

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: September 9, 2014
Subject: Authorization to enter into a contract with Batson and Brown, Inc.
for Surveying and Engineering Services for the Town Green and City Park Projects

REQUEST:

The Economic Development and Planning Department requests authorization for the City of Gautier to enter into professional services contract with Batson and Brown, Inc. for Surveying and Engineering Services needed for the Tidelands funded Town Green/City Park Projects.

BACKGROUND:

Planned amenities for the Town Green and City Park will require identification of wetlands. In addition, a proposal and specifications package is needed for a proposed splash pad at City Park, and another proposal and specification package is needed for the clearing of non-wetland areas at Town Green.

DISCUSSION:

Batson and Brown, Inc. has submitted a proposal to perform the wetlands identification and securing of the US Army Corps of Engineers (USACE) concurrence of wetlands at the Town Green site along with a proposal and specifications package to clear non-wetland areas for an amount not to exceed \$14,000. Similarly, they have proposed to identify wetlands/obtain USACE concurrence, and prepare a proposal and specifications package for a splash pad at City Park for an amount not to exceed \$14,600.00 (with an additional \$2,000 for permitting, if required). No match is required for Tidelands funded projects.

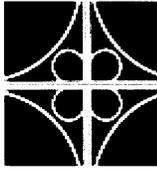
RECOMMENDATION:

City staff recommends that City Council approve the authorization of the professional services contract as outlined above at a cost not to exceed of \$14,000 for the Town Green Project and \$16,600.00 for the City Park Project. City Council may:

1. Authorize entering into the professional services contract as presented; or
2. Authorize entering into a professional services contract with changes; or
3. Disapprove entering into the professional services contract as presented.

ATTACHMENT(S):

Batson and Brown, Inc. Proposal for Town Green and City Park Projects



BATSON AND BROWN, INC.
CONSULTING ENGINEERS
LUCEDALE □ GAUTIER □ PASCAGOULA

REPLY TO:
4347 OLD SPANISH TRAIL
GAUTIER MS 39553
228/522-6353
228/522-6403FAX

August 29, 2014

Mrs. Chandra Nicholson, P.E.
City of Gautier
3330 Highway 90
Gautier, MS 39553

RE: Proposal for Town Green and City Park

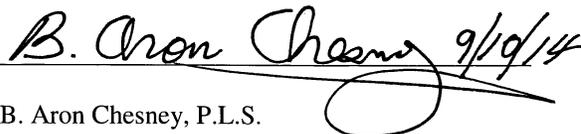
Dear Ms. Nicholson,

Thank you for the opportunity offer the following proposal for Surveying and Engineering services for your anticipated projects as referenced above.

1. **Town Green Surveying and Engineering Proposal** **\$14,000.00**
 - A. Stake previously identified wetlands
 - B. Secure USACE concurrence of wetlands as identified
 - C. Prepare proposal and Specifications Package for:
 1. Clearing of non-wetland areas as agreed to by the City of Gautier
 2. Bush Hogging only

2. **City Park Surveying and Engineering Proposal** **\$14,600.00**
 - A. Identify and map wetlands
 - B. Secure USACE concurrence of defined wetlands
 - A. New wetlands information to be overlaid onto existing electronic survey drawing as provided by the City of Gautier
 - C. Prepare proposal and Specifications Package for:
 1. Site work and Installation of a "Splash Pad"
 - D. Splash Pad Permitting (If Required) **\$2,000.00**

Prices offered for the Town Green Park and City Park are independent of one another and can be selected as desired. Any additional services required to complete these projects and which are not listed above shall be discussed and agreed upon prior to beginning any additional work.


B. Aron Chesney, P.L.S.

City of Gautier Representative