

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 177-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to the Mississippi Codes Annotated, 1972 & Title 21, Chapter 19, Section 11 and based on all evidence and testimony presented at the public hearing, including the Planning and Economic Development Department's discussion paper, that the property owned by – Bobby Joe Odom, 8105 Exchange Street, Gautier, Mississippi, Lot #2 Hickory Hill Estate Subdivision and made the subject of this public hearing, to be a menace to public health, safety and welfare.

Based on these findings, the Mayor and Members of the Council hereby approve and authorize abatement proceedings as recommended by the Planning and Economic Development Department – Bobby Joe Odom, 8105 Exchange Street, PIDN 85440602.000, Lot #2 Hickory Hill Estate Subdivision, Deed Bk 1639, Page 75.

**IT IS FURTHER ORDERED** that the City is authorized to clean this private property and render the structure safe by securing all windows and doors or the demolition of the abandoned structure.

**IT IS FURTHER ORDERED** that the City Manager and City Clerk are authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** to authorize staff to demolish structure and clean up property. Motion seconded by **Councilwoman Martin** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

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**MAYOR**

**ATTEST:**

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**CITY CLERK**

**Passed and Adopted** by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Joe Belles, Code Enforcement Officer  
**Through:** Patty Huffman, Grants and Project Manager  
Chandra Nicholson, Planning and Economic Development Director  
**Date:** July 28, 2014  
**Subject:** Clean up of Substandard Property Conditions, PIDN 85440602.000  
8105 Exchange Street Gautier, Mississippi 39553

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**REQUEST:**

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to clean this private property and render the structure safe by securing all windows and doors or the demolition of the abandoned structure.

**BACKGROUND:**

An initial telephone complaint from a neighbor concerned with visible code violations was reviewed and substantiated by code enforcement and a code violation file was reopened in December 2013. Code enforcement has dealt with repeated code violations since opening the initial file in August 2009 with a previous owner. Upon inspection of the property, code enforcement found the exterior doors unsecured and requested police department assistance. Two officers arrived, proceeded to enter the home, and searched the dilapidated structure. After inspecting the structure, it appeared someone has been illegally living in the structure. Code enforcement took photographs and documented the property condition. While attempting to locate the owner, another city employee informed code enforcement a bank had contacted the city in reference to a recurring water account draft payment plan and informed the city the owner was deceased. A check of death notifications and repeated checks at Jackson County Court Department for a probate order or any other legal action have been not been successful.

Property taxes for 2011, 2012 and 2013 remain unpaid and the property was advertised/published in the Mississippi Press as an available tax sale property for 2012, 2013 and 2014. Code enforcement is continuing to attempt to locate any heirs to the abandoned property.

Property owners in the vicinity remain concerned with the visible appearance of this overgrown property and the unsecured/unsafe structure. Neighbors are concerned for the health, safety and welfare of their neighborhood. On June 12, 2014, code enforcement posted a letter at the property informing any heirs, the City of Gautier, Mayor and Council would set a date for a public hearing if the code violations were not corrected. During a scheduled council meeting on July 1, 2014, the Mayor and City Council set a public hearing date of August 5, 2014, and a letter addressed to any Heirs/Estate Executors was posted at the property. Additionally, both the

property and city bulletin board were posted with a copy of the public hearing notice two weeks prior to the scheduled hearing.

**DISCUSSION:**

The primary goal is to clean up and maintain the overgrown property pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, and secure the structure in accordance with the International Building Code requirements. The other option is to demolish the dilapidated, abandoned structure.

**RECOMMENDATION:**

Staff recommends the Mayor and Council should decide:

1. If it is in the best interest of the neighborhood to allow the responsible party until August 31, 2014, to clean up the property and secure the structures doors and windows.

Or

2. Demolish the unsecured, abandoned structure as more advantageous to the health, safety and welfare of the entire neighborhood.

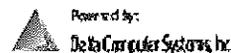
If the property is not cleaned and the structure doors/windows secured or the entire structure demolished by August 31, 2014, the Mayor, and Council should direct staff to commence with clean up of the property as decided upon after the statutory 10-day appeal period from the date of Council action and adjournment.

**ATTACHMENTS 9:**

1. Quasi-Judicial Procedures
2. Property tax document
3. Parcel information
4. Current Photos
5. Quitclaim Deed, recorded April 15, 2011
6. July 3, 2014, Letter of Notification, Public Hearing
7. Public Notice Document Posted two weeks prior to public hearing
8. Water record for Final Bill reflects owner deceased
9. Letter dated June 12, 2014, potential clean up action posted at property

## QUASI-JUDICIAL PROCEDURES

1. Announcement of Matter. Read the matter title to be considered.
2. Swear the Witnesses. All witnesses, parties, citizen participants and City Staff who plan to speak at the hearing shall collectively be sworn at the beginning of the hearing by the City Attorney
3. Ex Parte Disclosure. All members must disclose on the record any ex parte communications, to include any physical inspections of the subject property. The disclosure should include with whom any communication has taken place, a summary of the substance of the communication, and the date of the site visit, if any. If anyone has received written communications, the writing must be presented, read into record or a copy provided to all participants, and made a part of the official record.
4. Applicant Presentation.
5. Questions directed to Applicant. The applicant should answer any questions by the public, the Council, or others.
6. Staff Presentation. This includes presentation of the staff report into the official record.
7. Objections from Applicant. Confirm whether there are objections from the applicant regarding the staff report or development order.
8. Questions directed to Staff. The staff answers any questions by the public, the Council, or others.
9. Public Comments. Members of the public should be allowed to make comments regarding the application.
10. Applicant rebuttal/final comments
11. Staff rebuttal/final comments
12. Call for final questions.
13. Close public portion of the hearing.
14. Motion & Deliberation. Council makes a motion, and debates and deliberates regarding the application and development order.
15. Vote.
16. Close the quasi-judicial proceeding.



# Property Link JACKSON COUNTY, MS

Current Date 6/12/2014

Tax Year 2013  
Records Last Updated 6/11/2014

### PROPERTY DETAIL

**OWNER** ODOM BOBBY JOE  
8105 EXCHANGE ST  
  
GAUTIER MS 39553

**ACRES : \*\*NA\*\***  
**LAND VALUE : 8620**  
**IMPROVEMENTS : 24940**  
**TOTAL VALUE: 33560**  
**ASSESSED : 3356**

**PARCEL** 85440602.000  
**ADDRESS** 8105 EXCHANGE

### TAX INFORMATION

YEAR 2013	TAX DUE	PAID	BALANCE
COUNTY	103.39	0.00	108.56
CITY	115.92	0.00	121.72
SCHOOL	86.68	0.00	91.01
<b>TOTAL</b>	<b>305.99</b>	<b>0.00</b>	<b>321.29 5% Penalty</b>

To Pay Online, [WWW.MS1STOP.COM](http://WWW.MS1STOP.COM)

LAST PAYMENT DATE \*\*NA\*\*

### TAXES DELINQUENT PRIOR YEAR MISCELLANEOUS INFORMATION

**EXEMPT CODE**  
**HOMESTEAD CODE** REG  
**TAX DISTRICT** 5840  
**PPIN** 069150  
**SECTION** 12  
**TOWNSHIP** 7S  
**RANGE** 7W

**LEGAL LOT 2 HICKORY HILL EST S/D**  
**UNIT #7 PB 11-22&23 DB 1639-75**  
**(267 Map771.01-03)**

**Book**                      **Page**

### PURCHASE COUNTY TAX SALE FILES

### TAX SALES HISTORY, FOR UNPAID TAXES

<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
2012	S & S PROPERTIES, LLC	NOT REDEEMED
2011	HENRY CORNELIUS EDWARDS	NOT REDEEMED
2010	STATE OF MISSISSIPPI	2/2/2012 BOBBY ODOM
2009	B.S. CONSTRUCTION	10/27/2010 PILGER TITLE CO
2005	AZURE INVESTMENTS LLC	2/12/2007 AMERICAN GENERAL FINANCIAL
2004	ETC FBO KATHIE BARTHOLOMEW IRA42	2/12/2007 AMERICAN GENERAL FINANCIAL

[Back](#)

Jackson County Dashboard

Powered by ArcGIS

Parcel Search Tool

Features Selected: 1

### Parcel Information

PIDN: 85440602.000  
GISP: 771.01-03-0267.00

### Owner Information

Name: ODOM BOBBY JOE      Percent of Ownership: 100  
Name2:  
Mailing Address: 8105 EXCHANGE ST      Physical Address: 8105 EXCHANGE ST GAUTIER  
GAUTIER MS 39553

### Land Information

Section, Township, Range: 12 7S 7W      Acreage: .00  
Street Name: EXCHANGE ST

### Value and Tax Information

Total Assessed Value: 3956      Total Appraised Value: 33560  
Improvement Value: 24940      Land Value: 9620  
Tax Amount: 305      SQ. FT: 1494      Year Built: 1983

### Legal Description

Description: LOT 2 HICKORY HILL EST S/D UNIT #7 PB 11-22823 DB 1639-75 (267 Map771.01-03)















OFFICIAL RECORDS JACKSON COUNTY  
Terry Miller  
CHANCERY CLERK  
RECORDING FEE: \$12.00  
#201105816 BK: 1639 PG: 75-76  
04/15/2011 02:19 PM 2 PGS  
MHARRIS, DC Rpt#00519B

Prepared by :  
**David B. Pilger**  
Attorney at Law  
2693 Bienville Blvd., Suite 5  
Ocean Springs, MS 39564  
(228) 215-0011

Grantor:  
**Joseph Brian Odom**  
8716 Pine Grove Rd., Lot 9  
Gautier, MS 39553  
(228) 282-4545

Return To:  
**David B. Pilger**  
Attorney at Law  
2693 Bienville Blvd., Suite 5  
Ocean Springs, MS 39564  
(228) 215-0011

Grantee:  
**Bobby Joe Odom**  
8105 Exchange Street  
Gautier, MS 39553  
c/o (228) 818-6122

INDEXING INSTRUCTIONS: Lot 2, Unit 7, Hickory Hill Estates

STATE OF MISSISSIPPI  
COUNTY OF JACKSON

**QUITCLAIM DEED**

FOR AND IN CONSIDERATION OF the price and sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, I, **Joseph Brian Odom**, do hereby release and quitclaim unto **Bobby Joe Odom**, all of my right, title and interest in and to that certain tract, piece or parcel of land situated in Jackson County, Mississippi, together with all improvements, buildings, fixtures, and appurtenances thereunto belonging, and being more particularly described as follows, to-wit:

**Lot 2, Unit 7, Hickory Hill Estates, Jackson County, Mississippi, as per map or plat thereof on file and of record in the office of the Chancery Clerk of Jackson County, Mississippi in Plat Book 11, Pages 22-23.**

The above described property is not a part of the Grantor(s) homestead.

**TITLE NOT EXAMINED**

Pilger Title Co. File No. 11-0775X  
Page 1 of 2

This conveyance is subject to any and all covenants, rights of way, easements, restrictions and reservations of record in the office of the Chancery Clerk of Jackson County, Mississippi.

WITNESS MY SIGNATURE, on this the 6<sup>th</sup> day of April, 2011.

Joseph Brian Odom  
Joseph Brian Odom

**ACKNOWLEDGEMENT**

STATE OF MISSISSIPPI  
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, **Joseph Brian Odom**, who acknowledged before me that he signed, executed and delivered the above and foregoing instrument on the day and year thereof, for the use and purposes therein mentioned.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the 6<sup>th</sup> day of April, 2011.

Therese Lucille Stanley  
NOTARY PUBLIC

My commission expires: 1-23-2014

**TITLE NOT EXAMINED**



*Mayor*  
Gordon F. Gollott

*City of Gautier*  
*Gautier, Mississippi*

*City Manager*  
Samantha D. Abell

*City Clerk*  
Cynthia Russell

*Council*  
*At Large Mary F. Martin*  
*Ward 1 Johnny Jones*  
*Ward 2 Hurley Ray Guillotte*  
*Ward 3 Casey C. Vaughan*  
*Ward 4 Charles "Rusty" Anderson*  
*Ward 5 Adam D. Colledge*



*3330 Highway 90*  
*Gautier, MS 39553*  
*Phone: (228) 497-8000*  
*Fax: (228) 497-8028*  
*Email: gautier@gautier-ms.gov*  
*Website: www.gautier-ms.gov*

July 3, 2014

Mr. Bobby Joe Odom or  
Estate Executors  
8105 Exchange Street  
Gautier, Mississippi 39553

Reference: (PUBLIC HEARING) 8105 Exchange Street Gautier, Mississippi 39553

To Whom It May Concern:

The City of Gautier, Mayor and City Council has approved and scheduled a public hearing for Tuesday, August 5, 2014, at 6:30 PM. The location for the hearing is the Gautier City Hall, 3330 Highway 90 Gautier, Mississippi 39553. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the city shall proceed to clean the land by the use of municipal workers or by contract. The scope of the work to be performed may include cutting grass/weeds, removing rubbish, draining cesspools/standing water from the property, removing dilapidated fences/building, removing personal property and other debris from the property.

Additionally, the municipality may reenter the property or parcel of land for a period of one year after the hearing without any further hearings. A notice will be posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven days before the property or parcel of land is reentered for cleaning.

If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878 ext 318, or cell number (228) 219-7035.

Sincerely,

Joseph Belles  
Code Enforcement Officer

## PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at 6:30 PM on August 5, 2014, in the Council Chambers of the Gautier Municipal Building, 3330 Highway 90, Gautier, Mississippi, for the purpose of receiving testimony as to why substandard building conditions should not be abated at the following described location:

**That certain property listed on the Jackson County land rolls as belonging to Bobby Joe Odom, being generally described as 8105 Exchange Street, Gautier, MS, and more specifically described as PIDN #85440602.000, Lot 2, Hickory Hill Estate Subdivision, AS RECORDED IN DEED BOOK 1639, PAGE 75, RECORD OF OFFICIAL PLATS ON FILE IN THE OFFICE OF THE CHANCERY CLERK OF JACKSON COUNTY, MISSISSIPPI.**

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community proceed to clean the property or parcel of land as allowed by MS Code 21-11-19. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings.

Account Name ODOM BOBBY J (DECEASED) ADDENDUM  
 9008 F FINAL BILL FOR: 050891 12/11/13 Postal Sort Code MS1  
 Street Address 8105 EXCHANGE ST [REDACTED] Apartment Cd  
 City, State, Zip GAUTIER, MS 39553 - Phone 334 804 2518  
 Hold from Late Fee? Y-Yes Deposit 85.00 Date 4 7 2011 Rec  
 Service Address 8105 EXCHANGE  
 Last Inspected / / Zoning 1 Grid Flood Zone  
 Hold Billing N Y-do not bill until changed, H-Hold next time only Print Bill Y  
 Draft Bank Draft Code (27,37,28,38)  
 Name on Acct Acct No.  
 Does This Account Have 2 Meters N (Y/N) Standing Deposit  
 Water Code 101 WATER Rental N  
 Sewer 201 SEWER Bad Check N  
 Garbage 301 GARBAGE Other Acct N  
 Other Pool Size  
 Billing Cycle 1 M=Month Q=Qtr S=Semi-Annual A=Annual 1=1st Month,2=2nd Month  
 Account Class Code GSW Water Main Code Baths Meter Date 1 6 2014  
 Sewer Main Code Garbage Route Rooms Delinquent Info:  
 Arrears Water Sewer Garbage Other Total Hold Code  
 Total 77.20 88.28 98.00 100.00 363.48 Date 12 5 2013  
 Tax FT Bill Count 6 Flag Y

F3-NEXT F8-READINGS F12-ADDENDUM

Line	Notes	Total Lines on File
1	04/07/11.....customer needs 1 gb cart....dkh	7
2	4.8.11 delta delivered cart 1319325 dsb	
3	8/7/13 bank called about chrg on 7/15/13. customer is now deceased.kim	
4	9/19/13 bill ret	
5	10/21/13 bill ret	
6	11/27/13 bill ret. checking to see if it is vacant.sdf	
7	12/18/13 bill ret	
8		
9		
10		
11		
12		
13		
14		
15		

Go directly to line \_\_\_\_\_  
Copyright 2009, Delta Computer Systems, Inc. - All Rights Reserved 01/06-GNJ

F1&5-UP F2&6-DOWN F9-FIRST F10-LAST F13-INSERT F14-DELETE F17-SAVE

Mayor  
Gordon F. Gallott

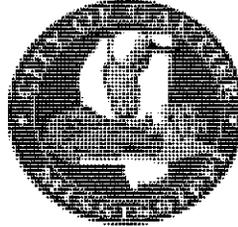
# City of Gautier

## Gautier, Mississippi

City Manager  
Samantha D. Abell

City Clerk  
Cynthia Russell

Council  
At Large Mary F. Martin  
Ward 1 Johnny Jones  
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Website: [www.gautier-ms.gov](http://www.gautier-ms.gov)

June 12, 2014

Bobby Joe Odom or  
Possible Heirs  
8105 Exchange Street  
Gautier, Mississippi 39553

Reference: 8105 Exchange Street Drive Gautier, MS 39553

To Whom It May Concern:

This letter is to inform you the City of Gautier; Planning and Economic Development Department will recommend to the governing authority the property at 8105 Exchange Street Gautier, Mississippi is a menace to the public health, safety, and welfare of the community. Code Enforcement will request the mayor and city council review the history of the code violations on this property during a scheduled July 2014 council meeting. If the mayor and council determine the property, meets the criteria for private property clean up they will set a public hearing for a scheduled August 2014 council meeting. The purpose of the hearing is to listen to testimony and determine if the property meets the requirements outlined in Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11.

Code enforcement is requesting the property be in compliance by July 1, 2014. If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878 ext 318, or cell number (228) 219-7035.

