

**Tuesday
May 5, 2015
Gautier, Mississippi**

BE IT REMEMBERED THAT A REGULAR MEETING by the Mayor and Members of the Council of the City of Gautier, Mississippi was held May 5, 2015 at 5:00 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members, Mary Martin, Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, and Adam Colledge. Also present were Samantha Abell, City Manager; Tricia L. Thigpen, Deputy City Clerk; Josh Danos, City Attorney; and other concerned citizens. Absent were Councilman Rusty Anderson and City Clerk Cynthia Russell.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 5, 2015 @ 5:00 P.M.**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. National Day of Prayer Thursday, May 7th, 12:00 P.M. at the City Hall Veterans Tribute Tower.**
 - 2. Office closed Monday, May 25th, in observance of National Memorial Day/Jefferson Davis' Birthday.**
- IV. Presentation Agenda**
 - 1. Goodwill Industries 2015 Proclamation presented to the Goodwill Industries of South Mississippi, Inc.**
 - 2. Recognition of Police Officer Robert Burig for Letter of Commendation from Crime Stoppers Organization.**
 - 3. March 2015 Financial Report, Teresa Montgomery, Finance Director.**
- V. Public Agenda**
 - 1. Agenda Comments**
- VI. Business Agenda**

1. Order approving Phase I Drainage System Clearing and Improvements, Change Order #1.
2. Resolution declaring that a necessity exists for the removal of a 25” (in diameter) Protected Live Oak Tree at 3103 Grouper Road, Gautier.
3. Order approving Docket of Claims.

VII. Consent Agenda **(All Consent Agenda Items approved in one motion)**

1. Approval of the purchase of “pet insurance” through VPI Pet Insurance for Police K9 “Caesar” at an annual cost of \$444.48.
2. Order approving minutes from Recessed Council Meeting held April 21, 2015.
3. Order authorizing the closure of City Hall from 11:00 A.M. – 1:00 P.M. Wednesday May 6th for the 2015 Employee Appreciation Picnic.

STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
Discussion to direct staff to proceed with the master plan and land improvements for the town commons.
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until May 19, 2015 @ 6:30 P.M.

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Councilwoman Martin made the motion to approve the agenda order. **Councilman Jones** seconded the motion and the vote carried unanimously. **Councilman Anderson** Absent.

ANNOUNCEMENTS:

1. National Day of Prayer Thursday, May 7th, 12:00 P.M. at the City Hall Veterans Tribute Tower.
2. Office closed Monday, May 25th, in observance of National Memorial Day/Jefferson Davis’ Birthday.



NATIONAL DAY OF PRAYER

MAY 7, 12:00 NOON

GAUTIER CITY HALL
RALLY AROUND THE
BELLTOWER
FOR PRAYER

EVERYONE
WELCOME!

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the last Monday of May as the day for the observance of NATIONAL MEMORIAL DAY/JEFFERSON DAVIS' BIRTHDAY and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, MAY 25, 2015

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 20th day of April, 2014.

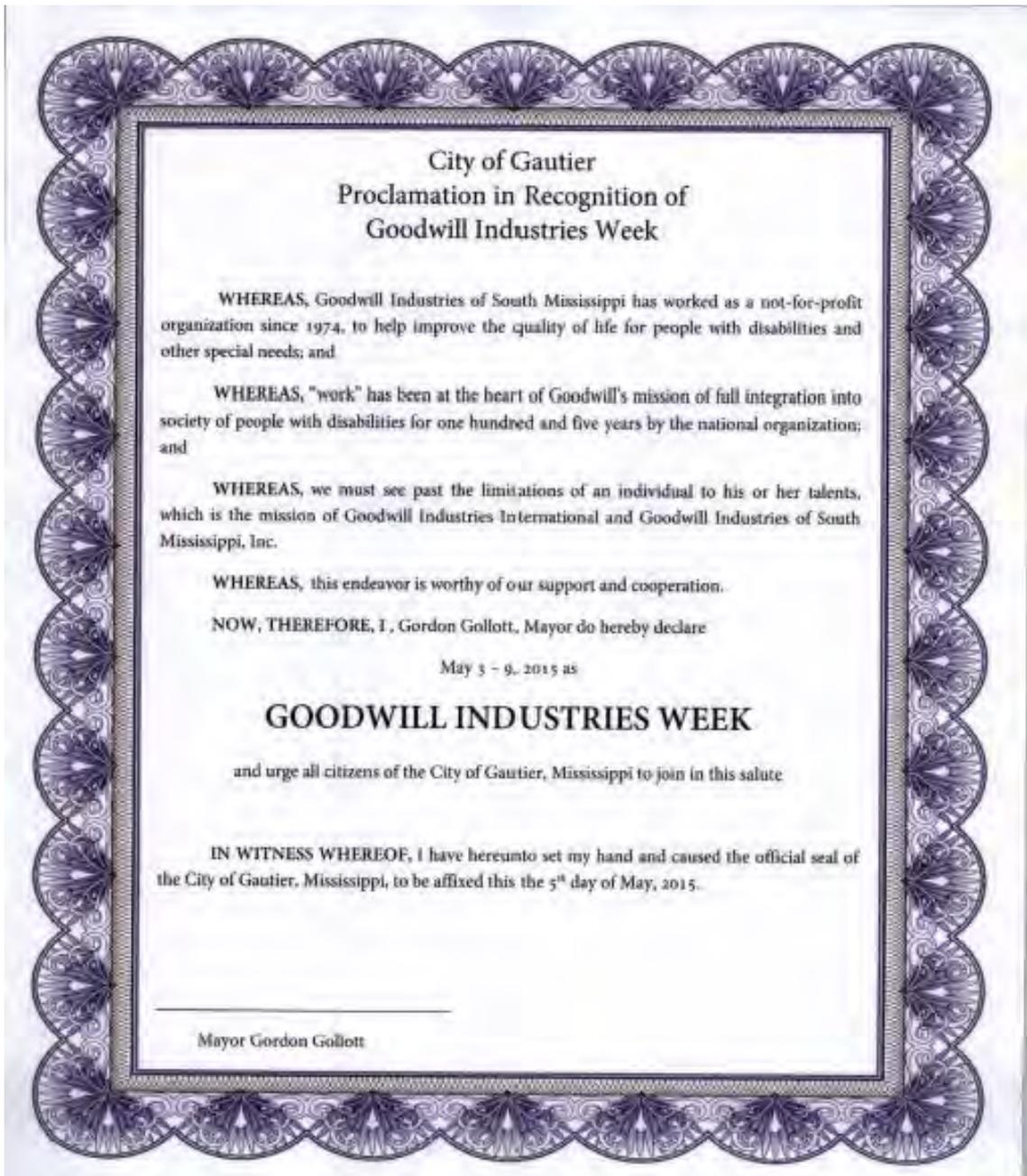


C. Delbert Hosemann, Jr.

C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

PRESENTATIONS:

1. Goodwill Industries 2015 Proclamation presented to the Goodwill Industries of South Mississippi, Inc.
2. Recognition of Police Officer Robert Burig for Letter of Commendation from Crime Stoppers Organization.
3. March 2015 Financial Report, Teresa Montgomery, Finance Director.



