

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell, City Clerk
Date: April 13, 2015
Subject: Authorization to register Council Members and specified City Staff to attend the 84th Annual MML Conference to be held in Biloxi, Mississippi on June 22-24 at the Mississippi Coast Coliseum & Convention Center.

REQUEST:

City Council authorization is requested to register all Council Members and specified City Staff to attend the 84th Annual Mississippi Municipal League Conference to be held in Biloxi Mississippi on June 22 – 24 at the Mississippi Coast Coliseum & Convention Center.

BACKGROUND:

MML is the official non-profit private organization of cities and towns of Mississippi. The MML lobbies the State and Federal legislatures, provides education for Municipal Elected Officials, provides technical support, represents Municipalities with public and private entities, and is a networking media for Municipal Members.

The Mississippi Municipal League has greatly enhanced and improved education efforts with the implementation of the certified Municipal Officials program, which provides specialized training for municipal elected offices. There are three levels of CMO programs Basic, Advanced and Professional. This Conference allows our members to take advantage of what the League has to offer and to keep them abreast of current updates.

RECOMMENDATION:

Based on the request, City staff recommends that City Council authorize the registration of Council Members and specified City Staff to attend the 84th Annual MML Conference to be held in Biloxi, Mississippi on June 22-24 at the Mississippi Coast Coliseum & Convention Center.

ATTACHMENT(S):

Registration Form for the 84th Annual Conference

84TH ANNUAL CONFERENCE



JUNE 22-24, 2015

MISSISSIPPI COAST COLISEUM & CONVENTION CENTER

REGISTRATION FORM (One Registration Form per Attendee – Please print legibly)

Full Name _____ Title _____

City/Organization _____

Yes, I am registering one guest for \$50 + *Guest Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Cell _____ E-mail _____

CHECK APPLICABLE CONFERENCE REGISTRATION FEES

EARLY REGISTRATION (Postmarked by 5/15/15)

- \$235 MEMBER/ASSOCIATE MEMBER
- \$50 GUEST

LATE REGISTRATION (After 5/15/15)

- \$275 MEMBER/ASSOCIATE MEMBER
Late Registration Name badges will be printed on-site
- \$50 GUEST LATE REGISTRATION

NON-MEMBER REGISTRATION

- \$350 NON-MEMBER
No Early Discount for non-members
- \$90 NON-MEMBER GUEST

*Each registered attendee can register one guest for a \$50 fee which allows guest to attend all conference events.

METHOD OF PAYMENT

Check # _____

VISA # _____ Exp _____

MC # _____ Exp _____

Discover # _____ Exp _____

Cardholder Name _____

Signature _____

I hereby authorize the Mississippi Municipal League to use the above card to pay all applicable registration fees.

ADDITIONAL EVENT TICKETS CAN BE PURCHASED ON-SITE

- + Name Badge Only \$ 10
- + Exhibitor Luncheon & Name Badge \$ 20
- + Awards Luncheon & Name Badge \$ 25
- + Gala & Name Badge \$ 50
- + All 3 Functions \$ 95

Name badges must be worn when attending all conference events.

Replacement badges will cost \$5.

84TH ANNUAL CONFERENCE



JUNE 22-24, 2015

MISSISSIPPI COAST COLISEUM & CONVENTION CENTER

REGISTRATION

MUNICIPAL MEMBERS & ASSOCIATE MEMBERS

- Early Registration prior to 5/15/15 \$ 235
Guest Fee. \$ 50
 - On-Site Registration after 5/15/15 \$ 275
Guest Fee. \$ 50
- After June 1, 2015, all registrations must be done on-site.*

NON-MEMBERS

- Registration \$ 350
Early Registration discount is not available to non-members
- Guest Fee. \$ 90
- Registration fee covers the entire conference and no credit will be given for unused tickets or unattended functions.
- Each registered attendee can register one guest for a \$50 fee which allows guest to attend all conference events.
- Extra tickets for all conference meal functions can be purchased at the on-site registration desk.

REFUND POLICY

- Requests for refunds must be made in writing prior to May 15, 2015
– Less \$25 Service Charge
- No refunds will be issued after May 15, 2015

HOSPITALITY SUITES

- Hospitality suite arrangements and receptions must be made directly with the MML office by May 15, 2015 and will be available on a first come, first served basis.
- You must be a member or an associate member to reserve a hospitality suite. Please contact Clair Seward at clair1@mmlonline.com or call (601) 353-5854 for more information.

HOTEL RESERVATIONS

- All reservations must be made directly with the hotel of your choice.
- You must request the MML Room Block and reservations must be made by May 15, 2015 to guarantee the conference rate. Rates cannot be changed at check-in or check-out for guests who fail to ask for MML Block when making reservations. Each city and town is encouraged to make their reservations at one time.
- Any city or town must make “direct pay” or “direct bill” arrangements with the hotel in advance. Hotel charges paid in cash or by personal credit card will be subject to all taxes due.
- Rooms are subject to 12% sales tax and resort fees. Rooms paid by the city clerk or direct bill to the city or town will be tax exempt. No city credit cards are tax exempt.

CONFERENCE HOTELS

The MML Annual Conference Hotel Room Blocks open February 2, 2015. MML rates honored only through booking directly with hotel. Rooms can be reserved at the following locations:

HOST HOTEL

BEAU RIVAGE • SOLD OUT

. \$149

BEST WESTERN-OAK MANOR • 800-591-9057

Sunday-Thursday

. Single or Double \$ 82 / Triple \$ 92 / Quad \$102

Saturday \$ 139

(Group Code 100578)

FOUR POINTS BY SHERATON • 228-546-3100

King/Queen \$ 112

Gulfview Room King/Queen \$ 127

(Group Code MMF20A)

GOLDEN NUGGET • 228-435-5400

Sunday-Wednesday. \$ 119

Saturday \$ 199

(Group Code: S156140)

HARD ROCK HOTEL & CASINO • 877-877-6256

Non-view. \$ 169

(Group Code: MML0615)

HOME 2 SUITES BY HILTON • 228-392-6265

Pet Friendly \$ 109

(Group Code: JML)

IP • 888-946-2847 OR www.ipbiloxi.com/groups

. \$ 109.99

(Group Code S16311)

PALACE CASINO 1-800-725-2239

Non Smoking Facility \$ 89

(Group Code: S4MSMUN). 1-800-PALACE-9

QUALITY INN • 228-388-1000

. \$ 90 - \$ 95

(Group Code Mississippi Municipal League) 3 night minimum

SOUTH BEACH BILOXI HOTEL • SOLD OUT

. \$ 119, \$ 129, \$ 139, \$ 149, \$ 269

(Group Code: MML6)

THE WHITE HOUSE HOTEL • 228.233.1230

Sunday-Thursday \$139 - \$199

(Group Code: MS Municipal Conference)