

**Tuesday
December 2, 2014
Gautier, Mississippi**

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held December 2, 2014 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members, Mary Martin, Johnny Jones, Casey Vaughan, Samantha Abell, City Manager; Cynthia Russell, City Clerk; Joshua Danos, City Attorney and other concerned citizens. Those absent were Council Members Hurley Ray Guillotte and Adam Colledge. Councilman Rusty Anderson via phone.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 2, 2014 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Office closed Wednesday, December 24th and Thursday, December 25th in observance of Christmas Day.**
- 2. Office closed Thursday, January 1st and Friday, January 2nd in observance of New Year's Day.**
- 3. Christmas Carols performed by the Gator Chorale at City Hall Council Chambers Thursday, December 11th 9:00 A.M.**

IV. Presentation Agenda

V. Public Agenda

- 1. Agenda Comments**

VI. Business Agenda

- 1. Consideration of a Conditional Use-Major Permit for the Living Word Training & Resource Center at 2317 Highway 90 (GPC # 14-20-CU). Kenneth Bridgette and Bernadette Guillette, owners. (Quasi-Judicial Procedures)**
- 2. Order authorizing advertisement for Billing and Work Order Software.**
- 3. Order authorizing the closing of City Administration offices on December 26th, in further observance of Christmas.**
- 4. Order authorizing additional repair costs for damage to Public Works Back Building caused by Hurricane Katrina (PW# 4214).**
- 5. Order authorizing the grant agreement with Mississippi Department of Marine Resources (MDMR) for FY 2015 Tidelands funding for the City Park Community Center Phase III Project (FY2015-P501-18GA)**
- 6. Order authorizing the grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY 2015 Tidelands funding for the Shepard State Park Improvements Project (FY2015-P501-16A).**
- 7. Order authorizing the submission of an application to the U.S. Department of Homeland Security – Federal Emergency Management Agency (FEMA) for FY 2014 Assistance to Firefighters Grant (AFG) funding.**
- 8. Order approving Docket of Claims.**

VII. Consent Agenda (All items approved in one motion)

- 1. Order approving the reappointment of Susan Parol to the Civil Service Commission for a period of six (6) years, effective November 2014 thru November 2020.**
- 2. Order approving in-kind support services request for 2014 Gautier Rotary Club Christmas Parade.**
- 3. Order approving the minutes from Recessed Council Meeting held November 18, 2014.**
- 4. Order accepting October 2014 Privilege License Report.**
- 5. Order approving water and sewer adjustments.**

**STUDY AGENDA
CITY OF GAUTIER, MISSISSIPPI
December 2, 2014**

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until December 16, 2014 at 6:30 PM
www.gautier-ms.gov

Councilwoman Martin made a motion to table Business item #5 & #6 for a work session and add Business item #9 to adjust Comptrollers salary from Grade 21 Step 0 to Grade 21 Step 2. **Councilman Jones** seconded the motion and the vote carried unanimously. Absent were Councilman Guillotte and Councilman Colledge.

ANNOUNCEMENTS

1. Office closed Wednesday, December 24th and Thursday, December 25th in observance of Christmas Day.
 2. Office closed Thursday, January 1st and Friday, January 2nd in observance of New Year's Day.
 3. Christmas Carols performed by the Gator Chorale at City Hall Council Chambers Thursday, December 11th 9:00 A.M.
 4. City Manager added that Fire Station West was open 24/7 as of 12/2/2014.
-

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Miss. Code Ann. Section 3-3-7, Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states;

NOW, THEREFORE, I, Phil Bryant, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2014, in observance of THANKSGIVING DAY; on Thursday, December 25, 2014, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2015, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 28, 2014, in further observance of the Thanksgiving holiday, on Wednesday, December 24, 2014, in further observance of Christmas and on Friday, January 2, 2015, in further observance of New Year's Day; and to staff their respective agencies as needed during the Thanksgiving holiday and Christmas and New Year's season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 23rd day of October in the year of our Lord, two thousand and fourteen, and of the Independence of the United States of America, the two hundred and thirty-ninth.



**PHIL BRYANT
GOVERNOR**

BY THE GOVERNOR



**C. DELBERT HOSEMAN, JR.
SECRETARY OF STATE**

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 268-2014

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR DEVELOPMENT PERMIT
GPC CASE NO. 14-20-CU**

LIVING WORD TRAINING AND RESOURCE CENTER

REGARDING PARCEL ID NO: 82436050.050

The City of Gautier City Council, at its regular meeting held on December 2, 2014, considered the application for a Conditional Use-Major Development Permit for church or place of worship as submitted by Kenneth Bridgette and Bernadette Guillette for the Living Word Training and Resource Center. The parcel subject to this Permit is located at 2317 Hwy 90, Gautier, Mississippi, 39553. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Development Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a church or place of worship, is permitted as a Conditional Use-Major in the TCMU District.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 5, 2014 for a Conditional Use-Major Development Permit.
5. The following additional conditions will ensure that the operation of the proposed conditional use will minimize any detrimental effects on neighboring properties and shall apply to the project:
 - a. Within 6 months of issuance of the Major Conditional-Use Permit, the owner shall change the existing sign to reflect the new uses of the building as approved by the Technical Review Committee.
 - b. The location shall meet all accessibility requirements for change of occupancy as stated in Section 3409 of the International Building Code. (See Exhibit E.)

- d. The location shall meet all parking requirements as set forth in Article VII of the Unified Development Ordinance.
- 6. The City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.
- 7. The Gautier Planning Commission recommended approval of this Conditional Use-Major Development Permit on November 6, 2014.
- 8. The City Council adopted this Conditional Use-Major Development Permit on a recorded vote of 5 ayes to 0 nays to approve the application of Living Word Training and Resource Center, located at 2317 Hwy 90, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436050.050.

Motion made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**
 Adam Colledge

December 2, 2014
Date of Issuance

Attest:

Gordon Gollott, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cynthia Russell
City Clerk

QUASI-JUDICIAL PROCEDURES

1. Announcement of Matter. Read the matter title to be considered.
2. Swear the Witnesses. All witnesses, parties, citizen participants and City Staff who plan to speak at the hearing shall collectively be sworn at the beginning of the hearing by the City Attorney
3. Ex Parte Disclosure. All members must disclose on the record any ex parte communications, to include any physical inspections of the subject property. The disclosure should include with whom any communication has taken place, a summary of the substance of the communication, and the date of the site visit, if any. If anyone has received written communications, the writing must be presented, read into record or a copy provided to all participants, and made a part of the official record.
4. Applicant Presentation.
5. Questions directed to Applicant. The applicant should answer any questions by the public, the Planning Commission, or others.
6. Staff Presentation. This includes presentation of the staff report into the official record.
7. Objections from Applicant. Confirm whether there are objections from the applicant regarding the staff report or development order.
8. Questions directed to Staff. The staff answers any questions by the public, the Planning Commission, or others.
9. Public Comments. Members of the public should be allowed to make comments regarding the application.
10. Applicant rebuttal/final comments
11. Staff rebuttal/final comments
12. Call for final questions.
13. Close public portion of the hearing.
14. Motion & Deliberation. Planning Commission makes a motion, and debates and deliberates regarding the application and development order.
15. Vote.
16. Close the quasi-judicial proceeding.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Chandra Nicholson, Economic Development & Planning Director
Date: November 20, 2014
Subject: Conditional Use-Major Permit for the Living Word Training & Resource Center at 2317 Highway 90 (GPC Case No. 14-20-CU)

REQUEST:

Gautier Planning Commission recommends the City Council approve a Conditional Use-Major Permit to allow a Church at 2317 Highway 90 in a Town Center Mixed Use Zoning District, PID #82436050.050.

The City Attorney has reviewed for legal sufficiency.

DISCUSSION:

Staff has attached a Staff Report with detailed project analysis. The Planning Commission held a public hearing on November 6, 2014 to consider the request and found that the proposed Church will be compatible and harmonious with the TCMU district with certain conditions. The GPC recommends the approval of the Conditional Use-Major Permit with the following Conditions:

1. Within 6 months of issuance of the Major Conditional-Use Permit, the owner shall change the existing sign to reflect the new uses of the building as approved by the Technical Review Committee.
2. The location shall meet all accessibility requirements for change of occupancy as stated in Section 3409 of the International Building Code. (See Exhibit E.)
3. Noise levels shall meet the City's noise ordinance. (See Exhibit F.)
4. The location shall meet all parking requirements as set forth in Article VII of the Unified Development Ordinance.

RECOMMENDATION:

The Gautier Planning Commission and Staff recommend approval of the proposed Church Conditional Use-Major Permit with the conditions listed above.

The City Council may:

1. Approve the Conditional Use-Major Permit with the Conditions listed above; or
2. Approve the Conditional Use-Major Permit with changes; or
3. Deny the Conditional Use-Major Permit.

ATTACHMENTS:

1. Draft Conditional Use-Major Permit
2. GPC Meeting Minutes Excerpt
3. GPC Staff Report with Back Up

Excerpt from Gautier Planning Commission Meeting held November 6, 2014.

REQUEST:

QUASI-JUDICIAL – REQUEST FOR A CONDITIONAL USE-MAJOR PERMIT TO ALLOW CHURCH SERVICES TO BE HELD IN A TOWN CENTER MIXED USE ZONING DISTRICT, 2317 HWY 90 (KENNETH BRIDGETTE AND BRENADETTE GUILLETTE, OWNER) (GPC#14-20-CU)

RECOMMENDATION:

Commissioner Dailey made the motion to recommend approval of GPC#14-20-CU for a Conditional Use of a church in a Town Center with the following conditions:

1. Within six (6) months of issuance of the Major Conditional-Use Permit, the owner shall change the existing sign to reflect the new uses of the building as approved by the Technical Review Committee.
2. The location shall meet all accessibility requirements for change of occupancy as stated in Section 3409 of the International Building Code.
3. Noise levels shall meet the City's noise ordinance.
4. The location shall meet all parking requirements as set forth in Article VII of the Unified Development Ordinance.
5. Conforms to the International Building Code requirements for this occupancy particularly exiting and separation requirements.

Commissioner Wooten seconded the motion and the following vote was recorded:

AYES: **David Wooten**
 Larry Dailey
 Jimmy Green
 Anthony York
 Sandra Walters

NAYS: **None**

ABSTAINED: **Greg Spanier**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

November 6, 2014

GPC #14-20-CU

2317 Hwy 90: Conditional Use-Major

Living Word Training and Resource Center

VII. NEW BUSINESS

A. QUASI-JUDICIAL

3. REQUEST FOR A CONDITIONAL USE-MAJOR PERMIT TO ALLOW CHURCH SERVICES TO BE HELD IN A TOWN CENTER MIXED USE ZONING DISTRICT, 2317 HWY 90 (KENNETH BRIDGETTE AND BERNADETTE GUILLETTE, OWNER) (GPC CASE #14-20-CU)

QUASI-JUDICIAL PROCEDURES

1. Announcement of Matter. Read the matter title to be considered.
2. Swear the Witnesses. All witnesses, parties, citizen participants and City Staff who plan to speak at the hearing shall collectively be sworn at the beginning of the hearing by the City Attorney
3. Ex Parte Disclosure. All members must disclose on the record any ex parte communications, to include any physical inspections of the subject property. The disclosure should include with whom any communication has taken place, a summary of the substance of the communication, and the date of the site visit, if any. If anyone has received written communications, the writing must be presented, read into record or a copy provided to all participants, and made a part of the official record.
4. Applicant Presentation.
5. Questions directed to Applicant. The applicant should answer any questions by the public, the Planning Commission, or others.
6. Staff Presentation. This includes presentation of the staff report into the official record.
7. Objections from Applicant. Confirm whether there are objections from the applicant regarding the staff report or development order.
8. Questions directed to Staff. The staff answers any questions by the public, the Planning Commission, or others.
9. Public Comments. Members of the public should be allowed to make comments regarding the application.
10. Applicant rebuttal/final comments
11. Staff rebuttal/final comments
12. Call for final questions.
13. Close public portion of the hearing.
14. Motion & Deliberation. Planning Commission makes a motion, and debates and deliberates regarding the application and development order.
15. Vote.
16. Close the quasi-judicial proceeding.

**CITY OF GAUTIER
STAFF REPORT
Kenneth Bridgette and Bernadette Guillette
(Living Word Training and Resource Center)**

To: Chairman and Members, Planning Commission
From: Erica Greene, City Planner
Date: October 31, 2014
Subject: Conditional Use-Major Permit for Church Services in Town Center Mixed Used Zoning District to be held at 2317 Hwy 90 (GPC #14-20-CU)

REQUEST:

The Economic Development and Planning Department has received a request from Kenneth Bridgette and Bernadette Guillette, owner of the Living Word Training and Resource Center for a Conditional Use-Major Permit that would allow church services in a Town Center Mixed Use Zoning District at 2317 Hwy 90, PID #82436050.050. The application fee of \$250 was paid on September 5, 2014 and verified complete September 17, 2014.

BACKGROUND:

The request property is zoned Town Center Mixed Use.

1. Location: 2317 Hwy 90 (See Exhibit A)
Principal Arterial: Hwy 90
2. General features of the proposed project:
Total Building Area: 8,610 square feet
Site Size: 13.85 Acres
Year Building Constructed: 1973
3. Potable Water and Wastewater Services: Existing from City
4. The building is set-up to be used as a retail shop.
5. Current Zoning: Town Center Mixed Use
6. Current Surrounding Zoning (See Exhibit B): Town Center Mixed Use
7. Current Surrounding Existing Land Use (See Exhibit C): Town Center to the North; and Low Density Single Family to the West, East and South.

8. Comprehensive Plan Future Land Use Designation (See Exhibit D): Town Center Mixed Use

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO:

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant: Yes, It is located in a commercial store front. The location is a brick and mortar building.

*Staff Finding: Yes. A **church or place of worship** is listed as a Conditional Use-Major in a TCMU zoning district.*

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: The parking shared between the 3 adjacent businesses is shared. There are over 370 shared parking lot spaces.

Staff Finding: The proposed use will be located in an existing building and will not further impact the density, bulk and intensity of the structures in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No, there is a neighboring church that conducts their services on Saturday and their revivals on Friday. We conduct our services on Sunday morning and the parking is not an issue.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No. There are no purposed problems with pedestrians.

Staff Finding: There is no evidence that the proposed church/place of worship will have any adverse affect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes. Our water was provided by the City of Gautier.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant: Yes. The plan is to have a training and resource center to educate the community, thus improving the moral.