Sincerely,

Joseph Belles  
Code Enforcement Officer

POSTED AT  
PROPERTY  
6-12-14 JB

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 178-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

Motion was made by **Councilwoman Martin** seconded by **Councilman Anderson** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

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**MAYOR**

ATTEST:

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**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

Docket of Claims  
Release date from 08/05/2014 thru 08/05/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DELTA SANITATION OF MS, LLC	142256	08/05/2014	07/14/2014			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		443231	06/30/2014		175.00	
001	CABLE ONE	142257	08/05/2014	07/14/2014			195.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2014:23421-102608-02-6		07112014	07/10/2014		195.50	
001	AIRGAS USA, LLC	142271	08/05/2014	07/14/2014			184.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9919990076	06/30/2014		184.20	
001	ADVANCE AUTO PARTS	142283	08/05/2014	07/17/2014			99.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	JUMP BOX		1689	06/24/2014		99.99	
001	DELTA COMPUTER SYSTEMS INC	142285	08/05/2014	07/17/2014			330.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCTG SOFTWARE MAINT		MN104646	07/15/2014		230.00	
	001-092-698	VOTER REG SOFTWARE MAINT		MN104646	07/15/2014		20.00	
	001-092-698	PRIV LIC SOFTWARE MAINT		MN104647	07/15/2014		80.00	
001	AT&T	142290	08/05/2014	07/22/2014			2,985.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	07/14/2014		2,985.52	
001	CABLE ONE	142310	08/05/2014	07/28/2014			99.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	AUG 2014:23421-102609-01-6		08052014	07/29/2014		99.95	
001	GLOBALSTAR	142311	08/05/2014	07/28/2014			52.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		5750289	07/16/2014		52.92	
001	AT&T	142315	08/05/2014	07/28/2014			52.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	07/14/2014		52.11	
001	AT&T	142318	08/05/2014	07/28/2014			75.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	07/14/2014		75.39	
001	SECURE NETWORKS LLC	142319	08/05/2014	07/29/2014			350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FIREWALL MAINT-SOUTH FD		2140	07/24/2014		350.00	
001	UNIV OF MS/MS JUDICIAL COLLEGE	142322	08/05/2014	07/30/2014			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-681	2014 JUDICIAL DEV:DAVIS,D		09092014	08/15/2014		100.00	

Docket of Claims  
Release date from 08/05/2014 thru 08/05/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DONNA K DAVIS	142323	08/05/2014	07/30/2014			123.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-010-681	PER DIEM:COURT CLERK TRNG	09092014	07/22/2014				123.00
001	JACKSON MARRIOTT	142324	08/05/2014	07/30/2014			85.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-010-681	D DAVIS: 09/09/2014 MJC	90325128	07/24/2014				85.00
001	CITY OF MOSS POINT	142325	08/05/2014	07/30/2014			1,110.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-681	FF TRAINING COSTS:LOVETT,C	REIMBURSE	07/15/2014				1,110.00
001	COMPANION PROPERTY & CASUALTY GROUP	142326	08/05/2014	07/30/2014			7,649.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-625	COMMERCIAL PROPERTY	0003631775	08/04/2014				7,649.00
001	FOSTER'S AIR CONDITIONING & HEATING INC	142327	08/05/2014	07/30/2014			540.50	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-635	REPL BAD START KIT:ECO DEV	154278	07/01/2014				233.00
	001-092-635	ESA CLEANING-CITY HALL	P944625	07/10/2014				307.50
001	FUELMAN OF MS	142328	08/05/2014	07/30/2014			3,463.08	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP41775840	07/14/2014				87.58
	001-100-525	UNL FUEL	NP41775840	07/14/2014				2,799.27
	001-161-525	UNL & DSL FUEL	NP41775840	07/14/2014				342.41
	001-170-525	UNL FUEL	NP41775840	07/14/2014				104.26
	001-205-525	UNL FUEL	NP41775840	07/14/2014				129.56
001	FUELMAN OF MS	142332	08/05/2014	07/30/2014			3,988.44	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP41814163	07/21/2014				144.21
	001-092-525	UNL FUEL	NP41814163	07/21/2014				60.73
	001-100-525	UNL FUEL	NP41814163	07/21/2014				3,000.09
	001-161-525	UNL & DSL FUEL	NP41814163	07/21/2014				499.20
	001-170-525	UNL FUEL	NP41814163	07/21/2014				222.32
	001-205-525	UNL FUEL	NP41814163	07/21/2014				61.89
001	FUELMAN OF MS	142334	08/05/2014	07/30/2014			4,152.55	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP41857657	07/28/2014				59.75
	001-092-525	UNL FUEL	NP41857657	07/28/2014				120.45
	001-100-525	UNL FUEL	NP41857657	07/28/2014				3,309.32
	001-161-525	DSL FUEL	NP41857657	07/28/2014				338.07
	001-170-525	UNL FUEL	NP41857657	07/28/2014				132.54
	001-205-525	UNL & DSL FUEL	NP41857657	07/28/2014				192.42

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001	ROBERT JONES, CUSTODIAN	142337	08/05/2014	07/30/2014			101.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-682	STATE REGISTRY: KILLEN, E		06192014	07/24/2014		37.50	
	001-161-682	STATE REGISTRY: HILL, J		06192014	07/24/2014		35.00	
	001-161-638	TITLE VEHICLE: C33		07172014	07/24/2014		9.00	
	001-161-500	BINDER:MCCOY		07232014	07/24/2014		19.97	
001	CINDY RUSSELL, CUSTODIAN	142338	08/05/2014	07/30/2014			119.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-559	BADGE SUPPLIES		10032013	07/11/2014		12.62	
	001-040-559	VEHICLE TAGS (2)		10022013	07/11/2014		80.00	
	001-040-559	VEHICLE TITLES (3)		02112014	07/11/2014		27.00	
001	PITNEY BOWES PURCHASE POWER	142339	08/05/2014	07/30/2014			621.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-607	POSTAGE METER		20060869	07/20/2014		621.00	
001	POWELL CONSTRUCTION SERVICE'S INC	142340	08/05/2014	07/30/2014			2,773.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	SIGNAL:MB/G-V (STORM DAMAGE)		0781	04/19/2014		1,971.40	
	001-201-576	SIGNALS:OST,G-V,LADNIER		0800	07/19/2014		802.04	
001	SINGING RIVER E.P.A.	142341	08/05/2014	07/30/2014			440.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		07122014	07/23/2014		105.68	
	001-161-631	MARTIN BLUFF FD 58380001		07132014	07/24/2014		275.78	
	001-201-629	SIGNAL LIGHTS 17546		07132014	07/24/2014		35.31	
	001-092-631	CITY LIMIT SIGN 17546		07132014	07/24/2014		23.50	
001	SINGING RIVER E.P.A.	142342	08/05/2014	07/30/2014			9,514.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING		07162014	07/25/2014		4,995.12	
	001-201-629	SIGNAL LIGHTS		07162014	07/25/2014		1,116.34	
	001-092-631	CITY HALL		07162014	07/25/2014		1,481.16	
	001-170-631	FRAZIER PARK		07162014	07/25/2014		48.13	
	001-170-631	SENIOR BLDG		07172014	07/25/2014		734.59	
	001-161-631	CENTRAL FD		07162014	07/25/2014		495.01	
	001-170-631	CITY PARK		07162014	07/25/2014		198.28	
	001-092-631	PUBLIC WORKS		07162014	07/25/2014		422.24	
	001-092-631	HWY 90 SIGN		07162014	07/25/2014		23.50	
001	SINGING RIVER E.P.A.	142343	08/05/2014	07/30/2014			3,006.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		07162014	07/25/2014		1,960.81	
	001-161-631	SOUTH FD 76008001		07172014	07/28/2014		276.53	
	001-201-629	SIGNAL LIGHT 89113001		07162014	07/25/2014		55.25	
	001-170-631	CITY PARK RESTRMS 89912001		07162014	07/25/2014		82.06	
	001-201-633	STREET LIGHTS 90345002		07162014	07/25/2014		309.08	
	001-092-631	RECORDS BLDG 90790001		07162014	07/25/2014		250.73	
	001-092-631	DIGITAL SIGN 97127001		07162014	07/25/2014		72.29	

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001	SINGING RIVER E.P.A.	142344	08/05/2014	07/30/2014			872.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST	94987002	07162014	07/25/2014		106.82	
	001-201-633	DOLPHIN ST	94988002	07162014	07/25/2014		120.99	
	001-201-633	DOLPHIN ST	94989002	07162014	07/25/2014		23.50	
	001-201-633	DOLPHIN ST	94990002	07162014	07/25/2014		621.32	
001	SINGING RIVER E.P.A.	142345	08/05/2014	07/30/2014			1,528.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT PARK	10137	07172014	07/28/2014		1,398.20	
	001-201-629	SIGNAL LIGHTS	10138	07172014	07/28/2014		130.59	
001	SOUTHERN PEST CONTROL INC	142351	08/05/2014	07/30/2014			373.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		278731	07/15/2014		333.30	
	001-092-698	SERVICE: ECO DEV DEPT		278943	07/17/2014		40.00	
001	LLOYD B MARSHALL, JR. CPA	142352	08/05/2014	07/30/2014			170.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-600	FINAL PMT FY 2013		12	07/29/2014		170.00	
001	STAPLES CREDIT PLAN	142353	08/05/2014	07/30/2014			172.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	BROTHER PRINTER		11343	06/19/2014		99.99	
	001-205-559	BROTHER INK CARTRIDGES		11343	06/19/2014		72.24	
001	THE SUN HERALD	142354	08/05/2014	07/30/2014			45.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	BID AD: BUCKET TRUCK		T541094111	06/29/2014		45.46	
001	ALABAMA MEDIA GROUP	142355	08/05/2014	07/30/2014			274.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	RFP: DEBRIS MONITORING		6103563	06/01/2014		116.16	
	001-040-615	RFP: DEBRIS REMOVAL		6103570	06/01/2014		113.96	
	001-040-615	BID AD: BUCKET TRUCK		6112566	06/29/2014		44.00	
001	ALABAMA MEDIA GROUP	142386	08/05/2014	07/31/2014			63.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-550	NOTICE:SMOKE FREE ORDINANCE		0006109227	06/11/2014	140825	9.84	
	001-090-615	NOTICE:SIGN OVERLAY DISTICT		0006109229	06/11/2014	140823	9.84	
	001-040-615	BID NOTICE:BUCKET TRUCK		0006112566	06/29/2014	140797	44.00	
001	CAN'T MISS EMBROIDERY/CITY SPORTS CTR.	142387	08/05/2014	07/31/2014			257.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	COG POLICE DEPT LOGO		15281	07/08/2014	140866	77.97	
	001-100-535	COG POLICE POLO (15)		15281	07/08/2014	140866	180.00	

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001	TEAM ONE COMMUNICATIONS, INC	142388	08/05/2014	07/31/2014			516.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	BATTERY:XTS1500 RADIO (4)	182729	07/25/2014	140959	316.00		
	001-100-639	BATTERY:MTX8250 RADIO (4)	182729	07/25/2014	140959	200.00		
001	REYNOLDS WHOLESALE CO.	142389	08/05/2014	07/31/2014			1,031.22	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	#248 CS HS TISSUES (4)	42117	07/14/2014	140907	138.00		
	001-170-559	#1508 CS BROWN TOWEL (4)	42117	07/14/2014	140907	79.80		
	001-170-559	HAND SOAP 4 GAL	42117	07/14/2014	140907	43.80		
	001-170-559	4 GAL NABC CLEANER	42117	07/14/2014	140907	43.80		
	001-170-559	CS LATEX PF GLOVES XL (1)	42117	07/14/2014	140907	59.50		
	001-170-559	TRIGGER SPRAY BOTTLE (6)	42117	07/14/2014	140907	8.94		
	001-170-559	200-38X58 CAN LINERS	42117	07/14/2014	140907	65.90		
	001-092-510	#410010 CS HS TISSUE (4)	42032	07/07/2014	140895	154.00		
	001-092-510	12/CAN 19 OZ. LYSOL SPRAY	42032	07/07/2014	140895	68.28		
	001-092-510	IMP1550-5 TOILET FLOORMAT (6)	42032	07/07/2014	140895	63.30		
	001-092-510	150 33X39 W CAN LINERS	42032	07/07/2014	140895	36.90		
	001-092-510	500 24X33 W CAN LINERS	42032	07/07/2014	140895	43.90		
	001-092-510	#6311 RCP TOILET BOWL HOLDERS	42032	07/07/2014	140895	4.70		
	001-092-510	#1508 CS BROWN TOWELS (6)	42032	07/07/2014	140895	119.70		
	001-092-510	#349012 CS PAPER TOWELS (3)	42032	07/07/2014	140895	77.70		
	001-092-510	12" HAND HELD DUST PAN (2)	42032	07/07/2014	140895	9.50		
	001-092-510	DAWN DISHWASHING LIQUID GAL	42032	07/07/2014	140895	13.50		
001	ACTION PRINTING CENTER INC	142391	08/05/2014	07/31/2014			72.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-500	BUSINESS CARDS: ABELL,S	83406	07/15/2014	140914	72.50		
001	NEWELL PAPER COMPANY	142392	08/05/2014	07/31/2014			73.44	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	#30966 CLOROX (6)	818031	07/15/2014	140698	16.80		
	001-092-510	707-0466 TRUCK BRUSH	819154	07/29/2014	140957	37.50		
	001-092-510	707-0601 HANDLE	819154	07/29/2014	140957	19.14		
001	GULF COAST BUSINESS SUPPLY CO.	142393	08/05/2014	07/31/2014			95.29	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	48-LOD-WH-100 CAN LINERS (3)	88952	07/07/2014	140848	44.97		
	001-092-510	PINE-1-4502-29 (8)	88952	07/07/2014	140848	50.32		
001	SUNBELT FIRE, INC.	142395	08/05/2014	07/31/2014			806.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	SOLUTION-SENSIT BITREX (2)	86139	07/15/2014	140701	51.00		
	001-161-639	SHIPPING	86139	07/15/2014	140701	5.00		
	001-161-639	SCBA REPAIR 10087295 (3)	105242	07/18/2014	140928	501.84		
	001-161-639	SCBA REPAIR 10087301 (3)	105242	07/18/2014	140928	159.12		
	001-161-639	2 HOURS LABOR	105242	07/18/2014	140928	90.00		

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001	PASCAGOULA TIRE & SERVICE	142398	08/05/2014	07/31/2014			485.52	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	SET FS FIREHAWK GTX UNIT 50	59749	07/08/2014	140894		485.52	
001	DIXIE GLASS & TRIM INC	142399	08/05/2014	07/31/2014			315.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-635	REPL LOBBY RECEPTION WINDOW	I030341	07/28/2014	140912		315.75	
001	STAPLES BUSINESS ADVANTAGE DEPT	ATL 142402	08/05/2014	07/31/2014			661.07	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-500	PRE INKED STAMP: BLDG INSP	3235667867	07/04/2014	140833		48.75	
	001-090-559	STAPLES RED FOLDERS (5)	3236410124	07/11/2014	140899		72.70	
	001-090-559	STAPLES BLUE FOLDERS (5)	3236410124	07/11/2014	140899		72.70	
	001-090-559	STAPLES CD HOLDER	3236410119	07/11/2014	140900		26.15	
	001-090-559	M BY STAPLES NOTEBOOK	3236410119	07/11/2014	140900		9.38	
	001-090-559	MMF INDUSTRIES BOOK ENDS	3236410119	07/11/2014	140900		6.90	
	001-090-559	10PK BUSINESS CARD PAGES (4)	3236410119	07/11/2014	140900		13.50	
	001-090-559	HP TONER CART MAGENTA	3236410119	07/11/2014	140900		119.99	
	001-090-559	HP TONER CART CYAN	3236410119	07/11/2014	140900		119.99	
	001-090-559	HP TONER CART YELLOW	3236410119	07/11/2014	140900		119.99	
	001-090-559	SOFTTALK CORD DETANGLER	3236410122	07/11/2014	140900		3.77	
	001-040-500	LEGAL EXP WALLET 10PK	3237280452	07/22/2014	140933		45.32	
	001-040-500	WESTCOTT 8" SCISSORS 3PK	3237280453	07/22/2014	140933		1.93	
001	DIGITAL ALLY INC	142404	08/05/2014	07/31/2014			190.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	135-0035 RMT BATTERY (3)	1067669	07/18/2014	140926		90.00	
	001-100-559	135 0036 LI-LON BATTERY (3)	1067669	07/18/2014	140926		90.00	
	001-100-559	FREIGHT CHARGES	1067669	07/18/2014	140926		10.00	
001	WATCHGUARD VIDEO	142407	08/05/2014	07/31/2014			4,820.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	CAR CAMERA SYSTEM UNIT 21	4ELXINV512	06/25/2014	140810		4,820.00	
001	SAFETY KLEEN	142408	08/05/2014	07/31/2014			425.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	YELLOW SAFETY CONTAINER	62576485	06/04/2014	140719		425.00	
001	THE SUN HERALD	142412	08/05/2014	07/31/2014			98.26	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	BID AD: FW BUILING RENO	00177663	07/23/2014	140951		98.26	
001	AUDIOWAVE INC	142413	08/05/2014	07/31/2014			430.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	INSTALL CAR CAMERA UNIT 21	A41926	07/10/2014	140865		290.00	
	001-022-638	WINDOW TINT/LABOR CROWN VIC	A42147	07/29/2014	140965		140.00	
FUND TOTAL	1 Claims	to	Checks	50 Total	56,168.26 Manual	Held	Total	56,168.26

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130	THE LPA GROUP INCORPORATED	142356	08/05/2014	07/30/2014			15,120.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-770	ENGINEERING-M BLUFF		21	07/16/2013		15,120.47	
130	GULF COAST BUSINESS SUPPLY CO.	142394	08/05/2014	07/31/2014			91.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-756	800 ML SER DISPENSER (4)		88962.1	07/10/2014	140889	91.56	
130	CUPIT SIGNS INC	142405	08/05/2014	07/31/2014			465.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-756	4X4 SS METAL: SEAL		10454	07/28/2014	140883	256.00	
	130-130-756	14X120 SS METAL: WEST		10454	07/28/2014	140883	186.99	
	130-130-756	6" LETTERS		10454	07/28/2014	140883	22.99	
130	BARGAIN FURNITURE	142409	08/05/2014	07/31/2014			3,336.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-756	706-03-25 RECLINER (4)		06052014	07/30/2014	140821	852.00	
	130-130-756	2753 5PC DINETTE		06052014	07/30/2014	140821	298.00	
	130-130-756	4 DELIGHT TWIN XL MATT ONLY		06052014	07/30/2014	140821	714.00	
	130-130-756	4 PC3391 CAPT BED W/6 DRWRS		06052014	07/30/2014	140821	1,472.00	
130	INTERSTATE PRODUCTS, INC	142410	08/05/2014	07/31/2014			664.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-756	FLAMMABLE STORAGE CABINET		9175	07/10/2014	140887	487.01	
	130-130-756	DELIVERY CHARGE		9175	07/10/2014	140887	177.70	
130	JAMESTOWN ADVANCED PRODUCTS	142411	08/05/2014	07/31/2014			202.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-756	STD PARK GRILL W/3 1/2 OD POST		54301	07/11/2014	140890	125.00	
	130-130-756	SHIPPING		54301	07/11/2014	140890	77.00	
FUND TOTAL 130 Claims		to	Checks	6 Total	19,880.72 Manual	Held	Total	19,880.72

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160	MERCHANTS & MARINE BANK	142357	08/05/2014	07/30/2014			17,747.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-815	COMMAND VEHICLE PMT 1		320218	07/11/2014		17,747.28	
FUND TOTAL 160	Claims	to	Checks	1 Total	17,747.28 Manual	Held	Total	17,747.28

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176	ENTERPRISE FUND	142312	08/05/2014	07/28/2014			541.47	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-632	SERVICE 6/13-7/15/14	872968	08/19/2014			541.47	
176	AT&T	142316	08/05/2014	07/28/2014			135.52	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-605	MONTHLY SERVICE	2284972244	07/14/2014			135.52	
176	AT&T	142317	08/05/2014	07/28/2014			191.43	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-605	MONTHLY SERVICE	2284970676	07/14/2014			81.43	
	176-170-605	JUL 2014 DSL	2284970676	07/14/2014			110.00	
176	FUELMAN OF MS	142329	08/05/2014	07/30/2014			98.69	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-525	UNL FUEL	NP41775840	07/14/2014			98.69	
176	FUELMAN OF MS	142333	08/05/2014	07/30/2014			65.78	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-525	UNL FUEL	NP41814163	07/21/2014			65.78	
176	FUELMAN OF MS	142335	08/05/2014	07/30/2014			68.35	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-525	UNL FUEL	NP41857657	07/28/2014			68.35	
176	SINGING RIVER E.P.A.	142346	08/05/2014	07/30/2014			2,683.27	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-631	PARK FACILITIES	76854002	07/17/2014	07/28/2014		2,272.77	
	176-170-631	HOUSE	76855002	07/17/2014	07/28/2014		410.50	
176	REYNOLDS WHOLESALE CO.	142390	08/05/2014	07/31/2014			47.90	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-559	CS BROWN ROLL TOWELS (2)	42128	07/15/2014	140911		47.90	
176	FOSTER'S AIR CONDITIONING & HEATING INC	142396	08/05/2014	07/31/2014			301.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-635	REPAIR TRAILER UNIT	W946723	07/01/2014	140849		301.00	
176	MINGLEDORFF'S INC	142406	08/05/2014	07/31/2014			5.95	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-559	CONTACTOR FOR A/C: OFFICE	5361212-00	07/02/2014	140954		5.95	
FUND TOTAL 176 Claims		to	Checks	10 Total	4,139.36 Manual	Held	Total	4,139.36

