/2016			6.50
	001-170-639	WIPER (2)		258125	08/12/2016			13.00
	001-170-639	PLUG, WIRE KIT(2)		258176	08/16/2016			29.99
	001-205-638	HD BATTERY (2): DEE'S TRUCK		258146	08/16/2016			198.00
	001-170-639	TRAILER PARTS (5)		258192	08/17/2016			12.63
	001-100-570	SWITCH, WIRE TIE (2)		258207	08/18/2016			83.89
	001-161-638	HEATER HOSE & CLAMP: E2		258251	08/19/2016			11.36
	001-170-639	THROTTLE JOINT (2)		258275	08/22/2016			14.50
	001-161-638	PIPE (2): E2		258283	08/23/2016			37.20
	001-161-638	PARTS (6): E2		258263	08/23/2016			86.83
	001-161-638	SHUT OFF VALVE: E4		258324	08/24/2016			35.65
	001-161-638	PLUG HARNESS: E4		258348	08/25/2016			21.00
	001-161-638	SENDING UNIT: E4		258338	08/25/2016			89.00
	001-161-638	LIGHT BOOT(4),LED(4),PIG TAIL		258371	08/26/2016			68.02
	001-161-638	LIGHT: E4		258396	08/28/2016			24.50
	001-161-638	SWITCH: E4		258408	08/28/2016			69.00
001	STEINER SAW & MOWER	162845	09/20/2016	09/06/2016			140.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	HOSE ASSY: SCAG #4		004111	08/11/2016			70.00
	001-170-639	HOSE ASSY: SCAG #4		004112	08/06/2016			70.00
001	SYSCON INC	162848	09/20/2016	09/06/2016			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	SEPT 2016 COURT SUPPORT		1-36423	09/01/2016			1,475.00
001	MALLETTE BROTHERS CONSTRUCTION, INC	162854	09/20/2016	09/07/2016			1,256.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	7.27 CY FILL CLASS 9		18981	08/31/2016			87.24
	001-201-576	24.51 TN SACTUN A-BASE		18981	08/31/2016			735.30
	001-201-576	5.79 TN ASPHALT		18981	08/31/2016			434.25
001	CABLE ONE INC	162856	09/20/2016	09/07/2016			108.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	SEPT 2016: #107571481		08242016	09/01/2016			108.51
001	O'REILLY AUTO PARTS	162858	09/20/2016	09/07/2016			540.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	FUEL HOSE (12)		1978429403	07/29/2016			11.28
	001-100-570	AIR (20) & CABIN FILTER:U #56		1978430151	08/05/2016			32.49
	001-100-570	KIT ASMT: U #31		1978430152	08/05/2016			30.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	162858	09/20/2016	09/07/2016			540.36	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-638	PWR WINDOW SWITCH: HR DEPT		1978430175	08/05/2016		63.99	
	001-022-638	MIRROR ADHSV: HR DEPT		1978430198	08/05/2016		11.67	
	001-022-638	BATTERY: HR DEPT		1978430224	08/05/2016		91.38	
	001-161-638	1GAL ANTIFREZ (3), HOSE CLAMP		1978430659	08/09/2016		41.26	
	001-170-639	HANDLE, SILICONE		1978430662	08/09/2016		33.69	
	001-100-570	OIL FILTER (4): U #21		1978430791	08/10/2016		8.76	
	001-100-570	AIR FILTER: U #21		1978430792	08/10/2016		6.82	
	001-100-570	WIPER MOTOR: U #62		1978431363	08/15/2016		94.54	
	001-170-639	TOW STRAP (2)		1978431475	08/16/2016		39.98	
	001-100-570	SPARK PLUG (6)		1978431759	08/18/2016		35.94	
	001-170-639	BRAKE CLN (12), CARBON STEEL		1978432608	08/26/2016		37.57	
001	G&K SERVICES INC	162866	09/20/2016	09/09/2016			315.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		1033747937	08/01/2016		62.51	
	001-205-535	MAINTENANCE		1033750172	08/08/2016		63.13	
	001-205-535	MAINTENANCE		1033752426	08/15/2016		63.13	
	001-205-535	MAINTENANCE		1033754647	08/22/2016		63.13	
	001-205-535	MAINTENANCE		1033756895	08/29/2016		63.13	
001	DPS CRIME LAB	162867	09/20/2016	09/12/2016			120.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES		90054062	09/02/2016		120.00	
001	DELTA SANITATION OF MS, LLC	162868	09/20/2016	09/12/2016			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0000753129	08/31/2016		35.00	
001	AIRGAS USA LLC	162869	09/20/2016	09/12/2016			201.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9938703556	08/31/2016		201.69	
001	CABLE ONE INC	162871	09/20/2016	09/13/2016			213.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEPT 2016 DSL: PD #107718371		09012016	09/08/2016		213.05	
001	CABLE ONE INC	162872	09/20/2016	09/13/2016			88.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEPT 2016 SUB STN: #107718827		090120160	09/08/2016		88.94	
001	VERNON W DOSTER MD	162873	09/20/2016	09/13/2016			235.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	DRUG SCREEN: KOZLOWSKI		21143	08/02/2016		45.00	
	001-161-604	PRE-EMP PHYSICAL: KOZLOWSKI		21143	08/02/2016		50.00	
	001-161-604	PRE-EMP PFT: KOZLOWSKI		21143	08/02/2016		45.00	
	001-100-604	DRUG SCREEN: HUDGINS		21258	08/18/2016		45.00	
	001-100-604	PRE-EMP PHYSICAL: HUDGINS		21258	08/18/2016		50.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CENTER FOR GOVT AND COMMUNITY DEV	162874	09/20/2016	09/13/2016			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-681	CLERK CERT CLASS: RUSSELL		10262016	09/12/2016			200.00
001	DANIEL KAUPPI	162875	09/20/2016	09/13/2016			72.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM:F-GROUND LEADERSHIP		09262016	08/30/2016			72.00
001	CREDIT CARD CENTER	162876	09/20/2016	09/13/2016			222.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	OMNI CHEER "FIT KIT"		08042016	08/05/2016			150.00
	001-161-681	HOTEL 08/24/16: MCCOY,D		08252016	08/29/2016			72.90
001	ALLEN ENGINEERING AND SCIENCE INC	162878	09/20/2016	09/13/2016			750.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-603	STORMWATER PLAN & PERMIT		00160519	08/28/2016			750.00
001	JACKSON COUNTY ADULT DETENTION CENTER	162879	09/20/2016	09/13/2016			4,925.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	AUG 2016 ADC CHGS		08012016	09/07/2016			4,480.00
	001-010-696	PHARMACY CHARGES		08012016	09/07/2016			445.22
001	MS DEPT OF FINANCE & ADMIN	162880	09/20/2016	09/13/2016			20,688.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	AUG 2016 COURT ASSESSMENT		08012016	09/01/2016			20,688.00
001	MS DEPT OF PUBLIC SAFETY	162881	09/20/2016	09/13/2016			935.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	AUG 2016 SPECIAL ASSESSMENTS		08012016	09/01/2016			935.00
001	DIRECTV LLC	162882	09/20/2016	09/13/2016			127.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (OCT)		2 9231954338	08/14/2016			127.27
001	FEDERAL EXPRESS	162883	09/20/2016	09/13/2016			104.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-607	OVERNIGHT TO GMC (2)		553776479	09/07/2016			104.66
001	LAMEY ELECTRIC INC	162884	09/20/2016	09/13/2016			337.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	SERV CALL: OST/LADNIER TS		14158	08/29/2016			337.50
001	C SPIRE WIRELESS	162885	09/20/2016	09/13/2016			2,737.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONES		0030759348	08/31/2016			100.52
	001-022-605	HR CELL PHONES		0030759348	08/31/2016			50.26
	001-040-605	ADMIN CELL PHONES		0030759348	08/31/2016			134.71
	001-090-605	ECON DEV CELL PHONES		0030759348	08/31/2016			201.04
	001-090-605	IPAD SERVICE		0030759348	08/31/2016			151.62
	001-161-605	FIRE DEPT CELL PHONES		0030759348	08/31/2016			169.27

