

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants and Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning
and Jeremy Thames, Director of Cultural Services
Date: May 7, 2015
Subject: Authorization for an Amended Project Agreement with the MS Dept. of Wildlife,
Fisheries and Parks for the MS Recreational Trails Program Grant #28-RTP-0234

REQUEST:

The Economic Development and Planning Department requests City Council authorization for an Amended Project Agreement with the Mississippi Department of Wildlife, Fisheries and Parks (MDFWP) for the MS Recreational Trails Program Grant for Trail Improvements at Shepard State Park to extend the project ending date to December 31, 2015.

BACKGROUND:

The Recreational Trails Program provides funds to states to develop and maintain recreational trails and trail-related facilities for motorized and non-motorized recreational trail uses. The City of Gautier previously received a grant award for \$99,840.00 with an in-kind match of \$24,960.00 and a project period of January 16, 2014 through June 30, 2015.

DISCUSSION:

Due to the transition time needed for new staff in the city's Cultural Services Department, city staff requested a six-month extension from MDWFP to complete the needed trail improvements at Shepard State Park. The Recreational Trails Program has approved the extension and forwarded the attached Amended Project Agreement to the City for authorization and signature.

RECOMMENDATION:

The Economic Development and Planning Department staff recommends that City Council authorize the attached Amended Project Agreement with the Mississippi Department of Wildlife, Fisheries and Parks for the Recreational Trails Program Grant for Shepard State Park extending the project ending date from June 30, 2015 to December 31, 2015.

City Council may:

1. Authorize the attached Amended Project Agreement; or
2. Disapprove the attached Amended Project Agreement.

ATTACHMENT(S):

Cover Letter from MS Dept. of Wildlife, Fisheries and Parks
Amended Project Agreement for Project #28-RTP-0234



**MISSISSIPPI
DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS**

**Sam Polles, Ph.D.
Executive Director**

May 5, 2015

The Honorable Gordon Gollott
Mayor, City of Gautier
3330 Highway 90
Gautier, MS 39553

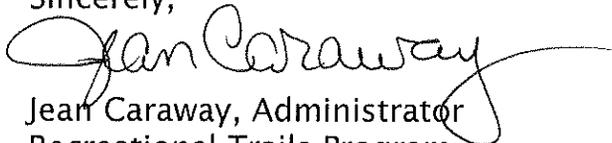
Re: Recreational Trail Program #28-RTP-0234
Shepard State Park

Dear Mayor Gollott:

This letter and the signed Amended Project Agreement will serve as your notification to proceed with your trail agreement with an amended end date of December 31, 2015. The project should not change in scope and only approved trail related items listed in the project agreement and proposed budget are eligible for reimbursement. Should the scope of the trail project change, please notify this office in writing. The RTP office will notify you in writing if the change is eligible for reimbursement.

Please sign both agreements and return one agreement in the enclosed envelope. Please feel free to contact me at 601-432-2225, if you have questions or need assistance with information concerning this project.

Sincerely,


Jean Caraway, Administrator
Recreational Trails Program

Enclosures

**Amended Project Agreement
between**

Mississippi Department of Wildlife, Fisheries and Parks
Recreational Trails Program
1505 Eastover Drive
Jackson, MS 39211-6374

**and
Project Sponsor**

State: Mississippi		Project Number: 28-RTP-0234.1	
Project Sponsor: The Honorable Gordon Gollott Mayor, City of Gautier 3330 Highway 90 Gautier, MS 39553		Project Contact: Patty Huffman phuffman@gautier.ms.gov 228-219-8016 Samantha Abell sabell@gautier.ms.gov	
Project Period: January 16, 2014 - June 30, 2015 December 31, 2015		Project Stage: Trail Improvements	
<p>Project Title: Shepard State Park Trail Improvements</p> <p>Project Type: Non-Motorized - Single Use</p> <p>Project Location: from 1505 Eastover Drive, Jackson MS - Highway 49 South to Highway 90 to Gautier - MS 57 intersects with Highway 90 - approx 4.5 miles to Ladnier Road - turn right - 1.5 miles to Graveline Road turn left.</p> <p>Project Scope (Description of Project): Trail cost / design / development include limited engineering fees, (up to 8% of total PROJECT agreement cost) site preparation. Repair approximately 5000 linear feet of existing trail - removal of trees and bridge construction, rental equipment (bobcat, pile driver, walk behind compactor, marker/sign footings - concrete, Boardwalk / piling - (8") 1500 lf, piling - (10") 260 lf, 2400 concrete pavers, drainage pipe, 100 trail markers, trail map, utility trailer to maintain trail, and other trail amenities as approved - ADA Compliance - 1 marked Handicap Parking Space per 25 parking spaces and Required Recreational Trail Program Signage.</p>			
Project Cost 80/20 Reimbursement		Project Sponsor: Mayor, City of Gautier	
RTP Reimbursement	\$99,840.00	Gordon Gollott Date	
Sub recipient Share	\$24,960.00		
Total Agreement Cost	\$124,800.00		
Total Project Cost		Jean Caraway, RTP Administrator jean@mdwfp.state.ms.us 05/05/2015 Amended Agreement Prepared	