

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Dante Elbin, Chief of Police
Date: February 20, 2015
Subject: MS Office of Highway Safety- Alcohol Countermeasures (DUI Enforcement)
FY 2016 Grant Application

REQUEST:

The Gautier Police Department requests City Council authorization to submit a grant application for Alcohol Countermeasures (DUI Enforcement) to the Mississippi Office of Highway Safety for the 2016 Federal Fiscal Year beginning October 1, 2015 and ending September 30, 2016.

BACKGROUND:

The National Highway Traffic Safety Act of 1966 provides Federal funds to states for approved highway safety projects. The Gautier Police Department has received this grant funding several times over the past few years. Grant approved activities can include equipment purchases, overtime pay for checkpoints and/or saturation patrols and/or salary and benefits for a full-time DUI Enforcement Officer, educational presentations, and alcohol enforcement related training for officers.

DISCUSSION:

Grant funding for FY2016 will be requested in an amount not to exceed \$55,000.00 for salary for a full-time DUI Enforcement Officer, officer training, some overtime support, and equipment costs (if needed). This program requires no local match. The grant application is due by March 6, 2015.

RECOMMENDATION:

The Police Department recommends that City Council authorize submission of a grant application to the MS Office of Highway Safety for Alcohol Countermeasures (DUI Enforcement) as outlined above.

The City Council may:

1. Authorize the above grant application submission as presented;
2. Authorize the above grant application submission with changes; or
3. Disapprove the submission of this grant application.

ATTACHMENT(S):

Grant Application Signature Pages
Resolution for Authorization to Apply

FY16 SUBGRANT APPLICATION

Mississippi Office of Highway Safety

1025 North Park Drive

Ridgeland, MS 39157

Phone: (601)977-3700; Fax: (601)977-3701

mohs@dps.ms.gov

<p>1. Applicant Name: City of Gautier</p> <p>Mailing Address: 3330 Highway 90 Gautier, MS 39553</p> <p>Telephone: (228) 497-8006 FAX: (228) 497-8018 E-Mail: delbin@gautier-ms.gov (Dante Elbin, Chief of Police)</p>	<p>2. Date: March 4, 2015</p> <p>3. Beginning and Ending Dates: October 1, 2015 thru September 30, 2016</p> <p>4. Subgrant Payment Method: <u>X</u> Cost Reimbursement Method</p> <p>5. CFDA # -</p> <p>6. DUNS # - 964447817</p> <p>7. FEIN #- 640732369</p> <p>8. Congressional District- 4</p>																
<p>9. Program Title: City of Gautier Alcohol Impaired Driving DUI Enforcement Program</p>																	
<p>10. The following funds are requested:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">A. COST CATEGORY</th> <th style="width: 50%;">B. SOURCE OF FUNDS</th> </tr> </thead> <tbody> <tr> <td>(1) Personal Services-Salary</td> <td>(1) Federal</td> </tr> <tr> <td>(2) Personal Services-Fringe</td> <td>(2) State</td> </tr> <tr> <td>(3) Contractual Services</td> <td>(3) Local</td> </tr> <tr> <td>(4) Travel</td> <td>(4) Other</td> </tr> <tr> <td>(5) Equipment</td> <td></td> </tr> <tr> <td>(6) Other</td> <td></td> </tr> <tr> <td>TOTAL</td> <td>TOTAL</td> </tr> </tbody> </table>		A. COST CATEGORY	B. SOURCE OF FUNDS	(1) Personal Services-Salary	(1) Federal	(2) Personal Services-Fringe	(2) State	(3) Contractual Services	(3) Local	(4) Travel	(4) Other	(5) Equipment		(6) Other		TOTAL	TOTAL
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<p>11. The applicant agrees to operate the program outlined in this application in accordance with all provisions as included herein. The following sections are attached and incorporated into this application:</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Project Identification</p> <p>Travel</p> <p>Budget Summary</p> <p>Agreement of Understanding & Compliance</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Proposed Countermeasures</p> <p>Equipment</p> <p>Cost Summary Support Sheet</p> <p>Agreement and Authorization to <u>Apply</u></p> </td> </tr> </table> <p>All policies, terms, conditions, and provisions in the application provided to applicants, are also incorporated into this agreement, and applicant agrees to fully comply herewith.</p>		<p>Project Identification</p> <p>Travel</p> <p>Budget Summary</p> <p>Agreement of Understanding & Compliance</p>	<p>Proposed Countermeasures</p> <p>Equipment</p> <p>Cost Summary Support Sheet</p> <p>Agreement and Authorization to <u>Apply</u></p>														
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<p>12. Approved Signature of Authorized Official (Mayor/Board of Supervisor President) for Jurisdiction to Apply:</p> <p style="text-align: center;">March 4, 2015</p> <p style="font-size: small;">Signature _____ Date _____</p> <p>Print Name: Gordon T. Gollott Title: Mayor, City of Gautier</p>	<p>MOHS USE Only:</p>																

