

Tuesday
September 9, 2014
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED BUDGET MEETING of the Mayor and Council of the City of Gautier, Mississippi was held September 9, 2014 at 6:00 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members Mary Martin, Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Samantha Abell, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**BUDGET MEETING AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
September 9, 2014 @ 6:00 PM**

- I. **Call to Order**
 - 1 **Prayer**
 - 2 **Pledge of Allegiance**
- II. **Agenda Order Approval**
- III. **Announcements (None)**
- IV. **Presentation Agenda (None)**
- V. **Public Agenda**
 - 1 **Agenda Comments**
- VI. **Business Agenda**
 - 1 **Approval of Fiscal Year 2015 Budget.**
 - 2 **Resolution approving revisions to the Comprehensive Fee Schedule.**
- VII. **Consent Agenda (All items approved in one motion)**

**STUDY AGENDA
CITY OF GAUTIER, MISSISSIPPI
September 9, 2014**

- 1 **Discuss Citizen Comments**
- 2 **Discuss Council Comments**
- 3 **Discuss City Manager Comments**
- 4 **Discuss City Clerk Comments**
- 5 **Discuss City Attorney Comments**

Recess until September 16, 2014 at 6:30 PM
www.gautier-ms.gov

Councilwoman Martin made the motion to approve the agenda order. **Councilman Vaughan** seconded the motion and the vote unanimously carried.

Councilman Jones made the motion to change and approve the authorized positions of 2015 to a funded position rather than an unfunded position of Cultural Services Manager to be effective October 1, 2014. Motion seconded by **Councilwoman Martin**.

Councilman Jones revised the motion to change the approval of authorized positions of 2015 to a funded position from a unfunded position under the portion of Cultural Services Manager pay scale 2080 pay grade 14 to be effective October 1, 2014. **Councilwoman Martin** seconded the motion.

Councilman Jones withdrew previous motions.

Councilman Jones made the motion to direct City Manager to revise the organization chart and present to council on the 1st meeting in October with cost analysis on funding a Cultural Services Manager as a director. **Councilwoman Martin** seconded the motion and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Rusty Anderson

NAYS: Hurley Ray Guillotte
 Casey Vaughan
 Adam Colledge

Motion passed.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 210-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the following budget of estimated revenues and expenditures for the City of Gautier for fiscal year beginning October 1, 2014 and ending September 30, 2015 is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Casey Vaughan
 Rusty Anderson

NAYS: **Hurley Ray Guillotte**
 Adam Colledge

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 9, 2014.

City of Gautier
October 1, 2014 - September 30, 2015
Annual Budget

<u>GENERAL FUND: FUND 001</u>	<u>BUDGET</u>	<u>PROPOSED</u>
<u>REVENUES</u>	<u>FY 2014</u>	<u>BUDGET</u>
		<u>FY 2015</u>
Licenses & Permits	\$ 65,700.00	\$ 65,700.00
Inter-Governmental Revenue:		
In Lieu of Taxes	\$ 382,400.00	\$ 381,400.00
Franchise Fees	\$ 150,000.00	\$ 163,000.00
General Sales Tax	\$ 2,235,000.00	\$ 2,100,900.00
ABC Licenses	\$ 12,500.00	\$ 12,500.00
Homestead Reimbursement	\$ 70,000.00	\$ 70,000.00
Motor Fuel Tax	\$ 9,000.00	\$ 13,000.00
Shared Revenues - Road Tax	\$ 500,000.00	\$ 500,000.00
Shared Revenues - Recreation	\$ 132,000.00	\$ 135,000.00
Rail Car Tax	\$ 700.00	\$ 800.00
Privilege Tax-Heavy Duty Vehicle	\$ 4,900.00	\$ 4,900.00
Municipal Aid Surplus	\$ 9,300.00	\$ 9,200.00
FEMA/MEMA Reimbursement	\$ -	\$ -
Fine & Forfeits	\$ 780,000.00	\$ 770,000.00
Grants	\$ 26,000.00	\$ 22,400.00
Surplus Property	\$ 114,548.00	\$ -
Loan - HIDTA Vehicle	\$ -	\$ -
Loan - Police Cars	\$ 200,000.00	\$ -
Miscellaneous	\$ 43,000.00	\$ 55,300.00
Transfer from Other Funds	\$ -	\$ -
Transfer from Solid Waste Fund	\$ 100,500.00	\$ 73,820.00
Transfer from Enterprise Fund	\$ 545,007.00	\$ 444,686.00
Total revenue from sources other than taxation	\$ 5,380,555.00	\$ 4,822,606.00
Balance at beginning of year	\$ 486,000.00	\$ 700,000.00
Total from all sources other than taxation	\$ 5,866,555.00	\$ 5,522,606.00
Amount necessary to be raised by tax levy	\$ 3,878,712.00	\$ 4,201,065.00
Total available cash and anticipated revenue	\$ 9,745,267.00	\$ 9,723,671.00

GENERAL FUND
EXPENDITURES

LEGISLATIVE DEPARTMENT

Personnel Services	\$ 95,889.00	\$ 95,889.00
Supplies	\$ 1,000.00	\$ 1,000.00
Other Services & Charges	\$ 10,000.00	\$ 10,500.00
Total	\$ 106,889.00	\$ 107,389.00

CITY COURT

Personnel Services	\$ 124,923.00	\$ 124,923.00
Supplies	\$ 3,000.00	\$ 3,000.00
Other Services & Charges	\$ 171,550.00	\$ 191,550.00
Total	\$ 299,473.00	\$ 319,473.00

CITY MANAGER

Personnel Services	\$ 156,281.00	\$ 156,281.00
Supplies	\$ 2,500.00	\$ 2,500.00
Other Services & Charges	\$ 13,600.00	\$ 14,000.00
Total	\$ 172,381.00	\$ 172,781.00

HUMAN RESOURCES

Personnel Services	\$ 126,335.00	\$ 120,331.00
Supplies	\$ 3,500.00	\$ 3,500.00
Other Services & Charges	\$ 13,500.00	\$ 11,500.00
Total	\$ 143,335.00	\$ 135,331.00

CITY CLERK

Personnel Services	\$ 230,195.00	\$ 230,195.00
Supplies	\$ 11,500.00	\$ 11,500.00
Other Services & Charges	\$ 19,350.00	\$ 22,000.00
Capital Outlay	\$ 9,804.00	\$ 9,804.00
Total	\$ 270,849.00	\$ 273,499.00

