
**January 5, 2015
Gautier, Mississippi**

BE IT REMEMBERED THAT a regular meeting of the Gautier Planning Commission of the City of Gautier, Mississippi, was held on January 5, 2015 at 6:00 P.M. in the Council Chambers of the Gautier Municipal Building at 3330 Highway 90, Gautier, Mississippi.

Commission Members present were: David Wooten, Chairman; Larry Dailey, Vice Chairman; Commissioners Jimmy Green, Greg Spainer and Sandra Walters. Also present were Chandra Nicholson, Economic Development and Planning Director; Josh Danos, City Attorney; and Tricia Thigpen, Deputy City Clerk. Absent was Commissioner Anthony York.

Chairman Wooten called the meeting to order.

**AGENDA
GAUTIER PLANNING COMMISSION
JANUARY 5, 2015
6:00 P.M.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE (VOLUNTEER)**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES**
 - A. NOVEMBER 6, 2014
 - B. DECEMBER 4, 2014
- V. PUBLIC COMMENTS
(MATTERS OF THE PLANNING COMMISSION NOT LISTED ON THE AGENDA)**
- VI. OLD BUSINESS**
 - A. RULES AND PROCEDURES OF PLANNING COMMISSION
- VII. NEW BUSINESS**
 - A. MORAN AWARD

VIII. GENERAL DISCUSSION

A. PREVIOUS CASE UPDATES

1. GPC CASE #14-23-CU ANYTIME TOWING – 810 HWY 90

B. UNIFIED DEVELOPMENT ORDINANCE COMPREHENSIVE UPDATES

C. UPDATE ON DEVELOPMENT & EVENTS

IX. ADJOURN

APPROVAL OF AGENDA

Commissioner Dailey made the motion to approve the agenda order. **Commissioner Spanier** seconded the motion and the following vote was recorded:

AYES: David Wooten
Larry Dailey
Jimmy Green
Greg Spanier
Sandra Walters

NAYS: None

ABSENT: Anthony York

Motion passed.

APPROVAL OF MINUTES

Commissioner Walters made the motion to approve the November 6, 2014 minutes. **Commissioner Spanier** seconded the motion and the following vote was recorded:

AYES: David Wooten
Larry Dailey
Jimmy Green
Greg Spanier
Sandra Walters

NAYS: None

ABSENT: Anthony York

Motion passed.

Commissioner Spanier made the motion to approve the December 4, 2014 minutes. **Commissioner Walters** seconded the motion and the following vote was recorded:

AYES: **David Wooten**
 Larry Dailey
 Jimmy Green
 Greg Spanier
 Sandra Walters

NAYS: **None**

ABSENT: **Anthony York**

Motion passed.

PUBLIC COMMENTS
(MATTERS OF THE PLANNING COMMISSION NOT LISTED ON THE AGENDA)

No public comments.

OLD BUSINESS

A. RULES AND PROCEDURES OF PLANNING COMMISSION

Commissioner Dailey requested that the adoption of the Rules and Procedures of Planning Commission be postponed until Staff has completed updating the Unified Development Ordinance. Mr. Dailey also suggested that Staff prepare appropriate language allowing the Chairman to cancel a meeting if there are no items on the agenda.

Chairman Wooten asked Mr. Danos if he reviewed the document for legal sufficiency.

Mr. Danos replied he reviewed the document and had a question about Rule 14 and whether or not this is an alteration to the Quasi-Judicial Procedure.

Rule 14. The Chairperson shall state that testimony and input will be taken in a prescribed fashion with presentation and speaking order as follows:

1. Staff Planner: Presentation of staff report and other materials and correspondence into the record.
2. Proponent: Presentation and statements by one repetitive of the proponent/applicant.
3. Members of the Public: Presentations and statements by the public who wish to speak for or against the applicant.

Commissioner Dailey stated that this would change the order of the Quasi-Judicial Procedure by putting the staff report and recommendations first as opposed to the applicant request being first.

Chairman Wooten asked Mr. Danos if the current Quasi-Judicial Procedure was a law or a document that is used as a guideline for the proceedings. Mr. Danos replied that the procedure was created by the City Manager as a way to control the proceedings with the applicant and opponent.

Mrs. Nicholson stated that this is a procedure used in Florida.

Commissioner Dailey stated the proposed change in the order is being used by other planning commissions and he wanted to present the change for discussion.

Chairman Wooten stated that he prefers hearing from the applicant first.

Commissioner Dailey stated that Mr. Danos may be revising the Quasi-Judicial Procedure and making it agreeable to everyone.

Mr. Danos stated the goal of the procedure is to give the applicant due process.

Mr. Dailey stated he is very comfortable with modifying the Rules and Procedures to fit the Quasi-Judicial Procedure and asked if Mr. Danos would help him do that. Mr. Danos replied yes.

Commissioner Green asked the commission members if everyone was in agreement with conducting the meeting until 12 midnight.

Chairman Wooten stated in the past some meetings lasted until 10 P.M.

Mr. Danos replied by city ordinance the City Council can conduct a meeting to 9:30 P.M. If the meeting has not concluded by that time the City Council has to take a vote to extend the meeting.

Commissioner Dailey stated he was in agreement with that.

Mr. Danos verified with the commission that these items are just for discussion and would be addressed after Council approves updates to the Unified Development Ordinance.