Docket of Claims  
Release date from 08/05/2014 thru 08/05/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	BAY ICE	142255	08/05/2014	07/14/2014			185.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-559	REFILL ICE 45 @ .79		513540	06/19/2014		35.55	
	400-651-559	REFILL ICE 80 @ .79		513647	06/30/2014		63.20	
	400-651-559	REFILL ICE 60 @ .79		514063	07/07/2014		47.40	
	400-651-559	REFILL ICE 50 @ .79		514100	07/10/2014		39.50	
400	AT&T	142284	08/05/2014	07/17/2014			60.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	07/06/2014		60.10	
400	DELTA COMPUTER SYSTEMS INC	142286	08/05/2014	07/17/2014			290.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	UTILITY SOFTWARE MAINT		MN104648	07/15/2014		240.00	
	400-650-698	WORK ORDER SOFTWARE MAINT		MN104648	07/15/2014		50.00	
400	CITY OF GAUTIER	142287	08/05/2014	07/16/2014			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		07092014	07/16/2014		7,877.45	
	400-680-822	ST LNS #4 90/57 WTR		07092014	07/16/2014		10,948.67	
	400-680-822	ST LNS #4 90/57 SWR		07092014	07/16/2014		9,019.22	
	400-680-823	ST LNS #5 ALLEN RD		07092014	07/16/2014		2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR		07092014	07/16/2014		3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR		07092014	07/16/2014		9,665.99	
400	IRBY'S ANSWERING SERVICE	142289	08/05/2014	07/22/2014			275.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SERVICE 07/16-08/12/14		277-071614	07/16/2014		275.25	
400	CABLE ONE	142304	08/05/2014	07/23/2014			65.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	JULY 2014:23421-132488-01-8		07272014	07/20/2014		65.10	
400	AT&T	142313	08/05/2014	07/28/2014			66.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	07/14/2014		66.71	
400	AT&T	142314	08/05/2014	07/28/2014			59.21	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284974594	07/14/2014		59.21	
400	FUELMAN OF MS	142330	08/05/2014	07/30/2014			125.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-525	UNL FUEL		NP41775840	07/14/2014		125.02	
400	FUELMAN OF MS	142331	08/05/2014	07/30/2014			101.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-525	UNL FUEL		NP41814163	07/21/2014		101.02	

Docket of Claims  
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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN OF MS	142336	08/05/2014	07/30/2014			53.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-525	UNL FUEL		NP41857657	07/28/2014		53.92	
400	SINGING RIVER E.P.A.	142347	08/05/2014	07/30/2014			1,740.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	SCHOONER WELL 20688		07092014	07/21/2014		748.49	
	400-651-631	LIFT STATIONS 20688		07092014	07/21/2014		162.83	
	400-651-631	LIFT STATIONS 20649		07122014	07/23/2014		613.76	
	400-651-631	LIFT STATIONS 28779		07112014	07/23/2014		125.31	
	400-651-631	LIFT STNS 89627001		07132014	07/24/2014		66.72	
	400-651-631	LIFT STNS 89702001		07132014	07/24/2014		23.50	
400	SINGING RIVER E.P.A.	142348	08/05/2014	07/30/2014			3,767.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17881		07132014	07/24/2014		1,982.10	
	400-651-631	WATER WELLS 17881		07132014	07/24/2014		1,785.22	
400	SINGING RIVER E.P.A.	142349	08/05/2014	07/30/2014			8,773.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 17882		07162014	07/25/2014		2,123.27	
	400-651-631	WATER WELLS 17882		07162014	07/25/2014		4,850.64	
	400-651-631	CITY HALL SOUTH 17882		07162014	07/25/2014		1,799.65	
400	SINGING RIVER E.P.A.	142350	08/05/2014	07/30/2014			3,971.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		07172014	07/28/2014		216.32	
	400-651-631	LIFT STNS 17884		07172014	07/28/2014		1,430.71	
	400-651-631	LIFT STNS 17883		07172014	07/28/2014		1,777.94	
	400-651-631	WATER WELL 17883		07172014	07/28/2014		546.96	
400	FIRST NATIONAL BANK TRUST DEPT	142358	08/05/2014	07/30/2014			66,650.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-803	SEP 2014 INTEREST PMT		09012014	07/15/2014		66,650.00	
400	2012 GUD BONDS DEBT SERVICE	142359	08/05/2014	07/30/2014			116,316.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	AUG 2014 PRN PMT		08012014	07/31/2014		104,166.67	
	400-680-817	AUG 2014 INT PMT		08012014	07/31/2014		12,150.00	
400	CITY OF GAUTIER	142360	08/05/2014	07/30/2014			186,801.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	JUN 2014 GARBAGE PMTS		06302014	06/30/2014		97,249.55	
	400-000-104	JUL 2014 GARBAGE PMTS		07232014	07/23/2014		89,551.81	
400	ARISTA INFORMATION SYSTEMS INC	142361	08/05/2014	07/30/2014			1,786.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUN 2014 STATEMENTS		17290	07/11/2014		786.35	
	400-650-698	JUN 2014 POSTAGE		1425201407	07/11/2014		1,000.00	

Docket of Claims  
Release date from 08/05/2014 thru 08/05/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AMERICAN TANK MAINTENANCE LLC	142362	08/05/2014	07/30/2014			18,500.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-698	CENTRAL: WASHOUT INSPECTION	GAUTIER001	07/10/2014			3,500.00	
	400-651-698	MALL: FOUNDATION GROUT REPR	GAUTIER001	07/10/2014			1,000.00	
	400-651-698	MALL: REPAIR TARGET GAUGE	GAUTIER001	07/10/2014			1,000.00	
	400-651-698	MALL: VISUAL INSPECTION	GAUTIER001	07/10/2014			1,000.00	
	400-651-698	MBLUFF: WASHOUT INSPECTION	GAUTIER001	07/10/2014			2,500.00	
	400-651-698	LARK: REPLACE LADDERGATE	GAUTIER001	07/10/2014			1,500.00	
	400-651-698	HWY 57: EXTERIOR RENOVATION	GAUTIER001	07/10/2014			8,000.00	
400	MICRO METHODS INC	142397	08/05/2014	07/31/2014			104.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-667	2 WATER SAMPLES: COLLEGE PARK	1407486186	07/25/2014	140960		52.00	
	400-651-667	WATER SAMPLE:WESTGATE WELL	1407486186	07/25/2014	140960		52.00	
400	SOUTHERN WATERWORKS SUPPLY, INC	142400	08/05/2014	07/31/2014			2,231.52	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	LID ONLY (METER)	54270	07/08/2014	140727		1,237.50	
	400-651-581	2" PVC RUBBER CPLG (10)	54313	07/08/2014	140828		21.80	
	400-651-581	4" PVC RUBBER CPLG (12)	54313	07/08/2014	140828		44.28	
	400-651-581	1" MCDONALD BRASS TEE CTS (6)	54313	07/08/2014	140828		233.88	
	400-651-581	1X3/4X1 CURB STOP CTSXCTS (4)	54313	07/08/2014	140828		284.64	
	400-651-581	3/4 BRASS CPLG CTSXFIP (8)	54313	07/08/2014	140828		98.80	
	400-651-581	3/4 BRASS METER CPLG (12)	54313	07/08/2014	140828		80.88	
	400-651-581	1X3 JCM FULL CIRCLE CLAMP (6)	54313	07/08/2014	140828		87.36	
	400-651-581	1X6 JCM FULL CIRCLE CLAMP (6)	54313	07/08/2014	140828		142.38	
400	SECURE NETWORKS LLC	142401	08/05/2014	07/31/2014			1,077.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-500	OPTIPLEX 3020 (D BROWN)	2136	07/22/2014	140801		1,077.00	
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	142403	08/05/2014	07/31/2014			122.41	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-500	BLUE LEGAL FOLDERS (3)	3236932157	07/18/2014	140927		43.62	
	400-651-500	HP OFFICEJET PRO 8610	3236742667	07/15/2014	140903		149.99	
	400-651-500	STANDARD STAPLES/5PK	3236742667	07/15/2014	140903		2.99	
	400-651-500	HP 951XL BK-COLOR 4PK	3236742667	07/15/2014	140903		93.99	
	400-651-500	CANON PG-30 BLACK INK	3236742667	07/15/2014	140903		14.21	
	400-651-500	CANON CL-31 COLOR INK	3236742667	07/15/2014	140903		17.57	
	400-651-500	CREDIT:RTN CANON INK	3236290999	07/09/2014	140903		-199.96	
400	RED RIVER SPECIALTIES, INC	142414	08/05/2014	07/31/2014			240.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-559	ALBECTO 41S (4)	477920	07/15/2014	140909		240.00	
FUND TOTAL 400 Claims	to	Checks	25 Total	456,791.82 Manual		Held	Total	456,791.82

Docket of Claims  
 Release date from 08/05/2014 thru 08/05/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
405	TRI-STAR	142363	08/05/2014	07/30/2014			1,090.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	405-677-695	DEBRIS RMVL: 3677 MACKERAL	0709201401	07/09/2014			125.00	
	405-677-695	DEBRIS RMVL: 3677 MACKERAL	0709201402	07/09/2014			965.00	
FUND TOTAL	405 Claims	to	Checks	1 Total	1,090.00 Manual	Held	Total	1,090.00

Docket of Claims  
Release date from 08/05/2014 thru 08/05/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
449	MACHADO PATANO PLLC	142369	08/05/2014	07/30/2014			7,164.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	449-607-721	ARCHITECT FEES: PW RENO		6223	07/15/2014		7,164.80	
FUND TOTAL 449 Claims		to	Checks	1 Total	7,164.80 Manual	Held	Total	7,164.80

Docket of Claims  
 Release date from 08/05/2014 thru 08/05/2014

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	50 Total	56,168.26 Manual	Held	Total	56,168.26
FUND 130 Claims	to	Checks	6 Total	19,880.72 Manual	Held	Total	19,880.72
FUND 160 Claims	to	Checks	1 Total	17,747.28 Manual	Held	Total	17,747.28
FUND 176 Claims	to	Checks	10 Total	4,139.36 Manual	Held	Total	4,139.36
FUND 400 Claims	to	Checks	25 Total	456,791.82 Manual	Held	Total	456,791.82
FUND 405 Claims	to	Checks	1 Total	1,090.00 Manual	Held	Total	1,090.00
FUND 449 Claims	to	Checks	1 Total	7,164.80 Manual	Held	Total	7,164.80
<hr/>							
Total for all Funds		Checks	94 Total	562,982.24 Manual	Held	Total	562,982.24

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 179-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-10 are hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

\_\_\_\_\_  
**MAYOR**

ATTEST:

\_\_\_\_\_  
**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 180-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the monetary donations in the amount of \$600.00 for Shepard Park Archery Range are hereby approved.

<u>Donors</u>	<u>Amounts</u>
Supervisor Manly Barton	\$100.00
Senator Michael Watson	\$100.00
Senator Brice Wiggins	\$100.00
Representative John Read & Charles Busby	\$200.00
Representative Jeramey D. Anderson	\$100.00
Total	\$600.00

**IT IS FURTHER ORDERED** that the monetary donations are in the “best interest” of the City of Gautier.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**       **Gordon Gollott**  
                  **Mary Martin**  
                  **Johnny Jones**  
                  **Hurley Ray Guillotte**  
                  **Casey Vaughan**  
                  **Rusty Anderson**  
                  **Adam Colledge**

**NAYS:**       **None**

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**MAYOR**

ATTEST:

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**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

## Tricia Thigpen

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**From:** Chassity Bilbo <cbilbo@gautier-ms.gov>  
**Sent:** Tuesday, July 22, 2014 8:15 AM  
**To:** Cindy Russell  
**Cc:** tthigpen@gautier-ms.gov  
**Subject:** Shepard Park Archery Range

Please place on the Consent Agenda to accept donations from the following for Shepard Park Archery Range.

Supervisor Manly Barton 100.00

Senator Michael Watson 100.00

Senator Brice Wiggins 100.00

Representative John Read & Charles Busby 200.00

Representative Jeramey D. Anderson 100.00

Thanks,

Chassity Bilbo

City Manager

Executive Assistant

City of Gautier

Phone: 228-497-8000 Ext. 306

Cell: 228-219-7644

[www.gautier-ms.gov](http://www.gautier-ms.gov)

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 181-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Probation Services, Inc. contract for probation supervision and rehabilitation services for Municipal Court is hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

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**MAYOR**

ATTEST:

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**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Cindy Russell, City Clerk  
**Date:** July 29, 2014  
**Subject:** Professional Probation Services Inc. Contract for Municipal Court

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**REQUEST:**

The City Clerk Department requests City Council approval of the probation services contract between Professional Probation Services Inc. and the City of Gautier.

**BACKGROUND:**

Proposals for the probation services were opened by the Purchasing Department on March 13, 2014 at 2:00 p.m. On June 17, 2014 Mayor and Council held a work session to discuss probation services for the Gautier Municipal Court. This services is to provide professional court services and sentencing alternatives to the court, community, and offender in the ethical and effective manner while promoting public safety, encouraging success, and improving lives at no cost to the taxpayer.

During the work session Mayor and Council decided to direct Judge Thornton to forward delinquent cases to Professional Probation Service Inc., ninety (90) days after their court appearance has been met and no fees collected. The City Council authorized the City Manager to proceed negotiating terms, therefore a contract has been prepared for Council's approval.

**RECOMMENDATION:**

City staff recommends that City Council approve the contract between Professional Probation Services Inc. and the City of Gautier. .

The City Council may:

1. Approve the contract for Professional Probations Services Inc. for Municipal Court; or
2. Disapprove the contract for Professional Probations Services Inc. for Municipal Court.

**ATTACHMENT(S):**

Contract for Professional Probation Services, Inc.  
Specifications for Professional Probation Services, Inc.

STATE OF MISSISSIPPI

**CONTRACT FOR PROBATION SUPERVISION  
AND REHABILITATION SERVICES**

THIS CONTRACT made and entered into this 5th day of August, 2014 by and between the GAUTIER MUNICIPAL COURT, Gautier, Mississippi (hereinafter referred to as the "COURT") and PROFESSIONAL PROBATION SERVICES, INC. (hereinafter referred to as "PPSI"), to be approved as to form by the Council, City Manager, and Judge of the City of Gautier, Mississippi (hereinafter referred to as the "CITY").

WITNESSETH:

WHEREAS, the Court and City recognize their mutual responsibilities to provide professional and effective sentencing alternatives for citizenry and offenders of the community; and

WHEREAS, PPSI is uniquely qualified and experienced in providing such comprehensive professional services and is willing to contract with the Court with the approval of the City; and

WHEREAS, the parties hereto deem it in their respective best interests and each will best be served by entering into said Contract for the provision by PPSI of such probation services as ordered by the Court.

NOW THEREFORE, in consideration of the premises and the mutual benefits and covenants provided under the terms and conditions of this Contract, the parties hereto agree as follows:

DESIGNATION BY THE COURT

The Court shall designate PPSI as the sole private entity to coordinate, provide and direct probation programs and services to offenders sentenced by and under the jurisdiction of the Court.

SCOPE OF SERVICES

PPSI shall provide the services and programs for the misdemeanor offenders placed on probation by the Court which shall include the following particulars:

- A. Comply with the standards and qualifications as set forth by the Court.
- B. Operate under the conditions as agreed to by and between PPSI and the Court, as more fully set forth in the Specifications for Probation Services and Fee Schedule attached hereto, and incorporated herein by reference.
- C. Provide such services as specifically set forth in the Specifications for Probation Services and Fee Schedule, for reference for the provisions of services to offenders under the jurisdiction of the Court.
- D. Meet, maintain and comply with all rehabilitation program offerings as specified in the Specifications for Probation Services and Fee Schedule.

- E. Maintain individual files for each offender participating in PPSI's programs. The files will be maintained in a secured, locked room.
- F. Provide timely and prompt reports as are, or may be required by the Court during the period of the Contract, which include, but are not limited to, statistical reports, caseload data, and other records documenting the types of program services provided and the identity of the offenders receiving such services.
- G. Provide counseling and supervision services for all persons ordered by the Court to participate in during the period of the Contract, which include but are not limited to, statistical reports and caseload data to assure that PPSI is providing program services and maintaining records reflective of good business practice.
- H. Make fiscal and program records available within three (3) working days for review and maintain financial records reflective of good business practice.
- I. Bill the offender for program services provided on such forms and in such manner to conform to acceptable business practice. The accuracy of billing is to be confirmed by providing a copy of the services and attending cost to the offender.
- J. Charge each offender participating in rehabilitation programs the reasonable cost of the program as reflected in the Specifications for Probation Services and Fee Schedule attached hereto and incorporated herein by reference. Each offender shall be charged a maximum not to exceed the program costs as specified in the Specifications for Probation Services and Fee Schedule unless it is approved in advance by the Court.
- K. Submit a monthly written report to the Court and City on the amount of Court fines, costs and restitution Court ordered and collected from each offender. The report shall include the total dollar amount applied to Court ordered fines, restitution, and other conviction related costs. The monthly reports for the previous month shall be provided to the Court and City by the fifth day of the following month.
- L. Tender all Court fines, cost and restitution ordered and collected from the offender to the City on a bi-weekly basis. Payments to be submitted electronically by an interface with Syscon case management court software.
- M. Comply with all laws regarding confidentiality of offender records.
- N. Furnish a fidelity bond or letter of credit in the amount of not less than one hundred thousand (\$100,000.00) dollars as surety for the satisfactory performance of the Contract.
- O. Not profit or attempt to profit from any fines, restitution, or Court cost collected from the offenders.

### PERIOD OF SERVICE

The performance of the aforementioned services shall commence on the \_\_\_\_ day of \_\_\_\_\_, 2014, and shall continue until the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, provided that the Contract shall automatically renew for additional one (1) year terms on each anniversary date of this Contract under the same terms and conditions as provided herein.

Notwithstanding anything herein to the contrary, this Contract may be terminated by the Court at any time, with or without cause, upon sixty (60) days prior written notice of intent to terminate delivered to PPSI. PPSI may terminate this contract at any time, with or without cause, upon ninety (90) days prior written notice of intent to terminate delivered to the Court and City.

### PAYMENTS FOR SERVICES

Fees for basic services are set out in the Specifications for Probation Services and Fee Schedule, which fees are payable not by the City, but by sentenced offenders. No fees accrued pursuant to the Specifications for Probation Services and Fee Schedule shall be obligations of the City.

### DEFICIENCIES IN SERVICE

In the event the Court or City determines there are deficiencies in the service and work provided by PPSI, the Court or City shall notify PPSI in writing as to the precise nature of any such deficiencies. Within ten (10) working days of receipt of such notice, PPSI shall correct or take reasonable steps to correct the deficiencies complained of, including, if necessary, increasing the work force and/or equipment, or modifying the policies and procedures used by PPSI in performing services pursuant to this Contract.

### DISPUTES

In the event of any controversy, claim or dispute as to the services and work performed or to be performed by PPSI, or the construction or operation of or rights and liabilities of the parties under this Contract, each such question shall be submitted for resolution to the Chief Judge or his/her appointee of the Gautier City Court.

### TRANSFER OF OPERATIONS

In the event PPSI defaults for any reason in the service provided for by this Contract, the City may, at its election and upon five (5) working days prior written notice to PPSI, take possession of all records and other documents generated by PPSI in connection with this Contract, and the City may use the same in the performance of the services described herein. PPSI agrees to surrender peacefully said records and documents. The City shall provide PPSI with a written receipt of those items over which the City assumes exclusive control.

### RIGHT TO REQUIRE PERFORMANCE

The failure of the City at any time to require performance by PPSI of any provisions hereof shall in no way affect the right of the City thereafter to enforce same. Nor shall waiver by the City of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.

### ACCESS TO BOOKS AND RECORDS

The City's representatives shall have access on a weekday, other than a legal State holiday, upon three (3) working days prior written notice to PPSI's representative, to all PPSI's books, records, correspondence, instructions, receipts, vouchers, and memoranda of every description pertaining to work under this Contract, for the purpose of conducting a complete independent fiscal audit for any fiscal year within the last two (2) years.

### INSURANCE

PPSI shall provide and maintain during the life of this Contract, workers' compensation insurance and general liability with the following limits of liability:

Workers' Compensation	- Statutory
Bodily Injury Liability	- \$ 100,000 each accident
	- \$ 500,000 each occurrence
General Liability	- \$1,000,000 each occurrence
Personal & Advertising Injury	- \$1,000,000 each occurrence
Professional Liability	- \$1,000,000 each occurrence

PPSI shall provide proof upon request by either the City or the Court as to the existence of the insurance policies.