FINANCE		
Personnel Services	\$ 178,471.00	\$ 175,958.00
Supplies	\$ 1,500.00	\$ 2,000.00
Total	<u>\$ 179,971.00</u>	<u>\$ 177,958.00</u>
CITY ATTORNEY		
Other Services & Charges	\$ 95,000.00	\$ 95,000.00
Total	<u>\$ 95,000.00</u>	<u>\$ 95,000.00</u>
ECONOMIC DEVELOPMENT & PLANNING		
Personnel Services	\$ 723,057.00	\$ 540,023.00
Supplies	\$ 18,700.00	\$ 18,000.00
Other Services & Charges	\$ 74,700.00	\$ 77,260.00
Total	<u>\$ 816,457.00</u>	<u>\$ 635,283.00</u>
BUILDINGS AND FACILITIES		
Supplies	\$ 9,500.00	\$ 9,500.00
Other Services & Charges	\$ 374,600.00	\$ 515,100.00
Debt Service	\$ -	\$ 3,750.00
Total	<u>\$ 384,100.00</u>	<u>\$ 528,350.00</u>
POLICE DEPARTMENT		
Personnel Services	\$ 2,732,735.00	\$ 2,622,319.00
Supplies	\$ 238,000.00	\$ 239,000.00
Other Services & Charges	\$ 133,000.00	\$ 140,500.00
Capital Outlay	\$ 237,500.00	\$ 43,000.00
Debt Service	\$ 205,056.00	\$ 147,826.00
Total	<u>\$ 3,546,291.00</u>	<u>\$ 3,192,645.00</u>
FIRE DEPARTMENT		
Personnel Services	\$ 1,999,588.00	\$ 2,094,196.00
Supplies	\$ 66,035.00	\$ 68,384.00
Other Services & Charges	\$ 62,200.00	\$ 93,700.00
Capital Outlay	\$ 3,000.00	\$ 3,000.00
Total	<u>\$ 2,130,823.00</u>	<u>\$ 2,259,280.00</u>
RECREATION DEPARTMENT		
Personnel Services	\$ -	\$ -
Supplies	\$ 28,500.00	\$ 37,500.00
Other Services & Charges	\$ 50,100.00	\$ 50,700.00
Capital Outlay	\$ -	\$ 2,900.00
Total	<u>\$ 78,600.00</u>	<u>\$ 91,100.00</u>
STREETS		
Supplies	\$ 53,000.00	\$ 50,000.00
Other Services & Charges	\$ 154,000.00	\$ 127,000.00
Total	<u>\$ 207,000.00</u>	<u>\$ 177,000.00</u>
MAINTENANCE		
Personnel Services	\$ 192,551.00	\$ 193,829.00
Supplies	\$ 20,750.00	\$ 18,250.00
Other Services & Charges	\$ 2,500.00	\$ 2,500.00
Total	<u>\$ 215,801.00</u>	<u>\$ 214,579.00</u>
PUBLIC SAFETY		
Unappropriated	\$ -	\$ 206,046.00
Total	<u>\$ -</u>	<u>\$ 206,046.00</u>
INTERFUND TRANSFERS		
Transfer to Other Funds	\$ 798,146.00	\$ 771,372.00
Total	<u>\$ 798,146.00</u>	<u>\$ 771,372.00</u>
TOTAL EXPENDITURES	<u>\$ 9,445,116.00</u>	<u>\$ 9,357,086.00</u>
YEAR END BALANCE	<u>\$ 300,151.00</u>	<u>\$ 366,585.00</u>
BALANCE	<u><u>\$ 9,745,267.00</u></u>	<u><u>\$ 9,723,671.00</u></u>

MS DEVELOPMENT BANK KATRINA LOAN FUND: FUND 007 (Original issue \$2.5 million)

REVENUE		
Balance at beginning of year	\$ 2,960.45	\$ 1,425.45
Transfer from General Fund	\$ 280,977.00	\$ 278,128.00
Total available cash and anticipated revenue	<u>\$ 283,937.45</u>	<u>\$ 279,553.45</u>
EXPENDITURES		
Annual Fees	\$ 1,050.00	\$ 1,100.00
Ms Dev Katrina Loan - Debt Service	\$ 280,977.00	\$ 278,128.00
TOTAL EXPENDITURES	<u>\$ 282,027.00</u>	<u>\$ 279,228.00</u>
YEAR END BALANCE	<u>\$ 1,910.45</u>	<u>\$ 325.45</u>
BALANCE	<u>\$ 283,937.45</u>	<u>\$ 279,553.45</u>

CDBG-DOWNTOWN REVITALIZATION - FUND 012

REVENUES		
Balance at beginning of year	\$ (344.20)	\$ (10,000.00)
Grant	\$ 454,896.08	\$ 10,000.00
Total available cash and anticipated revenue	<u>\$ 454,551.88</u>	<u>\$ -</u>
EXPENDITURES		
Capital Outlay	<u>\$ 454,551.88</u>	<u>\$ -</u>
TOTAL EXPENDITURES	<u>\$ 454,551.88</u>	<u>\$ -</u>
YEAR END BALANCE	<u>\$ -</u>	<u>\$ -</u>
BALANCE	<u>\$ 454,551.88</u>	<u>\$ -</u>

TRANSPORTATION ENHANCEMENT - DOWNTOWN: FUND 13

REVENUE		
Balance at beginning of year	\$ 45,000.00	\$ 45,000.00
Grant	\$ 420,000.00	\$ 420,000.00
Total available cash and anticipated revenue	<u>\$ 465,000.00</u>	<u>\$ 465,000.00</u>
EXPENDITURES		
Capital Outlay	<u>\$ 465,000.00</u>	<u>\$ 465,000.00</u>
TOTAL EXPENDITURES	<u>\$ 465,000.00</u>	<u>\$ 465,000.00</u>
YEAR END BALANCE	<u>\$ -</u>	<u>\$ -</u>
BALANCE	<u>\$ 465,000.00</u>	<u>\$ 465,000.00</u>