Gautier Police Department

Captain Vince Nicholson

05/05/2015

RE: Letter of Commendation

Shortly after midnight on September 10, 2014, Gautier Police responded to a domestic violence call at a residence in south Gautier. Officer Robert Burig was the first to arrive on scene. He located a male victim who was bleeding profusely from a severe laceration to his arm.

Recognizing that the victim's injuries were life threatening due to the loss of blood, Officer Burig immediately removed a tourniquet from his duty belt and applied it to the victim's arm to stop the bleeding. Officer Burig was able to stabilize the victim's injuries until medical aid could arrive and transport him to the hospital.

It was later discovered that the victim had been the aggressor in the domestic violence altercation and his injury was self-inflicted. Once at the hospital, the medical staff reported that Officer Burig's act of applying a tourniquet saved the victim's life.

By exhibiting a level of valor beyond the call of duty by rendering immediate medical aid in a violent situation, I hereby nominate Officer Robert Burig for the Gautier Police Department Commendation Medal.

Captain Vince Nicholson



Chief Dante Elbin



3329 Hwy 90
Gautier, MS 39553
(228) 497-2486 / Fax (228) 497-8013

March 2015 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$2,687,334.17
MS Development Loan Katrina	Depository Account	007-000-001	\$860.45
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	\$15,017.53
Allen Road Widening	Depository Account	020-000-001	\$9,696.00
MOHS PD Traffic Grant	Depository Account	023-000-001	(\$1,350.25)
MOHS DUI Grant FY 2014	Depository Account	025-000-001	(\$28.60)
MOHS DUI Grant FY 2015	Depository Account	026-000-001	(\$21,325.28)
MDOT Safe Routes to School	Depository Account	029-000-001	\$9,027.50
MDAH School House Grant	Depository Account	030-000-001	(\$18,063.75)
US DOJ Ballistic Vest Grant	Depository Account	103-000-001	(\$1,008.00)
Martin Bluff Road Improvements	Depository Account	128-000-001	\$238,358.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$167,201.64
Fire Protection Fund	Depository Account	160-000-001	\$157,960.88
DMR-BP Oil Spill Grant	Depository Account	165-000-001	(\$349.94)
MDOT-Youth Corp Program	Depository Account	166-000-001	
FF Grant:EMW-2013-FO-05516	Depository Account	167-000-001	(\$1,331.00)
Tidelands Grant	Depository Account	171-000-001	
Library Support Fund	Depository Account	172-000-001	\$9,148.17
MSWFP Recreation Trails Grant	Depository Account	175-000-001	(\$6,950.28)
Shepard State Park Fund	Depository Account	176-000-001	\$53,456.41
Solid Waste Fund	Depository Account	404-000-001	\$154,384.30
Solid Waste Grant	Depository Account	405-000-001	(\$5,765.00)
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$3,446,273.59
General Depository Reconciled Cash Balance			\$3,446,122.45

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-M&M	400-000-001	\$223,800.30
	Enterprise Account-Hancock	400-000-002	\$1,468,674.17
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	\$1,817,477.97
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	(\$146,096.10)
General Ledger Cash Balance			\$3,363,856.34
Enterprise Reconciled Cash Balance			\$3,360,822.61

MARCH 2015
YEAR TO DATE TOTALS

General Fund Totals	BUDGET FY 2015	MAR 2015	Balance	50.00% % to date
General Fund Revenues	9,023,671.00	5,648,479.18	3,375,191.82	62.5%
Expenditures:				
001 Legislative	107,389.00	70,019.25	37,369.75	65.2%
010 City Court	319,473.00	169,771.61	149,701.39	53.1%
021 City Manager	172,781.00	84,395.29	88,385.71	48.8%
022 Human Resources	135,331.00	66,342.39	68,988.61	49.0%
030 Elections	0.00	0.00	0.00	
040 City Clerk	273,499.00	133,602.59	139,896.41	48.8%
045 Finance	177,958.00	96,075.51	81,882.49	53.9%
060 City Attorney	95,000.00	47,500.02	47,499.98	50.0%
090 Economic Dev - Planning	635,283.00	290,373.02	344,909.98	45.7%
092 Building & General Expenses	528,350.00	380,697.83	147,652.17	72.0%
100 Police	3,192,645.00	1,611,377.46	1,581,267.54	50.4%
161 Fire	2,259,280.00	1,002,582.17	1,256,697.83	44.3%
170 Recreation	91,100.00	31,419.86	59,680.14	34.4%
201 PW: Streets	177,000.00	84,550.30	92,449.70	47.7%
205 PW: Maintenance	214,579.00	105,822.44	108,756.56	49.3%
451 Public Safety	206,046.00	0.00	206,046.00	
900 Interfund Transfers	771,372.00	357,857.50	413,514.50	46.3%
General Fund Expenditures	9,357,086.00	4,532,387.24	4,824,698.76	48.4%
<i>Total Operating Expenditures</i>	<i>8,169,388.00</i>	<i>4,041,449.48</i>	<i>4,127,938.52</i>	
<i>Total Capital Outlay Expenditures</i>	<i>58,704.00</i>	<i>54,887.55</i>	<i>3,816.45</i>	
<i>Total Debt Service</i>	<i>151,576.00</i>	<i>78,192.71</i>	<i>73,383.29</i>	
<i>Total Transfers Out</i>	<i>771,372.00</i>	<i>357,857.50</i>	<i>413,514.50</i>	
<i>Total Unappropriated</i>	<i>206,046.00</i>	<i>0.00</i>	<i>206,046.00</i>	
<i>Check Total</i>	<i>9,357,086.00</i>	<i>4,532,387.24</i>	<i>4,824,698.76</i>	
<i>Personnel</i>	<i>6,353,944.00</i>	<i>3,134,655.15</i>	<i>3,219,288.85</i>	
<i>Supplies</i>	<i>464,134.00</i>	<i>155,920.44</i>	<i>308,213.56</i>	
<i>Other Services</i>	<i>1,351,310.00</i>	<i>750,873.89</i>	<i>600,436.11</i>	
<i>Capital Outlay</i>	<i>58,704.00</i>	<i>54,887.55</i>	<i>3,816.45</i>	
<i>Debt Service</i>	<i>151,576.00</i>	<i>78,192.71</i>	<i>73,383.29</i>	
<i>Interfund Transfers for DS</i>	<i>771,372.00</i>	<i>357,857.50</i>	<i>413,514.50</i>	
<i>Unappropriated</i>	<i>206,046.00</i>	<i>0.00</i>	<i>206,046.00</i>	
<i>Check Total</i>	<i>9,357,086.00</i>	<i>4,532,387.24</i>	<i>4,824,698.76</i>	

