CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Patty Huffman, Grants and Projects Manager

Through: Chandra Nicholson, Economic Development and Planning Director

Date: March 10, 2015

Subject: FY2015 Tidelands Grant Agreement- City Park Community Center Phase III (FY2015-P501-18GA)

REQUEST:

The Economic Development and Planning Department requests City Council authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2015 Tidelands funding for the City Park Community Center Phase III Project in the amount of $70,000.00.

BACKGROUND:

On November 11, 2014, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2015 Tidelands grant award in the amount of $70,000.00 for the City Park Community Center Phase III Project. This phase is part of the overall City Park/Town Green Tidelands Project which has been ongoing for several years. The proposed budget includes two pavilions for the new Town Green. This grant requires no local match.

DISCUSSION:

Once the Department of Marine Resources receives the City's signed grant agreement and an amended application with final project designs and plans, payments will be made to the City based on the work completed and the materials used. A Progress Report will be due June 30, 2015 and every six months thereafter for the duration of the project.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize entering into the FY2015 Tidelands grant agreement for the above named project as presented.

City Council may:

1. Approve the FY2015 Tidelands grant agreement for City Park Community Center Phase III Project as presented;
2. Approve the FY2015 Tidelands grant agreement with changes; or
3. Disapprove the FY2015 Tidelands grant agreement.

ATTACHMENT(S):

FY2015 Tidelands Grant Award Notification Letter
Tidelands Grant Agreement-FY2015 (City Park Community Center Phase III)

STATE OF MISSISSIPPI
Phil Bryant
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES
Jamie M. Miller, Executive Director

November 11, 2014

Mayor Gordon Gollott
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: FY2015 Tidelands Grant Award

FY2015-P501-16GA– City of Gautier – Shepard State Park Improvements
FY2015-P501-18GA- City of Gautier- City Park Community Center Phase III

Dear Mayor Gollott:

The Tidelands Grant Agreements for the above-referenced project are attached. Please sign the agreements and return one to the Department of Marine resources.

Thank you for your help in making the State of Mississippi and the Gulf Coast a better place to live and work. Should you have any questions regarding this matter, please do not hesitate to contact me or Sonja Slater, at (228) 523-4138.

Sincerely,

Sonja Slater
Tidelands Coordinator

cc: Patty Huffman

FY2015-P501-18GA

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement
City of Gautier- City Park Community Center Phase III
FISCAL YEAR 2015

The City of Gautier hereby agrees to expend funds as authorized by the 2015 Mississippi Legislature in H.B. 1485 and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of **$70,000** for this project, City of Gautier – City Park Community Center Phase III, upon (1) receipt of this signed document; (2) DMR possession of amended application with complete and final project designs and plans; and (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a tidelands project only after receiving written verification using Form TTF-3 and Form TTF-4 or Form TTF-5.

The **City of Gautier** agrees to:

1) Expend monies for the project as designated by the Legislature H.B. 1485 for **City Park Community Center Phase III** and Mississippi Code Section 29-15-9, and be subject to an audit by the State Auditor.

2) Provide the Department of Marine Resources with detailed reports beginning June. 30, 2015, and every six months thereafter for the duration of project, using the attached form TTF-4. Project reports will include:

   -Final project design and Budget
   -Benefits to the public and community
   -Visual presentation (photographs) of project
   -Narrative description of project
   - Description of Work Completed
   - Milestones for Completion
   - Funds expended (to include Tidelands and Matching Funds)

3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms.

4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read "Funds for this project appropriated by the Mississippi Legislature, 2015 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources.

On behalf of the **City of Gautier** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.

Jamie M. Miller — 11·4·2014

Jamie M. Miller, Executive Director
Department of Marine Resources — Date

Mayor Gordon Gollott
City of Gautier — Date