

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: October 28, 2014
Subject: EPA Brownfields Assessment Project Environmental Consultant Selection

REQUEST:

The Economic Development & Planning Department recommends the firm of Goodwyn, Mills & Cawood, Inc. to be selected as the environmental consulting firm for the City of Gautier's Brownfields Assessment Project funded by a grant from the US Environmental Protection Agency (EPA).

BACKGROUND:

The City of Gautier received an EPA Brownfields Assessment Grant award in the amount of \$400,000 for community-wide assessments for hazardous substances and petroleum. This is a three year grant that went into effect on October 1, 2014 and requires no local match. The City advertised a Request for Qualifications from qualified environmental consulting firms on September 7th and September 14th. The deadline for proposals was October 6, 2014. The consulting firm will be responsible for conducting Phase I and Phase II Environmental Site Assessments, developing Quality Assurance Project Plans, project management and reporting, assisting with community engagement, and developing cleanup and redevelopment plans. The City received seven (7) proposals from qualified firms by the deadline.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the selection of Goodwyn, Mills & Cawood as the City's environmental consulting firm for this project based on the Selection Committee's review and ranking of the proposals. The committee ranked the seven proposals based on the advertised criteria which included 1) the firm's overall qualifications, 2) key project staff, 3) past project experience, 4) familiarity with the local area, and 5) sample work product submission. The total scores are shown in the table below:

FIRM	OVERALL SCORE (max. 100 points)
Goodwyn, Mills & Cawood, Inc.	91
Cardno, Inc.	88
EarthCon and Stanley Construction	83
PPM Consultants, Inc.	82
Covington Civil and Environmental, LLC	80
PM Environmental, Inc.	80
Pickering Firm, Inc.	75

The City Council may:

1. authorize the selection of Goodwyn, Mills & Cawood, Inc. as the City of Gautier's Brownfields Project environmental consultant, or
2. approve the selection of a firm other than Goodwyn, Mills & Cawood for this project.

ATTACHMENT(S):

N/A