

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Rachel Honea, Recreation Director  
**Through:** LaFreida Ray, Cultural Services Director  
**Date:** January 8, 2016  
**Subject:** 2016 Gautier Mardi Gras Parade Financial Support Request

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**REQUEST:**

The Gautier Men's Club requests sponsorship from the City of Gautier in the amount of \$700.00 for financial support for the 27th Annual Gautier Mardi Gras Parade.

**BACKGROUND:**

The Gautier Men's Club's 27th Annual Mardi Gras Parade will be held on Saturday, January 30th at 7:00 p.m. The City has historically provided logistical services and financial support as well as traffic control and security for this event.

**DISCUSSION:**

The Mardi Gras Parade organizers have submitted a request for sponsorship of the 27<sup>th</sup> Annual Gautier Men's club Mardi Gras parade. Municipalities may set aside, and expend moneys, not to exceed mil of their respective valuation and assessment for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of such municipality or county.

**RECOMMENDATION:**

The Cultural Service Department recommends approval of the \$700.00 sponsorship for this event is an economic tool to bring into favorable notice the opportunities, possibilities, and resources of the City of Gautier. City Council may:

- 1) Approve sponsorship of \$700.00;
- 2) Approve sponsorship with changes; or
- 3) Disapprove sponsorship

**ATTACHMENT(S):**

Gautier Men's Club Financial Support Request (1-4-16)  
Special Event Application  
Certificate of Liability Insurance



**CITY OF GAUTIER  
APPLICATION FOR SPECIAL EVENT PERMIT**

Submit This Form to the City Clerk Office at least \_\_\_\_\_ days prior to requested event.

(Please print or type all information below)

**Event Information:**

Date of Event 01/30/16 Day or Week Saturday Starting Time 7:00 (AM/PM)

Ending Time: 10:00 AM/PM Proposed Location of the Event: Town Square Area

Describe the type of event to be conducted: Mardi Gras Parade

Reason for Event, Demonstration or March: \_\_\_\_\_

Mardi Gras

If Event includes a city property or streets, give proposed route:

	(Street)	(Direction Turn)	(Street)
1.	<u>High 90</u>	<u>West</u>	<u>Dolphin Dr</u>
2.	<u>Dolphin</u>	<u>North</u>	<u>Baptist Lane/Levee</u>
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

**ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT.  
ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS**

**Applicant Information:**

**Organization:**

Name: Gautier Mardi's Club Phone: (228) 990-0907

Address: Shorerock CT Gautier, MS 39555

City State Zip

Type of Organization: Civic Profit: \_\_\_\_\_ Non-Profit Federal ID# \_\_\_\_\_

(Religious, Civic, Social, Etc.)

**Individual Making Application for Organization:**

Name: Joe Watrous Phone (Home): (228) 990-0907

Address: 3104 Old Shell Learning Rd Phone (Work): \_\_\_\_\_

City: Ocean Springs State: MS Zip Code: 39564

Position with Organization: Parade Chairman

**Individual(s) Responsible for keeping order and maintenance:**

Name: Joe Watrous Phone (H): (228) 990-0907 (W) \_\_\_\_\_

Name: Ed Gregory Phone (W): (228) 327-3482 (W) \_\_\_\_\_

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

**Requirements of Applicant:**

- |   |  |               |
|---|--|---------------|
| <input checked="" type="checkbox"/> Security          | _____ Clean up During Event                              | _____ Staging |
| <input checked="" type="checkbox"/> Traffic Direction | <input checked="" type="checkbox"/> Clean up After Event | _____ Fencing |
| <input checked="" type="checkbox"/> Barricades        | _____ Bag Meters   | _____ Other   |
| <input checked="" type="checkbox"/> Set Up Barricades | _____ Trash Receptacles/Bag                              | _____         |

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: Joe Watrous Date: 01/24/16

FOR OFFICE USE ONLY

Date Rec'd: 1/10/16 Received By: [Signature]

Event has been: \_\_\_\_\_ Disapproved: \_\_\_\_\_

Approved: \_\_\_\_\_ Approval/Disapproval Authority

Date: \_\_\_\_\_

To: City of Gautier

From: Gautier Men's Club

Date: January 4<sup>th</sup>, 2016

Re: Gautier Mardi Gras Night Parade

The Gautier Men's Club parade is scheduled for January 30<sup>th</sup>, 2016 at 7:00PM. We are providing the following request for services for this year's parade.

City support needed for the parade:

- Support in kind services \$700.00
  - Organization Budget: Insurance Binder \$961.00, Judges Stand \$200.00, Trophies \$125.00, Float numbers & Site Layout Material \$150.00. Total \$1436.00
- Ensure the parade route is verified and all agencies are notified the roadways will be shut down.
- Ensure Law Enforcement support is available to lead parade, traffic control, crowd control
- If possible have an area designated for Senior Citizens and handicapped persons. (Bleachers/Roped off area).
- Portable toilets for parade route and staging area behind college (dumpster for college)
- Clean up after parade
- Please help promote the parade

Thank you in advance for your help and consideration.

Best Regards,



Joe Watrous

2016 Mardi Gras Parade Chairman

Email – [jdwatrou@att.net](mailto:jdwatrou@att.net)

Phone – 228-990-0907