### INDEMNIFICATION/HOLD HARMLESS

With regard to the work to be performed by PPSI, neither the Court nor the City shall be liable to PPSI, or to anyone who may claim a right resulting from any relationship with PPSI, for any act or omission of PPSI, its employees, agents or participants in the performance of services conducted on behalf of the City. In addition, PPSI agrees to indemnify and hold harmless the Court and the City, their officials, employees, agents or participants with the Court and the Probation Services described herein, from any and all claims, actions, proceedings, expenses, damages, liabilities or losses (including, but not limited to, attorney's fees and court costs) arising out of or in connection with the services performed by PPSI, including wrongful criminal acts of PPSI, or PPSI's employees, agents or representatives.

ASSIGNMENT

The duties and obligations assumed by PPSI are professional services unique to PPSI and are therefore not transferable or assignable without prior consent of the Court and City. Consent, however, shall not be unreasonably withheld.

VALIDITY

This Contract shall be binding on any successor to the undersigned official of the City or Court. The provisions enumerated in this Contract shall be deemed valid insofar as they do not violate any Court, City, State or Federal laws. In the event any provision of this Contract should be declared invalid, the remainder of this Contract shall remain in full force and effect.

NOTICE

Any notice provided for in this Contract shall be in writing and served by personal delivery or by registered or certified mail addressed to:

As to the Court:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As to PPSI:

John C. Cox, President  
Professional Probation Services, Inc.  
1770 Indian Trail Road, Suite 350  
Norcross, Georgia 30093

Notices sent by registered or certified mail shall be deemed delivered/received upon actual receipt or three (3) days from mailing, whichever is shorter. The above addresses may be modified by written notice to the other party.

ENTIRE AGREEMENT

This Contract, including all exhibits attached hereto and incorporated herein by reference, constitutes the entire understanding and agreement between the parties hereto and supersedes any and all agreements, whether written or oral, that may exist between the parties regarding the same. No representations, inducements, promises, or agreements between the parties not embodied herein shall be of any force and effect. No amendment or modification to this Contract or any waiver of any provisions hereof shall be effective unless in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals on the day and year first above written.

CITY OF GAUTIER

\_\_\_\_\_  
SAMANTHA ABELL, CITY MANAGER

ATTEST:

PROFESSIONAL PROBATION SERVICES, INC.

\_\_\_\_\_  
JOHN C. COX, PRESIDENT (SEAL)

ATTEST:

DATE OF EXECUTION:

APPROVED:

\_\_\_\_\_  
CYNTHIA L. RUSSELL, CITY CLERK  
GAUTIER, MISSISSIPPI

DATE OF EXECUTION:



## Specifications for Probation Services and Fee Schedule Gautier, Mississippi

<b>Basic Probation Supervision</b>	<b>\$40.00</b> per month; No set up fee
<b>Pay Only Supervision</b>	<b>First Month Free- \$35.00</b> Thereafter; No set up fee
<b>Intensive Probation Supervision</b>	<b>\$50.00</b> per month with field visits - No set up fee
<b>City Ordinance Supervision</b>	<b>\$45.00</b> Per Month – No set up fee PPS supervises defendants accused of environmental violations (junk cars, neglected properties, etc.) and ensures compliance by regularly visiting and digitally documenting the continued violation or compliance. The court may view the PPS digital photographs and field notes on line.
<b>Voice Verification Supervision</b>	<b>\$50.00</b> Per Month - No set up fee
<b>Indigent Supervision</b>	<b>\$0.00</b> – As Ordered by the Court – <b>NO SET UP FEE</b>
<b>Pre-Trial Supervision</b>	<p style="text-align: center;"><b><u>LEVEL ONE (\$40.00 per month)</u></b></p> <p>Defendants are required to <i>report to a PPS location once weekly</i>, submitting to a urinalysis, and breath test. Screens are included in the fee.</p> <p style="text-align: center;"><b><u>LEVEL TWO (\$10.00 per day)</u></b></p> <p>Defendants are monitored electronically using the PPS anklet monitor which enforces <i>house arrest and curfew</i> on a set schedule approved by the Court. The in-house monitoring unit also screens the defendant for alcohol use and reports results immediately to the PPS monitoring station. Defendants also must <i>report weekly to a PPS office</i> location and submit to random urinalysis screenings (included in fee).</p> <p style="text-align: center;"><b><u>LEVEL THREE (\$11.00 per day)</u></b></p> <p>Defendants are monitored <i>24/7 by global positioning satellite</i> (GPS) with transdermal alcohol testing. PPS requires a <i>face to face visit with each defendant</i> at our office location twice monthly and can administer drug screens.</p>
<b>Cognitive Restructuring Course “Now What?”</b>	<b>\$65.00</b> per session
<b>Electronic Monitoring</b>	<p style="text-align: center;"><b>Anklet Monitoring</b> with Curfew Enforcement and Voice Verification (<b>\$7.00 per day</b>)</p> <p style="text-align: center;"><b>Anklet Monitoring</b> with Curfew Enforcement, Voice Verification, and <b>Remote Breath Alcohol Testing</b> (<b>\$9.25 per day</b>)</p> <p style="text-align: center;"><b>Random Alcohol Monitoring</b> (<b>\$8.00 per day</b>)</p> <p style="text-align: center;"><b>Active GPS</b> Monitoring with Exclusionary Zone and Trans-dermal Alcohol Testing</p>

	<b>(\$10.25 per day)No Cost – Professional and General Liability</b>
<b>6 Panel Drug Screen</b>	<b>\$15.00</b> PPS staff are certified by the manufacturer to screen on-site for THC, Cocaine, Methamphetamines, Opiates, and Alcohol.
<b>Laboratory Urinalysis</b>	<b>\$25.00</b> PPS staff are certified by the manufacturer to screen on-site for THC, Cocaine, Methamphetamines, Opiates, Alcohol, and many other substances, resulting on confirmatory blood level content readings.
<b>Community Service Work Coordination</b>	No Cost
<b>Community Service Liability Insurance (Optional)</b>	\$10.00 - regardless of hours ordered
<b>Restitution Collection - Direct Disbursement to Victim</b>	No Cost
<b>Court On-Line Access to the PPSI Offender Management Computer Program</b>	No Cost for 24/7 Internet Access to all Offender Data and Activity
<b>Transfer of Supervision</b>	No Cost to any of our more than 40 nationwide locations
<b>Domestic Violence Workshop</b>	\$25.00 per session
<b>Anger Control Workshop</b>	\$25.00 per session
<b>Youthful Offender Workshop</b>	\$25.00 per session
<b>Job Skills, Resume Course and Job Placement</b>	No Cost
<b>Under the Influence (for adults)</b>	<b>\$75.00</b>
<b>Alcohol-Wise JV (for juveniles)</b>	<b>\$75.00</b>
<b>Marijuana 101</b>	<b>\$75.00</b>
<b>STOPLifting.com</b>	<b>\$75.00</b>
<b>Parent Alcohol and Drug Education Course (Parent-Wise)</b>	<b>\$75.00</b>

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 182-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the letter of support from the City of Gautier Council for the Jackson County Civic Action Committee's Application for an Early Head Start-Child Care Partnership Grant is hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

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**MAYOR**

ATTEST:

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**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Chandra Nicholson, Director of Economic Development and Planning  
**Date:** July 25, 2014  
**Subject:** Letter of Support for Jackson County Civic Action Committee's Application for an Early Head Start-Child Care Partnership Grant

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**REQUEST:**

The Jackson County Civic Action Committee (JCCAC) has requested a letter of support from the Gautier City Council for the JCCAC's application for a federally funded Early Head Start-Child Care (EHS-CC) Partnership Grant.

**BACKGROUND:**

The Administration for Children and Families (ACF) has announced the availability of approximately \$500 million to be competitively awarded for the purpose of expanding access to high-quality, comprehensive services to low-income infants and toddlers and their families through Early Head Start-Child Care Partnerships. New or existing Early Head Start Programs will partner with local center-based and family child care providers and, through activities including training and technical assistance, management, and the delivery of comprehensive services, support them in meeting the Early Head Start Program Performance Standards.

**DISCUSSION:**

If awarded, this five-year funding opportunity would enable the JCCAC to provide high quality early learning experiences to at least 72 additional infants and toddlers per year in Jackson County. Several child care centers and family daycare homes in Gautier are interested in partnering with the JCCAC in this initiative. In addition to increasing the availability of child care slots for children birth to three, these proposed partnerships would improve the quality of existing child care facilities and would create new jobs needed to meet the Early Head Start Standards.

**RECOMMENDATION:**

The Economic Development and Planning Department recommends that City Council provide a letter of support for the Jackson County Civic Action Committee's grant application as requested.

The City Council may:

1. authorize submission of the attached letter of support for the JCCAC's grant application;
2. authorize submission of the attached letter of support with revisions; or
3. decline to offer a letter of support.

**ATTACHMENT(S):**

Letter of Support for Jackson County Civic Action Committee's grant application (draft)

*Mayor  
Gordon F. Gollott*

*City of Gautier  
Gautier, Mississippi*

*City Manager  
Samantha D. Abell*

*City Clerk  
Cynthia Russell*

*3330 Highway 90  
Gautier, MS 39553  
Phone: (228) 497-8000  
Fax: (228) 497-8028  
Email: [gautier@gautier-ms.gov](mailto:gautier@gautier-ms.gov)  
Website: [www.gautier-ms.gov](http://www.gautier-ms.gov)*

*Council  
At Large Mary F. Martin  
Ward 1 Johnny Jones  
Ward 2 Hurley Ray Guillotte  
Ward 3 Casey C. Vaughan  
Ward 4 Charles "Rusty" Anderson  
Ward 5 Adam D. Colledge*



August 6, 2014

Diann Payne, Executive Director  
Jackson County Civic Action Committee  
Post Office Box 8723  
Moss Point, Mississippi 39562

**Draft**

RE: Early Head Start-Child Care Partnership Grant Letter of Support

Dear Ms. Payne:

On behalf of the City of Gautier, I would like to offer this letter of support for the Jackson County Civic Action Committee's (JCCAC) application for a five-year Early Head Start-Child Care Partnership Grant through the Administration for Children and Families. The purpose of this funding is to expand access to high-quality, comprehensive services for low-income infants and toddlers and their families. We understand that the JCCAC is proposing to partner with several child care centers and family daycare homes in Jackson County to offer a full range of comprehensive services to children from birth to three, and that several child care facilities located within the Gautier city limits are planning to participate in this partnership.

The City of Gautier is currently preparing for the development of a new mall in our Town Center and the building of a large medical complex. Young families in our area need high quality child care, and we applaud your efforts to provide additional child care slots for young children and to improve the quality of local child care facilities through this proposed partnership. This is a unique opportunity for the Jackson County Civic Action Committee to expand its services to many more children throughout Jackson County in a variety of child care settings.

The City of Gautier is proud of the Jackson County Campus of the Mississippi Gulf Coast Community College located here in Gautier and appreciates that this proposed initiative could bring new jobs for the Early Childhood Education graduates from that program. High quality child care is important to economic development, and the City of Gautier commends your organization for pursuing this grant opportunity and your ongoing work to ensure that all children are prepared for success.

Sincerely,

Gordon Gollott, Mayor

*"Nature's Playground!"*

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 183-2014**

**AN ORDER DIRECTING THE PLACEMENT OF A LIEN ON PROPERTY LOCATED AT 3677 MACKER DRIVE GAUTIER, MS 39553 FOR FEES AND CHARGES INCURRED BY THE CITY OF GAUTIER TO ABATE THE UNSAFE CONDITIONS OF VACANT PROPERTY AND STRUCTURES**

**WHEREAS**, the City of Gautier, in accordance with procedures established under 21-19-11 of the Codes of Mississippi of 1972, as amended, incurred expenses in the amount of (\$ 965.00) for the demolition and removal of dilapidated structures and the clean-up of the overgrown property considered a menace to the public health, safety, and welfare of the community) located at 3977 Mackerel Drive, in the City of Gautier, Jackson County, Mississippi; and

**WHEREAS**, the City of Gautier is entitled to administrative fee of \$1,500.00.

**NOW THEREFORE, IT IS HEREBY ORDERED** by the Mayor and Council of the City of Gautier, Mississippi that a lien in the amount of \$2,465.00 is hereby placed on the following described property at 3677 Mackerel Drive, Gautier, Mississippi.

That certain property listed on the Jackson County Land Rolls as Lots 173, 174 & 175  
Point Clear Riviera S/D Sect I PB 10-24 Deed Book 1353 page757  
(357M MAP 872.03-01)

**Name and Address:**

: Barbara L. Aguiard  
2805 Flounder Circle  
Gautier Mississippi 39553

Parcel Identification Number PIDN 86304192.000

**IT IS FURTHER ORDERED** that said lien is to be satisfied upon the first subsequent sale of the referenced property following passage of this order and the filing of said lien; or by other means as determined by the Mayor and Council to be necessary in order to protect the well-being of the City of Gautier.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                  **Mary Martin**  
                  **Johnny Jones**  
                  **Hurley Ray Guillotte**  
                  **Casey Vaughan**  
                  **Rusty Anderson**  
                  **Adam Colledge**

**NAYS:**           **None**

\_\_\_\_\_  
**MAYOR**

ATTEST:

\_\_\_\_\_  
**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Joe Belles, Code Enforcement Officer  
**Through:** Patty Huffman, Grants and Project Manager  
Chandra Nicholson, Planning and Economic Development Director  
**Date:** July 28, 2014  
**Subject:** 3677 Mackerel Drive Gautier Mississippi 39553  
Lien/Council Order Request to Adjudicate Private Property Clean Up Costs.

---

**REQUEST:**

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the private property identified below was cleaned to the satisfaction of the Planning and Economic Development Director.

Per the attached invoice from TRI-STAR Demolition Service, who was authorized to remove a dilapidated accessory building, dilapidated deck, remove exterior trash and debris, and perform routine yard maintenance. The City of Gautier, incurred a cost of \$ 965.00 combined with a penalty fee of \$1,500.00 equals a sum of \$2,465.00.

**Legal Description:** PIDN 86304192.000  
Lots 173,174 & 175 Point Clear Rivera S/D  
Deed Book 1353, page 757

**Property Address:** 3677 Mackerel Drive Gautier Mississippi 39553

**Owners of Record:** Barbara L. Aguillard  
**Last Known Address:** 2805 Flounder Circle  
Gautier Mississippi 39553

**BACKGROUND:**

This property was approved for private property clean up during the City of Gautier, Council Meeting and Public Hearing held on June 17, 2014. After considering comments from staff and the owner during the public hearing, the mayor and city council approved the recommendation of staff to clean up the private property after the statutory 10-day appeal period from the date of council action and adjournment (June 27, 2014). The property owner was given the opportunity to clean the property before the city proceeded with a contractor to clean the property on July 7, 2014. TRI-STAR Demolition Service started the authorized clean up and removal of dilapidated structures on July 10, 2014 and completed the task on July 11, 2014, to the satisfaction of the Planning and Economic Development Department.

**DISCUSSION:**

Mississippi Statute provides procedures for municipalities to clean private property determined to be a menace to the municipal community thus:

The governing authority may by resolution adjudicate the actual cost of cleaning the property and may impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality.

(1) If the governing authority does not declare the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes.

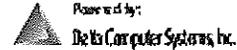
(2) All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

**RECOMMENDATION:**

The City of Gautier, Code Enforcement Officer be authorized to place a lien against the property in accordance with the attached ORDER and the provisions set forth pursuant of Mississippi Code Annotated, 1972 § 21-19-11, Cleaning and Clearing of Private Property.

**ATTACHMENTS 5:**

1. Property tax document
2. Parcel information
3. Council Decision Letter
4. Tri-Star Invoice
5. Photos Before/After



# Property Link

## JACKSON COUNTY, MS

Current Date **4/14/2014**

Tax Year **2013**  
Records Last Updated **4/11/2014**

**OWNER**                   AGUILLARD BARBARA L  
                                  3677 MACKERAL DR  
  
                                  GAUTIER MS 39553  
  
**PARCEL**                   86304192.000  
**ADDRESS**                3677 MACKERAL

**ACRES : \*\*NA\*\***  
**LAND VALUE : 5930**  
**IMPROVEMENTS : 46240**  
**TOTAL VALUE: 52170**  
**ASSESSED : 5217**

**TAX INFORMATION**

YEAR 2013	TAX DUE	PAID	BALANCE
COUNTY	162.99	0.00	167.88
CITY	180.20	0.00	185.61
SCHOOL	137.02	0.00	141.13
<b>TOTAL</b>	<b>480.21</b>	<b>0.00</b>	<b>494.62 3% Penalty</b>

To Pay Online, [WWW.MS1STOP.COM](http://WWW.MS1STOP.COM)

LAST PAYMENT DATE **\*\*NA\*\***

**MISCELLANEOUS INFORMATION**

<b>EXEMPT CODE</b>		<b>LEGAL</b> LOTS 173,174 & 175 POINT CLEAR
<b>HOMESTEAD CODE</b> REG		RIVIERA S/D SECT 1 PB 10-24
<b>TAX DISTRICT</b> 3840		DB 1353-757 (357M MAP872.03-01
<b>PPIN</b> 072068		)
<b>SECTION</b> 03		
<b>TOWNSHIP</b> 8S		
<b>RANGE</b> 7W		

**Book**                   **Page**

PURCHASE COUNTY TAX SALE FILES

**TAX SALES HISTORY, FOR UNPAID TAXES**

<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
2012	GNART LLC	1/21/2014 MOORE MARIA FOR B AGUILLARD
2011	ADAIR ASSET MGMT LLC, /BMO HARRI	1/21/2014 MOORE MARIA FOR B AGUILLARD
2010	MAGNOLIA GROVE RTO LLC	8/29/2013 MOORE MARIA L
2009	ON POINT LLC	8/31/2011 AGUILLARD BARBARA L
2008	GNART LLC	8/31/2011 AGUILLARD BARBARA L
2007	MELVINA TAYLOR	8/25/2010 AGUILLARD BARBARA L
2006	COLLEGE INVESTMENT CO	5/29/2009 AGUILLARD BARBARA L

[Back](#)



The screenshot displays the Jackson County Dashboard web application. At the top left, a navigation bar includes the text "Jackson County Dashboard" and "Powered by ArcGIS Server". Below this are several icons: a globe, a magnifying glass, a gear, a question mark, and a search icon. A "Current Action: Pan Map" indicator is visible. The main area shows a map of Point Clear Riviera with parcel boundaries and addresses. A "Parcel Search Tool" window is open, displaying the following information:

- Features Selected: 1
- AGUILLARD BARBARA L
- Parcel #: 86304192.000
- Address: 3677 MADKERAL DR GAUTIER

A pop-up window for the selected parcel provides the same details: AGUILLARD BARBARA L, Parcel #: 86304192.000, Address: 3677 MADKERAL DR GAUTIER. A "Parcel Search Map" button is located on the map. A scale bar at the bottom right indicates 50 meters and 100 feet. A circular logo for "INFORMATION SYSTEMS" is in the bottom right corner.

Mayor  
Gordon F. Gallott

City of Gautier  
Gautier, Mississippi

City Manager  
Samantha D. Abell

City Clerk  
Cynthia Russell

3330 Highway 90  
Gautier, MS 39553  
Phone: (228) 497-8000  
Fax: (228) 497-8028

Email: [gautier@gautier-ms.gov](mailto:gautier@gautier-ms.gov)  
Website: [www.gautier-ms.gov](http://www.gautier-ms.gov)

Council  
At Large Mary F. Martin  
Ward 1 Johnny Jones  
Ward 2 Hurley Ray Guillotte  
Ward 3 Casey C. Vaughan  
Ward 4 Charles "Rusty" Anderson  
Ward 5 Adam D. Colledge



June 17, 2014

Barbara L. Aguillard  
2805 Flounder Circle  
Gautier Mississippi 39553

Reference: Public Hearing Decision  
3677 Mackerel Drive Gautier, Mississippi 39553  
PIDN: 86304192.000

Ms Aguillard,

The City of Gautier, Mayor and City Council held a public hearing on June 17, 2014, pursuant to Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11, concerning the above referenced property. After hearing comments from you and the staff, the mayor and city council found the above referenced property to be in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community.

