

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell, City Clerk
Date: December 8, 2015
Subject: Amendment to existing services agreement with Ad2 Inc.

REQUEST:

Authorization is requested by Ad2 Inc. to increase the hosting service fees for Shepard State Park from the monthly charge of \$31.50 (thirty one dollars and fifty cents) to a monthly charge of \$36.50(thirty six dollars and fifty cents) which is an increase of \$5.00(five dollars). The vendor is aware that the City plans to bring this service in house in the near future.

This revised agreement has been approved for legal sufficiency.

RECOMMENDATION:

The City desires a 60- day notice of termination clause. However, the agreement provided allows for a one- year agreement with no terms for termination.

Based on the information provided, the Council may:

1. Approve the increase per the agreement; or
2. Approve the agreement with changes for Ad2 Inc.'s approval; or
3. Disapprove the increase per the agreement

ATTACHMENT(S):

Agreement form Ad2 Inc.
Correspondences



Shepard State Park
Reservations Site Hosting Services

Job# 29-594-1115

November 4, 2015

Host Server: Ad2, Inc. VPS
SSL Certificate: \$65/year
Hosting: \$36.50/month
Domain Registrations: \$50/year
Shopping Cart: \$115/month up to 3,000 reservations/year
\$230/month up to 6,000 reservations/year

Editing, maintenance or updates of site will be billed at \$105.00/hour plus costs of any subscriptions, photography or services added.

This Agreement is for a one year term from the date herein.

Approved by _____ Date _____
Authorized Signature Date

Authorized Signer's Printed Name Title

City of Gautier, P O Box 670, Gautier, MS 39553

This is an estimate based on current information. Hosting fees listed above provide up to 10GB. Monthly charges will be billed the 15th of each month, annual fees will be billed at time of renewal and are due upon receipt. *Additional fees, such as financial processing fees, are in addition to fees listed herein. Finance charges of 1.5% will be applied to any/all past due balances. Your signature indicates authorization of the assessment of late charges on any past due amounts and agree to pay any collection expenses incurred by Ad2, Inc. on your account (which includes but is not limited to collections, legal fees, etc.)

Cc: Kimberlie Ritter

Recognized by the Ms. Dept. of Economic Development
as a Woman Owned Business