

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: April Havens, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: January 8, 2016
Subject: Senior Center Coordinator Cottage at City Park

REQUEST:

The Economic Development and Planning Department requests City Council approval to move forward with construction of a senior center coordinator cottage at City Park to be paid for with Tidelands funds.

BACKGROUND:

Mr. Rico Borrazzo will soon take on the role of senior center coordinator at City Park. It would be in the best interest of the City to house Mr. Borrazzo on-site for better oversight of and coordination with the Senior Center and the City Park Facilities.

DISCUSSION:

The Economic Development and Planning Department would like to utilize Tidelands funds (not to exceed \$10,000) to construct a small cottage adjacent to the Senior Center at City Park. This cost does not include furniture, ramp, landscaping, internet, telephone, or cable. No water, sewer, or gas service are anticipated and are not included in the cost.

The cottage will be 12' x 16' and be elevated 4' off the ground. The structure would contain a small office and a small room for Senior Center storage. The office portion will be 12' x 8', and the back portion will be used for storage for the senior center. City staff of the Economic Development & Planning Department would construct the structure. Clearwater Solutions will assist with the footing work. The Department of Marine Resources has given permission to use Tidelands funds for this purpose.

RECOMMENDATION:

The Economic Development & Planning Department recommends approval to move forward with construction of a senior center coordinator cottage at City Park.

The City Council may:

1. Approve the use of Tidelands funds to construct a senior center coordinator cottage as presented; or
2. Approve the use of Tidelands funds to construct a senior center coordinator cottage with changes; or
3. Not approve the use of Tidelands funds to construct a senior center coordinator cottage.

ATTACHMENT(S):

Cottage sketch