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	C SPIRE WIRELESS	162885	09/20/2016	09/13/2016			2,737.40	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-605	RECREATION CELL PHONES		0030759348	08/31/2016			162.36
	001-205-605	MAINT CELL PHONES		0030759348	08/31/2016			27.65
	001-090-704	APPLE IPAD PRO 9.7 32GB (3)		0030759348	08/31/2016			1,739.97
001	SPORTSCONDUCTOR LLC	162887	09/20/2016	09/13/2016			553.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	2016 FOOTBALL (110)		3642	09/01/2016			434.50
	001-170-502	2016 CHEER (30)		3642	09/01/2016			118.50
001	FUELMAN OF MS	162888	09/20/2016	09/13/2016			2,298.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP48259382	08/29/2016			92.12
	001-100-525	UNL FUEL		NP48259382	08/29/2016			1,668.48
	001-161-525	UNL & DSL FUEL		NP48259382	08/29/2016			375.92
	001-170-525	UNL & DSL FUEL		NP48259382	08/29/2016			122.51
	001-205-525	UNL FUEL		NP48259382	08/29/2016			39.39
001	FUELMAN OF MS	162890	09/20/2016	09/13/2016			2,371.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP48378897	09/05/2016			1,797.14
	001-161-525	UNL & DSL FUEL		NP48378897	09/05/2016			286.35
	001-170-525	UNL & DSL FUEL		NP48378897	09/05/2016			206.27
	001-205-525	UNL & DSL FUEL		NP48378897	09/05/2016			81.72
001	FUELMAN OF MS	162892	09/20/2016	09/13/2016			2,444.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP48414111	09/12/2016			2,003.19
	001-161-525	UNL & DSL FUEL		NP48414111	09/12/2016			309.20
	001-170-525	UNL & DSL FUEL		NP48414111	09/12/2016			74.71
	001-205-525	UNL FUEL		NP48414111	09/12/2016			57.10
001	CABLE ONE INC	162905	09/20/2016	09/14/2016			70.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEPT CABLE BOX: PD #118476316		09012016	09/08/2016			70.81
001	SECURE NETWORKS LLC	162906	09/20/2016	09/15/2016			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	DOT GOV DOMAIN RENEWAL		2848	09/12/2016			150.00
001	ALABAMA MEDIA GROUP	162907	09/20/2016	09/15/2016			20.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	PUBLICATION: UDO #231-2016		0007775297	08/31/2016	161089		20.52
001	GALLS, LLC	162908	09/20/2016	09/15/2016			512.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	GALLS SAM BROWNE BELT		BC0318666	09/08/2016	161041		38.88
	001-100-559	SF BUCKLELESS INNER TROUSER		BC0318666	09/08/2016	161041		31.50
	001-100-535	ALS DUTY HOLSTER		BC0318666	09/08/2016	161041		169.99
	001-100-559	21" EXPANDABLE BATON		BC0318666	09/08/2016	161041		28.39
	001-100-535	CLOSED TOP CUFF CASE (4)		BC0318666	09/08/2016	161041		108.76
	001-100-535	K-FORCE DOUBLE MAG		BC0318666	09/08/2016	161041		41.85