Staff Response: The Comprehensive Plan list a land use category for the parcel in Town Center. The Plan for future uses includes a list having mixed use buildings and community centers. A church/place of worship would be considered appropriate in this zoning district.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No hazardous products are being used in this business.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes Attached is a list of all applicable plans for the business and ministry.

Staff Finding: The proposed use can be made to conform to district regulations with certain conditions.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” is transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

Staff finds that the proposed use may be compatible and harmonious with the Town Center Mixed Use Zoning District and recommends approval with the following conditions:

1. Within 6 months of issuance of the Major Conditional-Use Permit, the owner shall change the existing sign to reflect the new uses of the building as approved by the Technical Review Committee.
2. The location shall meet all accessibility requirements for change of occupancy as stated in Section 3409 of the International Building Code. (See Exhibit E.)
3. Noise levels shall meet the City’s noise ordinance. (See Exhibit F.)
4. The location shall meet all parking requirements as set forth in Article VII of the Unified Development Ordinance.

CONCLUSION:

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major with the Conditions listed;
2. Recommend that City Council approve the Conditional Use-Major with changes; or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Conditional Use Permit
2. Applicant's Exhibit 1 – Application
3. City's Exhibit A – Location Map
4. City's Exhibit B – Existing Zoning Map
5. City's Exhibit C – Existing Land Use Map
6. City's Exhibit D – Future Land Use Map
7. City's Exhibit E – Section 3409 of the International Building Code (Accessibility)
8. City's Exhibit F – Section 15-5 City of Gautier's Code of Ordinances (Noise Ord.)

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR DEVELOPMENT PERMIT
GPC CASE NO. 14-20-CU**

**KENNETH BRIDGETTE AND BERNADETTE GUILLETTE (LIVING WORD TRAINING
AND RESOURCE CENTER)**

REGARDING PARCEL ID NO: 82436050.050

The City of Gautier, at its regular meeting held on November 6, 2014, considered the application for a Conditional Use-Major Development Permit for church or place of worship as submitted by Kenneth Bridgette and Bernadette Guillette. The parcel subject to this Permit is located at 2317 Hwy 90, Gautier, Mississippi, 39553. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Development Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a church or place of worship, is permitted as a Conditional Use-Major in the TCMU District.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 5, 2014 for a Conditional Use-Major Development Permit.
5. The following additional conditions will ensure that the operation of the proposed conditional use will minimize any detrimental effects on neighboring properties and shall apply to the project:
 - a. Within 6 months of issuance of the Major Conditional-Use Permit, the owner shall change the existing sign to reflect the new uses of the building as approved by the Technical Review Committee.
 - b. The location shall meet all accessibility requirements for change of occupancy as stated in Section 3409 of the International Building Code. (See Exhibit E.)
 - c. Noise levels shall meet the City's noise ordinance. (See Exhibit F.)

d. The location shall meet all parking requirements as set forth in Article VII of the Unified Development Ordinance.

6. The City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

7. The Gautier Planning Commission recommended approval of this Conditional Use-Major Development Permit on November 6, 2014.

8. The City Council adopted this Conditional Use-Major Development Permit on a recorded vote of _____ ayes to _____ nays to approve the application of Tiffany Hudson, located at 2317 Hwy 90, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436050.050.

November 18, 2014
Date of Issuance

Attest:

Gordon Gollott, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

CONDITIONAL USE-MAJOR HEARING APPLICATION

Hearing Number

14-20-CU

TYPE OF REQUEST:	FEE:
Conditional Use – Major <u> X </u>	\$250.00

Major Conditional Use – These uses are not allowed by right, and require a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Kenneth Bidgett and Bernadette Eubanks
Name of Business: Living Word Training and Resource Center
Address: 2317 Hwy 90 B Mailing Address (if different): _____
Email Address: www.livingwordhqtrs.org
Phone: 662-302-6764 Cell Phone: 228-219-2002
Reason for request, location and intended use of Property: To hold church events.

ATTACHMENTS REQUIRED AS APPLICABLE:

- 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- 2. Legal descriptions and street address.
- 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- 4. Copy of protective covenants or deed restrictions, if any.
- 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Kenneth Bidgett
Date of Application: 9-5-2014

Date Received	<u>9-5-14</u>	Verify as Complete	<u>9-17-14</u>
Fee Amount Received	<u>9-5-14</u>		
Initials of Employee Receiving Application	<u>EMA</u>		

MAJOR CONDITIONAL USE

Criteria for Approval Major Conditional Use

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

yes. is located in a commercial store front.
The location is A Brick and Mortar

2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

The parking shared between the 3 adjacent Business is shared
There are over 375 shared parking lots.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

NO there is a neighboring church that conduct their services on Sat and their revivals on Fri. we conduct church services on Sunday morning and the parking is not a issue -

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

NO - there is no proposed problems with pedestrians -

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

yes - our water is provided by -
the City of Gaiter -

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

yes - the plan is to have a training and Resource center
to educate the community, thus improving the moral -

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

NO - products are not being used in this business -

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

yes: Attached is all
Applicable plan for the Business & Ministry -

EXCERPT FROM GAUTIER'S UNIFIED DEVELOPMENT ORDINANCE CONCERNING CONDITIONAL USES

SECTION 4.17: Conditional Uses Both Minor and Major

The development and execution of this Ordinance is based upon the division of the community into districts, within which districts the use of land and building and the bulk and location of buildings and structures in relation to the land are substantially uniform. It is recognized, however, that there are certain uses which are generally compatible with the land uses permitted in a zoning district, but due to their unique characteristics, require individual review to ensure the appropriateness and compatibility of the use on any particular site. Certain uses may be allowed as enumerated in each of the zoning districts established in *Article V* in accordance with the standards and procedures of this Article and the standards enumerated for each Conditional Use in the district regulations.

A hearing for a Conditional Use-Major may be conducted under two separate circumstances: (a) in conjunction with the rezoning of the property, or (b) if the property is already zoned correctly, but the use is not permitted by right. In the case of a rezoning, the Conditional Use must meet the legal threshold required for any rezoning action.

4.17.1 Who may initiate

A request for a conditional use may be initiated by the property owner or agent of the owner provided:

- A. The proposed use is listed as a Conditional Use in the specific district requirements of the existing or proposed zoning district of the property, **and**
- B. Said property has not been denied a previous request for the same property or portion of the property within the past twelve (12) months; **and**
- C. All procedures and provisions for a public hearing have been met.

4.17.2 Application for Conditional Use-Minor

A Conditional Use-Minor requires a Finding of Compatibility by the Economic Development Director. Upon application review and after consideration of the surrounding properties and nature of the proposed use, the Director may approve, approve with conditions, elect to hold a public hearing under the procedures of 4.7.3, or deny the application. These uses do not "run with the land" and may not be transferred from one owner to the next without application for a FOC by the Director.

4.17.3 Criteria for Approval of a Conditional Use-Minor

A Minor Conditional Use Permit is required when projects possess location, use, building or traffic characteristics of such unique and special form as to make impractical or undesirable, their automatic inclusion as permitted uses. Minor Conditional Use Permits may be granted, in whole or in part, from the facts available in the application and determined by investigation, all of the following written findings can be made:

1. The proposed use is substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts.
2. The proposed use will not be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area.
3. The proposed use will be consistent with the Comprehensive Plan.
4. The proposed use is in conformance with specific site location, development, and operation standards as required by this Ordinance.

4.17.4 Application for Conditional Use

Applications for a Conditional Use-Minor and Major may be filed on applications available from the Economic Development Department and shall contain or have attached to it the following information:

- A. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits
- B. Legal descriptions and street address
- C. Copy of Protective covenants or deed restrictions, if any
- D. Copies of approval, or requests for approval, from other agencies such as, but not limited to, the Mississippi State Department of Health, U. S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources
- E. A Detailed Project Narrative

- F. Any other information requested by the Economic Development Director and/or members of the Technical Review Committee

4.17.5 Criteria for Approval of a Conditional Use-Major

A Conditional Use-Major is not allowed "by right" but requires a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

When considering application for a Conditional Use-Major, the Planning Commission and the City Council shall consider the extent to which:

- A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses;
- B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity;
- C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity;
- D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools;
- E. If the proposed use is in harmony with the Comprehensive Plan;
- F. If the proposed use is listed in the list of possible Conditional Uses in that particular Zoning District;
- G. Whether the proposed use will not be hazardous, detrimental, or disturbing to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances; and
- H. Whether the use conforms to all district regulations for the applicable district in which it is located unless other provisions are specifically set forth in the application.

4.17.6 Authority for Conditions

A Conditional Use-Major may be issued subject to such conditions as are necessary to carry out the purpose of this Ordinance and to prevent or minimize adverse effects upon other property in the neighborhood, including, but not limited to:

- A. Adequate ingress and egress to property and proposed structures with particular reference to vehicular and pedestrian safety and convenience, traffic flow and control and access in case of fire or other disaster
- B. Off-street parking and loading areas with particular attention to item (1) above and the economy of the city, and to noise or glare effects of the conditional use on adjoining properties generally in the district
- C. Refuse and service areas, with particular reference to item (1) and (2) above
- D. Utilities with reference to location availability and compatibility
- E. Screening and buffering with reference to type, dimensions, and character
- F. Control of any proposed exterior lighting with reference to glare, traffic safety economic effect and compatibility and harmony with properties in the district
- G. Required yards and open spaces

OWNERS CONSENT AND DESIGNATION OF AGENCY - CONDITIONAL USE

I, Hardy Court Shopping Center, Inc., the fee simple owner of the following described property (give legal description):

2317 Hwy 90 Gautier MS 39553

hereby petition to the City of Gautier to Grant a Conditional Use of Church chapel and retail store- in _____ and affirm that Bernadette Lee is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Don McWilliams
(Owner's Signature) Agent

The foregoing instrument was acknowledged before me this 17th day of September 2014,
20 _____ by Don McWilliams, who is personally known to me or ~~has produced~~ _____ as identification and who did take an oath.

Kimi McKeough
(Printed Name of Notary Public)

Kimi McKeough
(Signature of Notary Public)

Commission # _____ My commission expires August 18, 2018
(Notary's Seal)

A 16x16 Foyer- the front entrance hall used by the public to enter.

