

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell, City Clerk
Date: January 15, 2016
Subject: George Martin City Park Splash Pad Installation Bid Advertisement

REQUEST:

The Purchasing Department is requesting authorization to advertise for installation of equipment purchased from Aquatic Recreation Company for the use at the new splash pad being built at George Martin City Park.

BACKGROUND:

The Cultural Services Department previously presented a full design package for the proposed splashpad at George Martin City Park, funded by FY2010 Tidelands – City Park/Town Commons Budget. After design approval by Council, City Staff released an “Advertisement for Bid package for public bid for equipment only” beginning July 15th and ending with bid openings on August 5th, 2015.

RECOMMENDATION:

The Purchasing Department recommends it is in the best interest of the City of Gautier to advertise for installation of equipment purchased from Aquatic Recreation Company/Landscape Structures Inc.

City Council may:

- 1) approve to advertise for splash pad installation bid;
- 2) may decline to advertise for splash pad installation at this time.

ATTACHMENT(S):

Advertisement
Scope of Work

ADVERTISEMENT FOR BIDS

CITY PARK SPLASH PAD EQUIPMENT INSTALLATION

The City of Gautier, Mississippi, will receive sealed bids at Gautier City Hall, 3330 U.S. Highway 90, Gautier, MS 39553, until 2:00 P.M., _____ 2016, and then publicly opened and read aloud for the following:

City Park Splash Pad Equipment Installation

This is for installation of Equipment owned by the City of Gautier. The Bid Documents are on file and may be examined during normal business hours at City Hall, Purchasing Office, 3330 Hwy 90, Gautier, MS 39553.

Bid Documents may be provided to potential bidders via hand pick-up at City Hall, 3330 Highway 90, Gautier, Mississippi; via e-mail transmittal; or via U.S. Postal Service.

Requests for bid documents may be made in person at City Hall, 3330 Highway 90, Gautier, MS; via e-mail request to csteen@gautier-ms.gov; or via telephone request to the Purchasing Agent at 228-497-8000.

For bids equaling or exceeding \$50,000.00, Bidder must indicate his Certificate of Responsibility Number on the outside of sealed proposal as required by Mississippi Law.

The proposal shall be submitted in a sealed envelope marked plainly, **CITY PARK SPLASH PAD INSTALLATION**, and addressed to the Purchasing Agent's Office, 3330 Highway 90, Gautier, Mississippi 39553, prior to the hour and date above designated. In addition to the above, the sealed envelope shall list the Company Name and Address. Partial bids will not be accepted.

The City of Gautier is NOT responsible for bids which are mailed to the wrong address or which arrive in the mail after the designated bid opening time. Bids may be delivered in person to the Purchasing Agent's office at 3330 Hwy 90 prior to the bid opening.

The project will be awarded to the lowest and most responsive bidder. However, the City of Gautier reserves the right to accept or reject any or all bids or to waive any informality.

Per Mississippi Law, MS Code 31-3-21(3); any bid submitted by a nonresident contractor which does not include the nonresident contractor's current state law pertaining to such state's treatment of nonresident contractors, shall be rejected and not considered for award. If no such law exists in the non-resident contractor's state, then the non-resident contractor may provide a statement to that effect. The City of Gautier encourages minority and women-owned businesses to submit proposals.

No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

Published by order of the Municipal Clerk, this the _____, 2016

SEAL

CITY CLERK

SEND PROOF OF PUBLICATION:

Publish Twice: _____

Scope of work for Installation Services

WORK INCLUDED:

- Provide complete water play equipment package as supplied by the City of Gautier. (Proposal package available at Gautier City Hall Purchasing Department 3330 Hwy 90 Gautier, MS 39553).
- City permitting, submission and associated fees.
- Provide full time onsite project supervision for project construction and coordination.
- Required site preparation needs such as construction fencing, temporary power, and trash removal services.
- Site drainage as needed to prevent wash-outs, damage to installation work.
- Stripping of site vegetation and top soil. These materials to be spoiled on site.
- Sub-cut excavation under splash pad slab with min. 12" for granular fill.
- Installation and compaction of granular fill under splash pad.
- Bulk excavation and backfilling of major plumbing trenches.
- Installation of all splash pad embed fixtures and route plumbing to equipment systems.
- Installation of splash pad distribution manifold vault located near splash pad.
- Construction of splash pad. Concrete pad to be 4" thick, 3500 psi concrete with wire mesh reinforcement. Splash pad to have needed saw cut joints and be thickened at structures and embed locations.
- Construction of 5ft apron around perimeter of splash pad. Apron to be 4" thick, wire mesh reinforced, 3500 psi concrete. Apron to include expansion joint @ perimeter edge of splash pad and needed saw-cut joints.
- Electrical power hookup to systems control panel and power distribution to pre-wired valve manifolds, controls and activation bollard.
- Grounding requirements for splash pad reinforcement, embeds and systems.
- Final hookup of water supply line to distribution manifold.
- Final hookup of waste piping from equipment systems and components.
- Installation / assembly of all water feature structures and trim-out of embed fittings.
- Final clean up of splash pad, all structures and embeds prior to system startup.
- Splash pad system startup and balancing.
- Splash pad system operation instructions to owner's personnel.

EXCLUSIONS / CLARIFICATIONS:

- Pricing based on accessibility to site construction to be available. No costs have been added for restricted or limited access for needed construction equipment and materials. No costs have been added for any restoration of landscape, sod, or repair to structures that may be damaged due to normal construction traffic.
- Pricing based on good soil conditions and excess soil to be stock piled or spoiled at splash pad site. No cost has been added for hauling excess materials off site.
- Electrical power supply to be brought to equipment systems area by others.
- Domestic water supply with approved backflow preventer and pressure regulator by others. Water supply to be brought to within 10ft of equipment systems.
- Waste line brought to within 10ft of splash pad equipment systems.
- Landscaping, fencing, additional sidewalks, pavement areas, signage not included.