July 31, 2014

Samantha Abell
City Manager
City of Gautier
Gautier, MS 39553

RE: PLANNING REVIEW

Dear Samantha:

GMC PLLC (GMC) sincerely appreciate the opportunity to present this proposal to provide Architectural and Engineering design review for commercial development projects within the City of Gautier, MS. GMC's plan review will be based on the cities latest adopted version of the International Codes, National Electrical Code, ADA Code and any appendices or modifications thereof.

GMC PLLC will provide written comments to deficiencies found for each discipline listed below and grade each discipline as pass or fail. If the applicant receives an initial grade of fail for one or more disciplines, resubmittal of revised drawings with responses to review comments shall be required.

GMC SCOPE OF SERVICES:
We propose to furnish the following services in association with the above referenced project:

- Site Plan Review (SWPPP, Utilities, Landscaping, Parking)
- Architectural Design Review
- Life Safety and Fire
- Structural Engineering Design Review
- HVAC Design Review
- Plumbing Design Review
- Electrical Engineering Design Review
- On site applicant review consultations

GMC PROPOSED PLAN REVIEW FEES:
The City of Gautier building permit fee is based on the estimated cost of construction of the project. The plan review fee is 50% of the overall permit cost. GMC will provide plan review services at a rate of 80% of the plan review fee. No additional cost will be incurred by the applicant.

PLAN REVIEW SCHEDULE:
Each project is unique and plan review schedules will be subject to the size and complexity of the submitted project and completeness of submitted plans and specifications. If submitted drawings are not at a reasonable level of completeness they will be returned without review. We will strive to provide comments back as quickly as possible and hope to achieve an average review time within two weeks.

SUMMARY:
Ms. Abell, we are excited about this opportunity and look forward to working with you on this important project. Please feel free to contact me, at your convenience, to discuss any portion of this proposal.

Sincerely,
GMC-PLLC

Jim Walker, AIA
Director of Architecture
JW:dt