

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Paula Yancey, City Manager  
**From:** Jason Pugh, Human Resources Director  
**Date:** October 25, 2016  
**Subject:** Memorandum of Understanding with Columbia Southern University

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**REQUEST:**

Council approval of a Memorandum of Understanding with Columbia Southern University is requested.

**DISCUSSION:**

Columbia Southern University offers online courses and degrees in a multitude of areas covering public administration and other service areas. Columbia Southern University has offered the City of Gautier employees a "Learning Partner" discount and in exchange the city will agree to promote Columbia Southern University to our employees through emails, newsletters, and benefit fairs. There is no financial impact to entering into this MOU with Columbia Southern University. (See attached MOU)

Upon approval, all city employees may enroll for courses through Columbia Southern University and receive a 10% discount on tuition and many other benefits as listed on the attached flyer.

**RECOMMENDATION:**

It is recommended that the Gautier City Council approve the attached memorandum of understanding and authorize the City Manager to sign on behalf of the city.

**ATTACHMENT(S):**

Columbia Southern University Memorandum of Understanding  
Columbia Southern University Learning Partner Information Flyer



# LEARNING PARTNERSHIP MEMORANDUM OF UNDERSTANDING

(This MOU is not a legally binding contract and may be cancelled at any time without penalty or recourse)

About the Institution: Columbia Southern University (CSU), located in Orange Beach, Ala., is an online university accredited by the Distance Education and Accreditation Council which is recognized by the U.S. Department of Education.

The City of Gautier wishes to offer educational opportunities to its employees/members by becoming a Columbia Southern University (CSU) Learning Partner. This partnership is designed to assist Learning Partner employees/members in achieving their educational goals in career appropriate disciplines.

**A. Learning Partner benefits include:**

- 10% tuition discount on all classes and waiver of the Application Fee. This benefit extends to spouses and children of the Learning Partner employee/member.
- Textbooks provided at no cost.
- Exclusive scholarship opportunities for Learning Partner employees/members.
- A complimentary evaluation of previously earned educational credits and training/professional certifications for consideration of transfer credit.
- Complimentary access to our Writing and Math specialists through the Student Success Center.
- A dedicated landing page for Learning Partners on the CSU website for prospective students and student enrollments.

**B. Learning Partner benefits may also include:**

- Designation of the Learning Partner name on the CSU website and University marketing materials.
- Display of the Learning Partner's logo (if provided) on the CSU website and University marketing materials.
- Feature articles of the Learning Partner through press releases and marketing campaigns.
- Complimentary access to CSU Career Quest to advertise employment and internship opportunities.
- Scheduled visits or presentations to promote the Learning Partnership benefits to Learning Partner employees/ members.
- Discounts on Continuing Education training and learning opportunities.

**C. As a Learning Partner, the organization will:**

- Agree to inform all employees/members of the Learning Partner relationship and benefits as one of their options for education.
- Keep CSU informational materials on site and make them available to employees/members.
- Assign a liaison within the Learning Partner who is willing to accept and distribute communications from the CSU liaison and/or a CSU representative.
- Provide information to the CSU liaison regarding Employee Benefits Fairs and Education Fairs once date and time have been established.
- Agree to be contacted via email by a representative of Columbia Southern University and/or Columbia Southern Education Group.

This Learning Partnership will take effect from the date of signing and will remain in effect unless terminated by one or both parties. This Memorandum is agreed to and executed on this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE

Paula Yancey  
\_\_\_\_\_  
PRINT NAME

City Manager, City of Gautier  
\_\_\_\_\_  
TITLE

Jim Forsythe (800) 977-8449 X 1316  
\_\_\_\_\_  
OUTREACH REPRESENTATIVE

\_\_\_\_\_  
CSU LEARNING PARTNER LIAISON

## COLUMBIA SOUTHERN UNIVERSITY

Toll Free| 800.344.5021 Phone| 251.981.3771 Fax| 251.968.3384 Address| 21982 University Lane, Orange Beach, AL 36561

**ColumbiaSouthern.edu/Partners**



# TAKE ADVANTAGE OF YOUR LEARNING PARTNER TUITION DISCOUNT



### WHY CSU?

- Complimentary Evaluation of Prior Academic Credits
- Textbooks at No Cost
- Flexible Learning
- Math & Writing Assistance
- No Application Fee
- Flexible Start Dates
- No ACT, SAT, GRE, GMAT Required
- Multiple Course Schedule Options
- Career Services Available

### GRADUATE & UNDERGRADUATE TUITION RATES

	TUITION	LEARNING PARTNER
Undergraduate Courses	\$2300	\$2070
Graduate Courses	\$750	\$675

\*The tuition rate for graduate courses per-credit hour is \$250 for all active-duty military members. Rates are per credit hour. Most courses are 3 credit hours. Tuition and fees are payable in U.S. funds. Tuition rates are subject to change. For the most current tuition information, please visit [ColumbiaSouthern.edu/Financial](http://ColumbiaSouthern.edu/Financial).

#### ASSOCIATE DEGREES

- General Studies\*
- Business
- Criminal Justice
- Fire Science
- Health Information Science
- Occupational Safety & Health

- Homeland Security
- Human Resource Management
- Information Systems Security  
*Homeland Security*
- Information Technology
- Occupational Safety & Health  
*Fire Science*
- Organizational Leadership
- Psychology

#### BACHELOR DEGREES

- Business Administration  
*Finance*  
*Hospitality & Tourism*  
*Human Resource Management*  
*Information Technology*  
*International Management*  
*Management*  
*Marketing*  
*Project Management*  
*Sport Management*
- Criminal Justice Administration  
*Arson Investigation*
- Emergency Medical Services Administration
- Environmental Management
- Fire Administration  
*Fire Investigation*
- Health Care Administration  
*Emergency Medical Services Management*

#### MASTER DEGREES

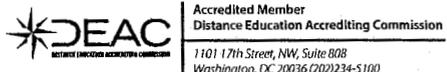
- Business Administration  
*Finance*  
*Health Care Management*  
*Human Resource Management*  
*Marketing*  
*Project Management*  
*Public Administration*
- Criminal Justice Administration
- Emergency Services Management
- Occupational Safety & Health  
*Environmental Management*
- Organizational Leadership
- Public Administration  
*Criminal Justice Administration*  
*Emergency Services Management*
- Public Health  
*Community Health Education*

#### CERTIFICATES\*

	Undergraduate	Graduate
Environmental Management	●	●
Finance	●	●
Fire Science	●	
Health Care Management		●
Hospitality & Tourism	●	
Human Resource Management	●	●
Information Technology	●	
International Management	●	
Management	●	
Marketing	●	●
Occupational Safety & Health	●	●
Project Management	●	●
Public Administration		●
Sport Management	●	
Industrial Hygiene Management		

#### CONTINUING EDUCATION UNITS\*

- Fire Science  
*Incident Safety Officer*  
*Health & Safety Officer*  
*Fire Officer I*  
*Fire Officer II*
- Criminal Justice  
*NSA Center for Public Safety*



\* This program is not eligible for federal student aid.

### FLEXIBLE. AFFORDABLE. ONLINE.

To learn more about our **ONLINE DEGREE PROGRAMS**, visit [ColumbiaSouthern.edu/Partner](http://ColumbiaSouthern.edu/Partner) or call **800-344-5021**

21982 University Lane | Orange Beach, AL 36561

Gainful employment information available at [ColumbiaSouthern.edu/Disclosure](http://ColumbiaSouthern.edu/Disclosure)