MARCH 2015

General Depository Special Funds	BUDGET FY 2015	As of March 2015	Balance	50.0% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	278,128.00	256,047.50	22,080.50	92.0%
Expenditures	279,228.00	256,597.50	22,630.50	91.8%
012 CDBG Downtown Revitalization				
Revenues	10,000.00	10,000.00	0.00	100.0%
013 TE-Downtown Revitalization				
Revenues	420,000.00		420,000.00	
Expenditures	465,000.00	2,500.00	462,500.00	0.5%
020 Allen Road Widening				
Revenues	1,056,980.00		1,056,980.00	
Expenditures	1,018,349.00	12,673.00	1,005,676.00	1.20%
023 MOHS PD Traffic Grant				
Revenues		3,782.98	(3,782.98)	
Expenditures		5,133.23	(5,133.23)	
025 MOHS DUI Grant FY2014				
Revenues	23,260.24	21,048.56	2,211.68	90.4%
Expenditures	2,553.00	568.98	1,984.02	22.2%
026 MOHS DUI Grant GY2015				
Revenues			0.00	
Expenditures		21,325.28	(21,325.28)	
029 MDOT Safe Routes to School				
Revenues	242,500.00		242,500.00	
Expenditures	257,500.00	5,972.50	251,527.50	2.3%
030 MDAH 2014 Community Heritage				
Revenues	100,000.00		100,000.00	
Expenditures	91,791.25	9,855.00	81,936.25	10.7%
031 MDAH:Certified Local Govt Grant				
Revenues	4,000.00		4,000.00	
Expenditures	4,000.00		4,000.00	
103 US DOJ Ballistic Vest Grant				
Revenues	3,771.46		3,771.46	
Expenditures	4,779.46		4,779.46	
128 Martin Bluff Road Project				
Expenditures	20,000.00		20,000.00	

MARCH 2015

<i>General Depository Special Funds</i>	BUDGET FY 2015	As of March 2015	Balance	41.66% % to date
130 \$7M GO Bond - Capital Improvements				
Revenues	490,119.00	103,112.77	387,006.23	20.9%
Expenditures	2,246,726.53	112,892.98	2,133,833.55	5.0%
157 US Justice Equitable Sharing				
Revenues	0.00	14,600.00	(14,600.00)	
Expenditures	1,381.73	23,422.99	(22,041.26)	
160 Fire Protection Fund				
Revenues	100,100.00		100,100.00	
Expenditures	41,739.00	3,160.47	38,578.53	9.0%
166 MDOT Youth Corp Program				
Revenues	35,000.00		35,000.00	
Expenditures	35,000.00		35,000.00	
167 FF Grant: EMW-2013-FO-05516				
Revenues	52,500.00	25,280.00	27,220.00	48.1%
Expenditures	52,500.00	26,611.00	25,889.00	50.6%
171 Combined Tidelands Grant				
Revenues	964,878.51	13,456.00	951,422.51	1.3%
Expenditures	964,878.51	13,456.00	951,422.51	1.3%
172 Library Support Fund				
Revenues	111,409.00	86,828.62	24,580.38	77.9%
Expenditures	111,409.00	77,680.45	33,728.55	69.7%
175 MSWFP Recreation Trails Grant				
Revenues	99,840.00		99,840.00	
Expenditures	94,787.60	5,878.68	88,908.92	6.2%
176 Shepard State Park				
Revenues	142,500.00	67,913.60	74,586.40	47.6%
Expenditures	150,498.00	45,567.69	104,930.31	30.2%
404 Solid Waste Fund				
Revenues	1,240,000.00	538,312.65	701,687.35	43.4%
Expenditures	1,210,820.00	408,676.85	802,143.15	33.7%
405 Solid Waste Grant				
Revenues	14,920.00	1,250.00	13,670.00	8.3%
Expenditures	14,405.00	625.00	13,780.00	4.3%
409 EPA: Brownfields Assessment				
Revenues	400,000.00	1,481.02	398,518.98	0.3%
Expenditures	398,546.32	331.34	398,214.98	0.08%

MARCH 2015
YEAR TO DATE TOTALS

Enterprise Fund (400)

	BUDGET FY 2015	MAR 2015	Balance	50.00%
Utility Fund Revenues	6,691,950.00	3,097,880.07	3,594,069.93	46.2%
Administration	2,274,472.00	1,158,363.66	1,116,108.34	50.9%
Water & Sewer O & M	2,594,930.00	1,027,520.13	1,567,409.87	39.5%
Debt Service	2,336,359.00	1,030,505.77	1,305,853.23	44.1%
Transfers	439,339.13	235,419.00	203,920.13	53.5%
Utility Fund Expenditures	7,645,100.13	3,451,808.56	4,193,291.57	45.1%
<i>Total Operating Expenditures</i>	4,709,402.00	2,096,712.79	2,612,689.21	
<i>Total Capital Outlay Expenditures</i>	160,000.00	89,171.00	70,829.00	
<i>Total Debt Service</i>	2,336,359.00	1,030,505.77	1,305,853.23	
<i>Total Interfund Transfers</i>	439,339.13	235,419.00	203,920.13	
<i>Check Total</i>	7,645,100.13	3,451,808.56	4,193,291.57	
<i>Personnel</i>	8,930.00	8,928.39	1.61	
<i>Supplies</i>	226,500.00	73,401.43	153,098.57	
<i>Other Services</i>	4,473,972.00	2,014,382.97	2,459,589.03	
<i>Capital Outlay</i>	160,000.00	89,171.00	70,829.00	
<i>Debt Service</i>	2,336,359.00	1,030,505.77	1,305,853.23	
<i>Interfund Transfers</i>	439,339.13	235,419.00	203,920.13	
<i>Check Total</i>	7,645,100.13	3,451,808.56	4,193,291.57	

Enterprise Special Funds

	BUDGET FY 2015	MAR 2015	Balance	50.00%
421 MSB - Water Ionization Project				
Construction - Water	2,860,576.54	1,043,098.57	1,817,477.97	36.4%

	BUDGET FY 2015	MAR 2015	Balance	50.00%
449 Hurricane Katrina: Public Works				
Revenue	118,788.14		118,788.14	
Building Improvements	124,840.00	152,147.96	(27,307.96)	121.80%

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 083-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Phase I Drainage System Clearing and Improvements, Change Order No. 1 to NaturChem, Inc. in the amount of \$18,434.00 is hereby approved.

IT IS FURTHER ORDERED that Change Order 1 include vegetation management control on all cleared ditches. Money remaining from the original contract to be spent on ditch clearing and vegetation management outside of the original Zone 1 scope area.

IT IS FURTHER ORDERED that time extension request from 45 days to 90 days to complete the work is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Guillotte**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge

NAYS: **None**

ABSENT: **Rusty Anderson**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2015.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Chad Jordan, ClearWater Solutions
Through: Cindy Russell, City Clerk
Date: April 28, 2015
Subject: CHANGE ORDER REQUEST, DRAINAGE SYSTEM CLEARING AND IMPROVEMENTS, PHASE 1

REQUEST:

City Council authorization is requested for a change order in the amount of \$18,434.00 to the existing contract with NaturChem, Inc. The current contract amount is \$184,340.00 and the revised amount with the change order would be \$202,774.00.

BACKGROUND:

The City of Gautier is in need of having the major ditch conveyances cleaned and cleared and has developed a phased improvements map.

DISCUSSION:

The goal is to maximize the ditch clearing efforts with the existing contractor at an affordable cost. The contractor has done an exceptional job thus far.

RECOMMENDATION:

ClearWater Solutions recommends that City Council approve a change order in the amount of \$18,434.00.

ATTACHMENT(S):

Change Order No. 1

Date of Issuance: 05/05/2014 Effective Date: 05/05/2014
 Owner: CITY OF GAUTIER Owner's Contract No.: CMOB140039
 Contractor: NATURCHEM, INC. Contractor's Project No.:
 Engineer: GOODWYN, MILLS AND CAWOOD, INC. Engineer's Project No.: CMOB140039
 Project: DRAINAGE SYSTEM CLEARING AND IMPROVEMENTS, PHASE I Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description:

Vegetation management control on all cleared ditches. Requesting money remaining from the original contract to be spent on ditch clearing and vegetation management outside of the original Zone 1 scope area.