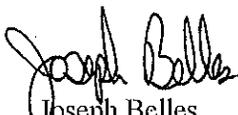
Based on the decision of the governing authority, if the owner does not do so by July 7, 2014, the city shall proceed to clean the land by the use of municipal workers or by contract. The scope of the work may include cutting grass and weeds, removing rubbish, debris, dilapidated fences, dilapidated building, and personal property. In addition, the exterior windows and doors will be monitored for security of the structure and the city will proceed to secure the structure if found unsecured. The city will place a lien against the taxes each time the property is cleaned along with an authorized administrative fee.

Additionally, the municipality may reenter the property or parcel of land for a period of two years after the hearing without any further hearings. Notice will be posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

Again, you have until July 7, 2014, to clean the property as specified above and save yourself any additional expenses associated with this abatement process. You also have the right to appeal in the same manner as other appeals from municipal decisions.

If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878 ext 318, or cell number (228) 219-7035.

Sincerely,

  
Joseph Belles  
Code Enforcement Officer

COPY  
mailed 6-18-14  
JB

# Demolition Invoice

# TRI-STAR



## DEMOLITION SERVICE, LLC

### 228-219-6995

Date: 07/09/2014	07092014-02
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<b>BILL TO:</b>
<b>City of Gautier</b> <b>3330 Highway 90</b> <b>Gautier, MS 39553</b>

<b>Please Remit:</b> <b>Tri-Star Demolition</b> <b>228-219-6997</b> <b>3736 Baywood Drive</b> <b>Moss Point, MS 39563</b>
---

<b>Service Location:</b>
<b>3677 Mackerel Drive</b> <b>Gautier, MS</b>

<b>Phone Number:</b>	<b>Project</b>
228-497-8000	Yard clean up

Service Date	Item	Description	Amount
July 9, 2014	30 Yard roll off dumpster		\$265.00
	Mow and weed eat		\$150.00
	Trim trees		\$75.00
	Shed removal		\$250.00
	Rear porch removal		\$225.00
		<b>DELIVERY FEE</b>	
		<b>TAX RATE</b>	
		<b>SALES RATE</b>	
		<b>SUBTOTAL</b>	
		<b>TOTAL</b>	<b>\$965.00</b>

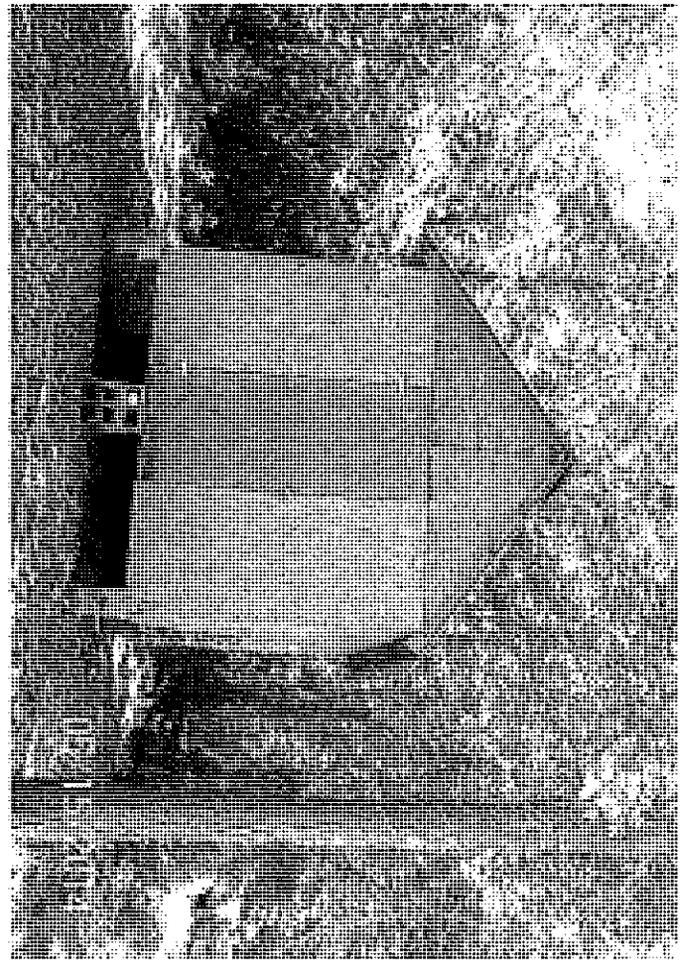
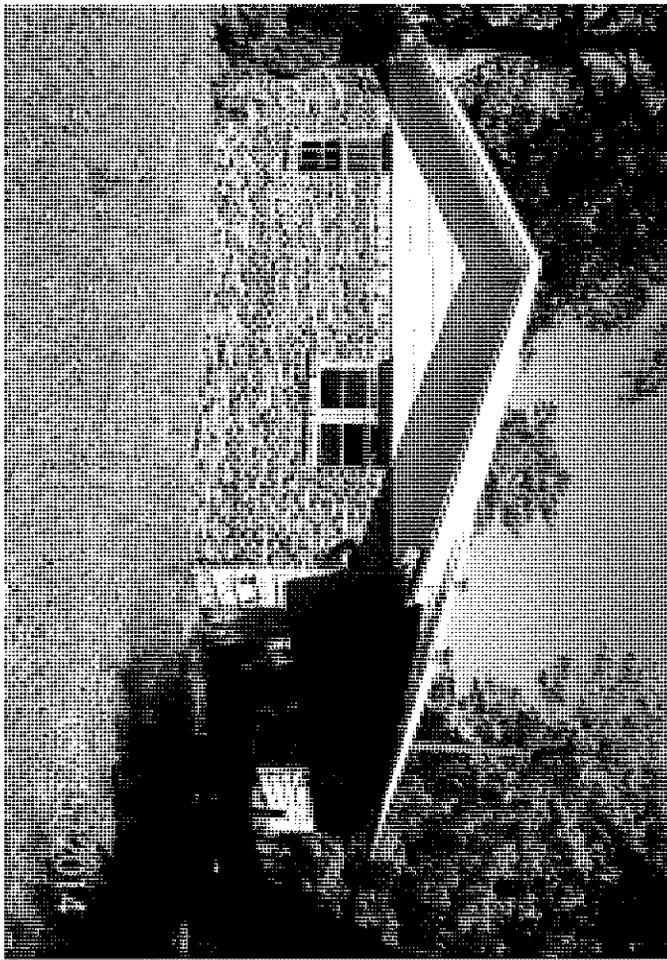
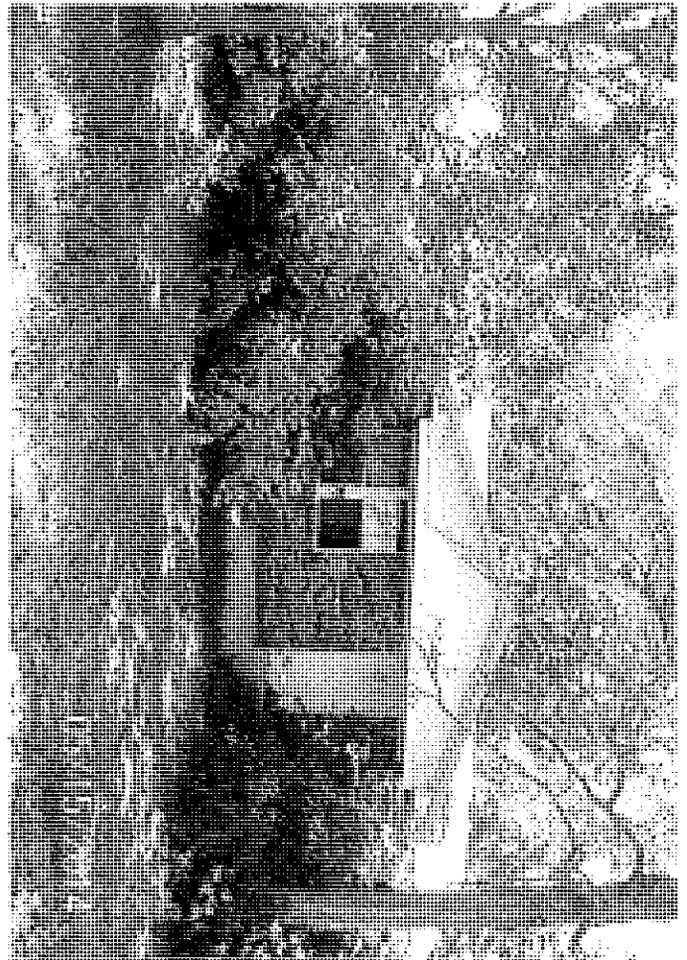
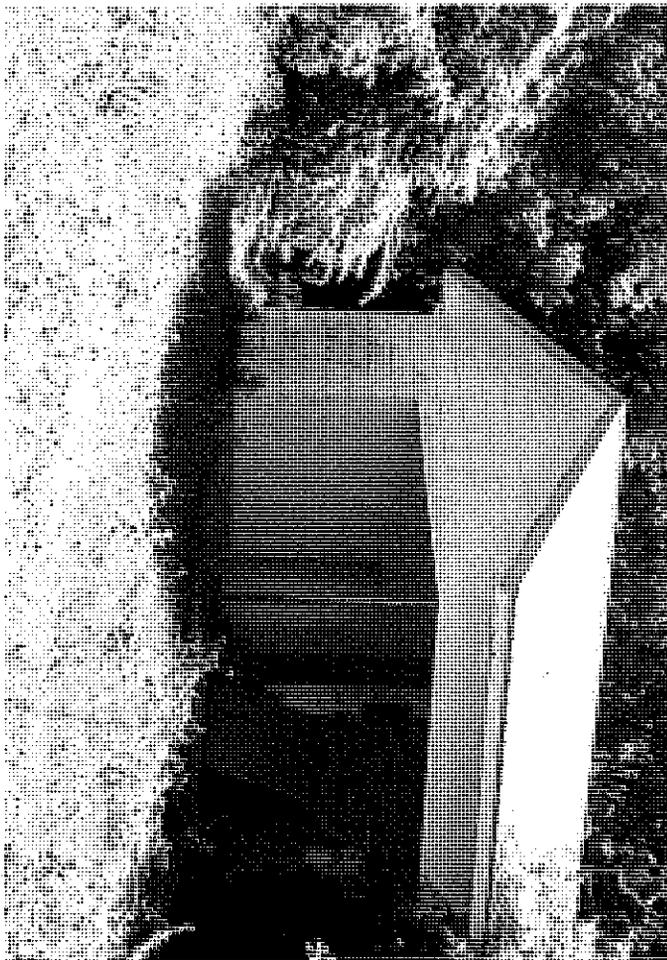
*Joseph Belle*  
 Client's Signature

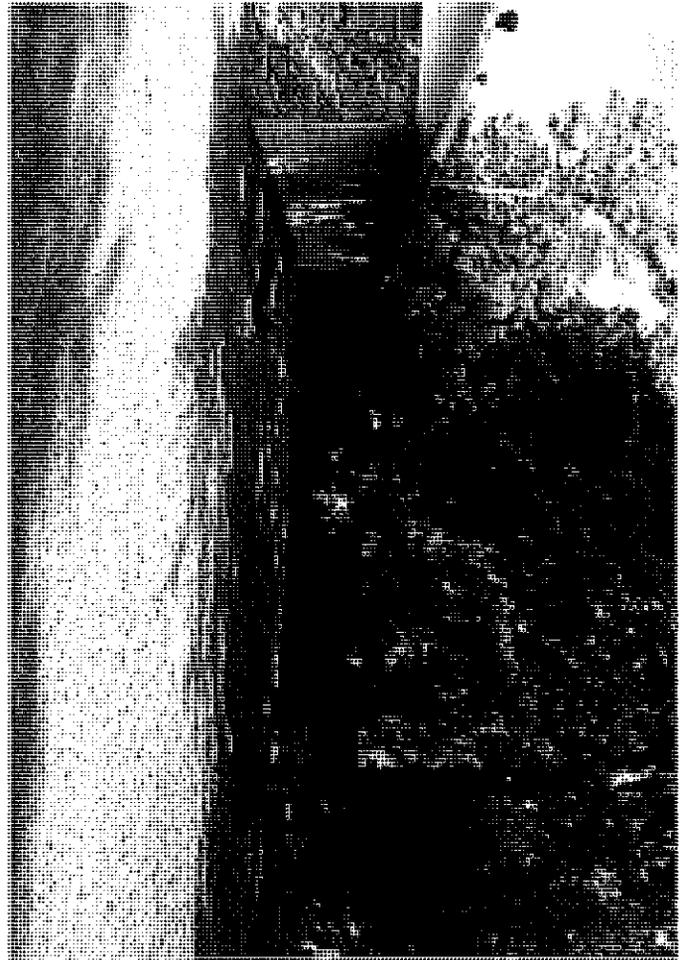
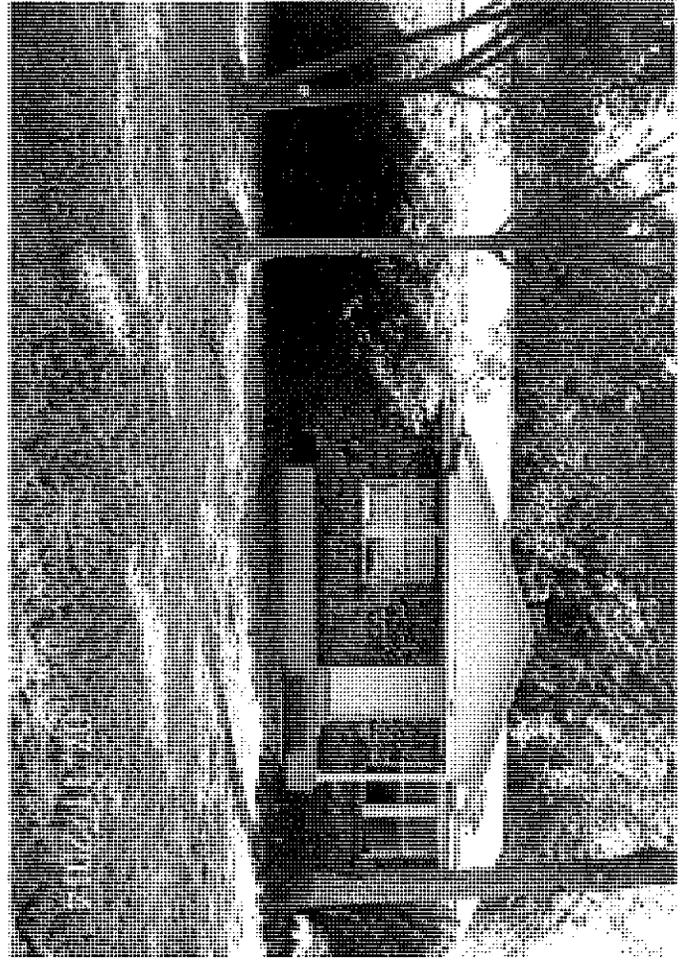
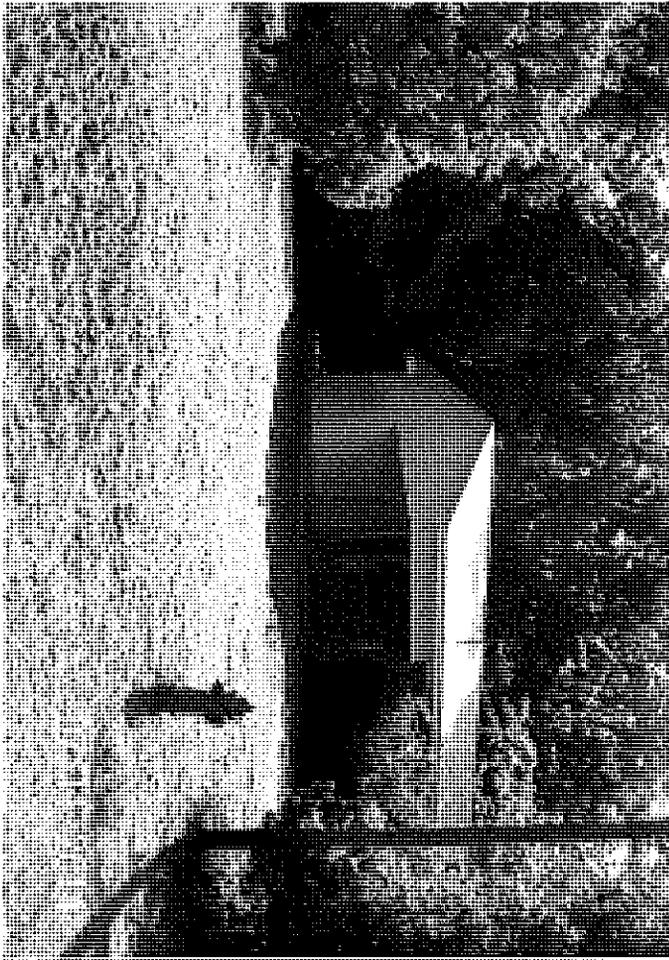
7/14/14  
 Date

Tri-Star Demolition Services, LLC

7/9/14  
 Date

**THANK YOU FOR  
 YOUR BUSINESS!**





There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 184-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, to set the date for the following public hearing as requested by the Planning and Economic Development Director is hereby authorized:

**WHEN:** August 19, 2014  
**WHERE:** Gautier Municipal Building-Council Chambers  
**TIME:** 6:30 pm  
**PURPOSE:** 2013 South Haven Road  
**LEGAL DESCRIPTION:** PIDN 85105896.000  
Lots 46 College Park South  
Deed Book 989, page 26  
**Owners of Record:** Tyrone I. & Jennifer D. Blackmon  
**Last Known Address:** 2013 South Haven Road  
Gautier, MS 39553

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:** Gordon Gollott  
Mary Martin  
Johnny Jones  
Hurley Ray Guillotte  
Casey Vaughan  
Rusty Anderson  
Adam Colledge  
**NAYS:** None

---

**MAYOR**

ATTEST:

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**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Joseph Belles, Code Enforcement Officer  
**Through:** Chandra Nicholson, Planning and Economic Development Director  
Patty Huffinan, Grants and Projects Manager  
**Date:** July 28, 2014  
**Subject:** Demolition of Abandoned Property  
2013 South Haven Road Gautier, Mississippi 39553

---

**REQUEST:**

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, Staff requests City Council set a public hearing date for August 19, 2014, to determine whether property or parcel of land located within a municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

**BACKGROUND:**

An initial telephone complaint from a neighbor concerned with code violations was reviewed and substantiated by code enforcement in April 2008. Code enforcement started an active case file against the property. The vacant and dilapidated structure has been unoccupied for the past seven years. Letters to the owner as reflected on the Jackson County Parcel Information have been unanswered or returned with remarks from the United States Post Office, "NOT DELIVERABLE, UNABLE TO FORWARD." After considerable time code enforcement was able to locate the former owner, who has paid the taxes on what code enforcement understands was an owner-financed property. Previous letters to the former owner were unsuccessful in correcting property code and building violations. Code enforcement finally served the former owner a summons to appear in municipal court. The municipal judge after hearing comments from the former owner stating, "He was not the owner of record for the property," the municipal judge dismissed the case. The recent changes to the Mississippi Code 1972 effective July 1, 2014; now include a provision to address abandoned properties that are a menace to the public health, safety and welfare of the neighborhood.

Code enforcement has sent a total of four letters and a summons in an attempt to correct the property and building code violations at this property. Property taxes are being paid preventing the sale of this property for unpaid taxes. The former owner has not taken any legal action to the knowledge of code enforcement to establish ownership of this property. In light of problems, involving vacant and abandoned properties in other local communities, staff considers this a priority for the safety of this neighborhood.

The vacant property continues to show signs of disrepair with visible signs of decaying wood surfaces noticeable from the public right-of-way.

Property owners in the vicinity remain concerned with the visible appearance of this dilapidated property and are concerned for the health, safety and welfare of their neighborhood. Code enforcement has posted the property with a letter informing any concerned party, the property would be recommended for demolition if not in compliance by September 2, 2014.

**DISCUSSION:**

The primary goal has been to clean up and maintain neglected properties, pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11. This structure has been unoccupied and abandoned the past several years.