Chairman Wooten replied yes.

Discussion on the Rules and Procedures ended and no action was taken.

NEW BUSINESS

1. NOMINATIONS FOR THE LARRY MORAN AWARD

Chairman Wooten no nominee.

Commissioner Dailey nominated the Flower Patch Florist & Gifts, Etta Saxton, owner.

Commissioner Green nominated Jerry Lee's Grocery, Jerry Lee, owner.

Commissioner Spanier no nominee.

Commissioner Walters no nominee.

Commissioner York was absent.

Commissioner Green gave the following accomplishments for Jerry Lee:

1958 - Opened Pascagoula store

1972 - Opened Gautier store (Hallmark Plaza)

1974 - Opened Publik Warehouse

Gautier sponsors:

Gautier Dugout Club

Mullet Festival

Gulf Coast Community College

Gautier Schools

Gautier Quarterback Club

Dixie Girls and Boys Baseball and Softball

Volunteers in Medicine Gautier

Our Daily Bread

Home of Grace

Salvation Army

United Way

Memberships:

American Legion

Elks

Joppa Shriner

First Baptist Church Pascagoula

Commissioner Dailey gave the following accomplishments for Etta Saxton:

Etta Saxon – Flower Patch Florist & Gifts, Sweet Tooth Bakery

(45 years of continuous operation)

Customer Service

Supplies goods that cannot be found elsewhere in Jackson County

Offers all phases of floral needs, a large selection of gifts & collectables, and a custom bakery & gourmet shop

Available after hours (Sundays and Holidays for emergencies)

Job Creation & Revenue

Trained Floral Designers that have opened their own business

Teaches cake decoration classes, many attendees have opened their own business

Community Contributions and Activities

Gautier Business Association
Gautier Pride
Gautier Mullet Festival
Jackson County Republican Women
American Business Woman's Association
Former President of the Garden Club
Former President of Business Networking International
Former President of Jackson County Humane Society
Former President of Civitan Club

The Planning Commission discussed the two (2) nominations and Commissioner Wooten called for a vote.

The following votes were recorded:

Commissioner Wooten -	Jerry Lee
Commissioner Dailey -	Etta Saxton
Commissioner Green -	Jerry Lee
Commissioner Spanier -	Jerry Lee
Commissioner Walters -	Etta Saxton
Commissioner York -	Absent

The 2015 Larry Moran Award winner is Jerry Lee, owner of Jerry Lee's Grocery.

GENERAL DISCUSSION

Commissioner Spanier made the motion to add election of Planning Commission Officers to the agenda. **Commissioner Dailey** seconded the motion and the following vote was recorded:

AYES: **David Wooten**
 Larry Dailey
 Jimmy Green
 Greg Spanier
 Sandra Walters

NAYS: **None**

ABSENT: **Anthony York**

Motion passed.

Commissioner Dailey made the motion to name David Wooten, Chairman of the Gautier Planning Commission. **Commissioner Green** seconded the motion and the following vote was recorded:

AYES: David Wooten
Larry Dailey
Jimmy Green
Greg Spanier
Sandra Walters

NAYS: None

ABSENT: Anthony York

Motion passed.

Commissioner Spanier made the motion to name Larry Dailey, Vice-Chairman of the Gautier Planning Commission. **Commissioner Walters** seconded the motion and the following vote was recorded:

AYES: David Wooten
Larry Dailey
Jimmy Green
Greg Spanier
Sandra Walters

NAYS: None

ABSENT: Anthony York

Motion passed.

Mrs. Nicholson discussed previous case updates:

- A. GPC Case #14-23-CU Anytime Towing – 810 Highway 90 was approved by Council.
- B. Unified Development Ordinance Comprehensive updates

Mrs. Nicholson asked each Commissioner to select individual sections of the Unified Development Ordinance to update.

Commissioner Wooten -	Not assigned a section
Commissioner Dailey -	Cell Towers and Bed & Breakfasts
Commissioner Green -	Trees and Landscaping
Commissioner Spanier -	Signs
Commissioner Walters -	Signs
Commissioner York -	Absent

Discussion ended and no action was taken.

C. Update on development & events.

Mrs. Nicholson gave the following updates:

- Bienville Medical Complex ground breaking was a success.
- No date set for Walmart ground breaking.
- City has received a lot of inquiries on new businesses.
- Martin Bluff Road project should start the right of way acquisitions in mid-January. The city has three (3) firms handling the acquisitions and it should be an eighteen (18) month or two (2) year process.

Commissioner Dailey asked Mrs. Nicholson to inquire through the County Tax Assessors office on the appraisal value of rezoned property. Mrs. Nicholson stated she would.

Commissioner Dailey asked how the city would go about opening up the Sandhill Crane land for more community access. Mrs. Nicholson replied the city officials and staff need to continue to talk to our legislators.

Commissioner Green made the motion to adjourn the meeting. **Chairman Wooten** seconded the motion and the following vote was recorded.

AYES: **David Wooten**
 Larry Dailey
 Jimmy Green
 Greg Spanier
 Sandra Walters

NAYS: **None**

ABSENT: **Anthony York**

Motion passed

SUBMITTED BY:

Chandra Nicholson, Director
Economic Development & Planning Director

DATE: _____

David Wooten, Chairman
Gautier Planning Commission

DATE: _____