Attachments: None

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ 184,340.00	Original Contract Times: Substantial Completion: <u>45 working days</u> Ready for Final Payment: <u>45 working days</u>
Increase from previously approved Change Orders No. 0 to No. 1: \$ 0.00	Unchanged from previously approved Change Orders No.0 to No. 1: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u>
Contract Price prior to this Change Order: \$ 184,340.00	Contract Times prior to this Change Order: Substantial Completion: <u>45 working days</u> Ready for Final Payment: <u>45 working days</u>
Increase of this Change Order: \$ 18,434.00	Unchanged of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u>
Contract Price incorporating this Change Order: \$ 202,774.00	Contract Times with all approved Change Orders: Substantial Completion: <u>90 working days</u> Ready for Final Payment: <u>90 working days</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Jeremy Sasser</u> Engineer (if required)	By: _____ Owner (Authorized)	By: _____ Contractor (Authorized Signature)
Title: <u>PROJECT MANAGER</u>	Title: <u>CITY MANAGER</u>	Title: _____
Date: <u>05/05/2015</u>	Date: _____	Date: _____

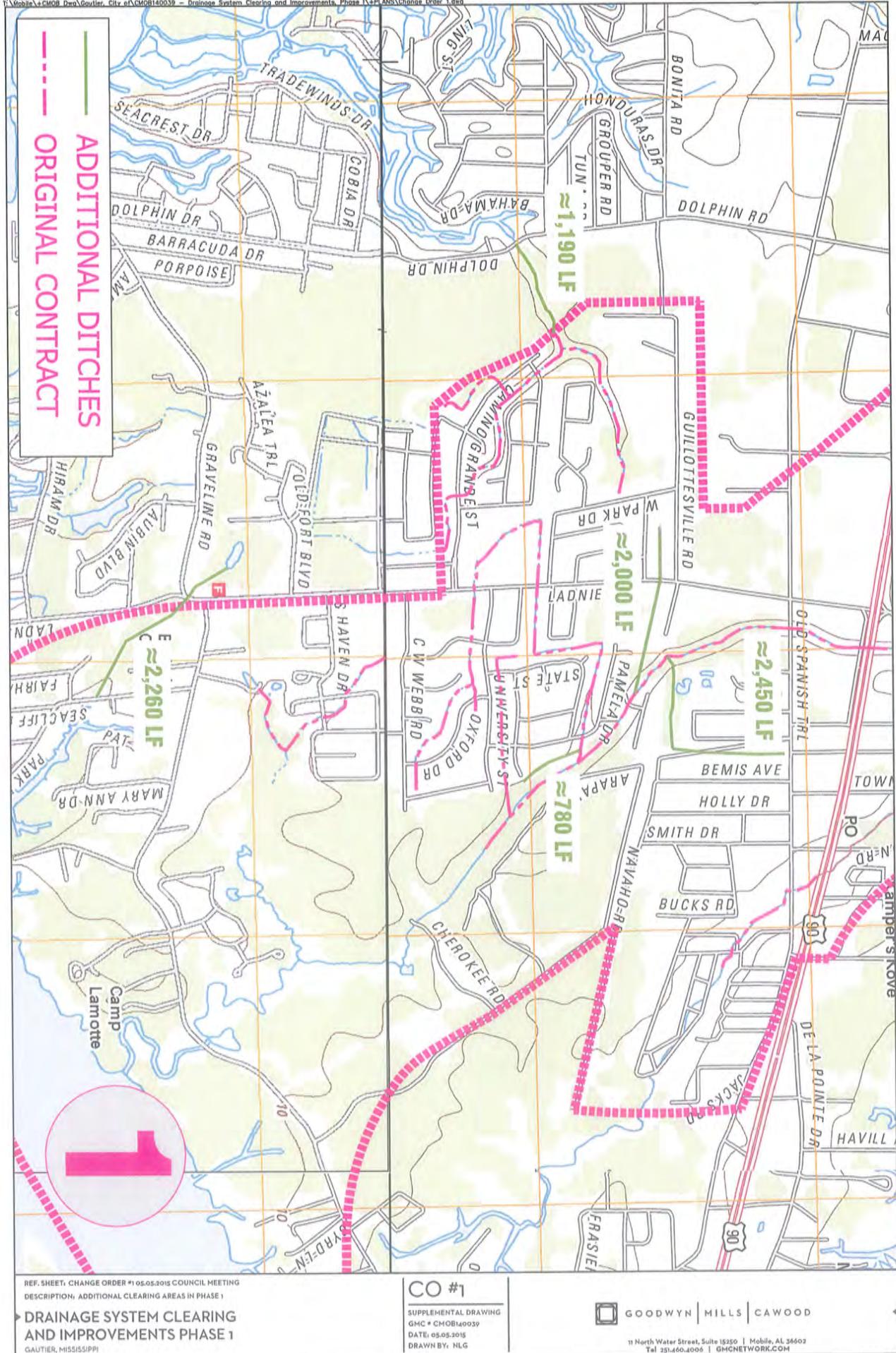
Approved by Funding Agency (if applicable)

By: N/A Date: _____
 Title: N/A

Original Contract Amount:	\$	184,340.00	
Change Order #1:	\$	18,434.00	
	\$	202,774.00	Total

Work Completed as of 4-30-15:	\$	93,212.40	
Ditch Treatment/Spraying work completed:	\$	17,972.28	
Additional Clearing/Mulching/Ditch Treatment in Phase 1:	\$	40,448.80	8,680 LF @ \$4.66/LF (See attached map, \$4.66 = \$3.80/LF clearing and \$0.86/LF spraying)
Clearing / Mulching other areas:	\$	51,140.52	10,975 LF @ \$4.66/LF

1. Brown Road
2. Between Hwy 90 and Old Spanish Trail east of West Lane
3. Between Hwy 90 and Old Spanish Trail near Shell Landing Golf Course
4. Between Hwy 90 and Old Spanish Trail near Beasley
5. Between Hwy 90 and Old Spanish Trail near Old Shell Landing Rd.



REF. SHEET, CHANGE ORDER #1 05.05.2015 COUNCIL MEETING
 DESCRIPTION: ADDITIONAL CLEARING AREAS IN PHASE I
**DRAINAGE SYSTEM CLEARING
 AND IMPROVEMENTS PHASE I**
 GAUTIER, MISSISSIPPI

CO #1
 SUPPLEMENTAL DRAWING
 GMC # CMOB140039
 DATE: 05.05.2015
 DRAWN BY: NLG

GOODWYN | MILLS | CAWOOD
 11 North Water Street, Suite 15250 | Mobile, AL 36602
 Tel 251.460.4006 | GMCNETWORK.COM

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 015-2015

A Resolution Declaring That A Necessity Exists For The Removal of a 25” (in diameter) Protected Live Oak Tree at 3103 Grouper Road, Gautier Mississippi

WHEREAS, Section 11.4.5 of the Unified Development Ordinance requires the City Council adopt a resolution finding a necessity for the removal of protected trees; and

WHEREAS, to determine whether a request warrants a finding of necessity, the Council shall consider the Comprehensive Plan, the intent of Section 11.4.5 of the Unified Development Ordinance to preserve protected trees, whether the continued preservation of the tree(s) places a significant hardship on the property owner, the continuation of the tree(s) threatens public safety and welfare, and whether all other options for preservation and/or relocation have been explored and found unsatisfactory; and

WHEREAS, Cynthia Sharpe, owner-occupant of said single-family residential property, must remove an 25” (in diameter) live oak in the front yard of the property due to root protrusion, and encroachment of a drainage culvert at the driveway of her home. The root extension is also preventing improvements to the property.