**RECOMMENDATION:**

Staff recommends City Council holding a public hearing on August 19, 2014, in order to determine if the property is a menace to the public health, safety and welfare of this neighborhood.

**ATTACHMENTS 9:**

1. Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11
2. Property tax document
3. Parcel information
4. Photos
5. Letter of violation, dated April 14, 2014
6. Letter of violation, dated June 18, 2010
7. Letter of violation, dated November 1, 2012
8. Letter of violation, dated December 4, 2012
9. Summons letter, August 1, 2013

## COPY

Mississippi Code of 1972, Section 21-19-11, provides procedures to municipalities to clean private property determined to be a menace to those in the municipal community thus:

Section 1. Section 21-19-11, Mississippi Code of 1972 is amended as follows:

(1) To determine whether property or parcel of land located within a municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community, a governing authority of any municipality shall conduct a hearing, on its own motion, or upon the receipt of a petition signed by a majority of the residents residing within four hundred (400) feet of any property or parcel of land alleged to be in need of the cleaning. Notice shall be provided to the property owner by:

(a) United States mail two (2) weeks before the date of the hearing mailed to the address of the subject property and to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax; and

(b) Posting notice for at least two (2) weeks before the date of a hearing on the property or parcel of land alleged to be in need of cleaning and at city hall or another place in the municipality where such notices are posted.

Any notice required by this section shall include language that informs the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required notice mailed and posted as required by this section shall be recorded in the minutes of the governing authority in conjunction with the hearing required by this section.

If, at such hearing, the governing authority shall adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community, the governing authority, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water there from. The governing authority may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality.

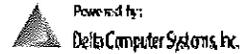
For subsequent cleaning within the one-year period after the date of the hearing at which the property or parcel of land was adjudicated in need of cleaning, upon seven (7) days' notice posted both on the property or parcel of land adjudicated in need of cleaning and at city hall or another place in the municipality where such notices are generally posted, and consistent with the municipality's adjudication as authorized in this subsection (1), a municipality may reenter the property or parcel of land to maintain cleanliness without further notice or hearing no more than six (6) times in any twelve-month period with respect to removing dilapidated buildings, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land, and the expense of cleaning of the property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice.

(2) If the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned.

(3) If the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes.

(4) All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

(5) Nothing contained under this section shall prevent any municipality from enacting criminal penalties for failure to maintain property so as not to constitute a menace to public health, safety and welfare.



The Server will be unavailable Saturday, July 26, 2014 from 11:00 P.M. CDT until Sunday July 27, 2014 at 12:00 P.M. CDT for routine maintenance.

We apologize for any inconvenience this may cause

# Property Link

## JACKSON COUNTY, MS

Current Date 7/23/2014 Tax Year 2013  
Records Last Updated 7/22/2014

**PROPERTY DETAIL**  
**OWNER** BLACKMON TYRONE I & JENNIFER D **ACRES : \*\*NA\*\***  
2013 SOUTH HAVEN RD **LAND VALUE : 4510**  
**IMPROVEMENTS : 14630**  
GAUTIER MS 39553 **TOTAL VALUE: 19140**  
**ASSESSED : 2872**

**PARCEL** 85105896.000  
**ADDRESS**2013 SOUTH HAVEN

**TAX INFORMATION**

YEAR 2013	TAX DUE	PAID	BALANCE
COUNTY	147.53	147.53	0.00
CITY	99.20	99.20	0.00
SCHOOL	133.23	133.23	0.00
<b>TOTAL</b>	<b>379.96</b>	<b>379.96</b>	<b>0.00</b>

To Pay Online, [WWW.MS1STOP.COM](http://WWW.MS1STOP.COM)

**LAST PAYMENT DATE** 1 / 22 / 2014

**MISCELLANEOUS INFORMATION**

EXEMPT CODE	LEGAL
<b>HOMESTEAD CODE</b> None	LOT 46 COLLEGE PARK SOUTH DB 989-26 (33 Map871.01-03)
<b>TAX DISTRICT</b> 3840	
<b>PPIN</b> 067246	
<b>SECTION</b> 01	
<b>TOWNSHIP</b> 8S	
<b>RANGE</b> 7W	

**Book** **Page**

PURCHASE COUNTY TAX SALE FILES

**TAX SALES HISTORY, FOR UNPAID TAXES**

<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
**NO TAX SALES FOUND**		

[Back](#)

# Jackson County Dashboard

Powered by ArcGIS

Parcel Search Tool

Features Selected: 1

## Parcel Information

PIDN: 85105896.000

GISP: 871.01-03-0033.00

### Owner Information

Name: BLACKMON TYRONE I & JENNIFER D      Percent of Ownership: 100

Name2:

Mailing Address: 2013 SOUTH HAVEN RD      Physical Address: 2013 SOUTH HAVEN RD GAUTIER  
GAUTIER MS 39553

### Land Information

Section, Township, Range: 01 8S 7W      Acreage: .00

Street Name: SOUTH HAVEN RD

### Value and Tax Information

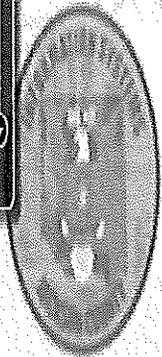
Total Assessed Value: 2872      Total Appraised Value: 19140

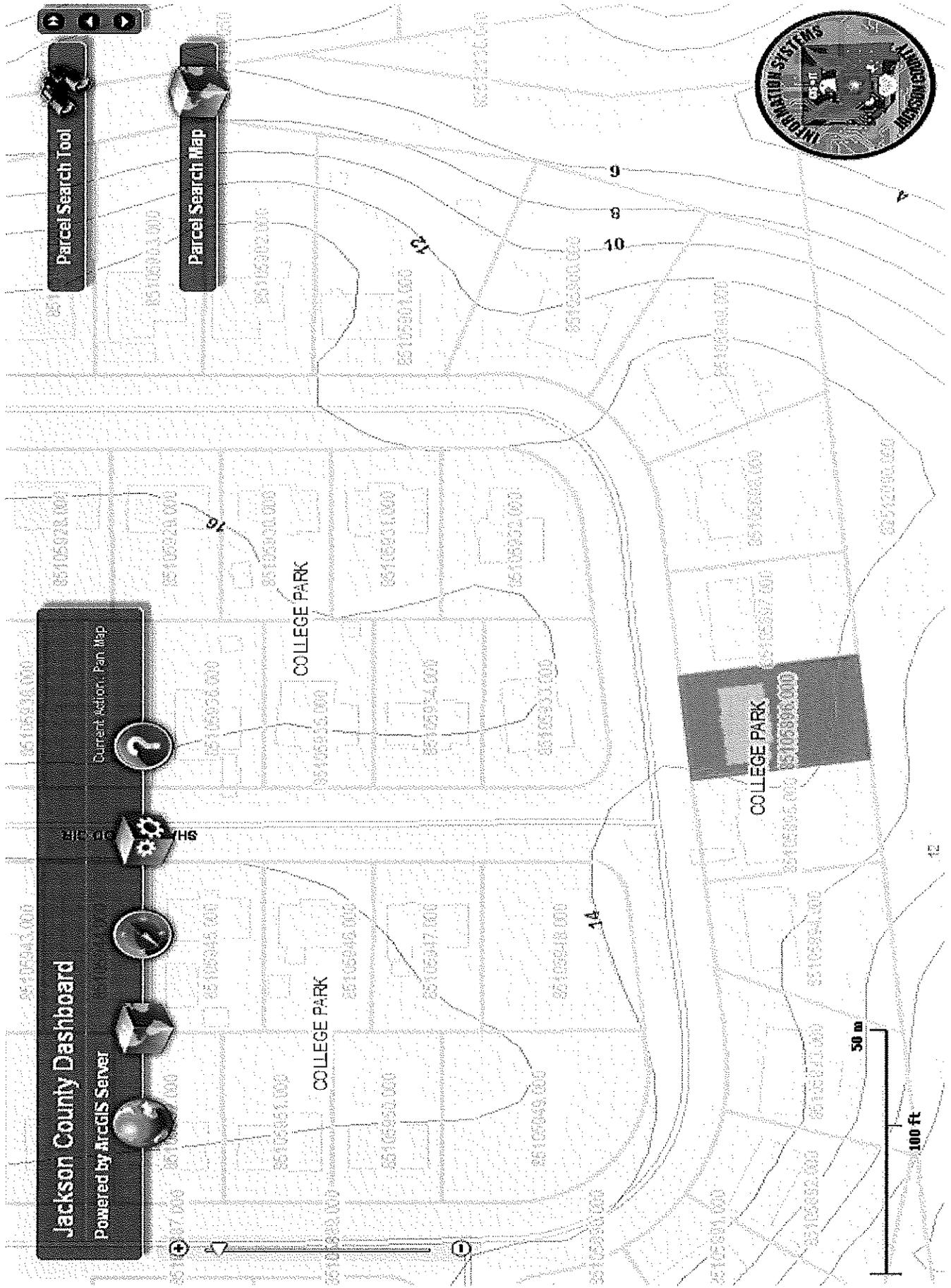
Improvement Value: 14630      Land Value: 4510

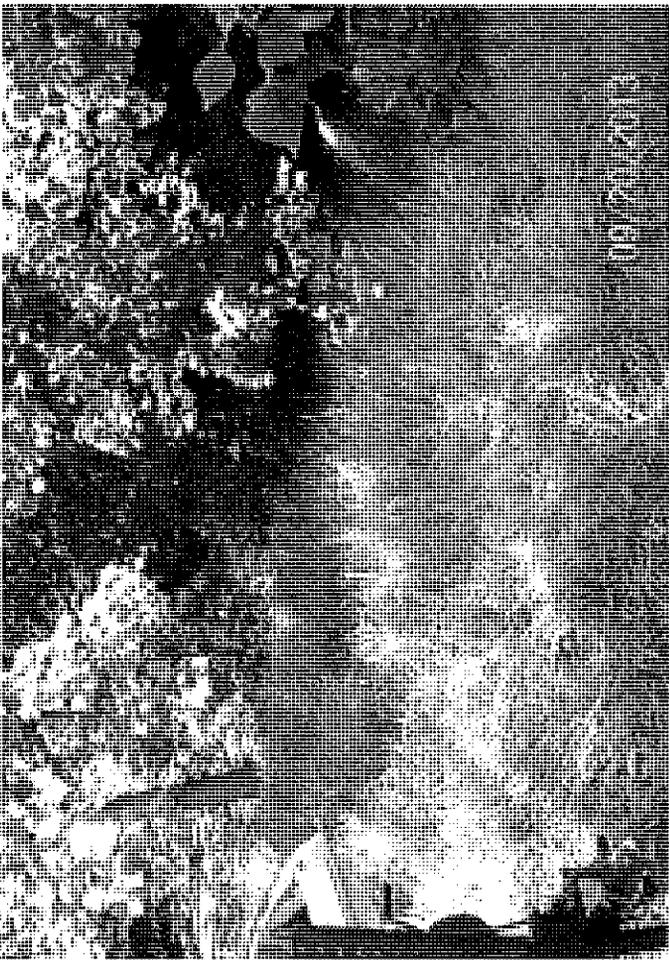
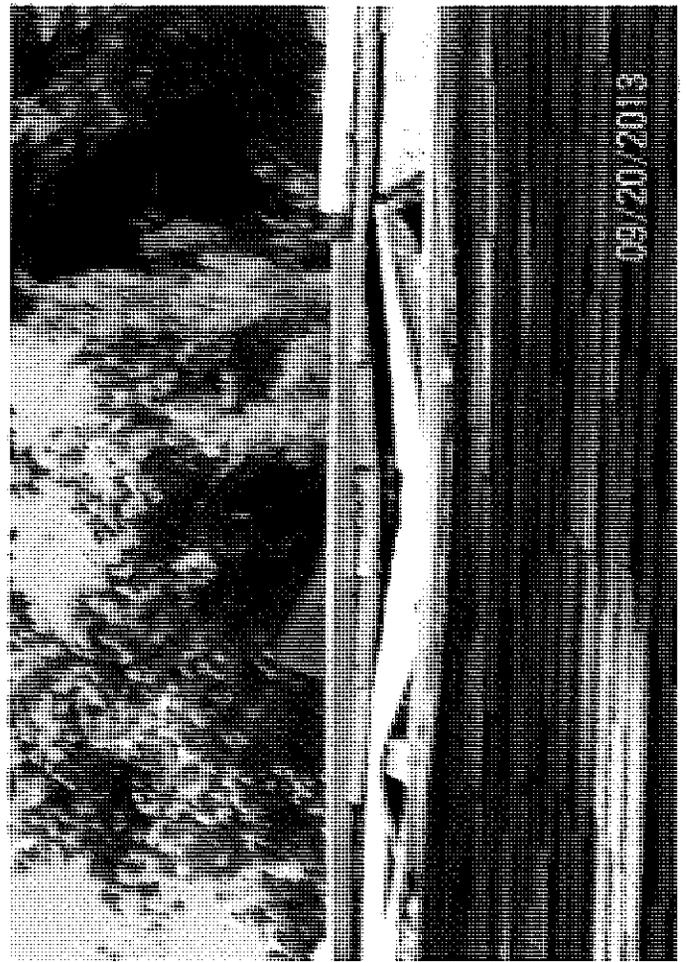
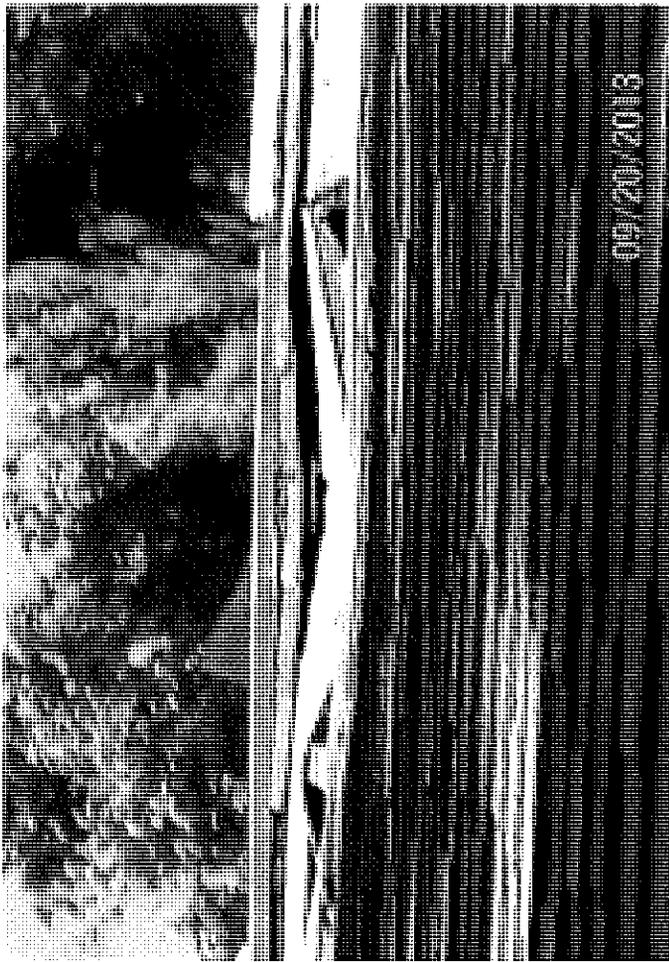
Tax Amount: 379      SQ. FT: 1326      Year Built: 1970

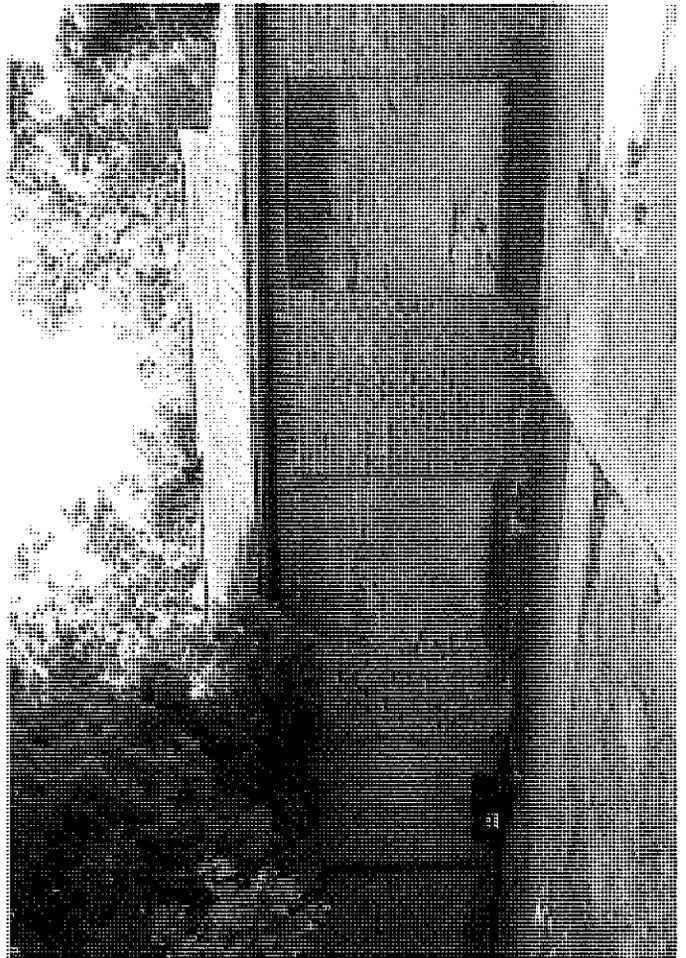
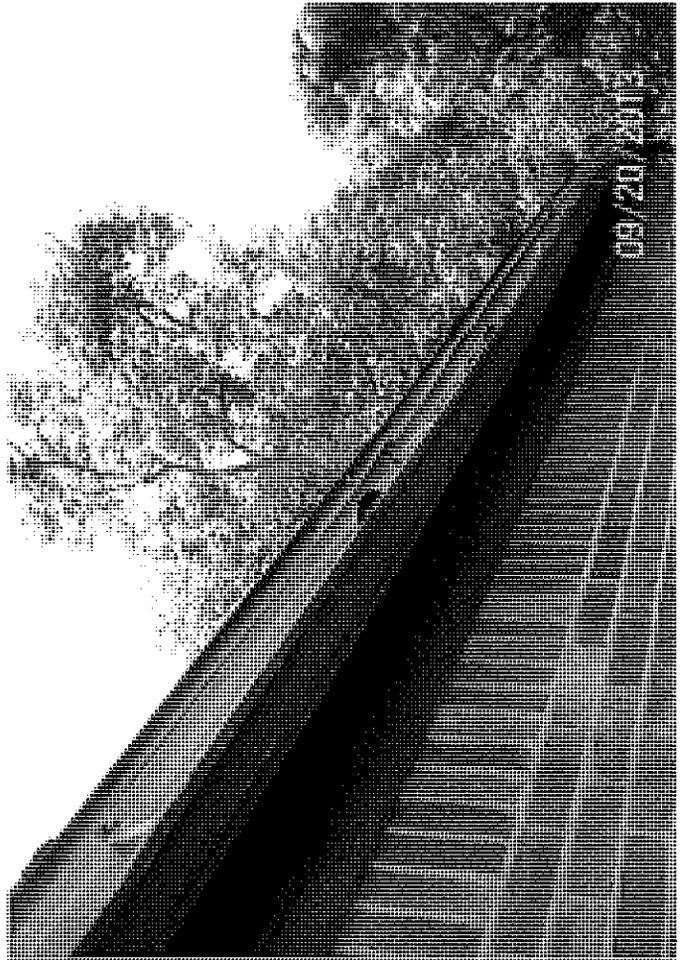
### Legal Description