CIAP - TOWN CENTER: FUND 14

REVENUE		
Balance at beginning of year	\$ (13,677.00)	\$ -
Grant	\$ 774,143.75	\$ -
Transfer from General Fund	\$ 30,000.00	\$ -
Total available cash and anticipated revenue	<u>\$ 790,466.75</u>	<u>\$ -</u>
EXPENDITURES		
Other Services and Charges	\$ 466.75	\$ -
Capital Outlay	\$ 760,000.00	\$ -
Debt Service	\$ 30,000.00	\$ -
TOTAL EXPENDITURES	<u>\$ 790,466.75</u>	<u>\$ -</u>
YEAR END BALANCE	<u>\$ -</u>	<u>\$ -</u>
BALANCE	<u>\$ 790,466.75</u>	<u>\$ -</u>

ALLEN ROAD WIDENING: FUND 20**REVENUES**

Balance at beginning of year	\$	(38,631.00)	\$	22,369.00
Interlocal Funding (JCBS)	\$	-	\$	61,000.00
CAP Loan	\$	995,980.00	\$	995,980.00
Total available cash and anticipated revenue	\$	957,349.00	\$	1,079,349.00

EXPENDITURES

Other Services & Charges	\$	957,349.00	\$	957,349.00
Debt Service	\$	-	\$	61,000.00

TOTAL EXPENDITURES	\$	957,349.00	\$	1,018,349.00
YEAR END BALANCE	\$	-	\$	61,000.00
BALANCE	\$	957,349.00	\$	1,079,349.00

MOHS DUI ENFORCEMENT: FUND 25**REVENUES**

Balance at beginning of year	\$	-	\$	(20,707.24)
Grant	\$	46,088.00	\$	23,260.24
Total available cash and anticipated revenue	\$	46,088.00	\$	2,553.00

EXPENDITURES

Personnel Services	\$	37,020.00	\$	-
Supplies	\$	1,713.00	\$	1,713.00
Capital Outlay	\$	7,355.00	\$	840.00

TOTAL EXPENDITURES	\$	46,088.00	\$	2,553.00
YEAR END BALANCE	\$	-	\$	-
BALANCE	\$	46,088.00	\$	2,553.00

MDOT SAFE ROUTES TO SCHOOL: FUND 29**REVENUES**

Balance at beginning of year	\$	-	\$	15,000.00
Grant	\$	100,000.00	\$	206,000.00
Other Funding Sources	\$	25,000.00	\$	36,500.00
Total available cash and anticipated revenue	\$	125,000.00	\$	257,500.00

EXPENDITURES

Street Improvements (Sidewalks)	\$	125,000.00	\$	257,500.00
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TOTAL EXPENDITURES	\$	125,000.00	\$	257,500.00
YEAR END BALANCE	\$	-	\$	-
BALANCE	\$	125,000.00	\$	257,500.00

MDAH 2014 COMM PRES HERITAGE GRANT: FUND 30**REVENUES**

Balance at beginning of year	\$	-	\$	(8,208.75)
Grant	\$	80,000.00	\$	80,000.00
Other Funding Sources	\$	20,000.00	\$	20,000.00
Total available cash and anticipated revenue	\$	80,000.00	\$	91,791.25

EXPENDITURES

Other Services and Charges	\$	17,000.00	\$	8,791.25
Building Improvements	\$	83,000.00	\$	83,000.00

TOTAL EXPENDITURES	\$	100,000.00	\$	91,791.25
YEAR END BALANCE	\$	-	\$	-
BALANCE	\$	100,000.00	\$	91,791.25

MDAH CERTIFIED LOCAL GOVT GRANT: FUND 031

REVENUES

Balance at beginning of year	\$	-	\$	-
Grant	\$	-	\$	2,000.00
Transfer from General Fund	\$	-	\$	2,000.00
Total available cash and anticipated revenue	\$	-	\$	4,000.00

EXPENDITURES

Other Services and Charges	\$	-	\$	4,000.00
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TOTAL EXPENDITURES	\$	-	\$	4,000.00
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YEAR END BALANCE	\$	-	\$	-
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BALANCE	\$	-	\$	4,000.00
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US DOJ BALLISTIC VEST GRANT: FUND 103

REVENUES

Balance at beginning of year	\$	-	\$	1,008.00
Grant	\$	9,109.73	\$	2,389.73
Transfer from Fund 157	\$	9,109.73	\$	1,381.73
Total available cash and anticipated revenue	\$	18,219.46	\$	4,779.46

EXPENDITURES

Capital Outlay	\$	18,219.46	\$	4,779.46
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TOTAL EXPENDITURES	\$	18,219.46	\$	4,779.46
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YEAR END BALANCE	\$	-	\$	-
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BALANCE	\$	18,219.46	\$	4,779.46
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MARTIN BLUFF ROAD PROJECT: FUND 128

REVENUES

Balance at beginning of year	\$	240,330.69	\$	238,358.64
Total available cash and anticipated revenue	\$	240,330.69	\$	238,358.64

EXPENDITURES

Capital Outlay	\$	50,000.00	\$	20,000.00
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TOTAL EXPENDITURES	\$	50,000.00	\$	20,000.00
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YEAR END BALANCE	\$	190,330.69	\$	218,358.64
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BALANCE	\$	240,330.69	\$	238,358.64
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\$7M CAPITAL IMPROVEMENT BOND ISSUE - FUND 130

REVENUES

Balance at beginning of year	\$	2,040,022.79	\$	1,756,607.53
Interest	\$	1,800.00	\$	1,500.00
Transfer from GF Debt Service	\$	487,169.00	\$	488,619.00
Total available cash and anticipated revenue	\$	2,528,991.79	\$	2,246,726.53

EXPENDITURES

Annual Bond Fees	\$	2,100.00	\$	2,100.00
Annual Bond Payment - Debt Service	\$	486,869.00	\$	488,619.00
Capital Improvements	\$	2,040,022.79	\$	1,756,007.53
Transfer to General Fund	\$	-	\$	-

TOTAL EXPENDITURES	\$	2,528,991.79	\$	2,246,726.53
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YEAR END BALANCE	\$	-	\$	-
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BALANCE	\$	2,528,991.79	\$	2,246,726.53
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U S JUSTICE EQUITABLE SHARING: FUND 157**REVENUES**

Balance at beginning of year	\$	206,397.66	\$	175,997.64
Assets Forfeited	\$	-	\$	-
Total available cash and anticipated revenue	\$	206,397.66	\$	175,997.64