WHEREAS, in accordance with Section 11.4.5 of the Unified Development Ordinance, owner-occupants of single-family residential homes are not required to prepare and implement a tree mitigation and preservation plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gautier, Mississippi, that:

Section 1. Finding of Necessity. For the aforesaid reason, this Council hereby finds, determines and declares that a necessity exists with respect to the removal of a protected tree at 3103 Grouper Road, Gautier, MS 39533, which is a residential property.

Section 2. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: None

**NAYS: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge**

ABSENT: Rusty Anderson

MAYOR

ATTEST:

DEPUTY CITY CLERK

Denied and Failed by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2015.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Wesley Devers, City Planner
Through: Chandra Nicholson, Director of Economic Development and Planning
Date: April 28, 2015
Subject: A Resolution Declaring That A Necessity Exists For The Removal of a 25” (in diameter) Protected Live Oak Tree on Grouper Road, Gautier

REQUEST:

Ms. Cynthia Sharpe requests approval to remove a protected Live Oak tree at 3103 Grouper Road.

DISCUSSION:

The applicant, Cynthia Sharpe, is requesting approval to remove a protected tree from 3103 Grouper Road, Gautier, MS 39533. The applicant’s tree is causing a trip hazard due to root protrusion, and encroachment of a drainage culvert at the driveway of her home. The root extension is also preventing improvements to the property.

To determine whether a request warrants a finding of necessity, the Council shall consider the Comprehensive Plan, the intent of Unified Development Ordinance, Article XI to preserve protected trees, whether the continued preservation of the tree(s) places a significant hardship on the property owner, the continuation of the tree(s) threatens public safety and welfare, and whether all other options for preservation and/or relocation have been explored and found unsatisfactory

In accordance with Section 11.4.5 of the Unified Development Ordinance, owner-occupants of single-family residential homes are not required to prepare and implement a tree mitigation and preservation plan.

The City Council has the responsibility to determine the appropriateness of finding a necessity for the removal of a protected tree.

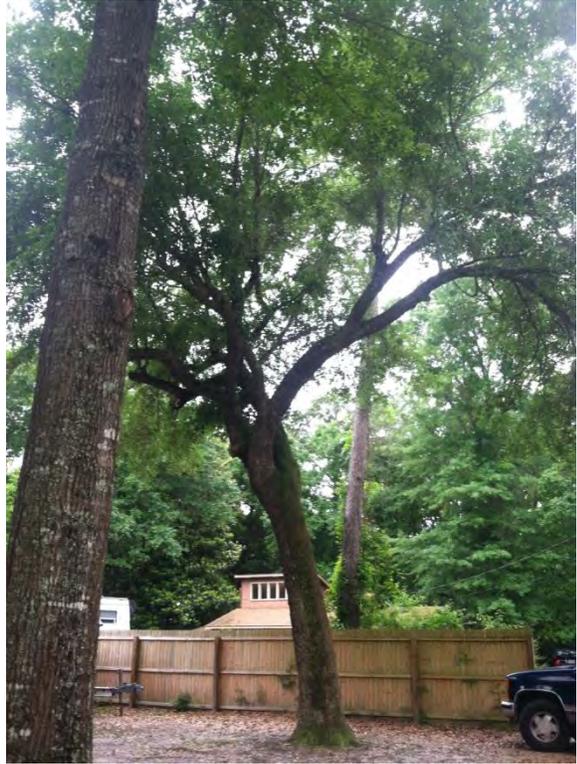
RECOMMENDATIONS:

The City Council may:

1. Approve the tree removal request; or
2. Deny the request.

ATTACHMENTS;

1. Resolution Finding of Necessity
2. Photos





There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 084-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge