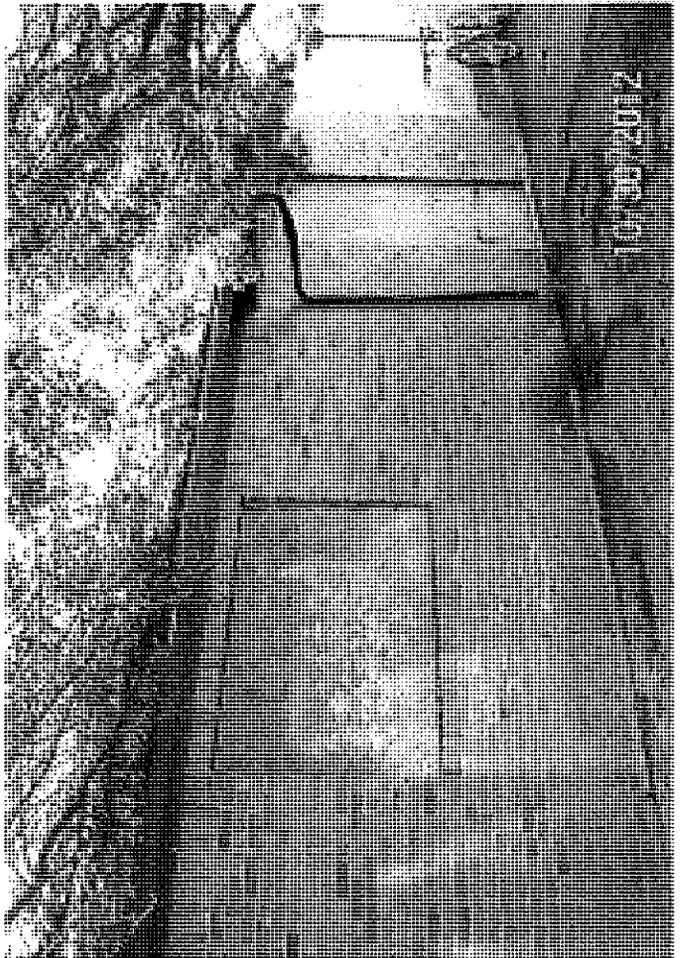
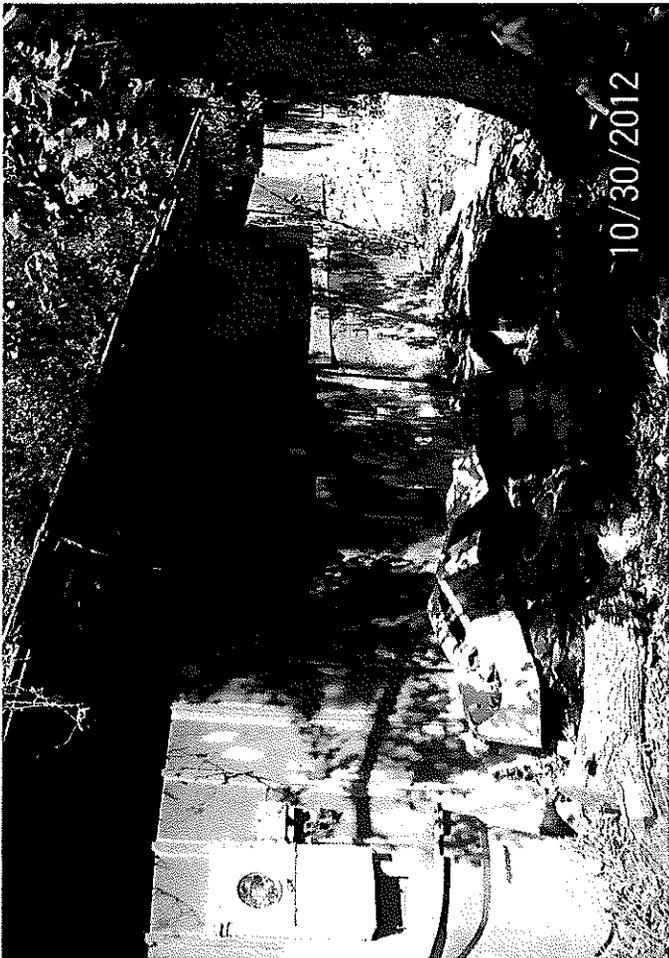
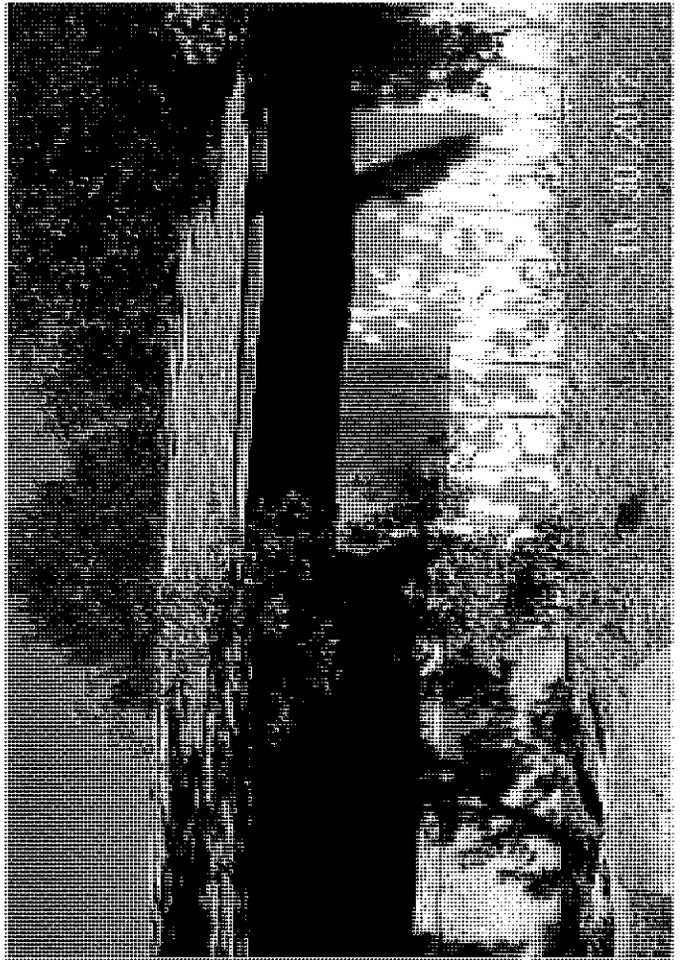
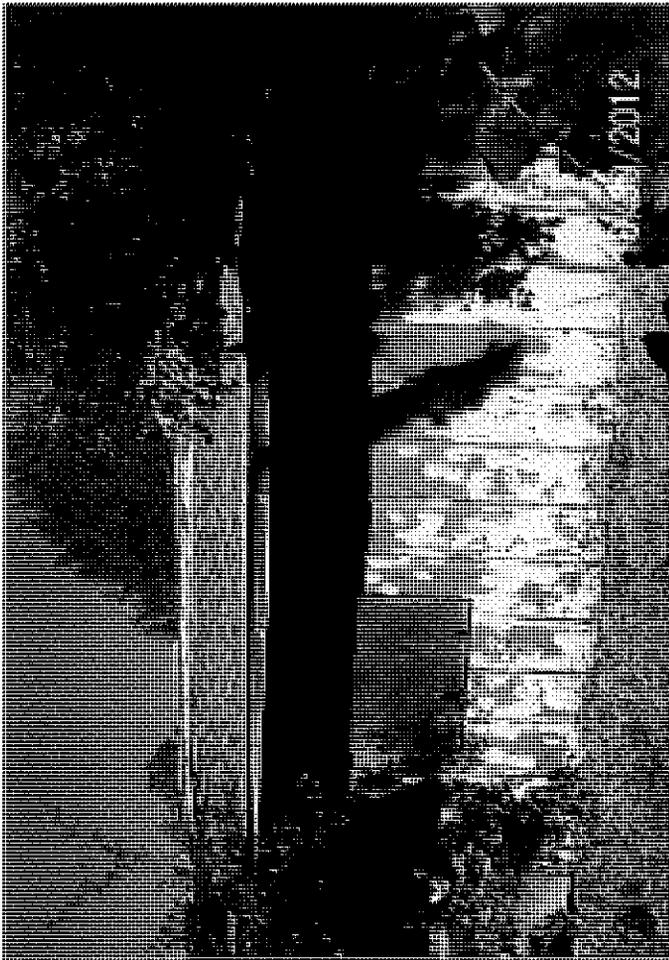
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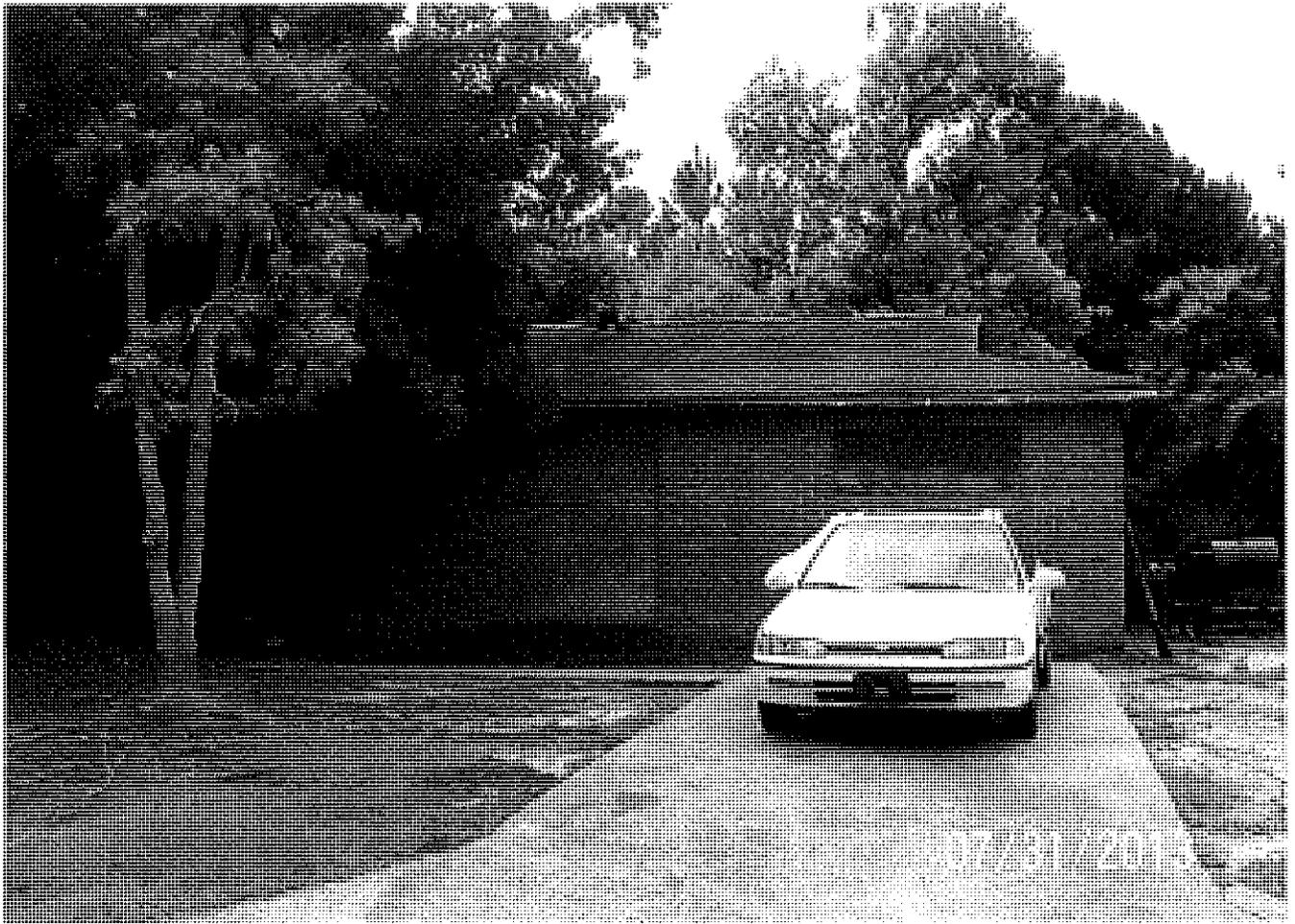












April 14, 2008

Tyrone & Jennifer Blackmon  
2013 South Haven Road  
Gautier, Mississippi 39553

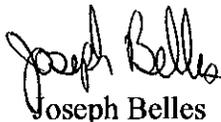
Reference: 2013 South Haven Road, Gautier, Mississippi 39553

Mr. & Ms. Blackmon,

On April 14, 2008, a Code Enforcement Officer for the City of Gautier while patrolling College Park Sub-Division detected a couple of code of ordinance violations at 2013 South Haven Road, Gautier, Mississippi. There are two possible non-operational vehicles parked in the front yard and driveway prohibited by the City of Gautier, Code of Ordinances. Additionally, there have been several complaints about a home occupation (automotive repair shop) being operated at this address at times blocking the roadway and increasing vehicular traffic in this area. The property will be re-inspected by April 23, 2008 for compliance. At this time, we would like to discuss the property concerns observed at this location to maintain an amicable appearance with other properties in this area.

You are requested to contact the City of Gautier, Code Enforcement Office, Monday – Friday, 8:00 AM - 5:00 PM at (228) 497-8802, within 10 days of this letter? I will be happy to assist you with any questions that you may have. Your cooperation in this matter will be greatly appreciated.

Sincerely,



Joseph Belles  
Code Enforcement Officer

Cc: File

Mayor  
Tommy Fontenlevy

City of Gautier  
Gautier, Mississippi

City Manager  
Sidney M. Runnels

City Clerk  
Adrienne Howell

Council  
At Large Don Nash  
Ward 1 Johnny Jones  
Ward 2 HWiley Ray Guillotte  
Ward 3 Gordon F. Gollott  
Ward 4 Scott D. Macfarland  
Ward 5 Adam D. Colledge



3330 Highway 90  
Gautier, MS 39553  
1-228-497-8000 phone  
1-228-497-8028 fax  
Email: gautier@gautier-ms.gou

June 18, 2010

COPY

Michael M. Dickerson  
PO Box 1482  
Pascagoula, Mississippi 39568

mailed 6-18-10  
JB

Reference: 1716 Riverside Drive Gautier, Mississippi 39553  
2013 South Haven Gautier, Mississippi 39553

Mr. Dickerson,

The two properties referenced above remain in violation of the City's Care of Property and Premises Codes on a repeated basis. The Riverside property is overgrown and scattered with trash and debris. The neighbor across the street has removed his vehicle from your property. The property at 2013 South Haven has turned into a vehicle repair facility. There were approximately ten vehicles parked in the yard when I drove by this property yesterday. I am requesting you take immediate action to bring both properties to within code requirements within the next fourteen (14) days or notify the code enforcement office if you cannot meet this deadline.

You can contact the City of Gautier, Code Enforcement Office, Monday – Friday, 8:00 AM - 5:00 PM at (228) 497-8802. I will be happy to assist you with any questions that you may have. We gratefully appreciate your cooperation in this matter.

Sincerely,

Joseph Belles  
Code Enforcement Officer

Cc: File

Mayor  
Tammy Fontenberry

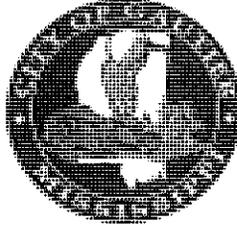
# City of Gautier

## Gautier, Mississippi

City Manager  
Samantha D. Abell

City Clerk  
Wendy S. McClain

Council  
At Large Mary Martin  
Ward 1 Johnny Jones  
Ward 2 Hurley Ray Guillotte  
Ward 3 Gordon F. Gallott  
Ward 4 Scott D. Macfarland  
Ward 5 Adam D. Colledge



3330 Highway 90  
Gautier, MS 39553  
Phone: (228) 497-8000  
Fax: (228) 497-8028  
Email: [gautier@gautier-ms.gov](mailto:gautier@gautier-ms.gov)  
Website: [www.gautier-ms.gov](http://www.gautier-ms.gov)

November 1, 2012

Michael M Dickinson  
PO Box 1482  
Pascagoula, Mississippi 39568

COPY

mailed 11-01-12  
JB

Reference: 2013 South Haven Gautier, Mississippi 39553

Mr. Dickinson,

This property referenced above is in violation of the City of Gautier, minimum property maintenance and appearance standards. This letter will serve as code enforcements initial notice of violation and you have thirty days to bring this home into compliance with International Building Code requirements and the City of Gautier, Unified Development Ordinance. The home is in a serious state of disrepair with decaying wood, other visible structural damage, several non-operational vehicles and automotive parts scattered around the yard. Code enforcement suggests you contact the city's building administrator for an inspection of your property and identify all the building code violations. You may also choose your own contractor at your own expense to receive an estimate of the work needed to comply with the applicable building codes. The City of Gautier, Unified Development Ordinance, Article XVI, Section 16.1 Minimum Property Maintenance and Appearance Standards states:

**16.1.1 Scope.** The provisions of this Article shall apply to all existing residential, commercial and industrial properties and premises and constitute minimum requirements and standards for premises, structures, and facilities for the health, safety, and welfare of the community. The owner or tenant of all real property within the City shall maintain the property and premises in such a manner as to conform to this Article as well as other codes and ordinances in order to avoid blighting influences on neighboring properties and causing depreciation of property values.

**16.1.2 Intent.** This article shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare as far as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be repaired or maintenance performed to provide a minimum level of compliance of this article.

Code Enforcement Department is requesting your cooperation in repairing/removing this home in disrepair by December 3, 2012. Failure to comply with city regulations pursuant to Article XVI, Section 16.1, is punishable by fines as imposed by the municipal judge, with each day constituting a new and separate offense. You may contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-8802 or cell number (228) 219-7035. Code Enforcement will be happy to assist you with any questions that you may have.

Sincerely,

  
Joseph Belles  
Code Enforcement Officer

Mayor  
Tommy Fortenberry

# City of Gautier

## Gautier, Mississippi

City Manager  
Samantha D. Abell

Council

At Large Mary Martin  
Ward 1 Johnny Jones  
Ward 2 Hurley Ray Guillotte  
Ward 3 Gordon T. Gollott  
Ward 4 Scott D. Macfarland  
Ward 5 Adam D. Colledge



City Clerk  
Wendy S. McClain

3330 Highway 90  
Gautier, MS 39553  
Phone: (228) 497-8000  
Fax: (228) 497-8028  
Email: [gautier@gautier-ms.gov](mailto:gautier@gautier-ms.gov)  
Website: [www.gautier-ms.gov](http://www.gautier-ms.gov)

December 4, 2012

Michael M Dickinson  
PO Box 1123  
Ocean Springs, Mississippi 39568

COPY

mailed 12-04-12  
JB

Reference: 2013 SOUTH HAVEN, Gautier, Mississippi 39553

Mr. Dickinson,

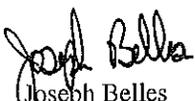
This property referenced above is in violation of the City of Gautier, minimum property maintenance and appearance standards. This letter will serve as code enforcements second notice of violation and you have thirty days to bring this home into compliance with International Building Code requirements and the City of Gautier, Unified Development Ordinance. The home is in a serious state of disrepair with decaying wood, roof damage and a non-operational vehicle in the front the yard. Code enforcement suggests you contact the city's building administrator for an inspection of your property and identify all the building code violations. You may also choose your own contractor at your own expense to receive an estimate of the work needed to comply with the applicable building codes. The City of Gautier, Unified Development Ordinance, Article XVI, Section 16.1 Minimum Property Maintenance and Appearance Standards states:

**16.1.1 Scope.** The provisions of this Article shall apply to all existing residential, commercial and industrial properties and premises and constitute minimum requirements and standards for premises, structures, and facilities for the health, safety, and welfare of the community. The owner or tenant of all real property within the City shall maintain the property and premises in such a manner as to conform to this Article as well as other codes and ordinances in order to avoid blighting influences on neighboring properties and causing depreciation of property values.

**16.1.2 Intent.** This article shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare as far as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be repaired or maintenance performed to provide a minimum level of compliance of this article.

Code Enforcement Department is requesting your cooperation in repairing/removing this home in disrepair by January 7, 2013. Failure to comply with city regulations pursuant to Article XVI, Section 16.1, is punishable by fines as imposed by the municipal judge, with each day constituting a new and separate offense. Code enforcement will issue a summons to appear in municipal court if repairs are not completed by January 7, 2013. You may contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-8802 or cell number (228) 219-7035. Code Enforcement will be happy to assist you with any questions that you may have.