EXPENDITURES

Capital Outlay	\$	-	\$	-
Transfer to Fund 103	\$	9,109.73	\$	1,381.73

TOTAL EXPENDITURES	\$	9,109.73	\$	1,381.73
YEAR END BALANCE	\$	197,287.93	\$	174,615.91
BALANCE	\$	206,397.66	\$	175,997.64

FIRE PROTECTION FUND: FUND 160**REVENUES**

Balance at beginning of year	\$	160,790.49	\$	237,214.16
Fire Insurance Rebate	\$	95,500.00	\$	97,000.00
MS Code Rebate	\$	3,141.00	\$	3,100.00
Loan Proceeds	\$	-	\$	-
Total available cash and anticipated revenue	\$	259,431.49	\$	337,314.16

EXPENDITURES

Other Services & Charges	\$	8,141.00	\$	11,989.00
Capital Outlay	\$	12,000.00	\$	12,000.00
Debt Service	\$	93,313.00	\$	17,750.00
Transfer to Fund 161	\$	5,288.00	\$	-

TOTAL EXPENDITURES	\$	118,742.00	\$	41,739.00
YEAR END BALANCE	\$	140,689.49	\$	295,575.16
BALANCE	\$	259,431.49	\$	337,314.16

MDOT YOUTH CORP PROGRAM - FUND 166**REVENUES**

Balance at beginning of year	\$	(31,508.01)	\$	-
Grant	\$	31,508.01	\$	35,000.00
Transfer from General Fund	\$	-	\$	-
Total available cash and anticipated revenue	\$	-	\$	35,000.00

EXPENDITURES

Personnel Services	\$	28,775.00	\$	28,775.00
Supplies	\$	5,625.00	\$	5,625.00
Service and Other charges	\$	600.00	\$	600.00

TOTAL EXPENDITURES	\$	35,000.00	\$	35,000.00
YEAR END BALANCE	\$	(35,000.00)	\$	-
BALANCE	\$	-	\$	35,000.00

FF GRANT EMW-2013-FO-05516: FUND 167**REVENUES**

Balance at beginning of year	\$	-	\$	-
Grant	\$	-	\$	49,875.00
Transfer from General Fund	\$	-	\$	2,625.00
Total available cash and anticipated revenue	\$	-	\$	52,500.00

EXPENDITURES

Service and Other charges	\$	-	\$	52,500.00
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TOTAL EXPENDITURES	\$	-	\$	52,500.00
YEAR END BALANCE	\$	-	\$	-
BALANCE	\$	-	\$	52,500.00

TIDELANDS GRANT FUND - FUND 171**REVENUES**

Balance at beginning of year	\$	237,375.00	\$	-
Grant: Public Access	\$	-	\$	500,000.00
Grant: Town Center	\$	404,736.76	\$	464,878.51
Total available cash and anticipated revenue	\$	642,111.76	\$	964,878.51

EXPENDITURES

Capital Outlay: Town Center	\$	-	\$	464,878.51
Capital Outlay: Public Access	\$	642,111.76	\$	500,000.00

TOTAL EXPENDITURES	\$	642,111.76	\$	964,878.51
YEAR END BALANCE	\$	-	\$	-
BALANCE	\$	642,111.76	\$	964,878.51

LIBRARY SUPPORT FUND: FUND 172**REVENUES**

Balance at Beginning of Year	\$	-	\$	-
Amount to be raised by tax levy	\$	111,698.00	\$	111,409.00
Total available cash and anticipated revenue	\$	111,698.00	\$	111,409.00

EXPENDITURES

Other Services & Charges	\$	111,698.00	\$	111,409.00
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TOTAL EXPENDITURES	\$	111,698.00	\$	111,409.00
YEAR END BALANCE	\$	-	\$	-
BALANCE	\$	111,698.00	\$	111,409.00

MSWFP RECREATION TRAILS: FUND 175**REVENUES**

Balance at Beginning of Year	\$	-	\$	(5,052.40)
Grant	\$	99,840.00	\$	99,840.00
Total available cash and anticipated revenue	\$	99,840.00	\$	94,787.60

EXPENDITURES

Capital Outlay	\$	99,840.00	\$	94,787.60
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TOTAL EXPENDITURES	\$	99,840.00	\$	94,787.60
YEAR END BALANCE	\$	-	\$	-
BALANCE	\$	99,840.00	\$	94,787.60

SHEPARD STATE PARK: FUND 176**REVENUES**

Balance at beginning of year	\$	4,000.00	\$	19,000.00
Other Revenue	\$	-	\$	49,000.00
Camping Fees	\$	90,000.00	\$	90,000.00
Admission Fees/Day Use	\$	1,000.00	\$	3,500.00
Total available cash and anticipated revenue	\$	95,000.00	\$	161,500.00

EXPENDITURES

Personnel Services	\$	20,000.00	\$	24,898.00
Supplies	\$	17,500.00	\$	53,900.00
Service and Other charges	\$	48,500.00	\$	50,900.00
Capital Outlay	\$	-	\$	20,800.00

TOTAL EXPENDITURES	\$	86,000.00	\$	150,498.00
YEAR END BALANCE	\$	9,000.00	\$	11,002.00
BALANCE	\$	95,000.00	\$	161,500.00

WATER AND SEWER UTILITY FUND: FUND 400**REVENUES**

Water Sales	\$ 2,840,000.00	\$ 2,840,000.00
Sewer Sales	\$ 1,730,000.00	\$ 1,670,000.00
Wastewater Treatment Collections	\$ 1,240,000.00	\$ 1,570,500.00
Service Connections	\$ 50,000.00	\$ 50,000.00
Inspection Fees	\$ 250.00	\$ 250.00
Miscellaneous	\$ 431,800.00	\$ 441,200.00
Surplus Property	\$ 424,597.00	\$ -
Transfer from Solid Waste Fund	\$ 120,000.00	\$ 120,000.00
Transfer from General Fund	\$ -	\$ -
Total Revenue from All Sources	\$ 6,836,647.00	\$ 6,691,950.00
Balance at Beginning of Year	\$ 800,000.00	\$ 1,650,000.00
Total available cash and anticipated revenue	\$ 7,636,647.00	\$ 8,341,950.00