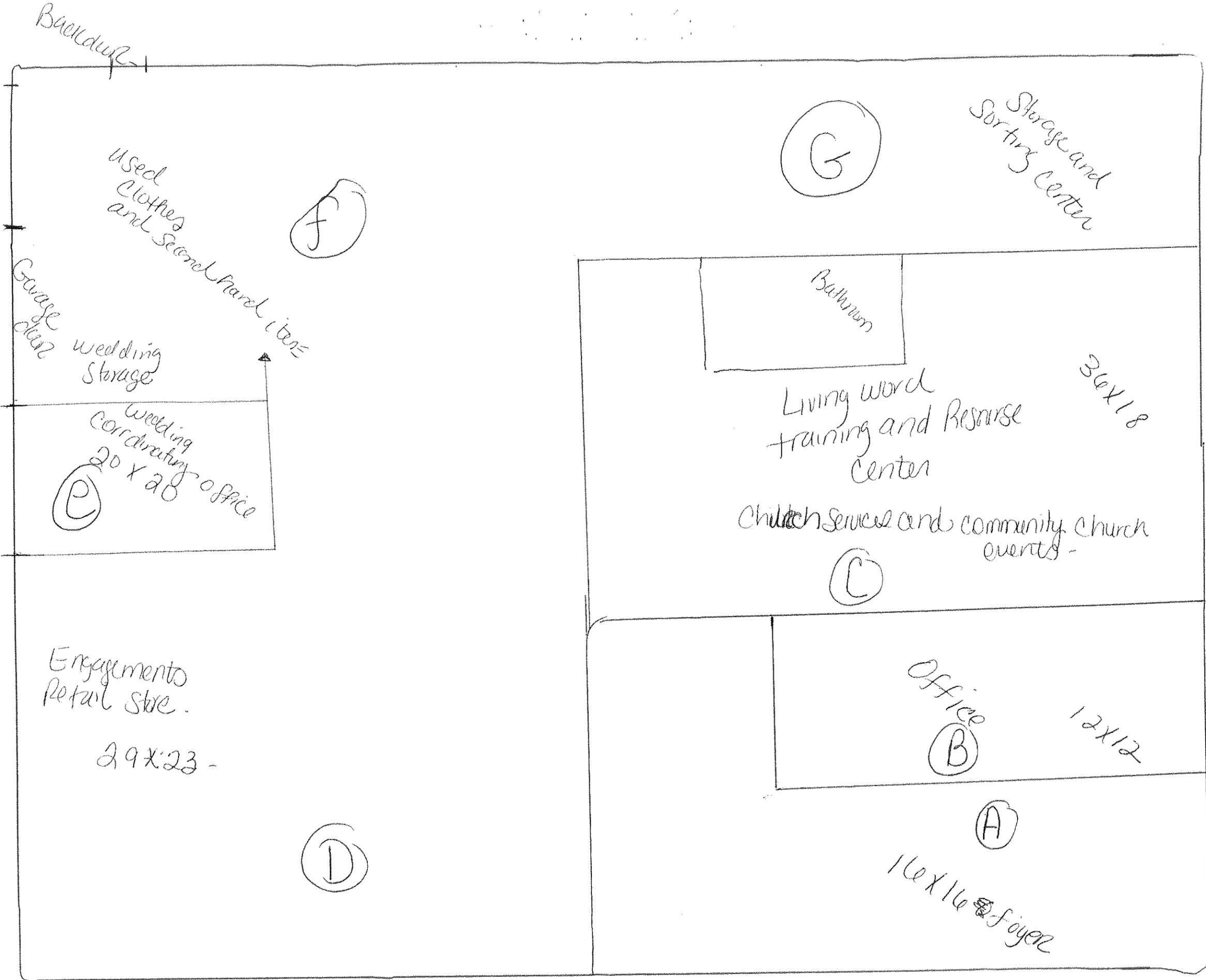
B 12x12 Church office

C 36x18 Church service

D 29x 23 Retail Store

E 20x20 wedding coordinator office

F used clothes and second hand items

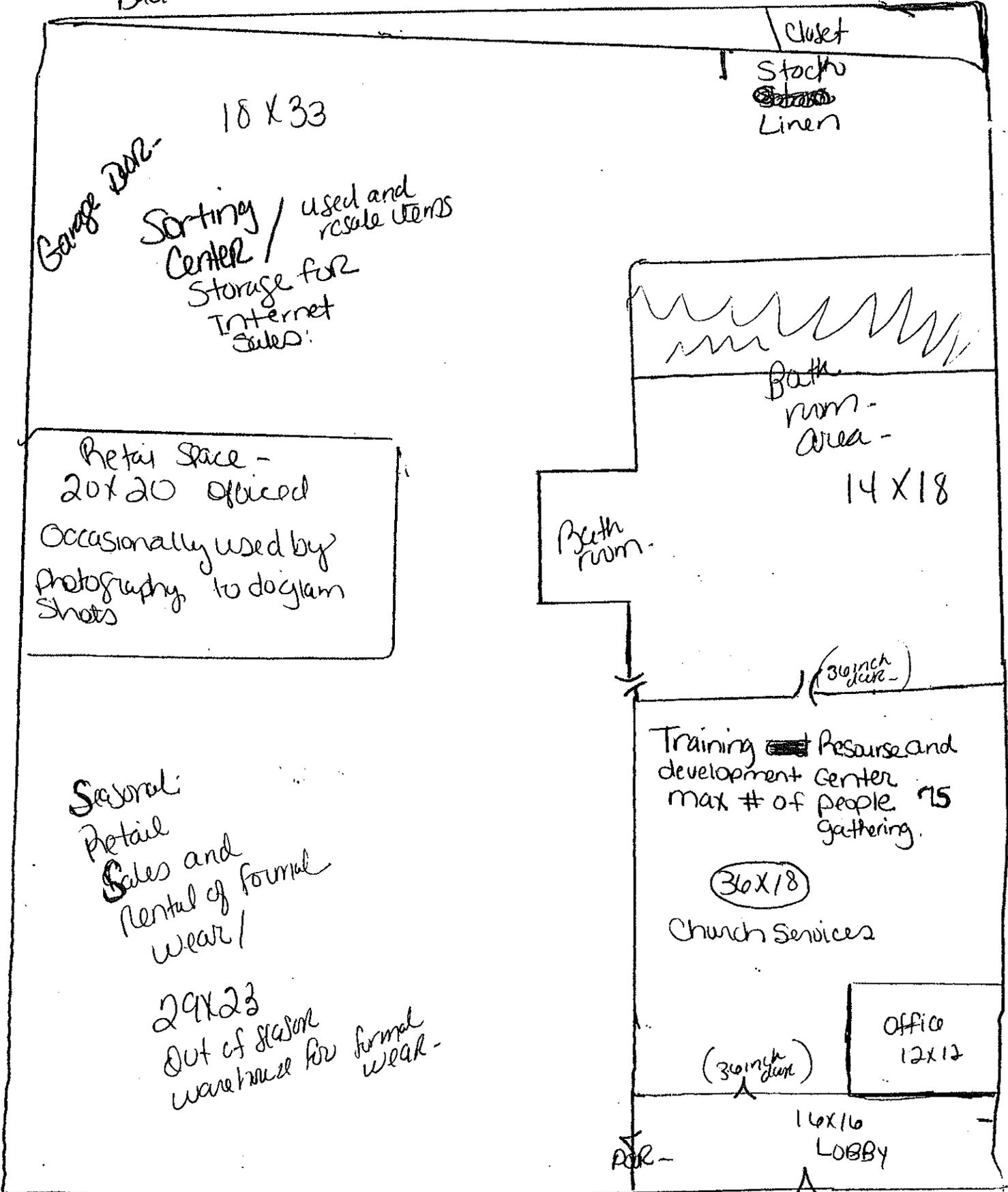


Space 2317 Hwy 90

~~2317 Hwy 90~~

Gawler MS 39553

Back door



PROCEDURE FOR PUBLIC HEARING APPLICATION

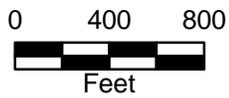
MAJOR CONDITIONAL USE

- A. Complete application form.
 - (1) Applicant must be owner of property or agent of the owner.
 - (2) Include any required attachments.
- B. Submit fee to cover administration/advertisement costs as follows:
 - (a) Conditional Use - Major.....\$250.00
- C. Sufficient applications submitted by the third Tuesday of one month will be placed on the Planning Commissions agenda for the second month after submittal.
- D. Public Notice will be published in a local paper of general circulation not less than fifteen (15) days prior to the date for the public meeting before the Planning Commission. All property owners within 250 feet from the property under consideration will be notified by first class mail. Such notices will be mailed not less than fifteen (15) days prior to the public hearing. If action is needed before the City Council, the Economic Development/Planning Director will submit the findings of fact and the recommendations of the Planning Commission to the City Clerk not later than one (1) week prior to the next available Council meeting.
- E. The Gautier City Council will act on the application at the next available time on their agenda before final approval or rejection of application.
- F. If approved, application for the proper permit for the use intended shall be made through the City of Gautier Economic Development/Planning Department.

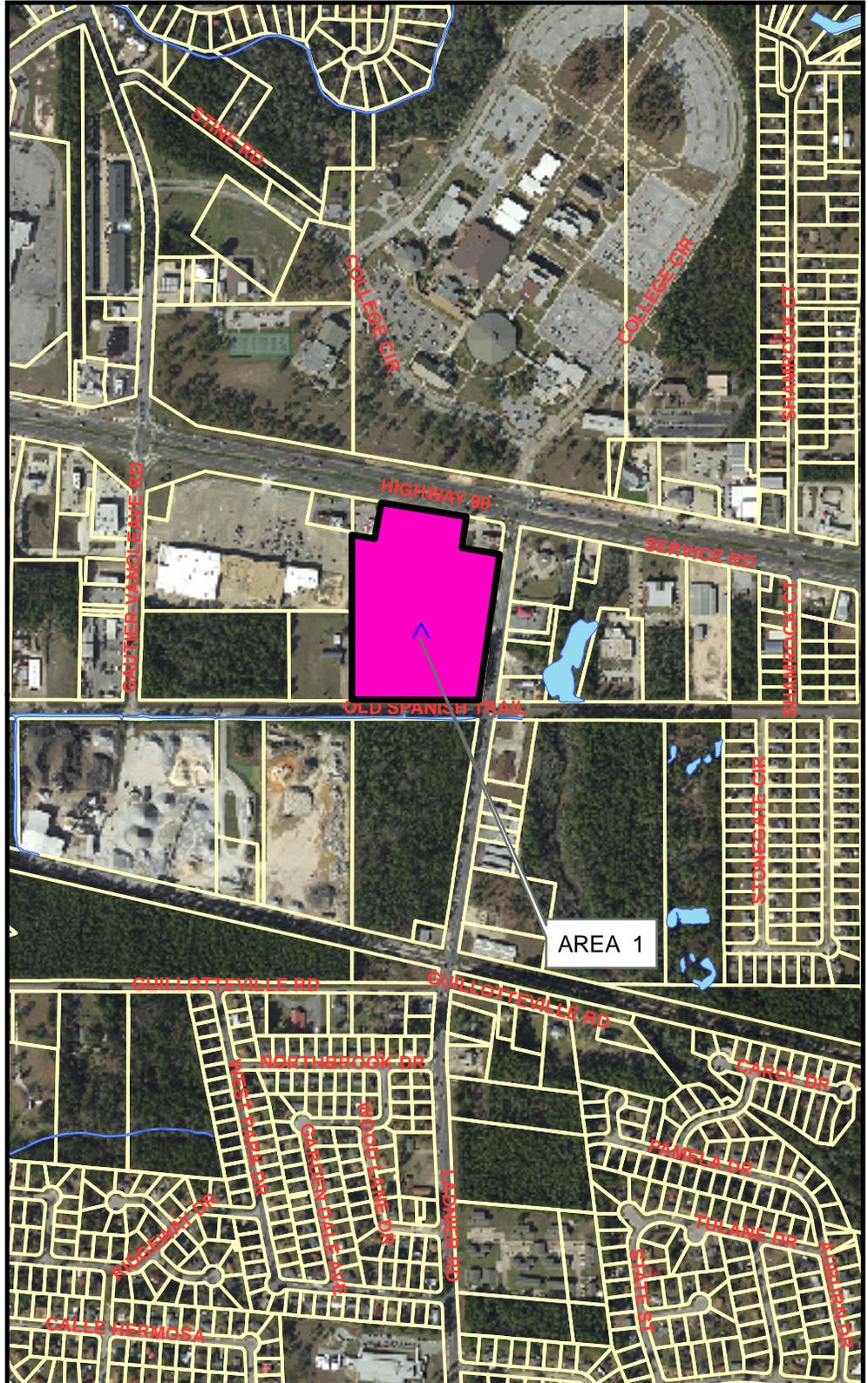
10/15/13

**Location Map
2317 Highway 90
Conditional Use**

City Of Gautier
Economic Development/Planning

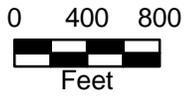


Prepared by the
City of Gautier
Planning Division



Existing Zoning Map

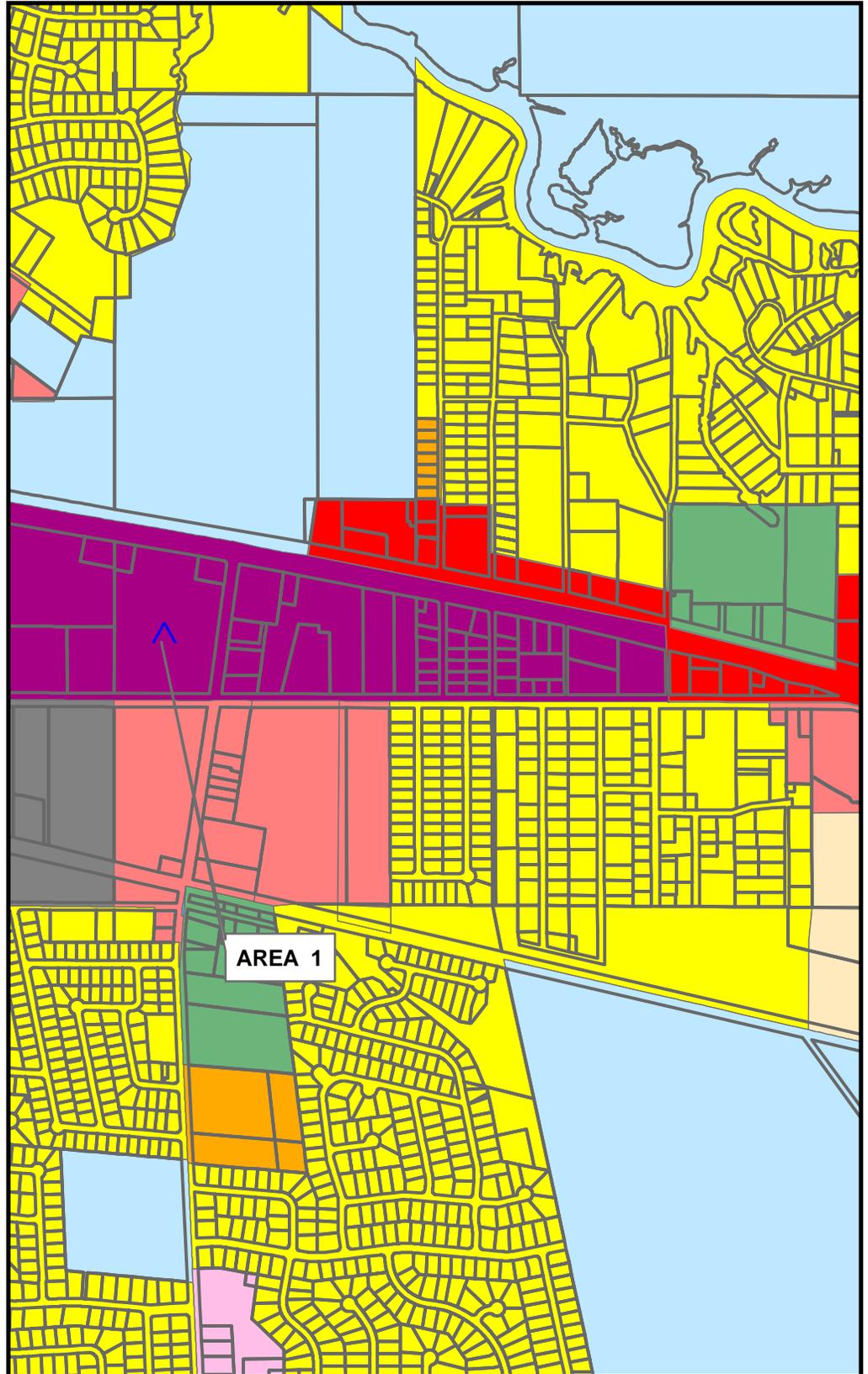
City Of Gautier
Economic Development/Planning



Prepared by the
City of Gautier
Planning Division

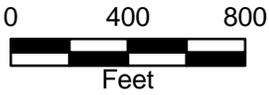
Legend

-  AG Agricultural
-  PL Public/Semi-Public
-  PUD Planned Unit Development
-  R-1 Low Density Residential
-  R-2 Multi-Family Residential
-  R-3 Mobile Home District
-  MUM
-  TC
-  MURC-1
-  MURC-2
-  MURC-MW
-  C-1 Neighborhood Commercial
-  C-2 Community Commercial
-  C-3 Highway Commercial
-  I-2 Industrial