Sincerely,

  
Joseph Belles  
Code Enforcement Officer

Mayor  
Gordon T. Gallott

*City of Gautier*  
Gautier, Mississippi

City Manager  
Samantha D. Abell

City Clerk  
Cindy Russell

Council  
At Large Mavy F. Martin  
Ward 1 Johnny Jones  
Ward 2 Hurley Ray Guillotte  
Ward 3 Casey Vaughn  
Ward 4 Charles R. Anderson  
Ward 5 Adam D. Colledge



3330 Highway 90  
Gautier, MS 39553  
Phone: (228) 497-8000  
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Email: [gautier@gautier-ms.gov](mailto:gautier@gautier-ms.gov)  
Website: [www.gautier-ms.gov](http://www.gautier-ms.gov)

August 1, 2013

Michael M Dickinson  
PO Box 1123  
Ocean Springs, Mississippi 39568

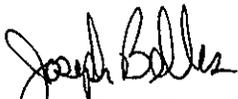
Reference: 2130 Woodside Drive, 1716 Riverside Drive, 5608 New Castle Drive  
2013 South Haven Road Gautier, Mississippi 39553

Mr. Dickinson,

The four properties referenced above remain in a state of disrepair and do not meet building code standards and the City of Gautier, Unified Development Ordinance guidance. The four properties are a blight to these neighborhoods and must be repaired to acceptable code standards, relocated out of the city limits or demolished. Several previous letters and numerous discussions concerning these four structures have identified property maintenance violations that required appropriate repairs. Code Enforcements last letter requested you finish correcting the violations identified and maintain the property within property code requirements so no other action would be necessary.

You are hereby summoned to appear in City of Gautier, Municipal Court on August 26, 2013, at 1:30 PM. You can contact the City of Gautier, Court Clerk, Monday – Friday, 8:00 AM - 5:00 PM at (228) 497-8004, if you have any questions.

Sincerely,

  
Joseph Belles  
Code Enforcement Officer

COPY

Mailed 8-02-13  
JB

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 185-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached July 2014 Water & Sewer Adjustments are hereby approved.

**WHEREAS**, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

**WHEREAS**, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services.

**IT IS FURHTER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

\_\_\_\_\_  
**MAYOR**

ATTEST:

\_\_\_\_\_  
**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 186-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Minutes from the July 15, 2014 Recessed Council Meeting are hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

\_\_\_\_\_  
**MAYOR**

ATTEST:

\_\_\_\_\_  
**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 187-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the revisions to the City of Gautier's Historic Preservation Commission Rules of Procedure, relating to meeting time and absences are hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

\_\_\_\_\_  
**MAYOR**

ATTEST:

\_\_\_\_\_  
**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Patty Huffman, Grants & Projects Manager  
**Through:** Chandra Nicholson, Director of Economic Development and Planning Dept.  
**Date:** July 11, 2014  
**Subject:** City of Gautier Historic Preservation Commission Rules of Procedure

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**REQUEST:**

The Economic Development and Planning Department requests City Council approval of the attached revised Rules of Procedure for the City of Gautier's Historic Preservation Commission.

**BACKGROUND:**

According to City Ordinance 182-2009, Section V-B, "the commission shall develop and adopt rules of procedure which shall govern the conduct of its business, subject to the approval of the city. Such rules of procedure shall be a matter of public record." Revisions to the Rules of Procedure were last approved by City Council on June 19, 2012.

**DISCUSSION:**

At their June 10, 2014 meeting, the Historic Preservation Commission recommended that City Council approve the attached revised Rules of Procedures which contain a few minor changes. The revised Rules of Procedure will allow the Commission Chairperson to set the time of day for meetings rather than establish a set meeting time and will allow the Chairperson to grant excused absences as needed. (See Rules of Procedure-page 3 for exact wording.)

**RECOMMENDATION:**

The Economic Development and Planning Department staff recommends that City Council approve the attached City of Gautier Historic Preservation Commission Rules of Procedure. City Council may:

- 1) Approve the revised Historic Preservation Commission's Rules of Procedure as presented;
- 2) Approve revising the Rules of Procedure with other changes; or
- 3) Disapprove the revised Rules of Procedure as presented.

**ATTACHMENT:**

City of Gautier Historic Preservation Commission Rules of Procedure (Revised)

# City of Gautier Historic Preservation Commission

## Rules of Procedure

**Overview:** These rules have been issued to supplement the requirements of City Ordinance 182-2009. All Commission business shall be conducted in accordance with the ordinance and with these rules which have been approved by the City Council. Any change to this procedure must be approved by the Council. These rules are:

### I. Commission Membership

#### A. Filling Vacancies

The ordinance requires that the Commission will consist of nine members appointed by the City Council. Appointments are for three (3) year terms staggered so that three (3) members' terms expire each year. The Commission will recommend to the City Council reappointment of members or appointment of other individuals to take their place. The Commission will maintain a file of possible appointees to aid in the selection process. New appointment recommendations will be accompanied by a summary of their qualifications for office. Recommendations for the next calendar year will be decided in the regular November meeting and forwarded immediately to the City manager to enable Council action prior to the January meeting date. The Commission will recommend that all appointments expire on January 5<sup>th</sup> to simplify the appointment process. For resignations prior to term expiration, new members will be recommended for appointment to fill the unexpired part of the terms if over 6 months remain. Commission members serve without pay.

#### B. Member Qualifications

Recommended new members will have demonstrated knowledge, interest, competence, or expertise in historic preservation. To the extent available in the community, recommendations shall be for willing professional members from the primary historic preservation-related disciplines such as urban planning, American studies, American civilization, cultural geography, cultural anthropology, interior design, law, and related fields. All recommendations for new appointments will be accompanied by resumes describing the applicant's qualifications. The Commission will keep resumes for all members on file.

#### C. Member Recruitment

At least once each five years, the Commission will compose an ad for publication in a local newspaper identifying the desired qualifications for Commission members and inviting individuals to submit their background qualifications in resume form as applications to the Commission for consideration of appointment. The ad will be forwarded to the city manager for publication. The Commission members may contact individuals thought to be qualified to serve to determine their interest in being a Commission member and assist them in preparing an application in resume form for appointment consideration.

#### D. Member Disqualification by Conflict of Interest

Members will not serve on individual cases where a conflict of interest will be involved. (See the ordinance section XIX)

### II. Commission Structure and Operation

#### A. Offices and Duties

At the beginning of each year the Commission will elect from its membership a chair, a vice-chair and a secretary. If neither the chair nor vice-chair is present for a meeting, the members will select an acting chair. An acting secretary will be elected if the secretary is absent.

The chair will be responsible for:

- presiding over the meetings
- the proper conduct of business
- preparation of agenda for regular meetings
- appointing committee chairs and members for specific areas of operation, to develop information and propose plans of action for Commission approval
- ensuring that actions approved by the Commission are carried out
- assigning tasks to individual Commission members

The Secretary, under the guidance of the chair, will:

- take minutes for each meeting
- make distribution in accordance with Paragraph III E
- and prepare and distribute letters and other documents as requested by the chair

#### **B. Certified Local Government Coordinator**

One member of the Commission will be the Certified Local Government Coordinator appointed by agreement between the Gautier Historic Preservation Commission and the MDAH. The coordinator may be replaced by agreement between the Commission and MDAH. This member will be responsible to ensure that the city carries out its duties and responsibilities in accordance with state and local preservation law as well as the *State of Mississippi Procedures for the Local Government Program*. This will be done by bringing matters needing attention, regarding the above, to the attention of the chair for Commission action. The CLG Coordinator will also serve as liaison between the city, the Commission and the MDAH. He/She shall carry out assigned responsibilities in accordance with the *Certified Local Government Coordinator Agreement* between the state and the city. These responsibilities include:

- implementation of appropriate state and local legislation for the designation and protection of historic properties;
- maintaining a system for a building-by-building survey and inventory of historic properties coordinated with, complementary to, and approved by the State Historic Preservation Office;
- ensuring that all inventory material are maintained securely, are accessible to the public, and are periodically updated to reflect changes, alterations, and demolitions;
- ensuring that the Historic Preservation Commission exists as authorized under the Mississippi Local Government Historical Preservation Act of 1978 (Chapter 472, Laws of Mississippi, 1978 as amended);
- ensuring that a current roster of Commission members and their current resumes will be forwarded to the Local Government Assistance Coordinator with the Department annually; and
- ensuring that vacancies on the Historic Preservation Commission are filled as quickly as possible following the procedure established by the CLG's historic preservation ordinance;
- ensuring that the business of the Commission is conducted as required by the local ordinance which created it,
- that all meetings are open to the public;
- that careful minutes are kept of all the decisions and actions of the Commission, including the reasons for making these decisions;
- that copies of these minutes are transmitted to State Historic Preservation Office at the same time they are transmitted to the members of the Commission;
- that copies of these minutes are transmitted to the Department's Local Government Assistance Coordinator, and
- minutes are kept on file and made available to the public in accordance with the provisions of the Public Records Act of the State of Mississippi, Section 25-61-I-17, 1972;
- ensuring that at least one member of the Commission attends at least one informational or educational meeting approved by the Department, per year and that material from this meeting is presented at the next regularly scheduled Commission meeting;
- ensuring that an annual report of the activities of the Commission is transmitted to the State Historic Preservation Office within sixty days from the end of the CLG's fiscal year, that includes, at a minimum, the number of cases reviewed; new designations made, progress to survey activities, revised resumes for Commission members, attendance records, and documentation for any educational and informational meeting attended by any Commissioners;
- ensuring that the CLG promotes public participation in the nomination of properties to the National Register of Historic Places as outlined in the *State of Mississippi Procedures for the Certified Local Government Program*, Section III, D;
- ensuring that the State Historic Preservation Office is informed of any activity affecting any property listed on the National Register of Historic Places;
- ensuring that the CLG is in compliance with the Mississippi Antiquities Law (Section 39-7-1) and with Section 106 of the National Historic Preservation Act of 1966 as amended; and
- ensuring that all Certified Local Government Pass-through Grant projects are properly and efficiently administered by providing such records and reports as required by the Local Government Assistance Coordinator.

### **III. Commission Meetings**

#### **A. Time and Place**

Regular scheduled meetings will be held at the Gautier City Library ~~at 3:00 pm~~ on the 2<sup>nd</sup> Thursday of ~~January, March, May, July, September, and November~~. All meetings will be open to the public. ~~The time and place for a specific meeting may be changed by the chair for cause with~~ of day for meetings shall be set by the chair and included in the notification to all members. Other meetings will be called by the chair or any two members of the Commission to consider urgent matters. If necessary, special meetings will also be called by the chair or vice-chair to consider applications for Certificates of Appropriateness. (See paragraph VI below).

#### **B. Attendance**

Members who miss three or more meetings per year ~~except for absences which may be excused by the chair,~~ will be removed from the Commission.

#### **C. Notifications**

For all meetings (including regular scheduled meetings) notification will be given to Commission members in writing (US mail, E-mail, etc.) at least 7 days and not more than 14 days before the meeting. E-mail notification will also be given to the mayor, city manager, councilmen and the code enforcement official. This will be followed by a personal phone call to Commission members during the week prior to the meeting.

#### **D. Agenda**

An agenda will be prepared for each regularly scheduled meeting. It will be sent to involved individuals via e-mail or US mail at least three (3) days prior to the meeting. The agenda will list all known individual items of business to be considered. It may be included as a part of meeting notification. The purpose of special meetings will be stated with the notification message.

#### **E. Voting**

A quorum of five (5) members is required to conduct official business. Decisions will be made by majority of those voting. The chair will vote only to break a tie. After discussion of each item of business, voting may be by consensus if no disagreements are voiced. If disagreements are voiced, a numerical count will be made and recorded in the minutes. A record of individual member voting is not required.

#### **F. Minutes**

Minutes will be kept for each meeting. They will include voting records, attendance (by name), resolutions, findings, determinations, decisions and individuals responsible for specific action items. Reasons for actions will be recorded for actions involving property, i.e. regarding Certificates of Appropriateness, Historic Landmarks, and Historic Districts. Unapproved minutes will be distributed to Commission members and to the Mississippi Department of Archives and History (MDAH) area CLG coordinator within 15 days for review and as a reminder to members of actions that have been agreed to and need attention. The minutes will be corrected as necessary and approved at the next meeting of the Commission. Approved minutes will be forwarded to the city Manager for filing as a public record within 10 days after approval. A copy will be kept in Commission files.

### **IV. Miscellaneous Items**

#### **A. Commission Directory**

The Commission will maintain a directory. It will include information needed to contact individuals with whom the Commission members may have business. The directory will include Commission members, city manager, mayor, councilmen, attorney, clerk, the city building official, the MDAH Director, the MDAH Director of History, the MDAH CLG area coordinator, and the state senator and representative for the Gautier area. As a minimum, the US mail addresses, e-mail addresses and phone numbers will be included as available. The directory and revisions will be sent to all members of the Commission and to the MDAH area CLG Coordinator by e-mail or US mail.

#### **B. Commission Budgets**

The Commission will anticipate the financial needs for carrying out the city's historic preservation program for the next fiscal year and submit a budget request to the city manager in June or as otherwise requested.

**C. Commission Records and Communications**

Unless otherwise specified in these rules, electronic means may be used in lieu of paper provided that back up is maintained to prevent loss of important data.

**V. Historic Asset Recognition**

**A. Landmarks and Landmark Sites**

**1. Historic Asset Investigations and documentation**

The Commission will maintain a continuing and thorough investigation of the archaeological, architectural, cultural, and historic significance of the city’s resources. The findings for each asset including a photograph will be recorded on an MDAH Historic Resources Inventory form. These forms will be filled out as completely as information is available and maintained in a Commission file titled Historic Assets of Gautier. A listing of these assets will be included in the file. A copy of these documents and all revisions will be forwarded to the city manager for making available for public access and to the MDAH district CLG Coordinator for information.

**2. Establishment of Landmarks and Landmark Sites**

A resource or resources may be nominated for designation upon motion of three members of the Commission or by an organization interested in historic preservation or by an owner of the property being nominated. A nomination shall contain the information required to be recorded on the MDAH Historic Resources Inventory form (see paragraph V.A.1 above). The Commission must reach a decision on whether to recommend a proposed nomination to the city within two months. If the Commission votes to approve the nomination it will be forwarded to the city manager with supporting data for public hearings and enactment into law.

**3. National Register and Historic Markers**

The Commission will work with the MDAH to provide historic markers and national registration for qualified assets.

**B. Historic Districts**

**1. District Nomination**

The Commission will review the inventory of historic landmarks and landmark sites for evidence of a concentration of assets in particular areas and conduct an inspection that would justify establishment of historic districts. If justified, boundaries will be defined by verbal description and by map, and a written statement will be developed to describe the significance of the proposed district. Aid from MDAH will be requested in this effort. After formal nomination of a district, the Commission must make a decision to reject or approve the nomination within six months. (The city ordinance provides that after the nomination of a resource to the city for possible local designation, the resource is fully protected by the provisions of the ordinance for a period of six months, as if it were already designated.)

**2. District Approval**

No historic district or districts shall be designated until the Mississippi Department of Archives and History has been notified by certified letter and invited to make recommendations concerning the proposed district boundaries. (The Mississippi Department of Archives and History may comment by letter, telephone, email or in person through designated staff). The Commission will provide to the Mississippi Department of Archives and History the dates of the next two (2) City Council meetings at which action on the designation of such a district might be taken so that the Mississippi Department of Archives and History may comment in a timely manner. Failure of the MDAH to comment by the date of the second such meeting will relieve the Commission of any responsibility for awaiting and responding to such analysis. The Commission will then forward to the city manager, a request for enactment of an ordinance establishing the district. The Commission’s recommendations to the city for the designation of a historic district shall be accompanied by:

- a. map of the historic district that clearly delineates the boundaries,
- b. a verbal boundary description and justification, and
- c. a written statement of significance for the proposed historic district.

**C. Notifications**

When historic assets are being considered by the Commission for designation as historic landmarks, landmark sites, or inclusion in a historic district, the owners shall be informed of the proposed designation with detailed information including owner benefits, obligations, rights, and the process of enacting an ordinance to make such official designation. Notification will include a statement of the types of changes to the assets which will and which will not require issuance of a Certificate of Appropriateness before work is begun. They will be invited to confer with the Commission about the proposed designation. A copy of the city ordinance may be given to the owners.

**Notification to Government Agencies**

The Commission shall notify, as soon as is reasonably possible, the appropriate state, county, and municipal agencies of the official designation of all landmarks, landmark sites, and historic districts.

**VI. Certificates of Appropriateness (COA)**

The procedures and criteria for approving COAs will be in accordance with the city ordinance sections VII-XIV.

Approved:

\_\_\_\_\_  
Chair, Gautier Historic Preservation Commission

~~June 19, 2012~~    ~~August 5, 2014~~  
Date

\_\_\_\_\_  
Certified Local Government Coordinator,  
Gautier Historic Preservation Commission

~~June 19, 2012~~    ~~August 5, 2014~~  
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 188-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the 2000 Ford Crown Victoria (VIN# 2FAP71W8YX148384) Unit 55 is hereby declared surplus and removed from Police Department inventory.

**IT IS FURTHER ORDERED** that the vehicle is of no value to the City of Gautier.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

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**MAYOR**

ATTEST:

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**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Cindy Steen, Purchasing Agent  
**Through:** Cindy Russell City Clerk  
**Date:** July 23, 2014  
**Subject:** Surplus Items

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**REQUEST:**

City Council authorization is requested for the City of Gautier to declare surplus and remove a 2000 Ford Crown Victoria from the Police Departments inventory.

**BACKGROUND:**

This vehicle will be used for parts and will be of no further use to the City of Gautier.

2000 Ford Crown Victoria 2FAFP71W8YX148384 – Unit 55

**RECOMMENDATION:**

Based on the attached surplus item, City staff recommends that City Council authorize declaring this vehicle to be surplus and removed from City inventory.

**ATTACHMENT(S):**

Email from Danny Selover requesting car to be removed

## Cindy Steen

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**From:** Danny Selover <dselover@gautier-ms.gov>  
**Sent:** Wednesday, July 09, 2014 10:13 AM  
**To:** crussell@gautier-ms.gov  
**Cc:** delbin@gautier-ms.gov; vnicholson@gautier-ms.gov; vbarnett@gautier-ms.gov; saguilar@gautier-ms.gov; csteen@gautier-ms.gov; 'Meehan Michael J SSGC'; 'Mike Meehan'  
**Subject:** vehicle off inventory/ unit 55

Cindy,  
Please remove below vehicle from the Police Departments inventory and insurance. This vehicle will be used for parts and will not be back in service.  
Thanks,  
Danny

2000 Ford Crown Victoria vehicle identification number 2FAFP71W8YX148384 , Unit 55

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 189-2014**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the monetary donation in the amount of \$250.00 for Peoples Bank for the Scott E. Pruitt Highway 90 Dedication Ceremony Reception is hereby approved.

**IT IS FURTHER ORDERED** that the monetary donations are in the “best interest” of the City of Gautier.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

**AYES:**           **Gordon Gollott**  
                      **Mary Martin**  
                      **Johnny Jones**  
                      **Hurley Ray Guillotte**  
                      **Casey Vaughan**  
                      **Rusty Anderson**  
                      **Adam Colledge**

**NAYS:**           **None**

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**MAYOR**

ATTEST:

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**CITY CLERK**

**Passed and Adopted** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 5, 2014.

**Councilman Colledge** made the motion to go into closed session. **Councilwoman Martin** seconded the motion and the vote unanimously carried.

**Councilwoman Martin** made the motion to go into executive session to discuss potential litigation and legal matters. **Councilman Anderson** seconded the motion and the vote unanimously carried.

**Councilman Colledge** made the motion to go into open session. **Councilwoman Martin** seconded the motion and the vote unanimously carried.

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**Councilman Vaughan** made the motion to recess the meeting until August 11, 2014 at 6:00 pm. **Councilwoman Martin** seconded the motion and the vote unanimously carried.

APPROVED BY:

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**MAYOR**

ATTEST:

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**CITY CLERK**

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi at the meeting of August 19, 2014.