CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Cindy Russell, City Clerk

Date: March 8, 2016

Subject: FY2016 Approval of a Comprehensive Fee Schedule

REQUEST:
City Council authorization is requested for the revisions to the Comprehensive Fee Schedule. Changes reflect utility fee schedules set during budget sessions and various departmental updates.

BACKGROUND:
The Municipal Code of Ordinances provides for certain filing fees, permit fees, inspection fees, deposits and conditions of services which have been established by the City Council. The fee schedule is a business-friendly comprehensive document. The Council has the sole authority to adjust or waive any set fees, with the exception of authority specifically granted by the Council to the City Manager. The Clerks' Department has communicated its annual survey and findings with applicable departments.

FINANCIAL IMPACT:
The City of Gautier continues to set fees comparable with its neighboring governments.
The city annually reviews its fee schedule to ensure comparable rates and the affordability of service.

For a complete list of changes, see attachment (strike-thru old/underline-new).

RECOMMENDATION:
The City Clerk recommends City Council approval the changes to the Comprehensive Fee Schedule.

ATTACHMENT(S):
Comprehensive Fee Schedule
Policy for adjustments on water and sewer charges

ECONOMIC DEVELOPMENT

BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation $0 - 100,000	Each	$25 for 1st $1,000 + $5 each add'l $1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation $100,001 - $500,000	Each	$520 for $100,000 + $4 each add'l $1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation $500,001 - up	Each	$2120 for $500,000 + $3 each add'l $1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	~~Demolition - Residential~~	~~Each~~	~~$150.00~~	~~Includes structures and site improvements~~
	Demolition - Commercial Structure			Includes demolition of commercial building and accessory structures only.
	0 - 5,000 square feet	Each	$250.00	
	5,001 - up square feet	Each	$250.00 for 5,000 sf + $50 each add'l 5,000 sf	
	Demolition - Commercial Site			Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	0 - 5 Acres	Each	$250.00	
	5.01 - Up Acres	Each	$250.00 for 5 ac + $50 each add'l 5 ac	
	Site Clearing/Demolition/Land Disturbance			
	0 - 0.9 Acres	Each	$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit). Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	$50.00	
	5 - Up Acres	Each	$100.00	
	Protected Tree Removal	Each	$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/~~CONSTRUCTION TRAILOR/~~HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	$150 + $250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEES			
	~~Free Standing Sign~~ Commercial Signs	Each	$25.00	Per Sign including, New Placement, Copy Change, or Repair (Free Standing, Wall, Canopy, Roof)
	~~Wall Sign~~ Temporary Banners (Within Right-of-Way)	Each	~~$25.00~~ $0.00	Banners must meet the minimum Criteria of the City of Gautier's policy for Banners Within Public Rights-of-Way
	Temporary Banner (Private Commercial Property)	Each	$20.00	Per Time Period Allowed by UDO. Fee will include any combination of banners/signage up to the square footage allowed.
	Power Service Authorization/Inspection	Each	$25.00	
	~~Temporary Power Pole~~	~~Each~~	~~$25.00~~	
	New Business	Each	$100.00	

*Projects funded/administered by the City of Gautier and/or the Pascagoula-Gautier School District are not subject to permitting fees.

*Projects funded/admininstered by the Pascagoula-Gautier School District are however, subject to applicable Review/Approval Process Fees.

