

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Chandra Nicholson, Economic Development & Planning Director
Date: December 11, 2015
Subject: Consideration of a Home Occupation Application/Permit Fee Refund for Teri Gautier dba Gulf Commercial Group, 2603 Guillotteville Road (GPC #15-11-HO)

REQUEST:

The Economic Development and Planning Department requests City Council refund the \$100 Home Occupation Application/Permit Fee for a new business at 2603 Guillotteville Road.

DISCUSSION:

The City Council upheld the Planning Commission's determination that a new Home Occupation Permit was not needed since a Home Occupation Permit had already been obtained for a similar business at the same location. Since a permit is not needed, staff recommends a refund of the Home Occupation Application/Permit fee to Ms. Teri Gautier. The fee of \$100 was paid on 8/14/15.

ACTION NEEDED:

The City Council may:

1. Approve the Refund Request; or
2. Deny the Refund Request.

ATTACHMENTS:

1. Home Occupation Application
2. Copy of Receipt of Payment
3. Council Resolution (determination that a new permit was not needed)

ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

HOME OCCUPATION APPLICATION

Hearing Number

GPC 15-11-HO

TYPE OF REQUEST:		FEE:
Home Occupation	✓	\$100.00

Name of Applicant: TERI GAUTIER
Name of Business: GULF COMMERCIAL GROUP
Address: 2603 GUILLOTTEVILLE RD Mailing Address (if different): P.O. Box 143
Email Address: gautier.inc@mindspring.com
Phone: 228-497-6896 Cell Phone: 228-324-1156

Reason for request, location and intended use of Property: Business startup.
Home occupation permit with conditional use on file;

ATTACHMENTS REQUIRED AS APPLICABLE: office for phone/computer work
and location for courier packages.

- N/A 1. Diagram showing dimensions of home and dimensions of area to be used for home occupation.
- ✓ 2. Legal description and street address.
- ✓ 3. A detailed project narrative.
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Any other information requested by the Economic Development/Planning Director.
- N/A 6. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Teri Gautier

FOR OFFICE USE ONLY

Date Received 8/14/15 Verify as Complete 8/18/15

Fee Amount Received 100.00

Initials of Employee Receiving Application RM

To get best quality, follow
Pour obtenir de meilleurs résultats, suivre
Um optimale Qualität zu erzielen, befolgen

RECEIPT

DATE 8/14/15

No. 990646

RECEIVED FROM Teri Gautier

\$ 100.00

One Hundred & no xxxxx DOLLARS

FOR RENT Home Occupation Application
 FOR

ACCOUNT		
PAYMENT	<u>100</u>	<u>-</u>
BAL. DUE		

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM _____ TO _____
BY Ramona May

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 204-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Teri Gautier, owner of Gulf Commercial Group (GPC Case No. 15-11-HO) at 2603 Guillotteville Road to continue with the Home Occupation Permit based on the recommendation by the Gautier Planning Commission that no additional Home Occupation Permit is required because She already has one is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Guillotte** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 20, 2015.