NAYS: **None**

ABSENT: **Rusty Anderson**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 19, 2015.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T	151598	05/05/2015	04/20/2015			3,143.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	04/14/2015			3,143.32
001	CABLE ONE	151599	05/05/2015	04/20/2015			18.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAY 2015:23421-143558-01-6		04132015	04/20/2015			18.99
001	AT&T	151600	05/05/2015	04/20/2015			57.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	04/14/2015			57.71
001	AT&T	151606	05/05/2015	04/20/2015			93.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	04/14/2014			93.96
001	DELTA COMPUTER SYSTEMS INC	151616	05/05/2015	04/22/2015			370.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCTG SOFTWARE MAINT		MN109518	04/15/2015			260.00
	001-092-698	VOTER REG SOFTWARE MAINT		MN109518	04/15/2015			20.00
	001-092-698	PRIV LIC SOFTWARE MAINT		MN109519	04/15/2015			90.00
001	C SPIRE WIRELESS	151618	05/05/2015	04/22/2015			557.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	03/12/2015			557.83
001	M & E FEED & SEED	151625	05/05/2015	04/24/2015			126.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD (2)		5065	03/28/2015			83.98
	001-100-514	DOG FOOD		5028	04/23/2015			42.99
001	DPS CRIME LAB	151626	05/05/2015	04/24/2015			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES		90019501	04/01/2015			100.00
001	BUTLER SNOW LLP	151636	05/05/2015	04/27/2015			4,350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	SEC SELF REPORTING		021 270.148177	01/16/2015			4,350.00
001	COREY PROCTOR,APA MS TREASURER	151638	05/05/2015	04/27/2015			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-681	PLANNING WORKSHOP:OFFICIALS		06032015	04/24/2015			100.00
001	JOSH LATCH	151640	05/05/2015	04/27/2015			27.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	MSFA CLASS TRAVEL REIMB		03282015	04/23/2015			27.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	151641	05/05/2015	04/27/2015			2,618.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP44107818	04/20/2015		96.88	
	001-092-525	UNL FUEL		NP44107818	04/20/2015		40.65	
	001-100-525	UNL FUEL		NP44107818	04/20/2015		1,977.56	
	001-161-525	UNL & DSL FUEL		NP44107818	04/20/2015		299.25	
	001-170-525	UNL FUEL		NP44107818	04/20/2015		54.33	
	001-205-525	UNL FUEL		NP44107818	04/20/2015		149.46	
001	SINGING RIVER E.P.A.	151643	05/05/2015	04/27/2015			669.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		04132015	04/23/2015		353.87	
	001-161-631	MARTIN BLUFF FD 58380001		04142015	04/24/2015		256.93	
	001-201-629	SIGNAL LIGHTS 17546		04142015	04/24/2015		35.42	
	001-092-631	CITY LIMIT SIGN 17546		04142015	04/24/2015		23.50	
001	SINGING RIVER E.P.A.	151646	05/05/2015	04/27/2015			181.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	MBLUFF SUB STN 58521002		04142015	04/24/2015		181.87	
001	GLOBALSTAR	151648	05/05/2015	04/27/2015			53.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		6389371	04/16/2015		53.24	
001	CABLE ONE	151654	05/05/2015	04/28/2015			108.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAY 2015:23421-102609-01-6		04292015	05/05/2015		108.94	
001	SINGING RIVER E.P.A.	151655	05/05/2015	04/28/2015			8,701.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10554		04152015	04/27/2015		4,998.58	
	001-201-629	SIGNAL LIGHTS 10554		04152015	04/27/2015		1,194.05	
	001-092-631	CITY HALL 10554		04152015	04/27/2015		1,070.54	
	001-170-631	FRAZIER PARK 10554		04152015	04/27/2015		47.62	
	001-170-631	SENIOR BLDG 10554		04152015	04/27/2015		587.29	
	001-161-631	CENTRAL FD 10554		04152015	04/27/2015		404.15	
	001-170-631	CITY PARK 10554		04152015	04/27/2015		107.82	
	001-092-631	PUBLIC WORKS 10554		04152015	04/27/2015		268.20	
	001-092-631	HWY 90 SIGN 10554		04152015	04/27/2015		23.50	
001	SINGING RIVER E.P.A.	151656	05/05/2015	04/28/2015			1,863.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		04152015	04/27/2015		1,199.20	
	001-201-629	SIGNAL LIGHT 89113001		04152015	04/27/2015		57.01	
	001-170-631	CITY PARK RESTRMS 89912001		04152015	04/27/2015		38.92	
	001-201-633	STREET LIGHTS 90345002		04152015	04/27/2015		324.58	
	001-092-631	RECORDS BLDG 90790001		04152015	04/27/2015		136.36	
	001-092-631	DIGITAL SIGN 97127001		04152015	04/27/2015		69.13	
	001-170-631	FRAZIER RESTRMS 98546001		04152015	04/27/2015		38.61	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E.P.A.	151657	05/05/2015	04/28/2015			977.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST	94987002	04152015	04/27/2015		115.81	
	001-201-633	DOLPHIN ST	94988002	04152015	04/27/2015		136.17	
	001-201-633	DOLPHIN ST	94989002	04152015	04/27/2015		142.85	
	001-201-633	DOLPHIN ST	94990002	04152015	04/27/2015		582.96	
001	FUELMAN OF MS	151660	05/05/2015	04/28/2015			2,988.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP44144185	04/27/2015			31.31	
	001-092-525	UNL FUEL	NP44144185	04/27/2015			32.87	
	001-100-525	UNL FUEL	NP44144185	04/27/2015			2,085.88	
	001-161-525	UNL & DSL FUEL	NP44144185	04/27/2015			683.00	
	001-170-525	UNL FUEL	NP44144185	04/27/2015			106.58	
	001-205-525	UNL FUEL	NP44144185	04/27/2015			48.49	
001	SCOTT ANKERSON	151662	05/05/2015	04/28/2015			101.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-681	TRAVEL REIMB: ASFM COURSE	04242015	04/27/2015			101.58	
001	TEAM ONE COMMUNICATIONS, INC	151665	05/05/2015	04/28/2015			573.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	REPL ON/OFF-VOLUME SWITCH	9080072321	04/14/2015	150768		89.80	
	001-100-639	FACTORY REPR:RADIO ICN 1104	9080071921	04/22/2015	150698		484.00	
001	MID SOUTH UNIFORM & SUPPLY, INC.	151666	05/05/2015	04/28/2015			130.02	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	3 SS NAVY SHIRTS (BURKES)	529504	04/13/2015	150747		126.00	
	001-100-535	SEW ON PATCHES	529504	04/13/2015	150747		4.02	
001	KATHY'S FRAME WORKS	151667	05/05/2015	04/28/2015			41.46	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FRAME COMMENDATION: BURIG	32237	04/21/2015	150808		41.46	
001	GULF COAST BUSINESS SUPPLY CO.	151668	05/05/2015	04/28/2015			565.22	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	AVE05868 GOLD NOTARIAL LABELS	104720	04/22/2015	150800		4.40	
	001-040-500	MECHANICAL PENCILS (6)	104720	04/22/2015	150800		5.22	
	001-040-500	SMEAD RED FOLDERS (2)	104720	04/22/2015	150800		91.70	
	001-170-559	PENTAL MECHANICAL PENCIL (2)	104723	04/22/2015	150801		13.62	
	001-090-500	466029 AVERY LASER NOTECARD	104788	04/23/2015	150809		18.89	
	001-090-500	707128 HP701 BK INK CART (2)	104788	04/23/2015	150809		77.00	
	001-090-500	894454 PAPER MATE PEN (12)	104788	04/23/2015	150809		14.28	
	001-090-500	382554 BELKIN GEL MOUSE PAD	104788	04/23/2015	150809		7.99	
	001-090-500	831610 2" BINDER CLIPS (7)	104788	04/23/2015	150809		13.23	
	001-040-500	HPO5A LASER JET TONER	104907	04/24/2015	150816		84.23	
	001-040-500	BIC CORRECTION TAPE	104907	04/24/2015	150816		9.99	
	001-100-500	FLOORTEX CHAIR MAT (2)	104907	04/24/2015	150816		149.78	
	001-100-500	FLOORTEX CHAIR MAT	104907.1	04/27/2015	150816		74.89	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FOSTER'S AIR CONDITIONING & HEATING INC Account Number 001-092-635 001-092-635	151670	05/05/2015	04/28/2015	Invoice # W959252 W959614	Date 04/08/2015 04/16/2015	P.O. 150742 150782	190.00 Amount 95.00 95.00
001	M & E FEED & SEED Account Number 001-170-503	151671	05/05/2015	04/28/2015	Invoice # 5027	Date 04/20/2015	P.O. 150775	125.00 Amount 125.00
001	GULF COAST ARMY NAVY STORE Account Number 001-100-535	151673	05/05/2015	04/28/2015	Invoice # 487793	Date 04/16/2015	P.O. 150781	146.85 Amount 146.85
001	SECURE NETWORKS LLC Account Number 001-045-500 001-045-500	151675	05/05/2015	04/28/2015	Invoice # 2382 2382	Date 04/19/2015 04/19/2015	P.O. 150677 150677	200.99 Amount 175.99 25.00
001	ANDERSON'S MECHANICAL COMPANY LLC Account Number 001-170-635	151677	05/05/2015	04/28/2015	Invoice # 0000010138	Date 04/13/2015	P.O. 150764	3,191.64 Amount 3,191.64
001	AUDIOWAVE INC Account Number 001-100-699	151678	05/05/2015	04/28/2015	Invoice # A 43173	Date 04/14/2015	P.O. 150510	900.00 Amount 900.00
001	ROBERT JONES, CUSTODIAN Account Number 001-161-559 001-161-559 001-161-682 001-161-681	151680	05/05/2015	04/28/2015	Invoice # 03202015 03202015 03252015 04282015	Date 04/28/2015 04/28/2015 04/28/2015 04/28/2015	P.O.	118.24 Amount 32.00 29.99 16.25 40.00
FUND TOTAL	1 Claims to	Checks	32 Total	33,394.71 Manual			Held	Total 33,394.71