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Rummage Sale	Each	$0.00	Commercial Only. No permit required for residentail property.
	Temporary Use	Each	$25.00	Christmas Tree Sales Lot, Contractor's Temporary Office/Storage Sheds (per building/structure), Portable Storage Container, Realestate Sales Office, Farm Produce/Non-Perishable Goods Sales, Special Events (Private Commercial Property). Special Events on public property will be approved by the City Clerk's Office.
	Swimming Pools	Each	See Section I. for permits fees based on new construction valuation	
	Off-Site Improvements	Each		Bond required for all off-site improvements over $10,000 valuation.
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each	$25.00	
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Appeal Staff Decision to Planning Commission	Each	$100.00	
	Appeal Planning Commission Decision to Council	Each	$100.00	
	Right-of-Way Vacation	Each	$250.00	
	Conditional Use (Major/Minor)	Each	$250.00	
	Technical Review Committee (TRC) Review Meeting	Each	$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Technical Review Committee (TRC) Review without Meeting	Each	$0.00	Review materials will be e-mailed to TRC members in lieu of having an official meeting if the applicant waives their right to attend a meeting.
	Variance - Greater than 30%	Each	$175.00	
	Variance - Administrative	Each	$100.00	
	Zoning Change		$300.00	
	Text Amendment	Each	$250.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Home Occupation ~~- In-House Hearing~~	Each	$125.00	
	~~Home Occupation - Public Hearing~~	~~Each~~	~~$200.00~~	
	Lot Split/Rearrangement (Minor)	Each	$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	$100.00 + $6 per lot	
	Other Public Hearing Requests	Each	$100.00	

PARKS AND RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	$500.00 + $250 refundable Deposit	
	pavilion -(8am to 12pm)	Day	$35.00 + $15 refundable deposit	
	pavilion -(~~1am~~ 12pm to 4pm)	Day	$35.00 + $15 refundable deposit	
	pavilion -(4pm to dusk)	Day	$35.00 + $15 refundable deposit	
	pavilion -(all day)		$100.00 + $30 refundable deposit	
	Senior Center Building			
	resident	Day	$100.00 + $100 refundable Deposit	
	non resident	Day	$100.00 + $100 refundable Deposit	
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	$500.00 + $350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	$50.00 + $50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	$50.00 + $50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	$75.00 + $100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	$150.00 + $100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	$18.00	
	nightly (65 or older/ or disable)	Day	$13.00	
	monthly	Monthly	$360.00	
	camping (primitive)	Per Tent/Day	$13.00	
	Group/Scout Group (primitive)	per person/Day	$2.00	
	Yearly pass	Yearly	$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	$4.00	$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails/ walking trails.~~, etc.)xx~~
	Daily Walk In Pass /Bus/Bike	per person/Day	$0.50	
	Boat Launch	per boat/Day	$7.00	Campers Exempt from Boat Launch Fee