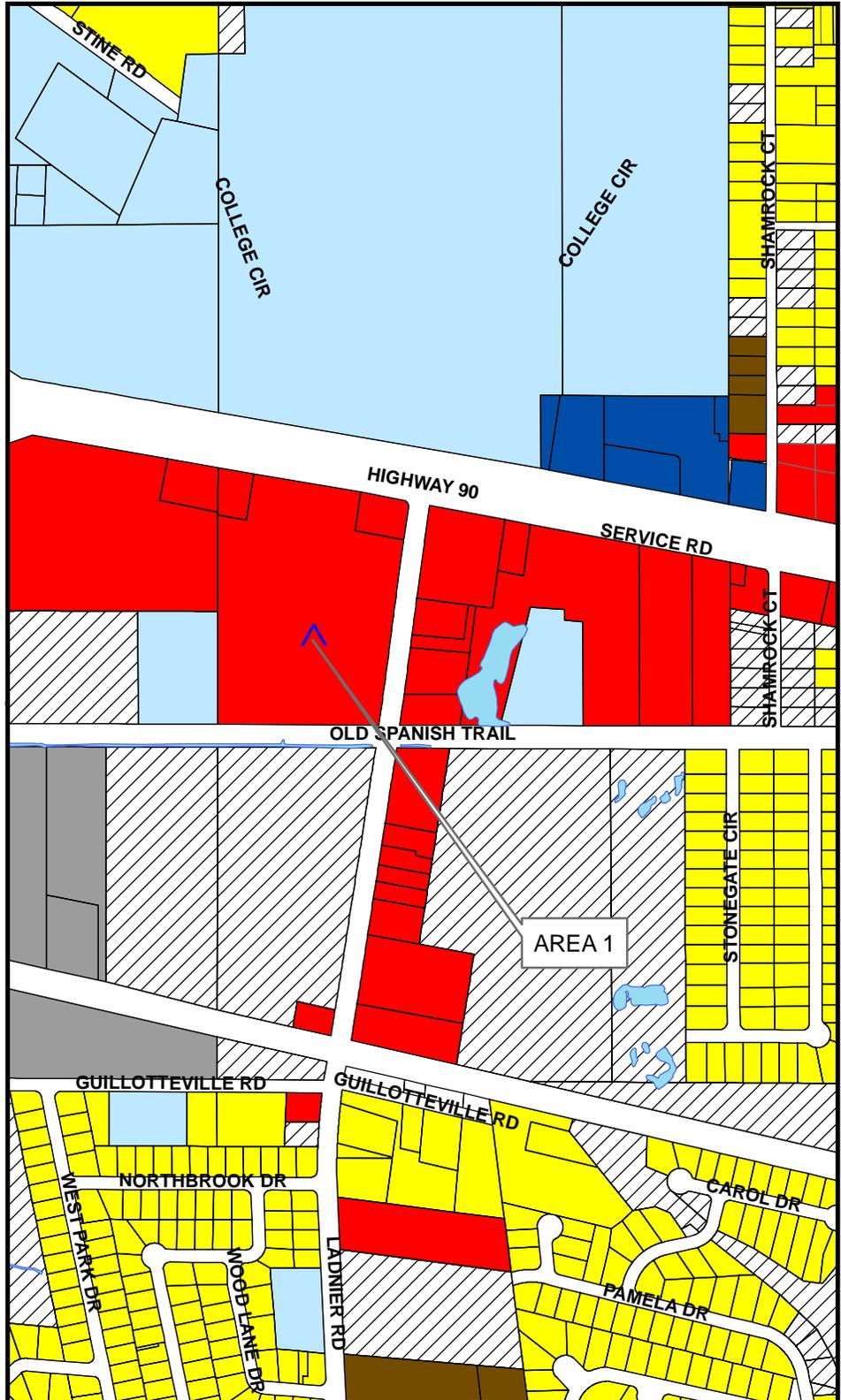


Existing Land Use Map

**City Of Gautier
Economic Development/Planning**



Prepared by the
City of Gautier
Planning Division



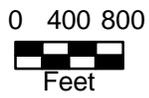
Legend

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

Future Land Use Map

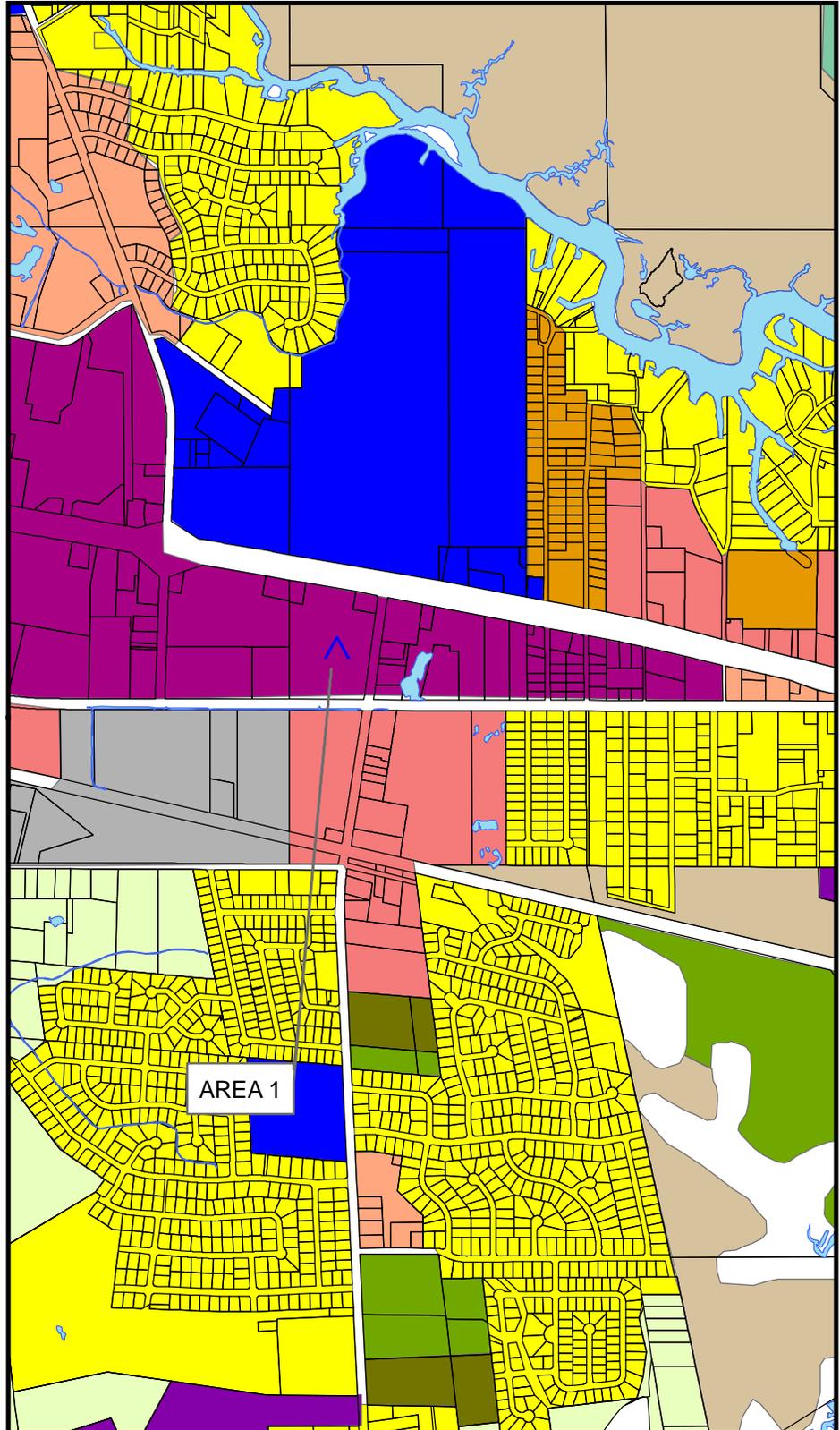
City Of Gautier
Economic Development/Planning



Prepared by the
City of Gautier
Planning Division

Legend

- Civic
- High Impact Commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- Low Impact Commercial
- Recreational
- Recreational Commercial
- Regional Scale Commercial
- Mixed Use Residential
- Town Center
- Very Low Density Residential



40 inches (1016 mm) wide by 36 inches (914 mm) long, located not more than 8 inches (203 mm) below the door.

3404.5 **Opening protectives.** Doors and windows along the fire escape shall be protected with $\frac{3}{4}$ -hour opening protectives.

SECTION 3405 GLASS REPLACEMENT

3405.1 **Conformance.** The installation or replacement of glass shall be as required for new installations.

SECTION 3406 CHANGE OF OCCUPANCY

3406.1 **Conformance.** No change shall be made in the use or occupancy of any building that would place the building in a different division of the same group of occupancy or in a different group of occupancies, unless such building is made to comply with the requirements of this code for such division or group of occupancy. Subject to the approval of the building official, the use or occupancy of existing buildings shall be permitted to be changed and the building is allowed to be occupied for purposes in other groups without conforming to all the requirements of this code for those groups, provided the new or proposed use is less hazardous, based on life and fire risk, than the existing use.

3406.2 **Certificate of occupancy.** A certificate of occupancy shall be issued where it has been determined that the requirements for the new occupancy classification have been met.

3406.3 **Stairways.** Existing stairways in an existing structure shall not be required to comply with the requirements of a new stairway as outlined in Section 1009 where the existing space and construction will not allow a reduction in pitch or slope.

3406.4 **Change of occupancy.** When a change of occupancy results in a structure being reclassified to a higher occupancy category, the structure shall conform to the seismic requirements for a new structure.

Exceptions:

1. Specific seismic detailing requirements of this code or ASCE 7 for a new structure shall not be required to be met where it can be shown that the level of performance and seismic safety is equivalent to that of a new structure. Such analysis shall consider the regularity, overstrength, redundancy and ductility of the structure within the context of the existing and retrofit (if any) detailing provided.
2. When a change of use results in a structure being reclassified from Occupancy Category I or II to Occupancy Category III and the structure is located in a seismic map area where $S_{DS} < 0.33$, compliance with the seismic requirements of this code and ASCE 7 are not required.

SECTION 3407 HISTORIC BUILDINGS

3407.1 **Historic buildings.** The provisions of this code relating to the construction, repair, alteration, addition, restoration and movement of structures, and change of occupancy shall not be mandatory for historic buildings where such buildings are judged by the building official to not constitute a distinct life safety hazard.

3407.2 **Flood hazard areas.** Within flood hazard areas established in accordance with Section 1612.3, where the work proposed constitutes substantial improvement as defined in Section 1612.2, the building shall be brought into conformance with Section 1612.

Exception: Historic buildings that are:

1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places; or
2. Determined by the Secretary of the U.S. Department of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as an historic district; or
3. Designated as historic under a state or local historic preservation program that is approved by the Department of Interior.

SECTION 3408 MOVED STRUCTURES

3408.1 **Conformance.** Structures moved into or within the jurisdiction shall comply with the provisions of this code for new structures.

SECTION 3409 ACCESSIBILITY FOR EXISTING BUILDINGS

3409.1 **Scope.** The provisions of Sections 3409.1 through 3409.9 apply to maintenance, change of occupancy, additions and alterations to existing buildings, including those identified as historic buildings.

Exception: Type B dwelling or sleeping units required by Section 1107 are not required to be provided in existing buildings and facilities.

3409.2 **Maintenance of facilities.** A building, facility or element that is constructed or altered to be accessible shall be maintained accessible during occupancy.

3409.3 **Extent of application.** An alteration of an existing element, space or area of a building or facility shall not impose a requirement for greater accessibility than that which would be required for new construction.

Alterations shall not reduce or have the effect of reducing accessibility of a building, portion of a building or facility.

3409.4 **Change of occupancy.** Existing buildings, or portions thereof, that undergo a change of group or occupancy shall have all of the following accessible features:

1. At least one accessible building entrance.

2. At least one accessible route from an accessible building entrance to primary function areas.
3. Signage complying with Section 1110.
4. Accessible parking, where parking is being provided.
5. At least one accessible passenger loading zone, when loading zones are provided.
6. At least one accessible route connecting accessible parking and accessible passenger loading zones to an accessible entrance.

Where it is technically infeasible to comply with the new construction standards for any of these requirements for a change of group or occupancy, the above items shall conform to the requirements to the maximum extent technically feasible. Change of group or occupancy that incorporates any alterations or additions shall comply with this section and Sections 3409.5, 3409.6, 3409.7 and 3409.8.

3409.5 Additions. Provisions for new construction shall apply to additions. An addition that affects the accessibility to, or contains an area of, a primary function shall comply with the requirements in Section 3409.7.

3409.6 Alterations. A building, facility or element that is altered shall comply with the applicable provisions in Chapter 11 and ICC A117.1, unless technically infeasible. Where compliance with this section is technically infeasible, the alteration shall provide access to the maximum extent technically feasible.

Exceptions:

1. The altered element or space is not required to be on an accessible route, unless required by Section 3409.7.
2. Accessible means of egress required by Chapter 10 are not required to be provided in existing buildings and facilities.
3. The alteration to Type A individually owned dwelling units within a Group R-2 occupancy shall meet the provision for a Type B dwelling unit and shall comply with the applicable provisions in Chapter 11 and ICC/ANSI A117.1.

3409.7 Alterations affecting an area containing a primary function. Where an alteration affects the accessibility to, or contains an area of primary function, the route to the primary function area shall be accessible. The accessible route to the primary function area shall include toilet facilities or drinking fountains serving the area of primary function.

Exceptions:

1. The costs of providing the accessible route are not required to exceed 20 percent of the costs of the alterations affecting the area of primary function.
2. This provision does not apply to alterations limited solely to windows, hardware, operating controls, electrical outlets and signs.
3. This provision does not apply to alterations limited solely to mechanical systems, electrical systems,

installation or alteration of fire protection systems and abatement of hazardous materials.

4. This provision does not apply to alterations undertaken for the primary purpose of increasing the accessibility of an existing building, facility or element.

3409.8 Scoping for alterations. The provisions of Sections 3409.8.1 through 3409.8.12 shall apply to alterations to existing buildings and facilities.

3409.8.1 Entrances. Accessible entrances shall be provided in accordance with Section 1105.

Exception: Where an alteration includes alterations to an entrance, and the building or facility has an accessible entrance, the altered entrance is not required to be accessible, unless required by Section 3409.7. Signs complying with Section 1110 shall be provided.

3409.8.2 Elevators. Altered elements of existing elevators shall comply with ASME A17.1 and ICC A117.1. Such elements shall also be altered in elevators programmed to respond to the same hall call control as the altered elevator.

3409.8.3 Platform lifts. Platform (wheelchair) lifts complying with ICC A117.1 and installed in accordance with ASME A18.1 shall be permitted as a component of an accessible route.

3409.8.4 Stairs and escalators in existing buildings. In alterations where an escalator or stair is added where none existed previously, an accessible route shall be provided in accordance with Sections 1104.4 and 1104.5.

3409.8.5 Ramps. Where steeper slopes than allowed by Section 1010.2 are necessitated by space limitations, the slope of ramps in or providing access to existing buildings or facilities shall comply with Table 3409.8.5.

TABLE 3409.8.5
RAMPS

SLOPE	MAXIMUM RISE
Steeper than 1:10 but not steeper than 1:8	3 inches
Steeper than 1:12 but not steeper than 1:10	6 inches

For SI: 1 inch = 25.4 mm.

3409.8.6 Performance areas. Where it is technically infeasible to alter performance areas to be on an accessible route, at least one of each type of performance area shall be made accessible.

3409.8.7 Dwelling or sleeping units. Where I-1, I-2, I-3, R-1, R-2 or R-4 dwelling or sleeping units are being altered or added, the requirements of Section 1107 for Accessible or Type A units and Section 907 for accessible alarms apply only to the quantity of spaces being altered or added.

3409.8.8 Jury boxes and witness stands. In alterations, accessible wheelchair spaces are not required to be located within the defined area of raised jury boxes or witness stands and shall be permitted to be located outside these spaces where the ramp or lift access restricts or projects into the means of egress.

3409.8.9 Toilet rooms. Where it is technically infeasible to alter existing toilet and bathing facilities to be accessible, an

Sec. 15-5. - Loud music and sounds.