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GALLS, LLC	162908	09/20/2016	09/15/2016			512.65	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	SNAP BELT KEEPERS (2)	BC0318666	09/08/2016	161041		41.40	
	001-100-535	CHAIN HANDCUFFS (2)	BC0318666	09/08/2016	161041		36.38	
	001-100-535	SHIPPING	BC0318666	09/08/2016	161041		15.50	
001	SOUTH MISSISSIPPI BUSINESS MACHINES INC	162909	09/20/2016	09/15/2016			162.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	SHARP TONER: RECORDS DEPT	AR283738	09/09/2016	161142		162.00	
001	PASCAGOULA AUTO SALVAGE	162911	09/20/2016	09/15/2016			950.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	ENGINE ASSY: 2011 CROWN VIC	227162	08/30/2016	161147		950.00	
001	PUBLIC AGENCY TRAINING COUNCIL	162913	09/20/2016	09/15/2016			295.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	REG FEE ID #14378: CROCKER	14378	09/09/2016	161167		295.00	
001	STAPLES BUSINESS ADVANTAGE DEPT	162916	09/20/2016	09/15/2016			802.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-704	IPAD PRO 9.7 CARRY CASE (3)	3312095738	08/20/2016	161101		149.85	
	001-010-500	SHARP INK CARTRIDGE (6)	3312379452	08/24/2016	161109		201.54	
	001-040-500	BROTHER INTELLIFAX MACHINE	3312379451	08/24/2016	161128		166.23	
	001-040-500	LEXMARK TONER CARTRIDGE (2)	3313987794	09/03/2016	161158		284.98	
001	THE FIRE STORE	162919	09/20/2016	09/15/2016			112.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-559	DEFEND FIREFIGHTER GLOVES	1716984002	08/26/2016	161103		68.39	
	001-161-559	1" TUBLAR WEBBING (3)	1716984003	08/31/2016	161103		31.77	
	001-161-559	7MM YEL PRUSIC CORD (18)	1716984004	09/01/2016	161103		12.24	
001	SPORTABOUT	162922	09/20/2016	09/15/2016			4,965.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	AUGUSTA FTBL PANTS (77)	4250	09/10/2016	161170		1,617.00	
	001-170-502	TEAMWORK FTBL PANTS (30)	4250	09/10/2016	161170		720.00	
	001-170-502	FOOTBALL JERSEY (103)	4250	09/10/2016	161170		2,266.00	
	001-170-502	FLAG FOOTBALL JERSEY (24)	4250	09/10/2016	161170		216.00	
	001-170-502	FLAG FOOTBALL SHORTS (24)	4250	09/10/2016	161170		146.40	
001	ALL AMERICAN SPORTS CORPORATION	162923	09/20/2016	09/15/2016			521.26	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	FTBL HELMET (3)	60310938	08/29/2016	161131		209.97	
	001-170-502	YOUTH SHOULDER PAD (5)	60310938	08/29/2016	161131		165.00	
	001-170-502	FREIGHT	60310938	08/29/2016	161131		36.34	
	001-170-502	YOUTH FTBL HELMET	98758045	08/26/2016	161132		95.00	
	001-170-502	FREIGHT	98758045	08/26/2016	161132		14.95	
001	MS GULF COAST COMMUNITY COLLEGE	162924	09/20/2016	09/15/2016			7,200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	BASIC LEO ACADEMY:ETHERIDGE	16-039	08/30/2016	161175		3,600.00	
	001-100-681	BASIC LEO ACADEMY:HYTER	16-039	08/30/2016	161175		3,600.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ENGEL ELECTRIC LLC	162925	09/20/2016	09/15/2016			720.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	REPR:GAUTIER BRIDGE LIGHT (6)		161064	09/06/2016	161064		720.00
001	PUBLIC SAFETY ACADEMICS AND CONSULTING	162926	09/20/2016	09/15/2016			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	FIREFIGHTER DOWN CRS: WERNER		492	09/09/2016	161193		300.00
001	CAMPUS TEAM WEAR INC	162929	09/20/2016	09/15/2016			2,991.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	ASSRT SZ NAVY/WHT TOP (24)		PO566001	09/06/2016	161151		654.00
	001-170-502	ASSRT SZ NAVY/WHT SKIRT (24)		PO566001	09/06/2016	161151		654.00
	001-170-502	DBL KNIT HEART TOP (12)		PO566001	09/06/2016	161151		299.40
	001-170-502	DBL KNIT NAVY SKIRT (6)		PO566001	09/06/2016	161151		149.70
	001-170-502	DBL KNIT RED SKIRT (6)		PO566001	09/06/2016	161151		149.70
	001-170-502	ASSRT COLOR POM POMS (72)		PO566001	09/06/2016	161151		414.00
	001-170-502	ASSRT SIZE/COLOR BRIEFS (36)		PO566001	09/06/2016	161151		198.00
	001-170-502	PRINT TEAM COLOR "CHEER" (36)		PO566001	09/06/2016	161151		142.20
	001-170-502	ASSRT SZ COLOR SOCKS (36)		PO566001	09/06/2016	161151		135.00
	001-170-502	SHIPPING		PO566001	09/06/2016	161151		279.60
	001-170-502	CREDIT SHIPPING		PO566001	09/08/2016	161151		-83.88
001	ECONOMY BOOTS SALES & SERVICE	162931	09/20/2016	09/15/2016			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	REPL SZ DUTY BOOTS: ALLMAND		39168	08/16/2016	161117		100.00
	001-100-535	SZ DUTY BOOTS: ETHERIDGE		42034	07/26/2016	161024		100.00
	001-100-535	SZ DUTY BOOTS: HYTER		39222	09/03/2016	161024		100.00
	001-100-535	SZ DUTY BOOTS: HUDGINS		39236	09/12/2016	161172		100.00
001	SOUTHERN PEST CONTROL INC	162936	09/20/2016	09/16/2016			403.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		305266	07/27/2016			403.30
001	BORDIS & DANOS PLLC	162937	09/20/2016	09/19/2016			7,916.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	SEP 2016 RETAINER		27	09/16/2016			7,916.67
FUND TOTAL	1 Claims	to	Checks	52 Total	77,968.78 Manual	Held	Total	77,968.78

