

**CITY OF GAUTIER  
Business Agenda Item #8  
Fact Sheet**

**Council Meeting:**  
**Title:**

**June 16, 2015**  
**Authorization to eliminate City Planner position  
and create Administrative Clerk positions in the  
Economic Development/Planning Department**

**Introduced by:**  
**Contact Person/Telephone**

**Jason Pugh 497-8000 ext. 307**

**Summary Explanation: Authorization to eliminate the vacant City Planner position and create one (1) full-time Administrative Clerk and one (1) part-time Administrative Clerk in the Economic Development/Planning Department. These position changes will be added to the Schedule of Authorized Positions. There is no financial impact to adopted FY2015 budget.**

**EXHIBITS FOR REVIEW**

<b>Resolution</b>	<input type="checkbox"/>
<b>Ordinance</b>	<input type="checkbox"/>
<b>Contract</b>	<input type="checkbox"/>
<b>Minutes</b>	<input type="checkbox"/>
<b>Plan Maps</b>	<input type="checkbox"/>
<b>Order</b>	<input checked="" type="checkbox"/>
<b>Other</b>	<input type="checkbox"/>
<b>Submittal Authorization</b>	<b>City Manager</b>

**Staff Recommendation:**  
**Approval**

**Motion Made by:**

**Gollott**  **Martin**  **Jones**  **Guillotte**  **Vaughan**  **Anderson**  **Colledge**

**Second Made by:**

**Gollott**  **Martin**  **Jones**  **Guillotte**  **Vaughan**  **Anderson**  **Colledge**

<b>Voted as follows:</b>		<b>Ayes</b>	<b>Nays</b>	<b>Abstained</b>	<b>Absent</b>
<b>Mayor</b>	<b>Gollott</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>At Large</b>	<b>Martin</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Ward 1</b>	<b>Jones</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Ward 2</b>	<b>Guillotte</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Ward 3</b>	<b>Vaughan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Ward 4</b>	<b>Anderson</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Ward 5</b>	<b>Colledge</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Action Taken:**

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 000-2015**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request to eliminate the vacant City Planner position and create one (1) full-time Administrative Clerk and one (1) part-time Administrative Clerk in the Economic Development/Planning Department is hereby authorized.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

**AYES:**

**NAYS:**

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**MAYOR**

**ATTEST:**

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**CITY CLERK**

**BLANK** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2015.