- (a) The operation and use of sound or loudspeaking machines or any equipment for magnifying, amplifying or projecting music, sound or noise on the streets of the city is hereby prohibited.
- (b) It shall be unlawful for any person to use or allow to be used from their place of business, residence or any other location, equipment for magnifying or amplifying and/or enlarging music, sound or noise in an unreasonably loud and large volume, disturbing the public generally and/or citizens and residents in close proximity to such place or places.
- (c) Religious, political, civic or public gatherings, speakings and meetings are specifically excluded from the effect of this section; provided, however, that such meeting or gathering be first approved by the chief of police and a formal written permit be issued by the planning director. Provided further, that any such permit so issued may, by the chief of police or planning director, be recalled and/or revoked at will if in the opinion of the chief of police or planning director the use of such equipment is objectionable or should for any reason not be allowed.

(Ord. No. 97, §§ 1—3, 12-3-96)

Editor's note—

Ord. No. 97, adopted Dec. 3, 1996, did not specifically amend the Code; hence, inclusion of §§ 1—3 of such ordinance as § 15-5 was at the discretion of the editor.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 269-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the advertisement for a Billing and Work Order Software system is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Russell, City Clerk
Date: November 18, 2014
Subject: Advertisement for Billing and Work Order Software

REQUEST:

City Council authorization is requested to advertise for a billing software system to ensure the management and accuracy of customer accounts on a daily basis for the City of Gautier.

BACKGROUND:

The City Clerk's office monitors and provides support services for the billing system which is operated by Clearwater Solutions. At this time, the City has a customer base of approximately ten thousand. The purpose of this RFP is to identify and purchase a software system which would provide a user-friendly software program for the preparation, tracking and managing of customer accounts daily.

The objective of this RFP is to identify a web-based billing system with the following capabilities:

- Online Customer Portal: Customers can view their account details, including water usage and billing.
- E-Billing: email bills and significantly reduce postage cost.
- Work Orders: fully-integrated work orders to schedule service orders, get reminders, customer automated follow up.
- Bill for water and sewer along with other utilities such as trash.
- Multi-Meter Billing: Track sub-metering usage of single meters, compound meters, and bill accordingly. Software will recognize a compound meter and store multiple readings for a single meter.
- Detailed Meter Records: Keep track of all the details of our meters and track the full history of meter readings.
- Meter Changes: Easily manage changing our meters without losing any data. Combine readings from old and new meters into one water bill.
- Easy Data Exporting: Flexible methods to export all data: meter data, customers, bills, payments, and other system information.
- Complete Customer Account Management: reprint or resend bills, assess late fees, see complete customer history, manage returned checks, create miscellaneous bills.
- Reporting: Extensive reporting to view payments, accounts receivable, customers.

RECOMMENDATION:

Based on the information provided, it is recommended that the Council approve the advertisement for billing software for the City of Gautier.

FINANCIAL:

The cost for this final phase of the automated meter change out program will be funded by the \$3,235,000 Ms. Energy Efficiency Capital Lease Purchase Agreement.

ATTACHMENT(S):

Advertisement
Specifications

REQUEST FOR PROPOSALS

Notice is hereby given that the City of Gautier, Mississippi will receive Sealed Proposals at Gautier City Hall, 3330 Hwy 90 until 2:00 P.M. on December 30, 2014 for the following:

“BILLING SYSTEM SOFTWARE”

Specifications are on file in the Purchasing Agents. Proposals shall be delivered to the Purchasing Office located in Gautier City Hall and clearly marked on the front of the package **“BILLING SYSTEM SOFTWARE”** All Proposals must be submitted no later than 2:00 PM CST, December 30, 2014, to the Purchasing Agents Office, 3330 HWY 90, Gautier, MS 39553, at which time all proposals will be opened and recorded. All proposals received after this time will be returned.

No proposal may be withdrawn for a period of thirty (30) days. All documents and proposal forms required by the specifications shall be submitted in the original proposal. No additions or modifications will be allowed after the proposals are opened.

All proposal envelopes should contain the Bidder's name and mailing address on the face of the envelope.

Electronic specifications may be obtained by emailing Cindy Steen at: csteen@gautier-ms.gov. All questions must be submitted in writing to the Purchasing Agent no later than December 19, 2014.

The City reserves the right to reject any and all bids and to waive any informality in the proposal accepted.

Cindy Steen
Purchasing Agent
City of Gautier, MS

(SEAL)

Publication Dates: December 7, 2014 and December 14, 2014
Procurement Center
Mississippi Press:

SPECIFICATION

FOR

TO PROVIDE BILLING SYSTEM SOFTWARE FOR THE CITY OF GAUTIER

Each bidder MUST annotate YES or NO per line item indicating whether or not your proposal meets the minimum specifications described. If you mark NO, a detailed explanation and/or description of equivalent specification must be provided for each individual item.

- a) Interface standard for meter data downloaded from AMR systems
 - i) Start and stop reads
 - ii) Interval data for time of use billing
 - b) Link to other data files
 - c) Remote access for call center, management and technicians
 - d) Ability to export billing information in XLS format at a customer, building or building group level to allow for information analysis.
 - e) Online payment processing
 - f) Interface to the financial system to provide AR data.
- 2) **Performance:** *Speed, availability, response time, recovery time.*
- a) Hosted cloud based service offering is preferred as we would prefer not to deal with the issues of hardware, software and IT management.
 - b) Can manage & bill up to 20,000 customers
 - c) Can handle up to 20 concurrent users
 - d) System up time tracking (*System up time required to meet 99.9% availability during the business day*)
 - e) Operator programmable dropdown lists. Instead of needing to fill out certain repetitive fields this capability would improve efficiency during setup, improve consistency of database as well as make query reporting more effective.
 - f) Anomaly reporting. This kind of report can identify missing consumption, incomplete customer information, stranded customer information, etc.
 - g) Test environment available to test sample data before new software updates are applied to QMC's environment.
 - h) The billing software supplier must provide a schedule of planned system maintenance at least every 30 days and a minimum of 48 hours' reminder notice of the planned outages.
- 3) **Attributes:** *Portability, correctness, maintainability, security, etc.*
- a) User restriction capability
 - i) Un-restricted access including batch bill processing
 - ii) Customer read and write capability
 - iii) Building read and write capability
 - iv) Read only

- b) Historical tracking of user inputs, changes and modifications. Without this capability you would not be able to backtrack to see where errors were made.
- c) Hierarchical record structure based on Client (group of buildings) or building. This would make setting up a building and reporting much more efficient.
- d) Multiple meter reading consolidation. There may be circumstances where more than one meter is required to collect consumption for a single billing utility. QMC could bill each meter individually but you may want to consolidate the consumption for these meters and bill as one line item.
- e) Units of measure:
 - i) User definable unit of measure (drop down list)
 - ii) Multiplier capability to convert units of measure. (i.e. gallons to liters)
- f) System must assign a unique customer ID that can be matched with the meter number coming from outside systems

Checklist

Number	Requirement	Yes	NO
1.a	Ability to bill multiple services both fixed and metered charges.		
1.b	Ability to bill other services (one time or recurring which could include revenue sharing)		
1.c	Bill multiples services for different time periods on one bill		
1.d	Ability to apply rebates and billing corrections		
1.e	Ability to bill different name and address than service name and address		
1.f	Ability to create and print bills with logos and payment instructions		
1.g	Set billing rate at a group or individual level.		
1.h	Ability to calculate tiered rate structures and baseline rates.		
1.i	Ability to create a recurring schedule for billing at a group or customer level.		
1.j	Ability to set a meter reading multiplier at a meter level		
1.k	System should be able to have virtual meters assigned customers which can take the total consumption of one or more meters and subtract		

	another meter to calculate the consumption for a customer. (subtractive billing)		
1.l	The system must be able to apply the multiplier to consumption and calculate the fee.		
1.m.i	Reports: System and customer AR reporting		
1.m.ii	Reports: Summary reports to quality check bills prior to bills being printed.		
1.m.iii	Reports: Reports on payment delinquency with user defined ranges		
1.m.iv	Reports: Ability to develop other custom reports that can be used one time or as ongoing reports.		
1.n	Bill templates. Templates would allow user to establish different bill setups for different services or clients.		
1.o	Ability to roll back a billing run for a customer, group or building prior to bills being issued.		
1.p	E-billing as well as printed billing		
1.q	Auto reminder notices for customers for late payments.		
1.q.i	This feature should have the capability for an employee to turn off this notice should payment arrangements already be agreed to		
1.r	Customer history		
1.s	Bulk bill history		
1.t.i	Payment processing: Batch processing from bank		
1.t.ii	Payment processing: Lock Box		
1.t.iii	Payment processing: Online payments		
1.u	Online help access		
1.v	The systems must have a communication log that will track incoming and outgoing customer communication history.		
1.w	The system must have the ability to track customer security deposits and to calculate		

	interest owing on that deposit.		
1.x	The system must be able to show on the invoice where estimates were applied to consumption.		
2.a	Interface standard for meter data downloaded from AMR system.		
2.a.i	Start and stop reads		
2.a.ii	Interval data for time of use billing		
2.b	Link to other data files		
2.c	Remote access for call center, management and technicians		
2.d	Online customer access		
2.e	Ability to export billing information in XLS format to allow for information analysis.		
2.f	Online payment processing		
2.g	Interface to the financial system to provide AR data.		
3.a	Hosted cloud based service offering		
3.b	Can manage & bill up to 20,000 customers		
3.c	Can handle up to 20 concurrent users		
3.d	System up time tracking (<i>System up time required to meet 99.9% availability during the business day</i>)		
3.e	Operator programmable dropdown lists		
3.f	Anomaly reporting		
3.g	Test environment available to test sample data		
3.h	The billing software supplier must provide a schedule of planned system maintenance at least every 30 days and a minimum of 48 hours' reminder notice of the planned outages.		

4.a.i	Account privileges: Un-restricted access including bill processing		
4.a.ii	Account privileges: Customer read and write capability		
4.a.iii	Account privileges: Building read and write capability		
4.a.iv	Account privileges: Read only		
4.b	Historical tracking of user inputs, changes and modifications.		
4.c	Hierarchical record structure based on Client (group of buildings) or building.		
4.d	Multiple meter reading consolidation		
4.e	Units of measure:		
4.e.i	User definable unit of measure (drop down list)		
4.e.ii	Multiplier capability to convert units of measure. (i.e. gallons to liters)		
4.f	System must assign a unique customer ID that can be matched with the meter number coming from the MDM system.		

g). ELIGIBILITY - To be eligible to respond to this RFP, the proposing firm should demonstrate that they have successfully completed services, similar to those specified in the scope of services section of this RFP, to at least one City similar in size to the City of Gautier.

h). MINORITY AND WOMEN OWNED BUSINESSES ARE ENCOURAGED TO SUBMIT A BID.

i). QUALIFICATIONS – Proposals will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.

j). TERMINATION FOR CAUSE: if, through any cause, the City shall fail to fulfill in a timely and proper manner its obligations under this agreement, or if the contractor shall violate any of the provisions of this agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any

completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.

k). **TERMINATION FOR CONVENIENCE:** The City reserves the right, in its best interest as determined by the City, to cancel contract by giving written notice to the Contractor Thirty (30) days prior to the effective date of such cancellation.

l). **EQUIPMENT WARRANTY/EXTENDED MAINTENANCE:** The City requests the total system, equipment and software, be fully warranted for a minimum of one (1) year following satisfactory installation and City Acceptance of the total system. Contractor shall state the initial equipment and software warranty in their proposal. Information should include specific details on the type of warranty coverage and all exclusions, if applicable.

m). **NO EXCLUSIVE CONTRACT/ADDITIONAL SERVICES:** Contractor agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services at its sole option.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 270-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the closing of City Administration offices on December 26, 2014, in observance of Christmas and non-essential employees to utilize vacation or unpaid leave is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollot**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 271-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the additional repair work needed for the Public Works Back Building due to damage from Hurricane Katrina that was not included in the original FEMA scope of work (PW#4214) is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: November 17, 2014
Subject: Additional Repair Costs for Damage to Public Works Back Building Caused by Hurricane Katrina (PW#4214)

REQUEST:

The Economic Development & Planning Department requests authorization for additional repair work needed for the Public Works Back Building due to damage from Hurricane Katrina that was not included in the original FEMA scope of work.

BACKGROUND:

The FEMA approved original scope of work for PW #4214 included:

- Replacement of two metal awnings and three metal roll-up garage doors
- Repair of the roof along the eastern side of the building
- Replacement of multiple sections of roofing at warehouse/shop section
- Replacement of entire roof at the south portion of the building
- Replacement of a downspout on the west side of the building
- Repair of a portion of chain link fencing and replacement of a wooden fence

DISCUSSION:

Once the roof repairs began, the contractor found additional damage to the roof and its supports. These additional repairs include:

• Section B-additional 2,443 sq. ft. of roofing needed	\$21,875
• Section B- eave strut needs to be replaced	\$850
• Section C- replace damaged panels	\$7,800
• Sections D & E- replace damaged panels	\$4,800
Subtotal	<u>\$35,325</u>
Minus Contingency	-\$13,000
TOTAL	\$22,325

RECOMMENDATION:

According to recommendations from the contractor Gibson Maintenance, and the architect, these repairs are necessary in order to prevent leaks and the possibility of the roof being blown away in a heavy wind. The Economic Development and Planning Department recommends that it is in the best interest of the City to authorize these additional repairs. At the end of the construction phase, City staff will submit change orders to MEMA to be submitted to FEMA during closeout to determine if they will allow the additional cost. The City Finance Department has determined that funds are available to cover the additional expense.

The City Council may:

1. authorize the additional repair costs as presented; or
2. disapprove some or all of the additional repair costs.