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK BANK	162877	09/20/2016	09/13/2016			600.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	007-680-803	AGENT/ADMIN FEES:KATRINA BOND	23944	08/24/2016				600.00
FUND TOTAL	7 Claims	to	Checks	1 Total	600.00 Manual		Held	Total 600.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	LOWE'S HOME CENTER'S, INC. Account Number 130-130-755 130-130-755 130-130-755	162838	09/20/2016	09/01/2016			3,395.91	
		Description		Invoice #	Date	P.O.	Amount	
		SUPPLIES: FIRE STN CABINETS		971870	06/27/2016		4,369.27	
		CRDT RTN: FIRE STN CABINETS		971872	06/27/2016		-4,458.44	
		SUPPLIES: FIRE STN CABINETS		971873	06/27/2016		3,485.08	
130	PRINGLE & ROEMER PLLC TRUST ACCT Account Number 130-130-770	162893	09/20/2016	09/13/2016			84,000.00	
		Description		Invoice #	Date	P.O.	Amount	
		BL TERRELL: 007-00-00-W		STP-9194	09/09/2016		84,000.00	
130	PRINGLE & ROEMER PLLC TRUST ACCT Account Number 130-130-770	162894	09/20/2016	09/13/2016			98,000.00	
		Description		Invoice #	Date	P.O.	Amount	
		GRIFFIN & MYERS:041-00-00-W		STP-9194	09/09/2016		98,000.00	
130	RIGHT OF WAY TECHNOLOGY INC Account Number 130-130-770 130-130-770	162895	09/20/2016	09/13/2016			19,425.00	
		Description		Invoice #	Date	P.O.	Amount	
		ACQUISITION FEE (5)		131	09/07/2016		17,500.00	
		CLOSING-FINAL TITLE (5)		131	09/07/2016		1,925.00	
130	MARY L MERRELL Account Number 130-130-770 130-130-770 130-130-770	162896	09/20/2016	09/14/2016			14,602.88	
		Description		Invoice #	Date	P.O.	Amount	
		SEARCH EXPENSE: 32-1		RELOCATION	09/13/2016		1,980.88	
		REESTABLISHMENT EXP: 32-1		RELOCATION	09/13/2016		12,000.00	
		RELATED ELIGIBLE EXP: 32-1		RELOCATION	09/13/2016		622.00	
130	MARY L MERRELL Account Number 130-130-770	162897	09/20/2016	09/14/2016			8,000.00	
		Description		Invoice #	Date	P.O.	Amount	
		REESTABLISHMENT EXP: 32-1		RELOCATION	09/13/2016		8,000.00	
130	MARY L MERRELL Account Number 130-130-770	162898	09/20/2016	09/14/2016			5,000.00	
		Description		Invoice #	Date	P.O.	Amount	
		REESTABLISHMENT EXP: 32-1		RELOCATION	09/13/2016		5,000.00	
130	MARY L MERRELL Account Number 130-130-770 130-130-770 130-130-770	162899	09/20/2016	09/14/2016			15,322.00	
		Description		Invoice #	Date	P.O.	Amount	
		SEARCH EXPENSE: 34-1		RELOCATION	09/13/2016		2,500.00	
		REESTABLISHMENT EXP: 34-1		RELOCATION	09/13/2016		12,000.00	
		RELATED ELIGIBLE EXP: 34-1		RELOCATION	09/13/2016		822.00	
130	MARY L MERRELL Account Number 130-130-770	162900	09/20/2016	09/14/2016			8,000.00	
		Description		Invoice #	Date	P.O.	Amount	
		REESTABLISHMENT EXP: 34-1		RELOCATION	09/13/2016		8,000.00	
130	MARY L MERRELL Account Number 130-130-770	162901	09/20/2016	09/14/2016			5,000.00	
		Description		Invoice #	Date	P.O.	Amount	
		REESTABLISHMENT EXP: 34-1		RELOCATION	09/13/2016		5,000.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	CARPET MART INC	162914	09/20/2016	09/15/2016			945.00	
	Account Number 130-130-755	Description INSTALL COUNTERTOP: SOUTH STN	Invoice # 161149	Date 09/13/2016	P.O. 161149		Amount 945.00	945.00
FUND TOTAL 130 Claims	to	Checks	11 Total	261,690.79	Manual	Held	Total	261,690.79

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	MID SOUTH UNIFORM & SUPPLY, INC.	162910	09/20/2016	09/15/2016			2,984.62	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	ARMORSKIN CARRIER NAVY (5)	552253	09/14/2016	160786		431.45	
	157-100-799	ARMORSKIN BASE SHIRT NAVY (15)	552253	09/14/2016	160786		693.75	
	157-100-799	ARMORSKIN CARRIER WHITE (4)	552253	09/14/2016	160786		345.00	
	157-100-799	ARMORSKIN BASE SHIRT WHITE (2)	552253	09/14/2016	160786		92.50	
	157-100-799	SGT CHEVRON PATCHES (2)	552253	09/14/2016	160786		5.82	
	157-100-799	SEW ON PATCHES (40)	552253	09/14/2016	160786		40.00	
	157-100-799	XTREME BULLET PROOF VEST	552253	09/14/2016	160786		513.60	
	157-100-799	ARMORSKIN CARRIER NAVY (10)	552253	09/14/2016	160786		862.50	
FUND TOTAL 157 Claims	to	Checks	1 Total	2,984.62 Manual	Held	Total	2,984.62	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	MS FIRE INVESTIGATORS ASSN. Account Number 160-161-681	162912	09/20/2016	09/15/2016			150.00	
		Description		Invoice #	Date	P.O.	Amount	
		MFIA REG FEE: MCCOY, D		161169	09/14/2016	161169		150.00
FUND TOTAL 160	Claims	Checks	1 Total	150.00 Manual		Held		Total 150.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	MILLENNIUM CONSTRUCTION LLC Account Number 171-021-779	162902	09/20/2016	09/14/2016			65,550.00	
		Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCT SPLASH PAD (100%)		001	08/05/2016			65,550.00
171	CUPIT SIGNS INC Account Number 171-176-779	162920	09/20/2016	09/15/2016			1,890.00	
		Description		Invoice #	Date	P.O.	Amount	
		MULLET FEST:BANNER DECAL(360)		140495	08/31/2016	161150		1,890.00
FUND TOTAL 171 Claims	to	Checks	2 Total	67,440.00	Manual	Held	Total	67,440.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BELL AUTO PARTS, INC.	162842	09/20/2016	09/02/2016			411.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	BELT (2): SCAG MOWER		41575	08/15/2016			63.20
	176-170-639	5GAL EXTREME HYD FLUID (2)		41617	08/30/2016			99.00
	176-170-639	SPRAYER PUMP		41620	08/23/2016			99.95
	176-170-639	PISTOL SPRAYER WAND		41621	08/26/2016			99.45
	176-170-639	300 PSI SPRAYER HOSE		41623	08/31/2016			49.50
176	STEINER SAW & MOWER	162844	09/20/2016	09/06/2016			99.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	BRACKET CONTROL: SCAG #6		904082	07/29/2016			99.95
176	O'REILLY AUTO PARTS	162863	09/20/2016	09/08/2016			66.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	WIPER BLADE (2)		1978431010	08/12/2016			7.64
	176-170-639	PLUG,LED(2),BATT CBL,SOLENOID		1978431728	08/18/2016			58.64
176	C SPIRE WIRELESS	162886	09/20/2016	09/13/2016			50.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	08/31/2016			50.26
176	FUELMAN OF MS	162889	09/20/2016	09/13/2016			44.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP48259382	08/29/2016			44.01
176	FUELMAN OF MS	162891	09/20/2016	09/13/2016			37.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP48378897	09/05/2016			37.05
176	STAPLES BUSINESS ADVANTAGE DEPT	ATL 162917	09/20/2016	09/15/2016			156.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-500	CANON TONER CARTRIDGE		3313258453	08/28/2016	161145		156.79
FUND TOTAL	176 Claims	to	Checks	7 Total	865.44 Manual	Held	Total	865.44

