

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Patty Huffman, Grants & Projects Manager  
**Through:** Chandra Nicholson, Economic Development and Planning Director  
**Date:** November 17, 2014  
**Subject:** Additional Repair Costs for Damage to Public Works Back Building Caused by Hurricane Katrina (PW#4214)

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**REQUEST:**

The Economic Development & Planning Department requests authorization for additional repair work needed for the Public Works Back Building due to damage from Hurricane Katrina that was not included in the original FEMA scope of work.

**BACKGROUND:**

The FEMA approved original scope of work for PW #4214 included:

- Replacement of two metal awnings and three metal roll-up garage doors
- Repair of the roof along the eastern side of the building
- Replacement of multiple sections of roofing at warehouse/shop section
- Replacement of entire roof at the south portion of the building
- Replacement of a downspout on the west side of the building
- Repair of a portion of chain link fencing and replacement of a wooden fence

**DISCUSSION:**

Once the roof repairs began, the contractor found additional damage to the roof and its supports. These additional repairs include:

• Section B-additional 2,443 sq. ft. of roofing needed	\$21,875
• Section B- eave strut needs to be replaced	\$850
• Section C- replace damaged panels	\$7,800
• Sections D & E- replace damaged panels	\$4,800
Subtotal	<u>\$35,325</u>
Minus Contingency	-\$13,000
<b>TOTAL</b>	<b>\$22,325</b>

**RECOMMENDATION:**

According to recommendations from the contractor Gibson Maintenance, and the architect, these repairs are necessary in order to prevent leaks and the possibility of the roof being blown away in a heavy wind. The Economic Development and Planning Department recommends that it is in the best interest of the City to authorize these additional repairs. At the end of the construction phase, City staff will submit change orders to MEMA to be submitted to FEMA during closeout to determine if they will allow the additional cost. The City Finance Department has determined that funds are available to cover the additional expense.

The City Council may:

1. authorize the additional repair costs as presented; or
2. disapprove some or all of the additional repair costs.

**ATTACHMENT(S):**

Change Order



# AIA<sup>®</sup> Document G714<sup>™</sup> – 2007

## Construction Change Directive

<b>PROJECT:</b> <i>(Name and address)</i> Gautier Public Works Back Building Repairs 3309 Gautier Vancleave Road Gautier, MS	<b>DIRECTIVE NUMBER:</b> 001 <b>DATE:</b> November 20, 2014  <b>CONTRACT FOR:</b> General Construction	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONSULTANT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR:</b> <i>(Name and address)</i> Gibson Maintenance, LLC 118 Dennis Lane Long Beach, MS 39560	<b>CONTRACT DATED:</b> 9/4/2014 <b>ARCHITECT'S PROJECT NUMBER:</b> 0124.14.001	

You are hereby directed to make the following change(s) in this Contract:  
*(Describe briefly any proposed changes or list any attached information in the alternative)*

1. Add to remove and replace damaged roof panels on Part C (this includes removing and replacing screw attachments on all panels)	\$7,800.00
2. Add to remove and replace damaged roof panels on Part D, and Part E (this includes removing and replacing screw attachments on all panels)	\$4,800.00
3. Add to remove and replace damaged eave strut beam on Part B (a portion of the overall cost)	\$ 400.00
Beginning Allowance	\$13,000.00
Less Construction Change Directive No. One (1)	\$13,000.00
Remaining Allowance	\$ 0.00

### PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
- Lump Sum decrease of \$0.00
  - Unit Price of \$            per
  - As provided in Section 7.3.3 of AIA Document A201-2007
  - As follows: unchanged

2. The Contract Time is proposed to (remain unchanged). The proposed adjustment, if any, is 0 days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

MP Design Group, PLLC

**ARCHITECT** *(Firm name)*

1641 Popps Ferry Road Suite A-4  
Biloxi, MS 39532

**ADDRESS**

\_\_\_\_\_  
**BY** *(Signature)*

\_\_\_\_\_  
*(Typed name)*

\_\_\_\_\_  
**DATE**

Gibson Maintenance, LLC

**OWNER** *(Firm name)*

118 Dennis Lane  
LongBeach, MS 39560

**ADDRESS**

\_\_\_\_\_  
**BY** *(Signature)*

\_\_\_\_\_  
*(Typed name)*

\_\_\_\_\_  
**DATE**

City of Gautier

**CONTRACTOR** *(Firm name)*

3330 Highway 90  
Gautier, MS 39553

**ADDRESS**

\_\_\_\_\_  
**BY** *(Signature)*

\_\_\_\_\_  
*(Typed name)*

\_\_\_\_\_  
**DATE**

# GIBSON MAINTENANCE, LLC.

118 Dennis Lane, P.O. Box 175

Long Beach, MS 39560

228-214-3529 office 228-697-0905 cell 228-822-0651 fax  
[info@gibson-maintenance.com](mailto:info@gibson-maintenance.com)

The break down for the Gautier Public works back building is as follows:

Roof B Total roof panel replacement 2443 sq ft \$21,875.00  
P&O \$3,281.00  
Material \$11,275.00 @\$4.62 sq ft  
Labor \$7,319.00

Roof B rusted eve strut

Roof being replaced also cost will be \$850.00

Roof not being replace Cost will be \$2,200.00

\$400 of the eave strut cost is captured in this Construction Change Directive the remaining \$450 is captured in Change Order #1

Roof C damaged panel and damaged ridge panel replacement. Replace 100% of panel screws

Reseal tape all panels \$7,800.00

P&O \$1,170.00

Material \$4,871.00 @ \$4.62 sq ft

Labor \$1,759.00

Roof D & E Replace damaged roof panels and ridge cap. Reseal tape all panels and replace

100% of panel screws. \$4,800.00

P&O \$720.00

Material \$2,800.00 @\$4.62 sq ft

Labor \$1,280.00

We also request an additional **30** days added to the contract as it will take two weeks to order and receive materials and two weeks to install.

\*\*\*Does not include rotten wood if found during repairs.

Mike Steiner

Gibson Maintenance, LLC

(228) 217-5295



**AIA**<sup>®</sup>

# Document G701™ – 2001

## Change Order

**PROJECT** (Name and address):

Gautier Public Works Back Building  
Repairs  
3309 Gautier Vancleave Road  
Gautier, MS 39553

**CHANGE ORDER NUMBER:** 001

**DATE:** November 20, 2014

**OWNER:**

**ARCHITECT:**

**CONTRACTOR:**

**FIELD:**

**OTHER:**

**TO CONTRACTOR** (Name and address):

Gibson Maintenance, LLC  
118 Dennis Lane  
Long Beach, MS 39560

**ARCHITECT'S PROJECT NUMBER:** 0124.14.001

**CONTRACT DATE:** 9/4/2014

**CONTRACT FOR:** General Construction

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)  
Remove and replace additional damaged roof panels on Part B. Remove and replace damaged eave strut beam on Part B.

The original Contract Sum was	\$	<u>124,840.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>124,840.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>22,325.00</u>
The new Contract Sum including this Change Order will be	\$	<u>147,165.00</u>

The Contract Time will be increased by Thirty (30) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 17, 2015

**NOTE:** This Change Order does ~~not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.~~ include changes in the Contract Sum and Contract Time.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MP Design Group, PLLC

**ARCHITECT** (Firm name)

1641 Popp's Ferry Road Suite A-4  
Biloxi, MS 39532

**ADDRESS**

**BY** (Signature)

(Typed name)

**DATE**

Gibson Maintenance, LLC

**CONTRACTOR** (Firm name)

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Long Beach, MS 39560

**ADDRESS**

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**DATE**

City of Gautier

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