

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Cindy Steen, Purchasing Agent  
**Through:** Cindy Russell, City Clerk  
**Date:** June 10<sup>th</sup>, 2014  
**Subject:** Bid Advertisement for Bucket Truck

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**REQUEST:**

The Purchasing Division requests authorization to advertise for a bucket truck.

**DISCUSSION:**

The Purchasing Division requests authorization to advertise for a bucket truck to ensure the safety of our employees while performing duties beyond their reach. This truck will be used to check overhead power services at lift stations, wells, rain gauges, wind socks, security lights or any other repairs as needed. Funding is available from account #400-650-730, funds from previous reimbursements

**RECOMMENDATION:**

City staff recommends that City Council approve advertising for a bucket truck

The City Council may:

1. Approve advertising for a bucket truck; or
2. Disapprove advertising for a bucket truck.

**ATTACHMENT(S):**

Advertisement

## ***ADVERTISEMENT FOR BIDS***

Notice is hereby given that the City of Gautier, Mississippi will receive sealed bids at Gautier City Hall, 3330 Hwy 90 until 2:00 p.m. on July 14<sup>th</sup>, 2014 for the following:

### **“BUCKET TRUCK”** *GA 2014-008*

Specifications are on file in the Purchasing Office. An electronic version is available by emailing the Purchasing Agent at [csteen@gautier-ms.gov](mailto:csteen@gautier-ms.gov). Bids shall be delivered to the Purchasing Agent’s Office located at Gautier City Hall and envelopes (s) plainly marked “**Bucket Truck**” and shall be addressed to the Purchasing Agent, 3330 Hwy 90, Gautier, MS 39553.

No bid may be withdrawn for a period of thirty (30) days. All documents and bid forms required by the specifications shall be submitted in the original bid. No additions or modifications will be allowed after the bids are opened.

All bid envelopes should contain the Bidder’s name and mailing address on the face of the envelope.

The City reserves the right to reject any and all bids and to waive any informality in the proposal accepted.

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Cindy Steen  
Purchasing Agent  
City of Gautier, MS

(SEAL)

Publication Dates:  
Mississippi Press: June 22<sup>nd</sup>, and June 29<sup>th</sup>, 2014  
Bid Number: GA 2014-008