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FOSTER'S A/C & HEATING INC Account Number 400-651-586	162743	09/20/2016	08/25/2016			3,105.45	
		Description REPR/UPGRD AC & DUCT SYSTEMS		Invoice # V1422	Date 08/18/2016	P.O.	Amount	3,105.45
400	MICRO METHODS INC Account Number 400-651-667 400-651-667	162836	09/20/2016	09/01/2016			150.00	
		Description COLIFORM SAMPLE		Invoice # 1608554186	Date 08/31/2016	P.O.	Amount	75.00
		Description COLIFORM SAMPLE		Invoice # 1608591186	Date 09/02/2016			75.00
400	JACKSON COUNTY UTILITY AUTHORITY Account Number 400-651-668 400-651-668	162837	09/20/2016	09/01/2016			177,677.00	
		Description SEPT 2016 TREATMENT CHGS		Invoice # 82952	Date 09/01/2016	P.O.	Amount	168,775.00
		Description SEPT 2016 ACTUAL FLOW ADJ		Invoice # 82952	Date 09/01/2016			8,902.00
400	CLEARWATER SOLUTIONS LLC Account Number 400-650-672	162846	09/20/2016	09/06/2016			203,357.75	
		Description AUG 2016 OPERATION FEE		Invoice # GAUTIER045	Date 09/01/2016	P.O.	Amount	203,357.75
400	WASTE MANAGEMENT OF MS-GLF COAST INC Account Number 400-651-583	162847	09/20/2016	09/06/2016			431.47	
		Description ROLL OFF - TIMBERLANE		Invoice # 6434282134	Date 09/01/2016	P.O.	Amount	431.47
400	MALLETTE BROTHERS CONSTRUCTION, INC Account Number 400-651-585 400-651-585	162855	09/20/2016	09/07/2016			604.92	
		Description 6.86 CY FILL SAND		Invoice # 18981	Date 08/31/2016	P.O.	Amount	82.32
		Description 17.42 TN SACTUN A-BASE		Invoice # 18981	Date 08/31/2016			522.60
400	IRBY'S ANSWERING SERVICE Account Number 400-650-698	162870	09/20/2016	09/12/2016			442.55	
		Description SERVICE 9/7/16 - 10/4/16		Invoice # 277-090716	Date 09/07/2016	P.O.	Amount	442.55
400	AMERICAN TANK MAINTENANCE LLC Account Number 400-651-698	162903	09/20/2016	09/14/2016			30,894.00	
		Description SCHEDULED MAINTENANCE		Invoice # 3945	Date 09/01/2016	P.O.	Amount	30,894.00
400	SOUTHERN WATERWORKS SUPPLY, INC Account Number 400-651-581 400-651-581 400-651-581	162915	09/20/2016	09/15/2016			464.00	
		Description UTILITY PUMP 6' HOSE (3)		Invoice # 66470	Date 09/06/2016	P.O. 161134	Amount	91.80
		Description 2"X36" SIGHT GLASS TUBE (3)		Invoice # 66470	Date 09/06/2016	P.O. 161134		127.48
		Description #4 BARREL LOCKS (50)		Invoice # 66516	Date 09/12/2016	P.O. 161124		244.72
400	STAPLES BUSINESS ADVANTAGE DEPT Account Number 400-651-500 400-651-500 400-651-500 400-651-500 400-651-500 400-651-500 400-651-500	ATL 162918	09/20/2016	09/15/2016			538.47	
		Description HP 96 BLACK INK (2)		Invoice # 3312513917	Date 08/25/2016	P.O. 161140	Amount	62.64
		Description LEXMARK 501H HY TONER		Invoice # 3312513917	Date 08/25/2016	P.O. 161140		142.49
		Description PR42 CALC INK ROLL (4)		Invoice # 3312513917	Date 08/25/2016	P.O. 161140		29.56
		Description MONTHLY CALENDAR (2)		Invoice # 3312379455	Date 08/24/2016	P.O. 161135		46.98
		Description 2PK INK ROLLER/CALCULATOR (4)		Invoice # 3312379454	Date 08/24/2016	P.O. 161135		14.64
		Description 100CT LEGAL FOLDERS (4)		Invoice # 3312379453	Date 08/24/2016	P.O. 161129		58.16
		Description DATE STAMP 920258		Invoice # 3312379453	Date 08/24/2016	P.O. 161129		6.53