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Archery Lane Use	per hour/ person	$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	$35.00	
	Multi-purpose Field	per hour	$6.00	
	Multi-purpose Field w/lights	per hour	$12.00	
	SPECIAL EVENTS FEES			
	Bleacher Rental/ Setup			
	resident	Each	$75.00 + $75 refundable Deposit	No charge if bleachers are being used in conjunction with a field rental and the bleachers do not need to be moved. Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	$95.00 + $95 refundable Deposit	
	Chair Rental			
	resident	Each	$1.00	Refundable Deposit $10 for each set of 20 chairs ($10 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	$2.00	
	Table 6FT./8FT Rentals			
	resident	Each	$5.00	Refundable Deposit $20 for each set of 20 Tables ($20 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	$7.50	
	Barricades Delivery			
	resident	Each	$10.00	Refundable Deposit $50 for each set of 20 Barricades ($50 minimum)
	non resident	Each	$15.00	
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		$70.00	
	Tackle Football		$90.00	
	Youth Cheerleading		$90.00	
	Youth Basketball		$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	$0.30	
	NSF Check Fee	Each	$40.00	
	Candidate Filing Fee	Each	$10.00	
	Audio/Video Tape Copies	Each	$25.00 + hourly rate	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		$20.00	
	4 – 10 employees		$30.00	
	11 and above		$30.00	the 1st ten employees and $3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	$250.00	(should be renewed after 90 days for $25.00)
	Privilege License Reprint	Each	$15.00	
	~~Background check~~	~~Each~~	~~$10.00~~	
	Badge of Identifying Certificate	Each	$15.00	
IV.	SUBPOENAS – personal appearance	Each	$150.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
V.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		$1,095.00	
	DUI 2nd offense		$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		$575.00	
	DUI 2nd offense		$825.00	
	TRAFFIC			
	following to close		$172.00	
	handicap parking violation		$250.00	
	improper parking		$172.00	
	improper lane use		$172.00	
	improper turn or failure to sign		$172.00	
	improper passing		$172.00	
	driving on wrong side of road		$172.00	
	obstructing public street (obstruction of city street)		$172.00	
	failure to chg. lanes-stopped emergency vehicle		$343.00	
	pass stopped school bus		$343.00	
	failure to yield blue lights/siren		$343.00	
	failure to obey police/traffic		$343.00	
	failure to yield- right of way		$172.00	
	failure to yield emergency vehicle		$343.00	
	failure to dim headlights		$172.00	
	ran red light		$172.00	
	ran stop sign		$172.00	
	careless driving		$212.00	
	reckless driving		$252.00	
	drag racing		$252.00	
	no motorcycle endorsement		$242.00	
	parking in fire lane		$242.00	
	no seatbelt in use		$75.00	
	child restraint violation		$168.00	
	SPEEDING			
	speeding in school zone		$247.00	
	over (1-9 miles)		$176.00	
	over (10 miles)		$186.00	
	over (11 miles)		$187.00	
	over (12 miles)		$188.00	
	over (13 miles)		$189.00	
	over (14 miles)		$190.00	
	over (15 miles)		$191.00	
	over (16 miles)		$198.00	
	over (17 miles)		$200.00	
	over (18 miles)		$202.00	
	over (19 miles)		$204.00	
	over (20 miles)		$216.00	
	over (23 miles)		$228.00	
	over (24 miles)		$231.00	
	over (25 miles)		$234.00	
	over (26 miles)		$239.00	
	over (27 miles)		$244.00	
	over (28 miles)		$249.00	
	over (29 miles)		$254.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	over (30 miles)		$269.00	
	over (31 miles)		$272.00	
	No Motor Vehicle Liability Insurance		$643.00	
	Running Railroad Crossing Arms		$363.00	
	Allow Unauthorized unlicensed person to drive		$172.00	
	No Driver's License		$342.00	
	Expired Driver's License		$343.00	
	Suspended Driver's License-Alcohol involved		$568.00	
	Suspended Driver's License		$343.00	
	Leaving Scene Of An Accident		$342.00	
	Leaving Scene w/Injuries		$542.00	
	Improper Equipment		$172.00	
	Failure To Wear Crash Helmet		$172.00	
	Improper Load		$172.00	
	Expired Tag		$274.00	
	Improper Tag		$274.00	
	No Tag		$274.00	
	Switched Tag		$274.00	
	Improper Display of Tag		$274.00	
	TINTED WINDOWS			
	1st offense		$205.00	
	2nd offense		$242.00	
	3rd offense		$342.00	
	ASSAULT AND WEAPONS			
	child neglect		$553.00	
	domestic violence - 1st		$553.00	
	domestic violence - 2nd		$954.00	
	knowingly violate a protective		$538.00	
	assault & battery		$553.00	
	assault by threat		$553.00	
	assault with weapon		$704.00	
	assault on a minor		$553.00	
	carry concealed weapon		$405.00	
	discharge weapon		$505.00	
	exhibit weapon		$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		$254.00	
	use credit card w/intent defraud		$504.00	
	embezzlement		$505.00	
	embezzlement ($500.00 & over)		FELONY	
	false pretense		$553.00	
	false reporting of a crime		$553.00	
	home repair fraud		$804.00	
	gambling		$305.00	
	operate gambling house		$490.00	
	trespass less than larceny		$505.00	
	petit larceny		$505.00	
	defrauding an innkeeper		$553.00	
	theft of utilities		$505.00	
	meter tampering		$505.00	
	machine, coin oper/breaking in		$505.00	
	giving away MDSE by employee		$505.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	harassing, profane, telephone		$490.00	
	bad check		$553.00	
	uttering forgery		$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		$553.00	
	2nd offense		$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		$304.00	
	simple assault on officer		$653.00	
	resisting arrest		$653.00	
	fleeing arrest		$653.00	
	impersonate a police officer		$653.00	
	interfere with duties of a police officer		$304.00	
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		$605.00	
	sell beer without license		$605.00	
	unlawful to consume alcohol in public place		$230.75	
	purchase or posses alcohol for minor		$369.00	
	public drunk		$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		$1,203.25	
	Possession of Marijuana		$504.00	
	Possession of (Drug) Paraphernalia		$504.00	
	ALLOW DOGS TO RUN LOOSE			
	1st Offense		$209.00	
	2nd Offense		$235.00	
	3rd Offense		$284.00	
	NO RABIES VACCINATION		$304.00	
	Confinement Violations		$304.00	
	General Owner Responsibility Violation		$283.00	
	Dangerous Animals Non-Compliance		$505.00	
	Failure to provide Vet care		$283.00	
	Animal Cruelty		$553.00	
	Animal Neglect		$283.00	
	Fowl and Livestock Violation		$283.00	
	Aggravated animal abuse		$553.00	
	Smoking in Public Building		$209.00	
	Public Profanity		$304.00	
	Disturbing the Peace		$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		$304.00	
	Disorderly Conduct refuse to leave premises		$304.00	
	Disorderly Conduct phys acts/profane language		$304.00	
	Contempt of Court (Failure to Compile)		$274.00	
	Contempt of Court (Failure to appear)		$274.00	
	Contempt of Court (Failure to pay)		$274.00	
	Aiding & Abetting in Bail Bond Jumping		$505.00	
	Bail Bond Jumping MISD		$553.00	
	Disturbance Nuisance - danger neighborhood		$209.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Disturbing Family Peace		$304.00	
	Interference with City Officer		$304.00	
	Care of Premises		$233.00	
	Extortion		$505.00	
	Curfew Violation		$234.00	
	Contribute to Delinquency of Minor		$505.00	
	Possession of Handgun by a Minor		$505.00	
	Indecent Exposure		$505.00	
	Obscene/Harassing Phone Calls		$505.00	
	Escape		$505.00	
	911 Abusive Calls		$515.00	
	Misdemeanor Hindering Prosecution		$505.00	
	Conspiracy to Commit a Crime		$505.00	
	Fireworks Inside City Limits		$219.00	
	Prostitution		$505.00	
	Vagrancy		$489.00	
	Hitch-Hiking		$255.00	
	Trespassing		$353.00	
	Malicious Mischief (Face Value)		$203.25	
	Loud Music		$285.00	
	Litter Law Violation		$454.00	
	Stalking			
	1st Offense		$505.00	
	2nd Offense		FELONY	
	Boating Under the Influence			
	1st Offense		$594.00	
	2nd Offense		$794.00	
	3rd Offense		$1,193.25	
	Sell Tobacco to Minor		$234.00	
	Abstracts		$10.00	
	Affidavit		$10.00	
	Withdrawal Form		$10.00	