EXPENDITURES**WATER & SEWER - ADMINISTRATION**

Other Services & Charges	\$ 1,937,700.00	\$ 2,274,472.00
Capital Outlay	\$ -	\$ -
Total Water & Sewer	\$ 1,937,700.00	\$ 2,274,472.00

WATER & SEWER - OPERATION & MAINTENANCE

Personnel Services	\$ 103,727.00	\$ 8,930.00
Supplies	\$ 360,000.00	\$ 226,500.00
Other Services & Charges	\$ 1,720,000.00	\$ 2,199,500.00
Capital Outlay	\$ 160,000.00	\$ 160,000.00
Total Water & Sewer	\$ 2,343,727.00	\$ 2,594,930.00

OTHER

Debt Service	\$ 2,348,397.00	\$ 2,336,359.00
Transfer to General Fund	\$ 545,007.00	\$ 385,419.00
Transfer to Fund 449	\$ -	\$ 53,920.13
Total Other	\$ 2,893,404.00	\$ 2,775,698.13

TOTAL EXPENDITURES	\$ 7,174,831.00	\$ 7,645,100.13
YEAR END BALANCE	\$ 461,816.00	\$ 696,849.87
BALANCE	\$ 7,636,647.00	\$ 8,341,950.00

SOLID WASTE FUND: FUND 404**REVENUES**

Balance at beginning of year	\$ 3,500.00	\$ 34,000.00
Garbage Collection Fees	\$ 1,205,000.00	\$ 1,240,000.00
Total available cash and anticipated revenue	\$ 1,208,500.00	\$ 1,274,000.00

EXPENDITURES

Other Services and Charges	\$ 985,000.00	\$ 1,017,000.00
Transfer to General Fund	\$ 100,500.00	\$ 73,820.00
Transfer to Enterprise Fund	\$ 120,000.00	\$ 120,000.00

TOTAL EXPENDITURES	\$ 1,205,500.00	\$ 1,210,820.00
YEAR END BALANCE	\$ 3,000.00	\$ 63,180.00
BALANCE	\$ 1,208,500.00	\$ 1,274,000.00

MDEQ SOLID WASTE GRANT: FUND 405**REVENUES**

Balance at Beginning of Year	\$ -	\$ (515.00)
Grant	\$ 25,000.00	\$ 14,920.00
Total available cash and anticipated revenue	\$ 25,000.00	\$ 14,405.00

EXPENDITURES

Other Services & Charges	\$ 25,000.00	\$ 14,405.00
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TOTAL EXPENDITURES	\$ 25,000.00	\$ 14,405.00
YEAR END BALANCE	\$ -	\$ -
BALANCE	\$ 25,000.00	\$ 14,405.00

EPA BROWNFIELDS ASSESSMENT GRANT: FUND 409**REVENUES**

Balance at Beginning of Year	\$	-	\$	(1,453.68)
Grant	\$	-	\$	400,000.00
Total available cash and anticipated revenue	\$	-	\$	398,546.32

EXPENDITURES

Other Services & Charges	\$	-	\$	398,546.32
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TOTAL EXPENDITURES	\$	-	\$	398,546.32
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YEAR END BALANCE	\$	-	\$	-
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BALANCE	\$	-	\$	398,546.32
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MSB - WATER IONIZATION PROJECT: FUND 421**REVENUES**

Balance at beginning of year	\$	2,864,351.86	\$	2,860,576.54
Loan Proceeds	\$	-	\$	-
Total available cash and anticipated revenue	\$	2,864,351.86	\$	2,860,576.54

EXPENDITURES

Other Services & Charges	\$	82,000.00	\$	78,224.68
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Capital Outlay	\$	2,782,351.86	\$	2,782,351.86
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TOTAL EXPENDITURES	\$	2,864,351.86	\$	2,860,576.54
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YEAR END BALANCE	\$	-	\$	-
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BALANCE	\$	2,864,351.86	\$	2,860,576.54
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HURRICANE KATRINA-PUBLIC WORKS: FUND 449**REVENUES**

Balance at Beginning of Year	\$	-	\$	6,051.86
FEMA/MEMA Funds	\$	64,868.01	\$	64,868.01
Transfer from Water/Sewer	\$	63,641.99	\$	53,920.13
Total available cash and anticipated revenue	\$	128,510.00	\$	124,840.00

EXPENDITURES

Capital Outlay	\$	128,510.00	\$	124,840.00
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TOTAL EXPENDITURES	\$	128,510.00	\$	124,840.00
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YEAR END BALANCE	\$	-	\$	-
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BALANCE	\$	128,510.00	\$	124,840.00
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RESERVE FUND: 2012 GUD BOND REFINANCE: FUND 495**REVENUES**

Balance at Beginning of Year	\$	484,740.00	\$	485,226.00
Miscellaneous - Interest	\$	480.00	\$	480.00
Total available cash and anticipated revenue	\$	485,220.00	\$	485,706.00

EXPENDITURES

Other Services and Charges	\$	-	\$	-
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TOTAL EXPENDITURES	\$	-	\$	-
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YEAR END BALANCE	\$	485,220.00	\$	485,706.00
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BALANCE	\$	485,220.00	\$	485,706.00
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GUD BOND ESCROW FUND 602 - RESTRICTED DEBT SERVICE**REVENUES**

Cash at Beginning of Year	\$	820,596.24	\$	821,254.00
Miscellaneous - Interest	\$	600.00	\$	600.00
Transfers from Enterprise Fund	\$	1,395,800.00	\$	1,400,500.00
Total available cash and anticipated revenue	\$	2,216,996.24	\$	2,222,354.00

EXPENDITURES

Bonds Payable	\$	1,395,800.00	\$	1,400,500.00
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TOTAL EXPENDITURES	\$	1,395,800.00	\$	1,400,500.00
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YEAR END BALANCE	\$	821,196.24	\$	821,854.00
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BALANCE	\$	2,216,996.24	\$	2,222,354.00
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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION APPROVING REVISIONS TO THE COMPREHENSIVE FEE SCHEDULE FOR THE CITY OF GAUTIER

RESOLUTION NUMBER 021-2014

WHEREAS, the Municipal Code of the City of Gautier provides that certain filing fees, permit fees, inspection fees, deposits, and conditions of service may from time to time be established by the City Council, and