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT	ATL 162918	09/20/2016	09/15/2016			538.47	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-500	MONITOR STAND		3312379453	08/24/2016	161129	29.69	
	400-651-500	6X4 MARKER BOARD		3312379453	08/24/2016	161129	117.69	
	400-651-500	CLIPBOARDS 224071 3PK (2)		3312379453	08/24/2016	161129	13.18	
	400-651-500	CLIPBOARD 1671321 PINK		3312379453	08/24/2016	161129	6.99	
	400-651-500	3 TAB FOLDER ASST 100/BOX		3312379453	08/24/2016	161129	9.92	
400	VELLANO BROS INC	162921	09/20/2016	09/15/2016			1,489.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	4" SDR21 IPD PVC PIPE (800)		S207926201	08/24/2016	161082	1,072.00	
	400-651-584	4" PVC SCH40 45 BEND (4)		S207926201	08/24/2016	161082	42.16	
	400-651-584	RAIN OR SHINE PVC CEMENT		S207926201	08/24/2016	161082	14.89	
	400-651-581	2" VALVE BX RISER LESS CVR (10)		S207954401	08/24/2016	161102	85.00	
	400-651-581	3" VALVE BX RISER LESS CVR (10)		S207954401	08/24/2016	161102	115.00	
	400-651-581	6" VALVE BX RISER LESS CVR (8)		S207954401	08/24/2016	161102	160.00	
400	MCNEIL RHOADS LLC	162927	09/20/2016	09/15/2016			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	PIT STOP DIAGNOSTIC HANDHELD		168JC	07/18/2016	160939	600.00	
400	NEPTUNE CHEMICAL PUMP COMPANY	162928	09/20/2016	09/15/2016			1,031.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-712	FLOWMETER 0-20GPM PA/PM1200		1422228	08/26/2016	161138	686.00	
	400-651-712	FREIGHT		1422228	08/26/2016	161138	20.51	
	400-651-712	CHECK VALVE KIT PCV		1422229	08/26/2016	161137	75.00	
	400-651-712	CHECK VALVE ASSY 3/4" PVC		1422229	08/26/2016	161137	235.00	
	400-651-712	FREIGHT		1422229	08/26/2016	161137	15.00	
400	MISSION COMMUNICATIONS LLC	162930	09/20/2016	09/15/2016			760.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	CIRCUIT BOARD: LS SPARE		1003978	08/30/2016	161122	250.00	
	400-651-581	RADIO/ADAPTER ASSY (2)		1003978	08/30/2016	161122	500.00	
	400-651-581	FREIGHT		1003978	08/30/2016	161122	10.00	
400	J H WRIGHT & ASSOCIATES, INC.	162932	09/20/2016	09/15/2016			15,365.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	2HP PANEL:STANDFIELD LS		394415	08/30/2016	161146	300.00	
	400-651-584	KEEN KG2-2301C GRINDER PUMP		394420	08/30/2016	161035	800.00	
	400-651-584	240V PUMP MASTER PLUS		394420	08/31/2016	160768	90.00	
	400-651-712	100HP WELL PANEL		394429	08/31/2016	160768	13,975.00	
	400-651-712	SHIPPING		394429	08/31/2016		200.00	
FUND TOTAL	400 Claims	to	Checks	15 Total	436,911.17	Manual	Held	Total 436,911.17

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS, LLC	162857	09/20/2016	09/07/2016			82,340.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	AUG 2016 RES GARBAGE SERV		0000753046	08/31/2016		79,570.04	
	404-677-693	AUG 2016 CART RENTAL		0000753046	08/31/2016		2,531.54	
	404-677-693	AUG 2016 COM CART RENTAL		0000753046	08/31/2016		238.64	
FUND TOTAL 404 Claims	to	Checks	1 Total	82,340.22	Manual	Held	Total	82,340.22

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
409	GOODWYN, MILLS & CAWOOD INC	162904	09/20/2016	09/14/2016			11,728.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	409-223-601	PROJECT MANAGEMENT		EM OB15100115	08/30/2016			300.00
	409-223-601	ASSESS PETROLEUM SITES (2)		EM OB15100115	08/30/2016			9,928.13
	409-223-601	ASSESS HAZARDOUS SITES (1)		EM OB15100115	08/30/2016			1,500.00
FUND TOTAL 409	Claims	Checks	1	Total	11,728.13	Manual	Held	Total 11,728.13

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	52 Total	77,968.78 Manual	Held	Total	77,968.78
FUND 7	Claims	to	Checks	1 Total	600.00 Manual	Held	Total	600.00
FUND 130	Claims	to	Checks	11 Total	261,690.79 Manual	Held	Total	261,690.79
FUND 157	Claims	to	Checks	1 Total	2,984.62 Manual	Held	Total	2,984.62
FUND 160	Claims	to	Checks	1 Total	150.00 Manual	Held	Total	150.00
FUND 171	Claims	to	Checks	2 Total	67,440.00 Manual	Held	Total	67,440.00
FUND 176	Claims	to	Checks	7 Total	865.44 Manual	Held	Total	865.44
FUND 400	Claims	to	Checks	15 Total	436,911.17 Manual	Held	Total	436,911.17
FUND 404	Claims	to	Checks	1 Total	82,340.22 Manual	Held	Total	82,340.22
FUND 409	Claims	to	Checks	1 Total	11,728.13 Manual	Held	Total	11,728.13
Total for all Funds			Checks	92 Total	942,679.15 Manual	Held	Total	942,679.15

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 024-2016

BE IT RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached final year end Budget Amendments for FY 2016 are hereby approved.

WHEREAS, the City Manager or City Clerk is authorized to execute any and all documents necessary.

This resolution shall take effect and be in full force on September 20, 2016.

Motion made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**FY 2016
END OF YEAR
BUDGET AMENDMENTS**

GENERAL FUND: FUND 001	Budget	Amendment	New Budget
-------------------------------	---------------	------------------	-------------------

EXPENDITURES

CITY MANAGER

Personnel Services	157,379.00	910.00	158,289.00
Supplies	7,650.00	(400.00)	7,250.00
Other Services & Charges	29,700.00	(510.00)	29,190.00

RECREATION

Personnel Services	256,163.00	(4,650.00)	251,513.00
Supplies	38,500.00	4,650.00	43,150.00
Other Services & Charges	81,100.00	(3,450.00)	77,650.00
Capital Outlay	13,500.00	3,450.00	16,950.00
		0.00	

Reallocate Departmental Expenses

FUND 020: ALLEN ROAD WIDENING	Budget	Amendment	New Budget
--------------------------------------	---------------	------------------	-------------------

EXPENDITURES

Other Services & Charges	1,000,456.00	(873,053.00)	127,403.00
Capital Improvements	0.00	873,053.00	873,053.00
		0.00	

Reallocate Construction Expenses

FUND 30: MDAH SCHOOL HOUSE GRANT	Budget	Amendment	New Budget
---	---------------	------------------	-------------------

