CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Chassity Bilbo, Interim Grants & Projects Manager

Through: Chandra Nicholson, Economic Development and Planning Director

Date: September 8, 2015

Subject: Advertisement of Bids for the Gautier Old School House Stabilization Project

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REQUEST:
The Economic Development & Planning Department requests approval to advertise for the stabilization and construction services needed for repairs to the Gautier Old School House.

According to Dale Partners Architects, the Work of the Project includes hazardous materials abatement, selective demolition, termite treatment, foundation stabilization, including raising and shoring the building, foundation repair, exterior envelope patching and roof structure repair and protection on an approximate 1200 GSF.

BACKGROUND:
In April 2014, the City received $80,000 funding through the Mississippi Department of Archives and History's Community Heritage Preservation Grant. The old schoolhouse located at the entrance of George Martin City Park was built circa 1924 for African-American children and functioned as a one-room school for all ages until 1946. The building is significant for both its architecture (a West Indies style cottage built with local heart pine wood) and its social significance as a reminder of the challenges faced by African-American children to obtain an education during that time in history. In later years, the building was used as a community center, polling place and senior center by the City of Gautier.

Over the years, the building has fallen into serious disrepair and was deemed unsafe for public use. In 2013, it was listed as one of Mississippi's 10 Most Endangered Historic Sites by the Mississippi Heritage Trust. The City of Gautier recognized the importance of saving the schoolhouse and applied for and received a grant award from the Mississippi Department of Archives and History (MDAH). The Gautier Old School House Project will be completed in phases as funding becomes available.

RECOMMENDATION:
City staff recommends that City Council approve the advertisement for stabilization and construction services needed for repairs to the Gautier Old School House.

The City Council may:

1. Approve advertising for bids as described above; or
2. Disapprove advertising for bids.

ATTACHMENT(S):
Advertisement for Bids

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

Notice is hereby given that sealed bids will be received by the City of Gautier, for the Gautier Old School House Stabilization Plan until **2:00 PM on Tuesday, October 20, 2015** at Gautier City Hall 3330 Highway 90, Gautier, Mississippi 39553. Bids will be thereafter publicly opened and read aloud. Single stipulated sum bids will be received for all work required by the Contract Documents in accordance with the Instructions to Bidders.

> The Work of the Project includes hazardous materials abatement, selective demolition, termite treatment, foundation stabilization, including raising and shoring the building, foundation repair, exterior envelope patching and roof structure repair and protection on an approximate 1200 GSF historical school building located at 914 De La Pointe Drive, Gautier, MS.

A Bid Security in the amount of 5 percent of the total maximum bid amount is required. No bidder may withdraw his bid within 60 days after the actual date of opening. The Owner reserves the right to waive any informality or to reject any and all bids.

Plans and specifications may be obtained from the Architect, Dale Partners Architects P.A., at the following link http://www.dalepartners.com/bidding-projects/ or by direct purchase from participating plan rooms. A copy of the plans and specifications may be examined without charge during regular business hours at Gautier City Hall.

Proposals must be delivered in a sealed envelope marked plainly on the outside of the envelope with the following: "GAUTIER OLD SCHOOL HOUSE STABILIZATION PLAN" PROJECT NUMBER 13050 to be opened on October 20, 2015." and addressed to Cindy Steen, Purchasing Agent, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39553. In addition the envelope shall list the bidders Company Name, Company Address and all applicable state and local license and registration numbers of the bidder. Envelopes not so marked are submitted entirely at the risk of the bidder as the Owner and Architect assume no responsibility for the premature opening of any bid envelope by any employee of the Owner or Architect.

Per Mississippi Law, MS Code 31-3-21(3); any bid submitted by a nonresident contractor which does not include the nonresident contractor's current state law pertaining to such state's treatment of nonresident contractors, shall be rejected and not considered for award. If no such law exists in the non-resident contractor's state, then the non-resident contractor may provide a statement to that effect. The City of Gautier encourages minority and women-owned businesses to submit proposals.

A **Pre-Bid Conference will be conducted at 10:00 AM on Tuesday, October 6, 2015** at Gautier City Hall, 3330 Highway 90, Gautier, Mississippi 38930. All prospective bidders are encouraged to attend.

Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

Publication Dates:

20 September 2015
27 September 2015