WHEREAS, the City Council of the City of Gautier has determined that the cost of providing certain services is not of general benefit but of benefit to the individual and, therefore, certain filing fees, permit fees, inspection fees and deposits should be required to pay for materials and special services performed by the City staff, and

WHEREAS, the City Council finds that the fees included in the Resolution represents a portion of the actual costs of the services provided or facilities funded and, therefore, there is a rational relationship between the fees charged and the services and facilities funded, and

WHEREAS, the City Council has found that since the fees represent a portion of the actual costs of the service or facilities provided, there is a reasonable relationship between the amount of the fee charged and the costs of the services provided to the person paying the fee, and

WHEREAS, the City Council may adjust fees for certain services from time to time and incorporate all adjusted and/or new fees for services provided into one comprehensive schedule; and

WHEREAS, the City Council has the sole authority to waive any set fee, with the exception that City Manager has the authority to approve a utility payment plan for qualifying residents in annexed areas in accordance with Ordinance Number 209-2012; and

WHEREAS, the City Council finds it necessary to adjust fees for services, and to maintain a comprehensive document which incorporates most or all fees for services provided by the City into one schedule.

Motion made by **Councilman Vaughan** to approve the attached Comprehensive Fee Schedule with changes. Motion seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

GORDON GOLLOTT, MAYOR

ATTEST:

CYNTHIA RUSSELL, CITY CLERK

Passed and Approved, by the City Council of the City of Gautier, of the State of Mississippi on the **9th** of **September**, **2014**.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha D. Abell, City Manager
From: Cynthia Russell, City Clerk
Date: September 4, 2014
Subject: Annual Approval of a Comprehensive Fee Schedule

REQUEST:

City Council approval is requested for the Comprehensive Fee Schedule. Significant changes include a 20% reduction in water and sewer tap fees and also increasing the fees for meter tampering and vandalism.

BACKGROUND:

The Municipal Code of Ordinances provides for certain filing fees, permit fees, inspection fees, deposits, and conditions of service which have been established by the City Council. The fee schedule is a business-friendly comprehensive document. The Council has the sole authority to adjust or waive any set fee, with the exception of authority specifically granted by the Council to the City Manager.

DISCUSSION:

The City Clerk's Department has concluded its annual survey of fee schedules from surrounding governments. Conclusions are that surrounding governments receive an average of 4 to 6% revenue from fees, licenses and permits. The City of Gautier collects 1% revenue from fees, licenses and permits. No significant increases to fees, licenses and permits are recommended for this year. However, the Department finds that internal controls are being addressed administratively to ensure adopted fees are being charged consistently. The adoption of a Comprehensive Fee Schedule with consistent collections and procedures is a relatively new procedure for Gautier, and will continue to improve. The Clerk's Department has communicated its annual survey and findings with applicable departments.

Changes made to the Schedule are for clarification. In minor instances, fees are combined for user friendliness. Fees and revisions from the adopted Unified Development Ordinance and MS Schedule of Parks Fees are also included.

FINANCIAL IMPACT:

The City of Gautier continues to set fees comparable with its neighboring governments. Significant changes include a 20% reduction in water and sewer tap fees and also increasing the fees for meter tampering and vandalism. Based on Council comment, the method for assessments of building, mechanical, electrical, & construction permits has been revised for clarification and consistency with neighboring governments.

Other new fees reflect state changes to municipal fines and last year's municipal code revisions. For a complete list of changes, see attachment (strike-thru old/underline-new)

RECOMMENDATION:

The City Clerk recommends City Council approval of a resolution adopting the annual fees for services and to maintain a comprehensive document which identifies all fees for services provided by the City into one schedule.

CITY OF GAUTIER



COMPREHENSIVE FEE SCHEDULE

CITY OF GAUTIER

COMPREHENSIVE FEE SCHEDULE

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**ECONOMIC DEVELOPMENT
BUILDING/PLANNING**

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation \$0 - 100,000	Each	\$25 for 1st \$1,000 + \$5 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$100,001 - \$500,000	Each	\$520 for \$100,000 + \$4 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$500,001 - up	Each	\$2120 for \$500,000 + \$3 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	Demolition - Residential	Each	\$150.00	Includes structures and site improvements
	Demolition - Commercial Structure			Includes demolition of commercial building and accessory structures only.
	0 - 5,000 square feet	Each	\$250.00	
	5,001 - up square feet	Each	\$250.00 for 5,000 sf + \$50 each add'l 5,000 sf	
	Demolition - Commercial Site			Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	0 - 5 Acres	Each	\$250.00	
	5.01 - Up Acres	Each	\$250.00 for 5 ac + \$50 each add'l 5 ac	
	Site Clearing			
	0 - 0.9 Acres	Each	\$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit. Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	\$50.00	
	5 - Up Acres	Each	\$100.00	
	Protected Tree Removal	Each	\$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/CONSTRUCTION TRAILOR/HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	\$150 + \$250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEES			
	Free Standing Sign	Each	\$25.00	
	Wall Sign	Each	\$25.00	
	Temporary Banner	Each	\$20.00	Maximum of 30 Days
	Power Service Authorization/Inspection	Each	\$25.00	
	Temporary Power Pole	Each	\$25.00	
	Swimming Pools	Each		
	Off-Site Improvements	Each	See Section I. for permits fees based on new construction valuation	Bond required for all off-site improvements over \$10,000 valuation.
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each	\$25.00	

BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		\$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		\$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	\$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	\$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	\$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Appeal Staff Decision to Planning Commission	Each	\$100.00	
	Appeal Planning Commission Decision to Council	Each	\$100.00	
	Right-of-Way Vacation	Each	\$250.00	
	Conditional Use (Major/Minor)	Each	\$250.00	
	Technical Review Committee (TRC)	Each	\$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Variance - Greater than 30%	Each	\$175.00	
	Variance - Administrative	Each	\$100.00	
	Zoning Change		\$300.00	
	Text Amendment	Each	\$250.00	
	Home Occupation - In-House Hearing	Each	\$125.00	
	Home Occupation - Public Hearing	Each	\$200.00	
	Lot Split/Rearrangement (Minor)	Each	\$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	\$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	\$100.00 + \$6 per lot	
	Other Public Hearing Requests	Each	\$100.00	