ATTACHMENT(S):

Change Order



AIA[®] Document G714[™] – 2007

Construction Change Directive

PROJECT: <i>(Name and address)</i> Gautier Public Works Back Building Repairs 3309 Gautier Vancleave Road Gautier, MS	DIRECTIVE NUMBER: 001 DATE: November 20, 2014 CONTRACT FOR: General Construction	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONSULTANT: <input type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR: <i>(Name and address)</i> Gibson Maintenance, LLC 118 Dennis Lane Long Beach, MS 39560	CONTRACT DATED: 9/4/2014 ARCHITECT'S PROJECT NUMBER: 0124.14.001	

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative)

1. Add to remove and replace damaged roof panels on Part C (this includes removing and replacing screw attachments on all panels)	\$7,800.00
2. Add to remove and replace damaged roof panels on Part D, and Part E (this includes removing and replacing screw attachments on all panels)	\$4,800.00
3. Add to remove and replace damaged eave strut beam on Part B (a portion of the overall cost)	\$ 400.00
Beginning Allowance	\$13,000.00
Less Construction Change Directive No. One (1)	\$13,000.00
Remaining Allowance	\$ 0.00

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
- Lump Sum decrease of \$0.00
 - Unit Price of \$ per
 - As provided in Section 7.3.3 of AIA Document A201-2007
 - As follows: unchanged

2. The Contract Time is proposed to (remain unchanged). The proposed adjustment, if any, is 0 days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

MP Design Group, PLLC

ARCHITECT *(Firm name)*

1641 Popp's Ferry Road Suite A-4
Biloxi, MS 39532

ADDRESS

BY *(Signature)*

(Typed name)

DATE

Gibson Maintenance, LLC

OWNER *(Firm name)*

118 Dennis Lane
Long Beach, MS 39560

ADDRESS

BY *(Signature)*

(Typed name)

DATE

City of Gautier

CONTRACTOR *(Firm name)*

3330 Highway 90
Gautier, MS 39553

ADDRESS

BY *(Signature)*

(Typed name)

DATE

GIBSON MAINTENANCE, LLC.

118 Dennis Lane, P.O. Box 175

Long Beach, MS 39560

228-214-3529 office 228-697-0905 cell 228-822-0651 fax
info@gibson-maintenance.com

The break down for the Gautier Public works back building is as follows:

Roof B Total roof panel replacement 2443 sq ft \$21,875.00
P&O \$3,281.00
Material \$11,275.00 @\$4.62 sq ft
Labor \$7,319.00

Roof B rusted eve strut

Roof being replaced also cost will be \$850.00

Roof not being replace Cost will be \$2,200.00

\$400 of the eave strut cost is captured in this Construction Change Directive the remaining \$450 is captured in Change Order #1

Roof C damaged panel and damaged ridge panel replacement. Replace 100% of panel screws

Reseal tape all panels \$7,800.00

P&O \$1,170.00

Material \$4,871.00 @ \$4.62 sq ft

Labor \$1,759.00

Roof D & E Replace damaged roof panels and ridge cap. Reseal tape all panels and replace

100% of panel screws. \$4,800.00

P&O \$720.00

Material \$2,800.00 @\$4.62 sq ft

Labor \$1,280.00

We also request an additional **30** days added to the contract as it will take two weeks to order and receive materials and two weeks to install.

***Does not include rotten wood if found during repairs.

Mike Steiner
Gibson Maintenance, LLC
(228) 217-5295



Change Order

PROJECT (Name and address): Gautier Public Works Back Building Repairs 3309 Gautier Vancleave Road Gautier, MS 39553
CHANGE ORDER NUMBER: 001
DATE: November 20, 2014
OWNER: [X]
ARCHITECT: [X]
CONTRACTOR: [X]
FIELD: []
OTHER: []
TO CONTRACTOR (Name and address): Gibson Maintenance, LLC 118 Dennis Lane Long Beach, MS 39560
ARCHITECT'S PROJECT NUMBER: 0124.14.001
CONTRACT DATE: 9/4/2014
CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Remove and replace additional damaged roof panels on Part B. Remove and replace damaged eave strut beam on Part B.

Table with 2 columns: Description and Amount. Rows include: The original Contract Sum was \$ 124,840.00; The net change by previously authorized Change Orders \$ 0.00; The Contract Sum prior to this Change Order was \$ 124,840.00; The Contract Sum will be increased by this Change Order in the amount of \$ 22,325.00; The new Contract Sum including this Change Order will be \$ 147,165.00.

The Contract Time will be increased by Thirty (30) days.
The date of Substantial Completion as of the date of this Change Order therefore is January 17, 2015

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive include changes in the Contract Sum and Contract Time.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Signature lines for ARCHITECT (MP Design Group, PLLC), CONTRACTOR (Gibson Maintenance, LLC), and OWNER (City of Gautier). Includes fields for firm name, address, signature, and date.

GIBSON MAINTENANCE, LLC.

118 Dennis Lane, P.O. Box 175

Long Beach, MS 39560

228-214-3529 office 228-697-0905 cell 228-822-0651 fax
info@gibson-maintenance.com

The break down for the Gautier Public works back building is as follows:

Roof B Total roof panel replacement 2443 sq ft \$21,875.00

P&O \$3,281.00

Material \$11,275.00 @\$4.62 sq ft

Labor \$7,319.00

Roof B rusted eve strut

Roof being replaced also cost will be \$850.00

Roof not being replace Cost will be \$2,200.00

\$450 of eave strut cost is captured
in change order. \$400 is captured in
Construction Change Directive #1

Roof C damaged panel and damaged ridge panel replacement. Replace 100% of panel screws

Reseal tape all panels \$7,800.00

P&O \$1,170.00

Material \$4,871.00 @ \$4.62 sq ft

Labor \$1,759.00

Roof D &E Replace damaged roof panels and ridge cap. Reseal tape all panels and replace

100% of panel screws. \$4,800.00

P&O \$720.00

Material \$2,800.00 @\$4.62 sq ft

Labor \$1,280.00

We also request an additional 30 days added to the contract as it will take two weeks to order and receive materials and two weeks to install.

***Does not include rotten wood if found during repairs.

Mike Steiner

Gibson Maintenance, LLC

(228) 217-5295

Business Item #5 - TABLED Authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY 2015 Tidelands funding for the City Park Community Center Phase III Project (FY2015-P501-18GA) in the amount of \$70,000.00.

Business Item #6 – TABLED Authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY 2015 Tidelands funding for the Shepard State Park Improvements Project (FY2015-P501-16GA) in the amount of \$250,000.00.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 272-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the U.S. Department of Homeland Security–Federal Emergency Management Agency (FEMA) for FY 2014 Assistance to Firefighters Grant (AFG) funding is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chief Robert Jones, Gautier Fire Department
Date: November 19, 2014
Subject: FY 2014 Assistance to Firefighters Grant Application Submission

REQUEST:

The Gautier Fire Departments requests City Council authorization to submit an application to the U.S. Department of Homeland Security- Federal Emergency Management Agency (FEMA) for FY 2014 Assistance to Firefighters Grant (AFG) funding.

BACKGROUND:

The purpose of the AFG Program is to enhance the ability of first responders to protect the health and safety of the public from fire and related hazards. The three eligible categories for grant funding under this program are: Operations and Safety, Vehicle Acquisition, and Regional Programs.

DISCUSSION:

The Gautier Fire Department proposes to apply for funding under the Operations and Safety category for thirty-three (33) sets of Personal Protective Equipment (PPEs) and six (6) Self-Contained Breathing Apparatus (SCBAs). Most of the department's Personal Protective Equipment was purchased with 2004 AFG funding and is now ten years old and considered obsolete by FEMA's standards. Additional SCBAs are needed for the new fire station. The total cost for this grant request is estimated at \$115,000.00. Based on Gautier's population of fewer than 20,000 residents, this grant will require a 5% local match (up to \$5,750.00). Since the period of performance is 12 months from date of award, the match amount can be budgeted in next fiscal year if necessary.

RECOMMENDATION:

The Fire Department recommends that City Council authorize the submission of an application for FY 2014 AFG Grant funding as outlined above prior to the December 5, 2014 deadline.

The City Council may:

1. approve submission of an application for FY 2014 AFG funding as described above;
2. approve submission of an application for FY 2014 AFG funding with changes; or
3. disapprove submission of an application for FY 2014 AFG funding.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 273-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2014.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AIRGAS USA, LLC	150420	12/02/2014	11/14/2014			193.01	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-205-588	CYLINDER RENTAL	9922993417	10/31/2014				193.01
001	DPS CRIME LAB	150436	12/02/2014	11/19/2014			100.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-699	ANALYTICAL FEES	90008985	11/12/2014				100.00
001	C SPIRE WIRELESS	150446	12/02/2014	11/20/2014			629.02	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-605	POLICE CELLS	0032680896	11/11/2014				629.02
001	BLOSSMAN GAS, INC.	150447	12/02/2014	11/20/2014			123.83	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-630	PROPANE:NORTH STN	203886	10/16/2014				123.83
001	AT&T	150448	12/02/2014	11/20/2014			75.74	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-605	MONTHLY SERVICE	2284972172	11/14/2014				75.74
001	AT&T	150449	12/02/2014	11/20/2014			52.21	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-605	MONTHLY SERVICE	2284977070	11/14/2014				52.21
001	CHANDRA NICHOLSON, CUSTODIAN	150457	12/02/2014	11/21/2014			16.19	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-559	PHONE JACK SPLITTER	10132014	11/13/2014				3.83
	001-090-689	HOG TRAP BAIT	10282014	11/13/2014				9.15
	001-090-689	DOG FOOD	10292014	11/13/2014				3.21
001	FUELMAN OF MS	150459	12/02/2014	11/21/2014			3,012.44	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP42814040	11/17/2014				107.11
	001-100-525	UNL FUEL	NP42814040	11/17/2014				2,082.89
	001-161-525	UNL & DSL FUEL	NP42814040	11/17/2014				587.63
	001-170-525	UNL FUEL	NP42814040	11/17/2014				71.10
	001-205-525	UNL & DSL FUEL	NP42814040	11/17/2014				163.71
001	JACKSON COUNTY ADULT DETENTION CENTER	150461	12/02/2014	11/21/2014			19,253.23	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-010-696	OCT 2014 ADC CHARGES	10312014	11/19/2014				19,005.00
	001-010-696	PHARMACY CHARGES	10312014	11/19/2014				248.23
001	REDD PEST CONTROL OF GULFPORT, INC.	150462	12/02/2014	11/21/2014			115.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-698	SR BUILDING-TERMITE WARRANTY	TCRWL	11/20/2014				115.00

Docket of Claims
Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	150463	12/02/2014	11/21/2014			600.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	SYMANTEC BACKUP RENEWAL	2243	11/17/2014			600.00	
001	SOUTHERN PEST CONTROL INC	150464	12/02/2014	11/21/2014			333.30	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	CITY FACILITIES	283241	11/12/2014			333.30	
001	AT&T	150477	12/02/2014	11/21/2014			3,061.33	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-605	MONTHLY SERVICE	2284978000	11/14/2014			3,061.33	
001	DELTA COMPUTER SYSTEMS INC	150479	12/02/2014	11/21/2014			370.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	ACCTG SOFTWARE MAINT	MN106822	11/15/2014			260.00	
	001-092-698	VOTER REG SOFTWARE MAINT	MN106822	11/15/2014			20.00	
	001-092-698	PRIV LIC SOFTWARE MAINT	MN106822	11/15/2014			90.00	
001	LLOYD B MARSHALL, JR. CPA	150480	12/02/2014	11/24/2014			3,387.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-600	PROGRESS PMT FY 2014	5	11/24/2014			3,387.00	
001	SINGING RIVER E.P.A.	150481	12/02/2014	11/24/2014			49.39	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-631	BROWN FD	95237002	11/21/2014			49.39	
001	FUELMAN OF MS	150484	12/02/2014	11/24/2014			3,249.02	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP42854048	11/24/2014			34.96	
	001-100-525	UNL FUEL	NP42854048	11/24/2014			2,637.93	
	001-161-525	UNL & DSL FUEL	NP42854048	11/24/2014			453.21	
	001-170-525	UNL FUEL	NP42854048	11/24/2014			72.21	
	001-205-525	UNL FUEL	NP42854048	11/24/2014			50.71	
001	GALLS LLC	150487	12/02/2014	11/24/2014			50.75	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-535	4J-JA085 3 SEASON JACKET	BC0112749	11/10/2014	150116		34.00	
	001-161-535	4J-LL211 MALTESE CROSS	BC0112749	11/10/2014	150116		6.80	
	001-161-535	SHIPPING	BC0112749	11/10/2014	150116		9.95	
001	CAN'T MISS EMBROIDERY/CITY SPORTS CTR.	150488	12/02/2014	11/24/2014			453.83	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-535	NAVY POLO W/BADGE:COMM (6)	15686	11/17/2014	150119		155.94	
	001-100-535	NAVY POLO W/BADGE:COMM (2)	15686	11/17/2014	150119		53.98	
	001-100-535	NAVY POLO W/BADGE:COMM (2)	15686	11/17/2014	150119		56.98	
	001-100-535	NAVY POLO W/BADGE:COMM (2)	15686	11/17/2014	150119		56.98	
	001-100-535	ASST POLO W/BADGE:RECORDS (5)	15686	11/17/2014	150119		129.95	

Docket of Claims
Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MISSISSIPPI FIRE ACADEMY	150489	12/02/2014	11/24/2014			120.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	CC CPAT-E: HOCANSON, N	22506	11/17/2014	141075	40.00		
	001-161-681	CC CPAT-E: SHERMAN, J	22506	11/17/2014		40.00		
	001-161-681	CC CPAT-E: JAY, C	22506	11/17/2014		40.00		
001	GULF SALES AND SUPPLY, INC.	150491	12/02/2014	11/24/2014			61.67	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	36" BOLT CUTTER	432104	11/12/2014	150130	61.67		
001	LAWRENCE PRINTING COMPANY, INC.	150492	12/02/2014	11/24/2014			204.98	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	MINUTE BOOKS 26 & 27	79919	11/18/2014	150080	192.00		
	001-040-500	SHIPPING	79919	11/18/2014	150080	12.98		
001	SUNBELT FIRE, INC.	150493	12/02/2014	11/24/2014			104.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	IT735-L GLOVES,LARGE (2)	88013	11/11/2014	150167	98.00		
	001-161-535	SHIPPING	88013	11/11/2014	150167	6.00		
001	COOPER FAMILY MED CENTER	150494	12/02/2014	11/24/2014			160.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	ACADEMY PHYSICAL: HARKINS	33655	11/12/2014	150162	160.00		
001	GULF COAST ARMY NAVY STORE	150495	12/02/2014	11/24/2014			199.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-559	KHAKI BDU PANTS: ACO (5)	454765	11/06/2014	150129	199.75		
001	VERNON W. DOSTER MD	150497	12/02/2014	11/24/2014			775.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-604	PRE-EMP PHYSICAL: CREEL,C	14682	10/23/2014	150095	50.00		
	001-022-604	DRUG SCREEN: CREEL, C	14682	10/23/2014	150095	25.00		
	001-161-604	PRE-EMP PHYSICALS (5)	10492	11/01/2014	150035	250.00		
	001-161-604	PRE-EMP PPT (5)	10492	11/01/2014	150035	225.00		
	001-161-604	DRUG SCREEN (5)	10492	11/01/2014	150035	225.00		
001	GREGG'S AFFORDABLE AUTO GLASS	150498	12/02/2014	11/24/2014			280.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	REPAIR CHIP: UNIT 34	32151	11/19/2014	150204	50.00		
	001-100-638	REPL WINDSHIELD: 2009 F250	32133	11/18/2014	150194	230.00		
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	150499	12/02/2014	11/24/2014			915.61	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	HP 950XL/951 HY MULTI PK	3247828901	11/05/2014	150144	93.99		
	001-040-500	SEALING TAPE DISPENSER	3247828901	11/05/2014	150144	10.71		
	001-100-500	XEROX INK STICK 3PK YELLOW	3247828901	11/05/2014	150144	111.97		
	001-100-500	XEROX INK STICK 3PK BLACK	3247828901	11/05/2014	150144	78.39		
	001-100-500	XEROX INK STICK 3PK MAGENTA	3247828901	11/05/2014	150144	111.97		
	001-100-500	XEROX INK STICK 3PK CYAN	3247828901	11/05/2014	150144	111.97		
	001-100-500	KRAFT LGL FOLDERS FAST (3)	3247828901	11/05/2014	150144	89.40		

Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	150499	12/02/2014	11/24/2014			915.61	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-500	AA BATERIES 24PK DURACELL	3247889160	11/06/2014	150158	20.00		
	001-090-500	AAA BATERIES 16PK DURACELL	3247889160	11/06/2014	150158	14.29		
	001-090-500	BIC BLACK ATLANTIS GEL PENS	3247889160	11/06/2014	150158	7.79		
	001-090-500	PRECISE BLACK XFN PENS	3247889160	11/06/2014	150158	18.31		
	001-090-500	PRECISE BLUE XFN PENS	3247889160	11/06/2014	150158	18.31		
	001-090-500	9X12 CLASP ENVELOPES	3247889160	11/06/2014	150158	11.30		
	001-090-500	11X17 PAPER-#580336 STPLS (2)	3247889160	11/06/2014	150158	24.36		
	001-090-500	KEY TAGS-#146746 AVERY METAL	3247889160	11/06/2014	150158	7.94		
	001-090-689	PORTABLE LEGAL FILE STORAGE	3247889160	11/06/2014	150158	24.09		
	001-090-500	TAPE DISPENSER-#260824 BLUE	3247889160	11/06/2014	150158	12.58		
	001-090-500	WIRELESS MOUSE-#959064	3247889160	11/06/2014	150158	19.99		
	001-090-500	WIRELESS KEYBOARD/MOUSE	3247889160	11/06/2014	150158	39.95		
	001-090-500	GREEN LEGAL FOLDERS (5)	3247889160	11/06/2014	150158	72.70		
	001-090-500	LEGAL PAPER-#127035 (3)	3247889160	11/06/2014	150158	15.60		
001	THE FIRE STORE	150500	12/02/2014	11/24/2014			219.44	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	FRC-SSA100-A23-Y LADDER COVER	1573309001	11/06/2014	150136	80.99		
	001-161-535	#33254 STREAMLIGHT (5)	158116	11/20/2014	150046	126.45		
	001-161-535	FREIGHT	158116	11/20/2014	150046	12.00		
001	CUPIT SIGNS INC	150501	12/02/2014	11/24/2014			164.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	5X20 METAL SIGNS: K9 TRAINING	10903	11/14/2014	150190	164.85		
001	LAMEY ELECTRIC INC	150502	12/02/2014	11/24/2014			75.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	REPAIR LIGHTS: G-V & HWY 90	12781	11/06/2014	150117	75.00		
001	LAMEY ELECTRIC INC	150503	12/02/2014	11/24/2014			1,269.81	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	REPAIR SCHOOL KING SIGNAL	12818	11/18/2014	150145	1,269.81		
001	CORAL	150504	12/02/2014	11/24/2014			180.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	NAVY GILDAN T-SHIRT (18)	GF11102014	11/10/2014	150132	126.00		
	001-161-535	NAVY MOISTURE WICK (6)	GF11102014	11/10/2014	150132	54.00		
001	UNIFORM WAREHOUSE INC	150505	12/02/2014	11/24/2014			751.34	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	REFLECTIVE DUTY VEST (30)	451811	10/21/2014	150075	449.70		
	001-100-559	SILK SCREEN PRINT SET	451811	10/21/2014	150075	39.99		
	001-100-559	SILK SCREEN PRINT VEST (30)	451811	10/21/2014	150075	209.70		
	001-100-559	SILK SCREEN INK (30)	451811	10/21/2014	150075	15.00		
	001-100-559	SHIPPING CHARGES	451811	10/21/2014	150075	36.95		
FUND TOTAL	1 Claims	to	Checks	34 Total	40,606.74 Manual	Held	Total	40,606.74

Docket of Claims
 Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	GOLDIN METALS, INC.	150490	12/02/2014	11/24/2014			135.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	130-130-755	SQ TUBING 1-1/2 X 24:K9 FENCE	549846	11/20/2014	150216	135.84		
FUND TOTAL 130 Claims	to	Checks	1 Total	135.84 Manual		Held	Total	135.84

Docket of Claims
Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	MOTOROLA INC	150507	12/02/2014	11/24/2014			13,023.60	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	157-100-799		APX6000 PORTABLE RADIO (4)	41202003	11/12/2014	150097	12,449.00	
	157-100-799		STUBBY ANTENNA (4)	41202003	11/12/2014	150097	98.60	
	157-100-799		SPARE APX600 BATTERY (4)	41202003	11/12/2014	150097	476.00	
FUND TOTAL	157 Claims	to	Checks	1 Total	13,023.60 Manual	Held	Total	13,023.60

Docket of Claims
 Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	MOORE MEDICAL LLC	150496	12/02/2014	11/24/2014			443.62	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	160-161-799		67637 SIMULAIDS TRAINING VEST	98440761	I 11/19/2014	150138	379.00	
	160-161-799		SHIPPING	98440761	I 11/19/2014	150138	64.62	
FUND TOTAL 160	Claims	to	Checks	1 Total	443.62 Manual	Held	Total	443.62

Docket of Claims
 Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
171	BATSON & BROWN, INC	150465	12/02/2014	11/21/2014			7,000.00		
	Account Number 171-021-779	Description WETLANDS SITE VERIFICATION		Invoice # 45422NOV14	Date 11/19/2014	P.O.	Amount		
							7,000.00		
FUND TOTAL 171 Claims								7,000.00	
	Ed	Checks	1 Total	7,000.00 Manual		Held		Total 7,000.00	

Docket of Claims
Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	150456	12/02/2014	11/21/2014			1,529.20	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	172-350-650	LIBRARY SUPPORT	NOV 2014	11/21/2014			1,529.20	
FUND TOTAL	172 Claims	to	Checks	1 Total	1,529.20 Manual	Held	Total	1,529.20

Docket of Claims
Release date from 12/02/2014 thru 12/02/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	150450	12/02/2014	11/20/2014			191.78	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-605	MONTHLY SERVICE	2284970676	11/14/2014			81.78	
	176-170-605	NOV 2014 DSL	2284970676	11/14/2014			110.00	
176	AT&T	150451	12/02/2014	11/20/2014			136.16	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-605	MONTHLY SERVICE	2284972244	11/14/2014			136.16	
176	CHANDRA NICHOLSON, CUSTODIAN	150458	12/02/2014	11/21/2014			114.82	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-513	DECORATIONS: HAUNTED TRAILS	10152014	11/13/2014			50.56	
	176-170-513	TAPE: HAUNTED TRAILS	10172014	11/13/2014			12.81	
	176-170-513	LAMINATING SUPPLIES:H TRAILS	10172014	11/13/2014			51.45	
176	FUELMAN OF MS	150460	12/02/2014	11/21/2014			38.82	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-525	UNL FUEL	NP42814040	11/17/2014			38.82	
176	AD2 INC	150466	12/02/2014	11/21/2014			140.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-699	HOST FEE NOV 2014	2536	11/17/2014			25.00	
	176-170-699	SHOPPING CART NOV 2014	2536	11/17/2014			115.00	
176	IHEARTMEDIA	150467	12/02/2014	11/21/2014			150.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-513	WKNN/WMJY PROMO ADS (15)	1009700765	11/02/2014			150.00	
176	FUELMAN OF MS	150485	12/02/2014	11/24/2014			86.15	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-525	UNL FUEL	NP42854048	11/24/2014			86.15	
FUND TOTAL 176 Claims		to	Checks	7 Total	857.73 Manual	Held	Total	857.73

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	150435	12/02/2014	11/19/2014			73.18	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-605	MONTHLY SERVICE	2284972276	11/06/2014				73.18
400	AT&T	150452	12/02/2014	11/20/2014			59.53	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-605	MONTHLY SERVICE	2284974594	11/14/2014				59.53
400	ARISTA INFORMATION SYSTEMS INC	150468	12/02/2014	11/21/2014			2,609.45	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-698	OCT 2014 STATEMENTS	17966	11/12/2014				1,109.45
	400-650-698	OCT 2014 POSTAGE	1425201411	11/13/2014				1,500.00
400	REGIONS BANK	150469	12/02/2014	11/21/2014			67,753.13	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-680-819	INT PMT: MDB BOND S2013	5703	11/17/2014				67,753.13
400	2012 GUD BONDS DEBT SERVICE	150470	12/02/2014	11/21/2014			116,708.33	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-680-816	DEC 2014 PRN PMT	12012014	11/30/2014				106,666.67
	400-680-817	DEC 2014 INT PMT	12012014	11/30/2014				10,041.66
400	SINGING RIVER E.P.A.	150471	12/02/2014	11/21/2014			1,541.18	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-631	SCHOONER WELL 20688	11082014	11/19/2014				581.77
	400-651-631	LIFT STATIONS 20688	11082014	11/19/2014				183.49
	400-651-631	LIFT STATIONS 20649	11112014	11/21/2014				556.30
	400-651-631	LIFT STATIONS 28779	11112014	11/21/2014				219.62
400	DELTA COMPUTER SYSTEMS INC	150478	12/02/2014	11/21/2014			340.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-698	UTILITY SOFTWARE MAINT	MN106824	11/15/2014				280.00
	400-650-698	WORK ORDER SOFTWARE MAINT	MN106824	11/15/2014				60.00
400	AT&T	150482	12/02/2014	11/24/2014			67.03	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-605	MONTHLY SERVICE	2284975234	11/14/2014				67.03
400	CABLE ONE	150483	12/02/2014	11/24/2014			68.19	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-698	NOV 2014:23421-132488-01-8	11202014	11/27/2014				68.19
400	RED RIVER SPECIALTIES, INC	150506	12/02/2014	11/24/2014			360.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	ALECTO 41S 2.5 GAL (6)	494438	11/18/2014	141087			360.00
FUND TOTAL	400 Claims	to	Checks	10 Total	189,580.02 Manual	Held	Total	189,580.02

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	34 Total	40,606.74 Manual	Held	Total	40,606.74	
FUND 130	Claims	to	Checks	1 Total	135.84 Manual	Held	Total	135.84	
FUND 157	Claims	to	Checks	1 Total	13,023.60 Manual	Held	Total	13,023.60	
FUND 160	Claims	to	Checks	1 Total	443.62 Manual	Held	Total	443.62	
FUND 171	Claims	to	Checks	1 Total	7,000.00 Manual	Held	Total	7,000.00	
FUND 172	Claims	to	Checks	1 Total	1,529.20 Manual	Held	Total	1,529.20	
FUND 176	Claims	to	Checks	7 Total	857.73 Manual	Held	Total	857.73	
FUND 400	Claims	to	Checks	10 Total	189,580.02 Manual	Held	Total	189,580.02	
Total for all Funds				Checks	56 Total	253,176.75 Manual	Held	Total	253,176.75

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 274-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager is hereby authorized to adjust the Comptroller's salary from Grade 21 Grade 0 to Grade 21 Step 2.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 275-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-5 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollot**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

Absent: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 2, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 276-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the reappointment of Susan Parol to the Civil Service Commission for a period of six (6) years, effective November 2014 thru November 2020 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollot**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

Absent: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 2, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Jason Pugh, Human Resources Director
Date: 11/18/14
Subject: Reappointment to Civil Service Commission

REQUEST

The Human Resources Department requests that the Gautier City Council consider reappointing Susan Parol to the Civil Service Commission for the City of Gautier for a period of six (6) years, effective November 2014 thru November 2020.

BACKGROUND:

Susan Parol is a current Civil Service Commissioner for the City of Gautier. Her term expired in November 2014. Mrs. Parol has requested to be considered for reappointment for another six (6) year term.

DISCUSSION:

Mrs. Parol has served honorably on the Civil Service Commission for the past six (6) years and has asked to be considered for another six (6) year term.

RECOMMENDATION:

The Human Resources Department recommends that the Gautier City Council reappoint Susan Parol to the City of Gautier Civil Service Commission for a period of six (6) years effective November 2014 thru November 2020.

ATTACHMENT(S):

Request to be considered for Reappointment from Susan Parol
Gautier City Ordinance, Article IV, Section 2-72
Mississippi Code Ann. 21-31-5

Jason Pugh

From: Susan Parol [sparol@bellsouth.net]
Sent: Tuesday, November 18, 2014 3:43 PM
To: jpugh@gautier-ms.gov
Cc: 'Susan Parol'
Subject: RE: appointment

Jason,
It is my pleasure to serve another term on the Civil Service Commission is that is the wish of the city councilmen. Please accept this as my request to be considered.

Respectfully,

Susan Parol
228 497 5247 home
228 327 3880 cell

"Delta girls are born dancing and never stop, which is as it should be, for surely it is the finest form of human amusement except tennis and talking." (and I don't play tennis!)



ARTICLE IV. CIVIL SERVICE SYSTEM

Sec. 2-71. Adoption.

The provisions of Section 21-31-1 through Sections 21-31-27 of the Mississippi Code of 1972 annotated, relating to a civil service system for municipal employees are hereby extended to all full-time paid employees in all departments of the city.

(Ord. No. 30, § 1, 9-20-88)

Sec. 2-72. Appointment of civil service commission.

There is hereby established a civil service commission for the city consisting of three (3) commissioners. The commissioners shall be appointed by majority vote of the city council for staggered six-year terms as provided by Section 21-31-5 Mississippi Code of 1972, annotated.

(Ord. No. 30, § 2, 9-20-88; Ord. No. 148, § 1, 6-1-04)

Secs. 2-73--2-80. Reserved.