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	$20.00	
	Parking Lot Reports	Each	$10.00	
	Offense Reports	Each	$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	$15.00	
	Background Checks	Each	$15.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES			
	¾” meter		$100.00	
	1” meter		$105.00	
	1 ½” meter		$165.00	
	2” meter		$265.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
II.	WATER CHARGE			
	~~Minimum Charge of 3000 Gallons or Less~~		~~$19.30~~	
	~~1000 Gallons Over the Minimum~~		~~$4.14~~	
	Minimum Charge of 2000 Gallons or Less		$14.15	
	1000 Gallons Over the Minimum		$7.60	
III.	SEWER CHARGE			
	~~Minimum Charge of 3000 Gallons or Less~~			
	~~Sewer Charge~~		~~$12.78~~	
	~~Wastewater Treatment Charge~~		~~$9.29~~	
	~~1000 Gallons Over the Minimum~~		~~$4.74~~	
	Minimum Charge of 2000 Gallons or Less			
	Sewer Charge		$6.47	
	1000 Gallons Over the Minimum		$3.32	
	Wastewater Treatment Charge		$9.71	
	1000 Gallons Over the Minimum		$4.98	
IV.	GARBAGE CHARGE			
	1st Cart		$17.00	
	Additional Cart (Residential)		$3.40	
	Additional Cart (Commercial)		$5.25	
	Cart Delivery Fee (After Initial Set-up)		$15.00	
	Special pick-up (one lift)	small load	$25.00	
	Special pick-up (one lift)	large load	$75.00	
V.	MISCELLANEOUS FEES			
	Sewer Only (Residential)		~~$24.93~~ $27.68	
	Sewer Only (Commerical)		$49.38	
	Disconnect Fee		$30.00	
	Returned Check Fee		$40.00	
	Late Charge Fee		$25.00	
	Reconnect Fee		$30.00	
	Meter Tampering Fee		$500.00	
	Sewer Cleanout/Cap Tampering Fee		$100.00	
	Transfer Fee		$30.00	
	Turn Off/On Fee After Hours		$30.00	
	3/4" Irrigation Meter		$255.00	
	1" Irrigation Meter		$375.00	
	Meter Locks		$10.00	
	Blanket Deposit		$30.00	
	Pool Fill (Meter Only)		$20.00	
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water or sewer
	3/4" tap connection	plus meter deposit	$550.00	plus cost (not to exceed $2,200.00)
	1" tap connection	plus meter deposit	$640.00	plus cost (not to exceed $2,400.00)
	1 1/2" tap connection	plus meter deposit	$880.00	plus cost (not to exceed $2,950.00)
	2" tap connection		Contractor	
	3" tap connection		Contractor	
	4" tap connection		Contractor	
	6" tap connection'		Contractor	
	8" tap connection		Contractor	