EXPENDITURES

Other Services & Charges	2,246.25	1,595.00	3,841.25
Capital Outlay (Construction)	132,000.00	(1,595.00)	130,405.00
		0.00	

Reallocate Construction Expenses

FUND 130: \$7M CAPITAL IMP BOND ISSUE	Budget	Amendment	New Budget
--	---------------	------------------	-------------------

REVENUES

MDOT Reimbursements	0.00	60,254.39	60,254.39
Interest	2,100.00	100.00	2,200.00

EXPENDITURES

Annual Bond Fees	2,100.00	100.00	2,200.00
Capital Improvements	1,745,796.78	60,254.39	1,806,051.17
		0.00	

Allocate MDOT Reimbursements and Interest Revenue

**FY 2016
END OF YEAR
BUDGET AMENDMENTS**

FUND 157: US JUSTICE EQUITABLE SHARING	Budget	Amendment	New Budget
REVENUES			
Assets Forfeited	0.00	288,849.03	288,849.03
Grants	0.00	10,000.00	10,000.00
EXPENDITURES			
Capital Outlay	0.00	<u>298,849.03</u>	298,849.03
		0.00	

BUDGET FY 2016 RECEIPTS

FUND 166: MDOT YOUTH CORP PROGRAM	Budget	Amendment	New Budget
EXPENDITURES			
Supplies	11,317.62	(45.00)	11,272.62
Other Services & Charges	1,070.00	<u>45.00</u>	1,115.00
		0.00	

Reallocate Grant Expenses

FUND 171: TIDELANDS GRANT FUND	Budget	Amendment	New Budget
REVENUES			
Grant: Public Access	850,000.00	(275,000.00)	575,000.00
Grant: Town Center	445,780.51	187,590.00	633,370.51
EXPENDITURES			
Capital Outlay: Town Center	682,513.51	(62,410.00)	620,103.51
Capital Outlay: Public Access	596,900.24	<u>(25,000.00)</u>	571,900.24
		0.00	

Correct Award Balances and Redistribute Funding

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 207-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1, 2 & 4 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 208-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that one (1) Dell computer tower is hereby declared surplus and authorized to be removed from Police Department inventory.

Dell Computer Tower
Service Tag #897BSL1
Asset #498

IT IS FURTHER ORDERED that the inventory is of no value to the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Danny Selover, Police Captain
Through: Cindy Russell, City Clerk
Date: September 9, 2016
Subject: Dell Computer Tower

REQUEST:

City Council authorization is requested for the City to remove and surplus one (1) Dell computer tower, service tag number 897BSL1, asset number 498 from the Police Department Inventory.

BACKGROUND:

This Dell computer tower was outdated and has since been replaced.

DISCUSSION:

This computer tower was old, outdated and no longer useful. I have removed the hard drive to be destroyed.

RECOMMENDATION:

I, Captain Danny Selover recommend the City Council authorize the removal of one (1) Dell computer tower from the Police Department Inventory.



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 209-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held September 6, 2016 and Budget Meeting held September 13, 2016 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 210-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for August 2016 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

**City of Gautier
Business Registry
August 2016**

<u>Account</u>	<u>License #</u>	<u>Business Name /Owner</u>	<u>Amount</u>
*****1237	2015-10-0005099	A Cut Above	\$26.20
*****1237	2016-10-0005100	A Cut Above	\$23.80
1237	2017-10-0005101	A Cut Above	\$20.00
565	2017-08-0005102	Baywood Travel	\$20.00
*1374	2017-08-0005103	Everything Plus The Cake	\$20.00
1275	2017-08-0005104	Ameriforce Craft Services Inc	\$30.00
569	2017-08-0005105	Floor Trader Gautier	\$92.50
680	2017-08-0005106	Country Gentleman	\$51.00
1328	2017-08-0005107	Allen's Tire	\$20.00
30	2017-10-0005108	Hucks Cove	\$35.00
1226	2017-08-0005109	Prevenative Medicine & Primary Care	\$20.00
*1375	2017-08-0005110	Duke Land Surveying	\$20.00
*1376	2017-08-0005111	Le's Palace	\$35.00
1165	2017-08-0005112	Quality Coin Laundry	\$20.00
*1377	2017-08-0005113	Mississippi Property Management LLC	\$20.00
857	2017-08-0005114	All Gods Children Learning Center	\$30.00
580	2017-08-0005115	Preferred Painters	\$20.00
1276	2017-08-0005116	Ice Cream & More	\$20.00
1327	2017-08-0005117	Dollar General #15710	\$85.00
1280	2017-08-0005118	Landry & Associates Realty	\$20.00
*1378	2017-08-0005119	Mary's Alterations and Designs	\$20.00
*****988	2017-06-0005120	Ms Gulf Coast Sports Pavillion LLC	\$22.20
****1380	2016-00-0005121	Smart Home Pros	\$250.00
985	2017-06-0005122	Vivint Inc	\$30.00
1165	2017-08-0005123	Quality Coin Laundry	(\$20.00)
*1379	2017-08-0005124	Bienville Orthopaedic Specialist LLC	\$150.00
*1381	2017-08-0005125	Deaconess HomeCare	\$81.00
*****1162	2017-07-0005126	Coral Boutique	\$22.00
791	2017-09-0005127	Walgreens #10360	\$580.00
545	2017-08-0005128	C Kinsey Realty	\$20.00
*****254	2017-02-0005129	E'Z Barber Shop	\$23.00
1225	2017-08-0005130	Twice The Ice	\$20.00
1165	2017-08-0005131	Quality Coin Laundry	\$20.00
1330	2017-08-0005132	Circle K Store #2723993	\$95.00
862	2017-08-0005133	Studio 1 Productions	\$20.00
*1382	2017-08-0005134	L & P Publishing & Production	\$20.00
564	2017-08-0005135	Extreme Wireless of Gautier LLC	\$20.00
566	2017-08-0005136	Burnham Mckinney Pharmacy #3 LLC	\$62.50
Total			\$2,064.20
	*	New Business	8
	**	Slot Amusement	0
	***	Due Refund	0
	****	Transient Vendor	1
	*****	Closed Business	0
	*****	Delinquent Renewals Issued	5

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 211-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the \$5,000.00 sponsorship for the 26th Annual Gautier Mullet & Music Fest Contribution as budgeted in the Cultural Services Plan is hereby approved.