Mississippi Office of Highway Safety

Agreement of Understanding and Compliance

The Agreement of Understanding and Compliance documents will be attached within the FY16 Grant Agreement. The Applicant will be required to sign all compliance documents upon receipt of the finalized Grant Agreement between the State, MOHS and applicant. The following compliance certifications and assurances will be included in the Grant Agreement.

State and Federal Certifications and Assurances

- I. REIMBURSEMENT OF ELIGIBLE EXPENSES
- II. ON-SITE MONITORING AND EVALUATION
- III. PROPERTY AGREEMENT
- IV. STAFFING
- V. GENERAL PROJECT REQUIREMENTS
- VI. UNALLOWABLE COST
- VII. NONDISCRIMINATION
- VIII. THE DRUG-FREE WORKPLACE ACT OF 1988 (41USC 8103)
- IX. BUY AMERICA ACT
- X. POLITICAL ACTIVITY (HATCH ACT)
- XI. CERTIFICATION REGARDING LOBBYING
- XII. RESTRICTION ON STATE LOBBYING
- XIII. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
- XIV. POLICY ON SEATBELT USE
- XV. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING
- XVI. ENVIRONMENTAL IMPACT

Additional MOHS Program Compliance Documents

The MOHS will include all program compliances documents in the FY16 Grant Agreement documents.

STATE CERTIFICATION AND ASSURANCE

Assurance Requirement of Subgrant Recipients:

In cooperation with the Mississippi Office of Highway Safety, all grant and/or subgrant recipients (regardless of the type of entity or the amount awarded) must comply with the following notice requirement:

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient: plans, organizes, sponsors or holds any seminar, conference, convention, symposium, training, event or any other meeting which encumbers, utilizes, expends or will encumber, utilize or expend grant funds, including all reimbursements derived from, generated in whole or in part, or determined to be proceeds of the grant or award; the grantee, sub-grantee or recipient must appropriately notify in writing, the MOHS grant manager, the MOHS director and/or the DPSP executive director of the planning for such an occurrence and afford opportunity for DPSP-MOHS personnel to attend and to participate, if they so desire.

Failure of grantee, sub-grantee or recipient to communicate relevant advance notice may lead to cost adjustment, disallowance of costs and/or recovery of pertinent project funds on the basis of off-set levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for the **City of Gautier, Mississippi** (grantee, sub-grantee, or recipient), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. Therefore, I promise and will comply with this State Certification and Assurance condition.

Authorized Official's Signature (Grantee, Sub-grantee or Recipient)

March 4, 2015

Date

Gordon T. Gollott

[Typed or Printed Name]

Mayor, City of Gautier

[Person's Organizational Title]

* * * * *

This original signed form (blue ink only) must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within 10 days of the grant award beginning date.

LOCAL GOVERNMENTAL RESOLUTION
AGREEMENT AND AUTHORIZATION TO APPLY

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi

(Governing Body of Unit of Government)

herein called the “**APPLICANT**” has thoroughly considered the problem addressed in the application (entitled DUI Enforcement Grant) and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE Mayor and City Council of the City of Gautier

(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE CITY OF GAUTIER MISSISSIPPI,

THIS 3rd Day of MARCH 2015 AS FOLLOWS:

1. That the project above is in the best interest of the Applicant and the general public.

2. That the **Gautier Police Chief, Dante Elbin** be authorized to file, on behalf of the

(Name and Title of Representative)

Applicant an application in the form prescribed by the Office of Highway Safety for federal funding in the amount (not to exceed) of \$ **55,000.00** to be made to the Applicant defraying the cost of the project described in the application.

(Federal Dollar Requested)

3. That the Applicant has formally agreed to provide a cash and/or in-kind contribution of

\$ **0** as required by the project.

(Local Match Amount)

4. That certified copies of this resolution be included as part of the application referenced above.

5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____

(Chairman/Mayor – Blue Ink)

Councilman _____ offered the foregoing resolution and moved its adoption,

which was seconded by Councilman _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____

(Blue Ink)