

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: December 17, 2014
Subject: Additional Repair Costs for Damage to Public Works Back Building Caused by Hurricane Katrina (PW#4214) Change Orders #2 and #3

REQUEST:

The Economic Development & Planning Department requests authorization for additional repair work needed for the Public Works Back Building due to damage from Hurricane Katrina that was not included in the original FEMA scope of work (Change Orders #2 and #3).

BACKGROUND:

The FEMA approved original scope of work for PW #4214 included the replacement of roll-up garage doors and metal awnings and the repair of sections of the roof. On December 2, 2014, City Council approved Change Order #1 in the amount of \$22,325 for additional roofing, and replacement of a deteriorated eave strut beam. That Change Order did not include expenses for any wood found to be rotten once repairs were initiated.

DISCUSSION:

Once the roof repairs began, the contractor found substantial wood damage in the building's Sections D and E:

- Change Order #2 for Section D totals \$2,800 for materials and labor and is needed in order to complete the project's scope of work.
- Change Order #3 totals an additional \$750 for materials and labor for Section E.

RECOMMENDATION:

According to recommendations from the contractor Gibson Maintenance, and the project's architect, these repairs are necessary in order to complete the project's scope of work. According to the contractor, the majority of the work has been performed and existing conditions have been uncovered. No other unforeseen conditions are anticipated. The Economic Development and Planning Department recommends that it is in the best interest of the City to authorize these additional repairs. At the end of the construction phase, City staff will forward all Change Orders to MEMA to be submitted to FEMA during closeout to determine if they will reimburse the additional costs. The City Finance Department has determined that funds are available to cover the additional expense.

The City Council may:

1. authorize the additional repair costs for one or both of the Change Orders (#2 and #3), or
2. disapprove the repair costs for one or both of the Change Orders (#2 and #3)

ATTACHMENT(S):

Change Order #2 (\$2,800)
Change Order #3 (\$750)

Jennifer Seymour

From: Michael steiner <mikey19777@gmail.com>
Sent: Tuesday, December 16, 2014 6:04 PM
To: Jennifer Seymour
Subject: Gautier PW
Attachments: 20141216_135352.jpg; 20141216_135337.jpg; 20141211_132432.jpg; 20141211_132429.jpg

Jennifer,

Break down D building

Demo \$800.00

Labor to repair and paint \$1200.00

Materials \$380.00

P&o \$420.00

Total \$2800.00

We needed to complete this work in order to complete our scope of work.

Building E breakdown

demo \$165.50

repair labor \$292.00

materials \$180.00

P&O \$ 112.50

Total \$750.00

This section fell apart late today when they tried to remove the flashing to complete our scope of work.





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Change Order

PROJECT (Name and address):

Gautier Public Works Back Building
Repairs
3309 Gautier Vancleave Road
Gautier, MS

CHANGE ORDER NUMBER: 003

DATE: December 17, 2014

OWNER:

ARCHITECT:

CONTRACTOR:

FIELD:

OTHER:

TO CONTRACTOR (Name and address):

Gibson Maintenance, LLC
118 Dennis Lane
Long Beach, MS 39560

ARCHITECT'S PROJECT NUMBER: 0124.14.001

CONTRACT DATE: 9/4/2014

CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Remove and replace rotten wood from water damage on Part E.

The original Contract Sum was	\$	<u>124,840.00</u>
The net change by previously authorized Change Orders	\$	<u>25,125.00</u>
The Contract Sum prior to this Change Order was	\$	<u>149,965.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>750.00</u>
The new Contract Sum including this Change Order will be	\$	<u>150,715.00</u>

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 17, 2015

NOTE: This Change Order does ~~not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.~~ include changes in the Contract Sum.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MP Design Group, PLLC

ARCHITECT (Firm name)

1641 Popp's Ferry Road Suite A-4
Biloxi, MS 39532

ADDRESS

BY (Signature)

(Typed name)

DATE

Gibson Maintenance, LLC

CONTRACTOR (Firm name)

118 Dennis Lane
Long Beach, MS 39560

ADDRESS

BY (Signature)

(Typed name)

DATE

City of Gautier

OWNER (Firm name)

3330 Highway 90
Gautier, MS 39553

ADDRESS

BY (Signature)

(Typed name)

DATE

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