Docket of Claims
Release date from 05/05/2015 thru 05/05/2015

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
130	DEAN MOSHER STUDIO Account Number 130-130-755	151639	05/05/2015	04/27/2015			2,500.00		
					Description HURRICANE STRAPS:NP SCULPTURE	Invoice # 04172015	Date 04/17/2015	P.O. Amount 2,500.00	
FUND TOTAL 130 Claims		to	Checks	1	Total	2,500.00	Manual	Held	
								Total	2,500.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	CUPIT SIGNS INC	151676	05/05/2015	04/28/2015			703.98	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	157-100-799		4X8 SS METAL SIGN SUBSTN	11362	04/13/2015	150748		511.99
	157-100-799		3X4 SS METAL SIGN BADGE SUBSTN	11362	04/13/2015	150748		191.99
FUND TOTAL 157 Claims	to	Checks	1 Total		703.98 Manual	Held		Total 703.98

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
172	JACKSON-GEORGE REGIONAL LIBRARY Account Number 172-350-650	151610	05/05/2015	04/21/2015			3,983.14		
					Invoice # APR 2015	Date 04/21/2015	P.O.	Amount	
								3,983.14	
FUND TOTAL 172 Claims		to	Checks	1 Total	3,983.14 Manual		Held	Total	3,983.14

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	151603	05/05/2015	04/20/2015			169.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MONTHLY SERVICE		2284972244	04/14/2015			169.30
176	AT&T	151605	05/05/2015	04/20/2015			210.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	APR 2015 DSL		2284970676	04/14/2014			110.00
	176-170-605	MONTHLY SERVICE		2284970676	04/14/2014			100.01
176	FUELMAN OF MS	151642	05/05/2015	04/27/2015			96.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP44107818	04/20/2015			96.56
176	FUELMAN OF MS	151661	05/05/2015	04/28/2015			50.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP44144185	04/27/2015			50.47
176	SHERWIN-WILLIAMS	151672	05/05/2015	04/28/2015			92.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	1 GAL LTX PAINT		3778-0	04/20/2015	150786		92.13
FUND TOTAL	176 Claims	to	Checks	5 Total	618.47 Manual	Held	Total	618.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	151601	05/05/2015	04/20/2015			54.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	04/06/2015			54.60
400	AT&T	151602	05/05/2015	04/20/2015			68.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284974594	04/14/2015			68.60
400	WASTE MANAGEMENT OF MS-GLF COAST INC	151604	05/05/2015	04/20/2015			1,137.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	ROLL OFF-TIMBERLANE		6192772134	04/16/2015			1,137.26
400	DELTA COMPUTER SYSTEMS INC	151617	05/05/2015	04/22/2015			340.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	UTILITY SOFTWARE MAINT		MN109520	04/15/2015			280.00
	400-650-698	WORK ORDER SOFTWARE MAINT		MN109520	04/15/2015			60.00
400	CABLE ONE	151619	05/05/2015	04/22/2015			78.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	MAY 2015:23421-132488-01-8		04202015	04/27/2015			78.69
400	AT&T	151620	05/05/2015	04/22/2015			83.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	04/14/2015			83.60
400	JACKSON COUNTY UTILITY AUTHORITY	151627	05/05/2015	04/24/2015			130,853.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAY 2015 TREATMENT CHARGES		50393	05/01/2015			135,277.00
	400-651-668	FY 2014 ACTUAL FLOW ADJ		50393	05/01/2015			-4,424.00
400	SINGING RIVER E.P.A.	151644	05/05/2015	04/27/2015			2,085.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		04132015	04/23/2015			891.48
	400-651-631	LIFT STATIONS 28779		04132015	04/23/2015			326.72
	400-651-631	SCHOONER WELL 20688		04102015	04/20/2015			558.68
	400-651-631	LIFT STATIONS 20688		04102015	04/20/2015			169.48
	400-651-631	LIFT STNS 89627001		04142015	04/24/2015			74.75
	400-651-631	LIFT STNS 89702001		04142015	04/24/2015			64.82
400	SINGING RIVER E.P.A.	151645	05/05/2015	04/27/2015			3,556.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17881		04142015	04/24/2015			2,048.45
	400-651-631	WATER WELLS 17881		04142015	04/24/2015			1,507.86
400	2012 GUD BONDS DEBT SERVICE	151647	05/05/2015	04/27/2015			116,708.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	MAY 2015 PRN PMT		05012015	04/30/2015			106,666.67
	400-680-817	MAY 2015 INT PMT		05012015	04/30/2015			10,041.66

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	IRBY'S ANSWERING SERVICE Account Number 400-650-698	151649	05/05/2015	04/27/2015			361.95	
		Description		Invoice #	Date	P.O.	Amount	
		SERVICE	04/22/15-05/19/2015	277-042215	04/22/2015			361.95
400	RJ YOUNG Account Number 400-651-500	151650	05/05/2015	04/27/2015			83.82	
		Description		Invoice #	Date	P.O.	Amount	
		TYPE K REFILL	3/CTN	INV814004	04/14/2015			83.82
400	ASSOCIATED PUMP & SUPPLY CO LLC Account Number 400-651-584	151651	05/05/2015	04/27/2015			292.00	
		Description		Invoice #	Date	P.O.	Amount	
		RENT BYPASS PUMP:	CAMINO GRANDE	4889-2	04/15/2015			292.00
400	ARISTA INFORMATION SYSTEMS INC Account Number 400-650-698 400-650-698 400-650-698	151652	05/05/2015	04/27/2015			4,567.20	
		Description		Invoice #	Date	P.O.	Amount	
		MAR 2015 STATEMENTS		18813	04/15/2015			1,154.70
		PROGRAMMING CHANGES		18813	04/15/2015			412.50
		MAR 2015 POSTAGE		1425201504	04/15/2015			3,000.00
400	SINGING RIVER E.P.A. Account Number 400-651-631 400-651-631 400-651-631	151658	05/05/2015	04/28/2015			7,963.49	
		Description		Invoice #	Date	P.O.	Amount	
		LIFT STATIONS	17882	04152015	04/27/2015			2,317.87
		WATER WELLS	17882	04152015	04/27/2015			4,384.41
		CITY HALL SOUTH	17882	04152015	04/27/2015			1,261.21
400	ANDERSON'S MECHANICAL COMPANY LLC Account Number 400-651-586	151659	05/05/2015	04/28/2015			85.00	
		Description		Invoice #	Date	P.O.	Amount	
		SERVICE CALL:	A/C NOISY	10152	04/17/2015			85.00
400	GULF COAST BUSINESS SUPPLY CO. Account Number 400-651-500 400-651-500	151669	05/05/2015	04/28/2015			63.57	
		Description		Invoice #	Date	P.O.	Amount	
		650499 ANCHOR PENS		104724	04/22/2015	150802		23.58
		CALCULATOR SHR	EL1801V	104908	04/24/2015	150817		39.99
400	NATURCHEM INC Account Number 400-651-683 400-651-683	151679	05/05/2015	04/28/2015			93,212.40	
		Description		Invoice #	Date	P.O.	Amount	
		CLEAR 6336 LINEAR FEET		0113035-IN	03/25/2015			24,076.80
		CLEAR 14562 LINEAR FEET		0113605-IN	04/20/2015			69,135.60
FUND TOTAL	400 Claims	to	Checks	18 Total	361,595.75 Manual	Held	Total	361,595.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	ENTERPRISE FUND Account Number 404-900-979	151663	05/05/2015	04/28/2015			70,000.00	
		Description BUDGETED TRANSFER		Invoice # 04302015	Date 04/30/2015	P.O.	Amount	70,000.00
404	CITY OF GAUTIER Account Number 404-900-985	151664	05/05/2015	04/28/2015			50,000.00	
		Description BUDGETED TRANSFER		Invoice # 04302015	Date 04/30/2015	P.O.	Amount	50,000.00
FUND TOTAL 404 Claims to		Checks	2 Total	120,000.00	Manual	Held	Total	120,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
421	SOUTHERN WATERWORKS SUPPLY, INC	151674	05/05/2015	04/28/2015			51,345.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	421-652-780	12" C900 DR 18 PURPLE	58648	04/21/2015	150648		16,170.00	
	421-652-780	12" C900 DR 18 BLUE	58648	04/21/2015	150648		6,615.00	
	421-652-780	8" CLASS 200 PVC GASKET FORCE	58648	04/21/2015	150648		981.20	
	421-652-780	12 MEGALUG W/ACC	58573	04/15/2015	150648		189.74	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		3,605.06	
	421-652-780	10" MEGALUG W/ACC	58573	04/15/2015	150648		723.12	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		189.74	
	421-652-780	10" MEGALUG W/ACC	58573	04/15/2015	150648		180.78	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		1,517.92	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		2,276.88	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		379.48	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		189.74	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		1,138.44	
	421-652-780	12" MJ PLUG	58573	04/15/2015	150648		88.05	
	421-652-780	10" MJ TEE	58573	04/15/2015	150648		199.45	
	421-652-780	10" MEGALUG W/ACC	58573	04/15/2015	150648		542.34	
	421-652-780	12 X 3 MJ TEE	58573	04/15/2015	150648		1,010.50	
	421-652-780	12" MEGALUG W/ACC	58573	04/15/2015	150648		1,138.44	
	421-652-780	12" C900 DR 18 PURPLE	58700	04/27/2015	150648		14,210.00	
FUND TOTAL 421 Claims	to	Checks	1 Total	51,345.88 Manual	Held	Total	51,345.88	