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Miss. Code Ann. § 21-31-5

MISSISSIPPI CODE of 1972

*** Current through the 2012 Regular Session ***

TITLE 21. MUNICIPALITIES
CHAPTER 31. CIVIL SERVICE
GENERAL PROVISIONS

Miss. Code Ann. § 21-31-5 (2012)

§ 21-31-5. Appointment and removal, qualifications, and term of office of commissioners

(1) (a) The members of the civil service commission shall be appointed by the city commission, shall be three (3) in number, and shall serve without compensation; however, the governing authorities of any municipality, in their discretion, may pay each of the members of the commission a sum not to exceed One Hundred Dollars (\$ 100.00) per month to compensate them for their services. No person shall be appointed a member of such commission who is not a citizen of the United States, a resident of such city for at least five (5) years immediately preceding such appointment, and an elector of the county wherein he resides. The terms of office of such commissioners shall be for six (6) years, except that the first three (3) members shall be appointed for different terms, as follows: One (1) shall serve a period of two (2) years, one (1) shall serve a period of four (4) years, and one (1) shall serve a period of six (6) years.

(b) From and after May 18, 1988, the governing authorities of any municipality organized under the provisions of Chapter 8, Title 21, Mississippi Code of 1972, in which a civil service commission is created pursuant to Sections 21-31-1 through 21-31-27, may increase the members of the commission to the same number of wards into which the municipality is divided and, if the commission is so expanded, the governing authorities shall appoint one (1) member of the commission from each ward. The commissioners shall serve without compensation; however, the governing authorities of any municipality, in their discretion, may pay each of the members of the commission a sum not to exceed One Hundred Dollars (\$ 100.00) per month to compensate them for their services. No person shall be appointed a member of such commission who is not a citizen of the United States, a resident of the municipality for at least five (5) years immediately preceding such appointment, and an elector of the county wherein he resides. When making initial appointments under this paragraph (b), the governing authorities may stagger the terms of such appointees provided that no initial appointment is made for a period of less than one (1) year nor more than six (6) years; thereafter, all appointments shall be for terms of six (6) years. Appointment of members of the commission by the governing authorities under this paragraph (b) shall be made by the mayor with the confirmation of an affirmative vote of a majority of the city council present and voting at any meeting.

(2) Any member of such commission may be removed from office for incompetency, incompatibility, dereliction of duty, or other good cause, by the appointing power. However, no member shall be removed until charges have been preferred in writing and a full hearing had before the appointing power. Any member being so removed shall have the right of appeal, any time within thirty (30) days thereafter, to the circuit court and may demand a jury trial; such trial shall be confined to the determination of whether the order of removal, made by the appointing power, was, or was not, made in good faith and for cause.

(3) A majority of the members of the commission shall constitute a quorum.

HISTORY: SOURCES: Codes, 1942, § 3825-02; Laws, 1944, ch. 208, § 1; Laws, 1964, ch. 507, § 1; Laws, 1968, ch. 557, § 1; Laws, 1988, ch. 535, § 1, eff from and after passage (approved May 18, 1988).

View

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Miss. Code Ann. § 21-31-5 (Copy w/ Cite)

Pages: 2

In

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 029-2014

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi received a request to provide in-kind support services to the Gautier Rotary Club for the 2014 Gautier Christmas Paraded from the Gautier Police Department and the Cultural Services Division. The event is scheduled for Saturday, December 6, 2014 from 11:00 A.M. to 2:00 P.M.; and

WHEREAS, the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that the donation of in-kind services have been matched by other existing funds; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, as follows to-wit:

SECTION 1. In-kind services are hereby authorized for the Gautier Police Department to provide safety and traffic control. The estimated cost for their in-kind contribution will equal approximately \$627.75 based on three (3) traffic officers and three (3) patrol officers at five (5) hours each. Reserve officers have also been scheduled to assist with the event.

SECTION 2. In-kind services are hereby authorized for the Cultural Services Division to provide set-up and use of barricades, bleachers, trash receptacles and clean-up after the event. The estimated cost for their in-kind contribution will equal approximately \$237.00 for the requested labor (2employees @ 8hours each).

SECTION 3. The total cost of in-kind services is estimated at \$864.75.

SECTION 4. The City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollot**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

Absent: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 2, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning Dept.
Dante Elbin, Chief of Police
Date: November 12, 2014
Subject: 2014 Gautier Rotary Club Christmas Parade In-kind Services Request

REQUEST:

The Gautier Rotary Club requests City Council authorization for in-kind support services to be provided by the City for the annual Christmas Parade scheduled for December 6, 2014.

BACKGROUND:

The Gautier Rotary Club's 17th Annual Christmas Parade will be held on Saturday, December 6th at 11:00 a.m. The parade route starts at Mississippi Gulf Coast Community College Campus (MGCCC) on Hwy 90, goes around Singing River Mall and ends at MGCCC on Gautier-Vancleave Rd. Lining-up begins at 9:00 a.m. at the MGCCC east parking lot. The City has historically provided logistical support as well as traffic control and security for this event.

DISCUSSION:

The Christmas Parade organizers have submitted an in-kind services request for the following:

- Safety and Traffic Control
- Set-up and Use of Barricades and Bleachers
- Trash Receptacles and Clean-up After the Event

The Police Department estimates that their in-kind contribution will equal \$627.75 based on three (3) traffic officers and three (3) patrol officers at five (5) hours each. Reserve officers have also been scheduled to assist with the event. The Cultural Services Division estimates approximately \$237.00 in in-kind costs for the requested labor (2 employees @ 8 hours each). The total cost of in-kind services is therefore estimated at \$864.75. The Mayor and members of City Council have determined that the donation of in-kind services has been matched by the requesting organization with other existing funds.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the in-kind services requested by the Gautier Rotary Club since the event attracts both locals and visitors to the City. City Council may:

- 1) approve the in-kind contributions for the 2014 Christmas Parade as requested;
- 2) approve a different amount of in-kind support; or
- 3) may decline to authorize in-kind support to the parade this year.

ATTACHMENT(S):

Gautier Rotary Club In-kind Services Request- 2014 Christmas Parade
Rotary Christmas Parade Budget Information

OCT 08 2014

Received by
JRS



CITY OF GAUTIER
APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event December 6, 2014 Day or Week Saturday Starting Time 11:00 AM

Line-up starts at 9:00 AM

Ending Time: 2:00 PM Proposed Location of the Event: Hwy 90w to Lowes and around the mall back to the College

Describe the type of event to be conducted: 17 Annual Gautier Rotary Club Christmas Parade

Reason for Event, Demonstration or March:

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. Exit out of the college	right on	Hwy 90 West
2. _____	right on	North Dolphin
3. _____	right on	Gautier Vancleave
4. _____	Left	college entrance
5. _____		

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Gautier Rotary Club ... Phone: (228) 990-1467

Address: P.O. Box 241 Gautier MS 39553
City State Zip

Type of Organization: Civic Profit: Non-Profit Federal ID# 640-76-8451
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Kenneth L Rice Phone (Home): (228) 990-1467

Address: 55 Lakeview Dr, Phone (Work): (228) 522-6638

City: Ocean Springs State: MS Zip Code: 39564

Position with Organization: Parade Chairman

Individual(s) Responsible for keeping order and maintenance:

Name: _____ Phone (H): () _____ (W) () _____

Name: _____ Phone (W): () _____ (W) () _____

We will be requesting service in kind from the city to help with order and clean up
Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

- Security Clean up During Event Staging
- Traffic Direction Clean up After Event Fencing
- Barricades Trash Receptacles/Bag Other
- Set Up Barricades

In applying for this permit, I the undersigned, as the responsible individual of the above named organization: AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: [Signature]

Date: 8OCT2014

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____

Event has been: _____ Disapproved: _____

Approved: _____ Approval/Disapproval Authority _____

Date: _____

Tricia Thigpen

From: Patty Huffman <phuffman@gautier-ms.gov>
Sent: Thursday, November 20, 2014 2:42 PM
To: Tricia Thigpen
Cc: cnicholson@gautier-ms.gov; crussell@gautier-ms.gov; rhonea@gautier-ms.gov; 'Al Stanton'; 'Josh Danos'
Subject: FW: Gautier Christmas Parade

See memo below regarding the Rotary Club's match for the Christmas Parade In-kind Services. The City's in-kind services are estimated to cost \$865.00. Thanks.

Patty

Patty Huffman
Grants & Projects Manager
City of Gautier
Cell: 228.219.8016

From: Rice, Ken [<mailto:Kenneth.Rice@hancockbank.com>]
Sent: Thursday, November 20, 2014 2:36 PM
To: 'phuffman@gautier-ms.gov'
Subject: RE: Gautier Christmas Parade

Patty.

The Gautier Rotary Clubs original budget was for \$500.00, but with the purchase of additional signs, candy, throws and printing our total expenses for this year's Christmas parade will be around \$890.00. The Gautier Rotary Club would like to thank the City of Gautier in advance for their services. The Christmas Parade is a great way to bring in the season for the Citizens of Gautier.

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 277-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held November 18, 2014 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary. Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollot**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

Absent: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 2, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 278-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for October 2014 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollot**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

Absent: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 2, 2014.

City of Gautier
Business Registry
Oct-14

<u>Acct.</u>	<u>License #</u>	<u>Business Name /Owner</u>	<u>Amt.</u>
*****1171	2015-09-0004269	Logistics on Demand, LLC	\$22.00
*****511	2015-09-0004270	Primo Engineering	\$22.00
879	2015-10-0004271	Hurd Reality	\$20.00
1185	2015-10-0004272	Orlando's Inc DBA / Aztecas	\$60.00
1022	2015-11-0004273	Micheal Martin DBA Martin Plumbing Contractor	\$20.00
*****38	2014-10-0004274	Lincoln on Demand Agency	\$24.20
38	2015-10-0004275	Lincoln on Demand Agency	\$20.00
32	2015-10-0004276	James Lee Indian Point Rv Resort	\$30.00
8	2015-10-0004277	Brooks Restaurant Inc Burger King #9337	\$30.00
*****509	2015-09-0004278	Michelle Gautier Lee Landscape Architect	\$22.00
54	2015-10-0004279	Spa & Tub Manufacturing Co	\$32.50
59	2015-10-0004280	Palmetto Dental Care	\$20.00
*****867	2015-09-0004281	1st Choice Storage	\$22.00
42	2015-10-0004282	Merchant's and Marine Bank	\$30.00
941	2015-10-0004283	Victory Chiropratic Center	\$20.00
876	2015-10-0004284	Redbox Automated Retail	\$90.00
63	2015-10-0004285	Waffle House Inc	\$60.00
*****534	2015-09-0004286	Belk Inc 673	\$1,840.00
50	2015-10-0004287	Shanghai Restaurant	\$35.00
*****1091	2015-08-0004288	Block Therapy Quilt Shop	\$22.20
878	2015-10-0004289	Pearson Builders	\$20.00
1234	2015-10-0004290	Shoe Show	\$92.50
20	2015-10-0004291	First Federal Savings & Loan	\$20.00
27	2015-10-0004292	Paradigm Investment/ Hardee's	\$36.00
62	2015-10-0004293	Town & Country Vet Hospital Inc	\$30.00
*1284	2015-10-0004294	Clark's Attic LLC	\$20.00
1233	2015-10-0004295	New York Pizza	\$20.00

52	2015-10-0004296	Singing River Grocery	\$40.00
*1285	2015-10-0004297	Walden Auto Repair	\$20.00
61	2015-10-0004298	MHC TT Membership, Lp (Equality Lifestyles)	\$150.00
*****778	2015-07-0004299	Collision Depot	\$22.40
1177	2015-10-0004300	Firestone of Gautier	\$20.00

*	New Business	2
**	Slot Amusement	0
***	Due Refund	0
****	Transient Vendor	0
*****	Closed Business	0
*****	Delinquent Renewals Issued	8

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 279-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of Water & Sewer Adjustments is hereby approved.

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollot**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

Absent: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 2, 2014.

UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

ACCT #	ADJUSTMENT		LATE CHG	GARBAGE	TAX	TOTAL	REASON FOR ADJUSTMENT
	WATER	SEWER				ADJUSTMENT	
872508	\$88.10	\$100.87	\$75.00			\$263.97	WATER LEAK
940401	\$156.18	\$165.42	\$50.00			\$371.60	WATER LEAK
72766	\$164.77	\$188.65	\$25.00			\$378.42	WATER LEAK
960423		\$67.30	\$50.00			\$117.30	WATER LEAK
960797	\$22.48	\$25.74				\$48.22	WATER LEAK
872230	\$17.06	\$19.53				\$36.59	WATER LEAK
884689	\$206.43	\$220.88				\$427.31	WATER LEAK
70516	\$51.75	\$59.25				\$111.00	WATER LEAK
51347	\$143.99	\$164.85	\$25.00			\$333.84	WATER LEAK
980514	\$29.52	\$33.80				\$63.32	WATER LEAK
940605	\$78.75	\$90.16				\$168.91	WATER LEAK
10937	\$78.25	\$89.59	\$100.00			\$267.84	WATER LEAK
70382	\$72.03	\$82.47	\$50.00			\$204.50	WATER LEAK
72506	\$16.56	\$18.96	\$50.00			\$85.52	WATER LEAK
72525	\$103.08	\$118.02	\$50.00			\$271.10	WATER LEAK
20806	\$69.56	\$79.64				\$149.20	WATER LEAK
11262	\$140.35	\$160.69	\$50.00			\$351.04	WATER LEAK
883597	\$56.71	\$64.93				\$121.64	WATER LEAK
41329	\$67.48	\$77.26				\$144.74	WATER LEAK
61084	\$90.25	\$103.33				\$193.58	WATER LEAK
72481	\$90.66	\$103.80	\$75.00			\$269.46	WATER LEAK
62009	\$28.60	\$32.75				\$61.35	WATER LEAK
9847F	\$15.73	\$18.01				\$33.74	WATER LEAK
872110	\$89.01	\$101.91				\$190.92	WATER LEAK
870793	\$22.97	\$26.30				\$49.27	WATER LEAK
60532	\$53.36	\$61.09				\$114.45	WATER LEAK
871209	\$110.95	\$127.03	\$75.00			\$312.98	WATER LEAK
50662	\$44.33	\$50.76	\$ 75.00			\$170.09	WATER LEAK
940002	\$15.56	\$17.82				\$33.38	WATER LEAK
950306	\$627.95	\$661.23	\$ 225.00			\$1,514.18	WATER LEAK
870230	\$12.42	\$14.22				\$26.64	WATER LEAK
61419			\$ 400.00			\$400.00	LATE FEES

Councilwoman Martin made the motion to recess until December 16, 2014 at 6:30 PM. **Councilman Anderson** seconded the motion and the vote carried unanimously with Councilman Guillotte and Councilman Colledge being absent.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 16, 2014.