POLICY FOR ADJUSTMENTS ON WATER AND SEWER CHARGES
(Strike-thru old/ underline-new)

Pursuant to Mississippi Law, whether a municipality may reduce a utility bill of a customer depends upon the facts and circumstances of each case.

LEAK ADJUSTMENTS

If a leak occurs in a portion of the City owned and maintained water system, the Customer will not have to pay for either the water usage or sewer treatment attributable to the leak.

If a leak occurs in a portion of the Customer owned and maintained water system, the Customer will have to pay for the increased water usage *~~may request a once per twelve (12) month adjustment, provided their account is in good standing.~~ The Customer will not have to pay the sewer charge for any water that was not routed through the City sewer system.

~~The adjustment for leaks of water and sewer usage shall be based on the previous six (6) month average. Before any adjustment is granted, consumption must return to normal or the request is denied.~~

METER MALFUNCTIONS

If the City water meter malfunctions and results in a reading of increased usage, the Customer will not be required to pay either the water service charge or the sewer charge for any usage in excess of the previous six (6) month average.

POOL AND IRRIGATION OPTIONS

The City offers an irrigation meter (water charge only) for outdoor use. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through the meter.

The City offers a fire hydrant meter for in ground pool filling. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through this meter.

TAMPERING AND VANDALISM

In cases of a significant increase in usage caused by tampering, vandalism or unforeseen abnormalities, which can be documented to the City's satisfaction, that portion of the bill for water and sewer in excess of the prior six (6) month average may be forgiven at the discretion of the City Manager.

PAYMENT PLANS

Any abnormally high monthly billing may be satisfied through a payment plan, which shall not exceed a twelve (12) month period, and may only be approved by the City Manager.

THIS POLICY IS SUBJECT TO CHANGE AT ANY TIME BY ORDER OF THE CITY COUNCIL

*Re-establishes policy in effect prior to 2015

Revised 3/15/16