IT IS FURTHER ORDERED the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier.

IT IS FURTHER ORDERED that, in the judgment of the Counsel, the sponsorship will be helpful toward advancing the moral, financial and other interests of the City.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.

2016

SPONSORSHIP PACKET

SPONSORSHIP AND MARKETING OPPORTUNITIES
GREAT INVESTMENT FOR YOUR BUSINESS &
GREAT INVESTMENT IN OUR COMMUNITY



2016

SPONSORSHIP OPPORTUNITIES

PARTICIPATION

PRESENTING SPONSOR

- "Presenting" Title Sponsor - Exclusive
- Six (6) VIP Backstage passes to the Entertainer's Hospitality Tent
- Exclusive acknowledgements of "Presenting Sponsor" opportunities to include:
- Exclusive recognition for the Main Stage, as the "Presenting Sponsor's Main Stage"
- Sponsor/ Business Logo included on Brochure in Cruisin' the Coast Packet
- Representative of Sponsor/ Business makes live remarks or announcements at concert
- Logo with "Presented by" title on all Pre-Event Marketing
- Opportunity to Speak with Media as "Presenting Sponsor"
- Three (3) speaking spots on stage for self/business promotion
- Sponsor recognized on Festival Posters
- Prominent logo on GMMF website with link to Sponsor's website
- Social Media Exposure on GMMF Page
- "Who we are and why we support GMMF" statement on website underneath logo
- Business Logo on Event Banner
- Sponsor/ Business Logo on GMMF Festival T-Shirts

ONLY ONE AVAILABLE

\$10,000+

PLATINUM SPONSOR

- Four (4) VIP Backstage passes to the Entertainer's Hospitality Tent
- Sponsor/ Business Logo included on Brochure in Cruisin' the Coast Packet
- One (1) speaking spot on stage for self/ business promotion
- Sponsor recognized on Festival Posters
- Logo on all Pre-Event Marketing
- "Who we are and why we support GMMF" statement on website underneath logo
- Business Logo on an Event Banner
- Recognition and logo on GMMF website with link to Sponsor's website
- Social Media Exposure on GMMF Page
- Sponsor/ Business Logo on GMMF Festival T-Shirts

\$5,000+

GOLD SPONSOR

- Two (2) VIP Backstage passes to the Entertainer's Hospitality Tent
- Sponsor/ Business Logo included on Brochure in Cruisin' the Coast Packet
- Sponsor recognized on Festival Posters
- Logo on all Pre-Event Marketing
- Recognition and logo on GMMF website with link to Sponsor's website
- Social Media Exposure on GMMF Page
- Business Logo on (12') ground sign
- Sponsor/ Business Logo on GMMF Festival T-Shirts

\$2,500+

Other general sponsorship opportunities for Sponsor levels may include but are not limited to:

Print Advertisement, TV, Radio, Festival Printed Program, Festival Signage, Thank You Ad, Booth Space if desired (for top three levels).

ON LEVELS



SILVER SPONSOR

- Exclusive sponsor recognition for an art or other event award
- Business Logo on (8') ground sign
- Recognition and logo on GMMF website
- Social Media Exposure on GMMF Page
- Sponsor recognized on Festival Posters
- Logo on post event "Thank You" ad

\$1,000+

BRONZE SPONSOR

- Business listed on GMMF Website
- Business Logo on (4') ground sign
- Sponsor recognized on Festival Posters
- Acknowledgement on post event "Thank You" ad

\$500+

FRIENDS OF GMMF

- Business Logo on (2') ground sign
- Business listed on GMMF Website
- Acknowledgement on post event "Thank You" ad

\$250+

Custom or alternative sponsorship opportunities including product and in-kind support are also available. For additional information, please contact us at (228) 215-0828.

All festival sponsors are listed at appropriate giving levels on donor page on GMMF Website.



2016

SPONSORSHIP FORM



Sponsorship form and logo must be received by August 31, 2016 to ensure recognition on all promotional materials.

Sponsorship Information:

Name as you would like it to appear for recognition purposes: _____

Company Name: City of Gautier

Billing Address: _____

Physical Address: _____

City, State & Zip Code: _____

Contact Name: _____ Contact Phone: _____

Contact E-mail: _____

Website: _____

Email LOGO in .PNG* format to gautiermulletfest@gmail.com with your company or organization's name in email subject line. Sponsorship form and logo must be received by August 31, 2016 to be included in any pre-event marketing your sponsor level may contain.

*We recommend a logo saved as a PNG (Portable Network Graphic) with a transparent background.

Sponsorship level: (Please select one)

- Presenting Sponsor (\$10,000) Platinum Sponsor (\$5,000+) Gold Sponsor (\$2,500+)
 Silver Sponsor (\$1,000+) Bronze Sponsor (\$500+) Friends of GMMF (\$250)

Payment Information

Check # _____ enclosed for \$ _____

Make Check Payable to: Gautier Pride (with 'Mullet & Music Fest' in the memo)

**Mailing Address: PO Box 852
Gautier, MS 39553**

**Contact Info: (228) 215-0828
gautiermulletfest@gmail.com**

The Gautier Mullet & Music Fest is sponsored by Gautier Pride which is designated as a 501 (c) 3 by the Internal Revenue Service. All sponsorships are tax deductible.

Councilwoman Martin made the motion to go into closed session to determine whether to go into executive session. **Councilman Vaughan** seconded the motion and the vote carried unanimously. Absent was Councilman Colledge.

Councilwoman Martin made the motion to go into executive session to discuss possible litigation pertaining to Section 42 taxes. **Councilman Vaughan** seconded the motion and the vote carried unanimously. Absent was Councilman Colledge.

Councilman Vaughan made the motion to go into open session. **Councilwoman Martin** seconded the motion and the vote carried unanimously. Absent was Councilman Colledge.

No action was taken.

Councilman Vaughan made the motion to adjourn until October 4, 2016 at 6:30PM. Motion seconded by **Councilwoman Martin** and unanimously carried. Absent was Councilman Colledge.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2016.