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	32 Total	33,394.71 Manual	Held	Total	33,394.71
FUND 130	Claims	to	Checks	1 Total	2,500.00 Manual	Held	Total	2,500.00
FUND 157	Claims	to	Checks	1 Total	703.98 Manual	Held	Total	703.98
FUND 172	Claims	to	Checks	1 Total	3,983.14 Manual	Held	Total	3,983.14
FUND 176	Claims	to	Checks	5 Total	618.47 Manual	Held	Total	618.47
FUND 400	Claims	to	Checks	18 Total	361,595.75 Manual	Held	Total	361,595.75
FUND 404	Claims	to	Checks	2 Total	120,000.00 Manual	Held	Total	120,000.00
FUND 421	Claims	to	Checks	1 Total	51,345.88 Manual	Held	Total	51,345.88
Total for all Funds			Checks	61 Total	574,141.93 Manual	Held	Total	574,141.93

City Manager requested the date for Consent Agenda Item #3 Order authorizing the closure of City Hall from 11:00 A.M. – 1:00 P.M. Wednesday, May 6th for the 2015 Employee Appreciation Picnic be changed to Friday, May 15th.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 085-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1 & 3 are hereby approved.

IT IS FURTHER ORDERED that Consent Item #2 Order approving minutes from Recessed Council Meeting held April 21, 2015 be pulled for further discussion.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge

NAYS: **None**

ABSENT: **Rusty Anderson**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 19, 2015.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 086-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the purchase of “pet insurance” through VPI Pet Insurance at an annual cost of \$444.48 for Police K9 “Caesar” is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge

NAYS: **None**

ABSENT: **Rusty Anderson**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2015.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Jason Pugh, Human Resources Director
Date: 04/17/15
Subject: Purchase of Pet Insurance for Police K9 "Caesar"

REQUEST

The Human Resources Department requests City Council consider approving the purchase of pet insurance through VPI Pet Insurance at an annual cost of \$444.48 for K9 Caesar.

BACKGROUND:

The Gautier Police department has purchased K9 Caesar and will be responsible for all costs associated with the medical care and treatment of the animal. The city has already purchased pet insurance for K9 Justice earlier this fiscal year.

DISCUSSION:

This insurance through VPI is a reimbursable plan where the city would pay the costs of the treatment and receive reimbursement from VPI through a claims filing process with appropriate receipts. K9 Justice is already on this insurance plan through VPI. Coverage under this plan depends on the type of treatment received, however, the plan quoted is a Major Medical plan and a Wellness plan combined. The deductible for the Major Medical plan is \$100 annually with a \$14,000 maximum benefit. The Wellness plan has no deductible with a maximum annual benefit of \$500.00.

FINANCIAL IMPACT:

The annual cost for insurance for Caesar for this year is \$444.48.

RECOMMENDATION:

Staff recommends council consider purchasing this insurance on a one year basis to determine if it is cost productive.

ATTACHMENT(S):

Quote from VPI

Jason Pugh

From: Veterinary Pet Insurance <YourFriend@petinsurance.com>
Sent: Friday, April 17, 2015 11:06 AM
To: jpugh@gautier-ms.gov
Subject: Your Quote with VPI Pet Insurance

Choose the nation's #1 pet insurance



Dear PUGH,

It was great chatting with you about Caesar health insurance needs. Here's a summary of your quote:

	CAESAR's Quote	Monthly Total:
	Breed: BELGIAN MALINOIS Date of birth: 4/1/2014 12:00:00 AM Plan: VPI Major Medical Plan with \$100 Deductible Pet Wellness Basic	\$37.04

Your final total may vary based on your pet's detailed information and the plan options you select.

See why VPI is the clear choice

We understand how important it is to find the right pet insurer. Find answers to [frequently asked questions](#) to help you make the best decision for your family.

Protect your pet with the #1 vet-recommended insurance (2010 AAU Study)

Why do more veterinarians and pet lovers choose VPI than any other provider?

- ✓ Freedom to visit any vet, anywhere
- ✓ Knowing you won't be dropped from coverage-no matter how many claims you file
- ✓ 10-day, 100% money-back guarantee (prorated based on claims filed)

Here to help

If you have any questions or you'd like to enroll, please contact me at the number listed below.

Thanks!
Jaime Chamu

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 087-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that City Hall is hereby authorized to close from 11:00 A.M. – 1:00 P.M. Friday, May 15th for the 2015 Employee Appreciation Picnic.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge

NAYS: **None**

ABSENT: **Rusty Anderson**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2015.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 088-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held May 5, 2015 are hereby approved.

IT IS FURTHER ORDERED that page 73 is amended to reflect Councilwoman Martin seconded the motion to recess the meeting until May 5th.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge

NAYS: **None**

ABSENT: **Rusty Anderson**

MAYOR

ATTEST:

DEPUTY CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2015.

Mayor and Council discussed the city's master plan and land improvements for the town commons. Council requested staff proceed with the development of a conceptual design for the town commons with Brown, Mitchell & Alexander Inc. Council also requested a work session in 3 months to discuss the designs.

Councilwoman Martin made the motion to recess the meeting until May 19, 2015 at 6:30 PM. **Councilman Guillotte** seconded the motion and the vote carried unanimously.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 19, 2015.