PARKS AND RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	\$500.00 + \$250 refundable Deposit	
	pavilion -(8am to 12pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(1am to 4pm)		\$35.00 + \$15 refundable deposit	
	pavilion -(4pm to dusk)		\$35.00 + \$15 refundable deposit	
	Senior Center Building			
	resident	Day	\$100.00 + \$100 refundable Deposit	
	non resident	Day	\$100.00 + \$100 refundable Deposit	
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	\$500.00 + \$350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	\$75.00 + \$100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	\$150.00 + \$100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	\$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	\$18.00	
	nightly (65 or older/ or disable)	Day	\$13.00	
	monthly	Monthly	\$360.00	
	camping (primitive)	Per Tent/Day	\$13.00	
	Group/Scout Group (primitive)	per person/Day	\$2.00	
	Yearly pass	Yearly	\$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	\$4.00	\$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails, etc.)xx
	Daily Walk In Pass /Bus/Bike	per person/Day	\$0.50	
	Boat Launch	per boat/Day	\$7.00	Campers Exempt from Boat Launch Fee
	Archery Lane Use	per hour/ person	\$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	\$35.00	
	Multi-purpose Field	per hour	\$6.00	
	Multi-purpose Field w/lights	per hour	\$12.00	
	SPECIAL EVENTS FEES			
	Bleacher Rental/ Setup			
	resident	Each	\$75.00	No charge if bleachers are being used in conjunction with a field rental and the bleachers do not need to be moved.
	non resident	Each	\$95.00	
	Chair Rental			
	resident	Each	\$1.00	Refundable Deposit \$10 for each set of 20 chairs (\$10 minimum)
	non resident	Each	\$2.00	

PARKS AND RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Table 6FT./8FT Rentals			
	resident	Each	\$5.00	Refundable Deposit \$20 for each set of 20 Tables (\$20 minimum)
	non resident	Each	\$7.50	
	Barricades Delivery			
	resident	Each	\$10.00	Refundable Deposit \$50 for each set of 20 Barricades (\$50 minimum)
	non resident	Each	\$15.00	
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		\$70.00	
	Tackle Football		\$90.00	
	Youth Cheerleading		\$90.00	
	Youth Basketball		\$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	\$0.30	
	NSF Check Fee	Each	\$40.00	
	Candidate Filing Fee	Each	\$10.00	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		\$20.00	
	4 – 10 employees		\$30.00	
	11 and above		\$30.00	the 1 st ten employees and \$3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	\$250.00	(should be renewed after 90 days for \$25.00)
	Background check	Each	\$10.00	
	Badge of Identifying Certificate	Each	\$15.00	
IV.	SUBPOENAS – personal appearance	Each	\$150.00	
V.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		\$1,095.00	
	DUI 2nd offense		\$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		\$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		\$575.00	
	DUI 2nd offense		\$825.00	
	TRAFFIC			
	following to close		\$172.00	
	handicap parking violation		\$250.00	
	improper parking		\$172.00	
	improper lane use		\$172.00	
	improper turn or failure to sign		\$172.00	
	improper passing		\$172.00	
	driving on wrong side of road		\$172.00	
	obstructing public street (obstruction of city street)		\$172.00	
	failure to chg. lanes-stopped emergency vehicle		\$343.00	
	pass stopped school bus		\$343.00	
	failure to yield blue lights/siren		\$343.00	
	failure to obey police/traffic		\$343.00	
	failure to yield- right of way		\$172.00	
	failure to yield emergency vehicle		\$343.00	
	failure to dim headlights		\$172.00	
	ran red light		\$172.00	
	ran stop sign		\$172.00	
	careless driving		\$212.00	
	reckless driving		\$252.00	
	drag racing		\$252.00	
	no motorcycle endorsement		\$242.00	
	parking in fire lane		\$242.00	
	no seatbelt in use		\$75.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	child restraint violation		\$168.00	
	SPEEDING			
	speeding in school zone		\$247.00	
	over (1-9 miles)		\$176.00	
	over (10 miles)		\$186.00	
	over (11 miles)		\$187.00	
	over (12 miles)		\$188.00	
	over (13 miles)		\$189.00	
	over (14 miles)		\$190.00	
	over (15 miles)		\$191.00	
	over (16 miles)		\$198.00	
	over (17 miles)		\$200.00	
	over (18 miles)		\$202.00	
	over (19 miles)		\$204.00	
	over (20 miles)		\$216.00	
	over (23 miles)		\$228.00	
	over (24 miles)		\$231.00	
	over (25 miles)		\$234.00	
	over (26 miles)		\$239.00	
	over (27 miles)		\$244.00	
	over (28 miles)		\$249.00	
	over (29 miles)		\$254.00	
	over (30 miles)		\$269.00	
	over (31 miles)		\$272.00	
	No Motor Vehicle Liability Insurance		\$643.00	
	Running Railroad Crossing Arms		\$363.00	
	Allow Unauthorized unlicensed person to drive		\$172.00	
	No Driver's License		\$342.00	
	Expired Driver's License		\$343.00	
	Suspended Driver's License-Alcohol involved		\$568.00	
	Suspended Driver's License		\$343.00	
	Leaving Scene Of An Accident		\$342.00	
	Leaving Scene w/Injuries		\$542.00	
	Improper Equipment		\$172.00	
	Failure To Wear Crash Helmet		\$172.00	
	Improper Load		\$172.00	
	Expired Tag		\$274.00	
	Improper Tag		\$274.00	
	No Tag		\$274.00	
	Switched Tag		\$274.00	
	Improper Display of Tag		\$274.00	
	TINTED WINDOWS			
	1st offense		\$205.00	
	2nd offense		\$242.00	
	3rd offense		\$342.00	
	ASSAULT AND WEAPONS			
	child neglect		\$553.00	
	domestic violence - 1st		\$553.00	
	domestic violence - 2nd		\$954.00	
	knowingly violate a protective		\$538.00	
	assault & battery		\$553.00	
	assault by threat		\$553.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	assault with weapon		\$704.00	
	assault on a minor		\$553.00	
	carry concealed weapon		\$405.00	
	discharge weapon		\$505.00	
	exhibit weapon		\$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		\$254.00	
	use credit card w/intent defraud		\$504.00	
	embezzlement		\$505.00	
	embezzlement (\$500.00 & over)		FELONY	
	false pretense		\$553.00	
	false reporting of a crime		\$553.00	
	home repair fraud		\$804.00	
	gambling		\$305.00	
	operate gambling house		\$490.00	
	trespass less than larceny		\$505.00	
	petit larceny		\$505.00	
	defrauding an innkeeper		\$553.00	
	theft of utilities		\$505.00	
	meter tampering		\$505.00	
	machine, coin oper/breaking in		\$505.00	
	giving away MDSE by employee		\$505.00	
	harassing, profane, telephone		\$490.00	
	bad check		\$553.00	
	uttering forgery		\$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		\$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		\$553.00	
	2nd offense		\$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		\$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		\$304.00	
	simple assault on officer		\$653.00	
	resisting arrest		\$653.00	
	fleeing arrest		\$653.00	
	impersonate a police officer		\$653.00	
	interfere with duties of a police officer		\$304.00	
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		\$605.00	
	sell beer without license		\$605.00	
	unlawful to consume alcohol in public place		\$230.75	
	purchase or posses alcohol for minor		\$369.00	
	public drunk		\$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		\$1,203.25	
	Possession of Marijuana		\$504.00	
	Possession of (Drug) Paraphernalia		\$504.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	ALLOW DOGS TO RUN LOOSE			
	1 st Offense		\$209.00	
	2 nd Offense		\$235.00	
	3 rd Offense		\$284.00	
	NO RABIES VACCINATION		\$304.00	
	Confinement Violations		\$304.00	
	General Owner Responsibility Violation		\$283.00	
	Dangerous Animals Non-Compliance		\$505.00	
	Failure to provide Vet care		\$283.00	
	Animal Cruelty		\$553.00	
	Animal Neglect		\$283.00	
	Fowl and Livestock Violation		\$283.00	
	Aggravated animal abuse		\$553.00	
	Smoking in Public Building		\$209.00	
	Public Profanity		\$304.00	
	Disturbing the Peace		\$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		\$304.00	
	Disorderly Conduct refuse to leave premises		\$304.00	
	Disorderly Conduct phys acts/profane language		\$304.00	
	Contempt of Court (Failure to Compile)		\$274.00	
	Contempt of Court (Failure to appear)		\$274.00	
	Contempt of Court (Failure to pay)		\$274.00	
	Aiding & Abetting in Bail Bond Jumping		\$505.00	
	Bail Bond Jumping MISD		\$553.00	
	Disturbance Nuisance - danger neighborhood		\$209.00	
	Disturbing Family Peace		\$304.00	
	Interference with City Officer		\$304.00	
	Care of Premises		\$233.00	
	Extortion		\$505.00	
	Curfew Violation		\$234.00	
	Contribute to Delinquency of Minor		\$505.00	
	Possession of Handgun by a Minor		\$505.00	
	Indecent Exposure		\$505.00	
	Obscene/Harassing Phone Calls		\$505.00	
	Escape		\$505.00	
	911 Abusive Calls		\$515.00	
	Misdemeanor Hindering Prosecution		\$505.00	
	Conspiracy to Commit a Crime		\$505.00	
	Fireworks Inside City Limits		\$219.00	
	Prostitution		\$505.00	
	Vagrancy		\$489.00	
	Hitch-Hiking		\$255.00	
	Trespassing		\$353.00	
	Malicious Mischief (Face Value)		\$203.25	
	Loud Music		\$285.00	
	Litter Law Violation		\$454.00	
	Stalking			
	1 st Offense		\$505.00	
	2 nd Offense		FELONY	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Boating Under the Influence			
	1 st Offense		\$594.00	
	2 nd Offense		\$794.00	
	3rd Offense		\$1,193.25	
	Sell Tobacco to Minor		\$234.00	
	Abstracts		\$10.00	
	Affidavit		\$10.00	
	Withdrawal Form		\$10.00	

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	\$20.00	
	Parking Lot Reports	Each	\$10.00	
	Offense Reports	Each	\$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	\$15.00	
	Background Checks	Each	\$15.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES			
	¾" meter		\$100.00	
	1" meter		\$105.00	
	1 ½" meter		\$165.00	
	2" meter		\$265.00	
II.	WATER CHARGE			
	Minimum Charge of 3000 Gallons or Less		\$19.30	
	1000 Gallons Over the Minimum		\$4.14	
III.	SEWER CHARGE			
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge		\$12.78	
	Wastewater Treatment Charge		\$9.29	
	1000 Gallons Over the Minimum		\$4.74	
IV.	GARBAGE CHARGE			
	1 st Cart		\$17.00	
	Additional Cart (Residential)		\$3.40	
	Additional Cart (Commercial)		\$5.25	
	Cart Delivery Fee (After Initial Set-up)		\$15.00	
	Special pick-up (one lift)	small load	\$25.00	
	Special pick-up (one lift)	large load	\$75.00	
V.	MISCELLANEOUS FEES			
	Sewer Only		\$24.93	
	Disconnect Fee		\$30.00	
	Returned Check Fee		\$40.00	
	Late Charge Fee		\$25.00	
	Reconnect Fee		\$30.00	
	Meter Tampering Fee		\$500.00	
	Sewer Cleanout/Cap Tampering Fee		\$100.00	
	Transfer Fee		\$30.00	
	Turn Off/On Fee After Hours		\$30.00	
	¾" Irrigation Meter		\$255.00	
	1" Irrigation Meter		\$375.00	
	Meter Locks		\$10.00	
	Blanket Deposit		\$30.00	
	Pool Fill (Meter Only)		\$20.00	
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water or sewer
	¾" tap connection	plus meter deposit	\$550.00	plus cost (not to exceed \$2,200.00)
	1" tap connection	plus meter deposit	\$640.00	plus cost (not to exceed \$2,400.00)
	1 ½" tap connection	plus meter deposit	\$880.00	plus cost (not to exceed \$2,950.00)
	2" tap connection		Contractor	
	3" tap connection		Contractor	
	4" tap connection		Contractor	
	6" tap connection'		Contractor	
	8" tap connection		Contractor	

Councilman Colledge made the motion to amend the Comprehensive Fee Schedule to include the Pascagoula School District along with City Projects in waving permit fees. Technical Review Fees will still be applicable. **Councilman Jones** seconded the motion and the vote unanimously carried.

Councilwoman Martin made the motion to recess the meeting until September 16, 2014 at 6:30 PM. **Councilman Anderson** seconded the motion and the vote unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2014.