Tricia Thigpen

From: Addie Bang <abang@gautier-ms.gov>
Sent: Thursday, May 01, 2014 4:16 PM
To: tthigpen@gautier-ms.gov
Subject: School Fees

Tricia ,

Here is the break down for the School bathroom project.
If you need anything else feel free to call me.

$1630.00 permit fee
$ 815.00 plan review
Total is $2445.00

Shanda Bang

City of Gautier

Economic Development/Planning

3330 Highway 90

Gautier, MS 39553

Phone :228-497-1878

Fax :228-497-1038

Email :abang@gautier-ms.gov

Website: www.gautier-ms.gov

Tricia Thigpen

From: Chassity Bilbo <cbilbo@gautier-ms.gov>
Sent: Monday, April 28, 2014 11:15 AM
To: tthigpen@gautier-ms.gov
Subject: FW: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Agenda Item backup.

Chassity Bilbo
City Manager
Executive Assistant
City of Gautier
Phone: 228-497-8000 Ext. 306
Cell: 228-219-7644
www.gautier-ms.gov

From: Ryan Florreich [mailto:rflorreich@JBHM.com]
Sent: Thursday, April 24, 2014 4:35 PM
To: cbilbo@gautier-ms.gov
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Thanks! So...the request for the "2014 Gautier Restroom Improvements" project will be considered on Tuesday, May 6th?

Ryan Florreich, AIA, NCARB
Architect
JBHM Architects, P.A.
308 East Pearl Street, Suite 300
Jackson, MS 39201
Phone: 601.352.2699
Fax: 601.352.2693
www.jbhm.com
rflorreich@jbhm.com

From: Chassity Bilbo <cbilbo@gautier-ms.gov>
Sent: Thursday, April 24, 2014 3:12 PM
To: sabell@gautier-ms.gov
Cc: Ryan Florreich
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Mr. Florreich,
The City of Gautier's Council Meeting are held on the 1st and 3rd Tuesday Monthly. Agenda Item request are due by 5:00 p.m. the Tuesday prior to the Council Meeting.

Chassity Bilbo
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From: Samantha Abell [mailto:sabell@gautier-ms.gov]
Sent: Thursday, April 24, 2014 1:40 PM
To: cbilbo@gautier-ms.gov
Cc: Ryan Florreich
Subject: FW: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Chassity,
Please prepare this fee waiver request for the next agenda as a consent item. Also, provide Mr. Florreich with our agenda deadlines.

Thanks.

From: Ryan Florreich [mailto:rflorreich@JBHM.com]
Sent: Thursday, April 24, 2014 10:40 AM
To: sabell@gautier-ms.gov
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Thanks for your response.

The current job we have bidding is the "2014 Gautier Restroom Improvements" (our project number 14003.00); we have submitted the plans to Shanda / Lee Bond for review. The construction estimate range is $380,000.00 – $440,000.00 and the project is essentially bathroom renovations at College Park Elementary rand Singing River Academy. **Please place a waiver request for this project on the council's agenda**.

We have at least (2) other projects in Gautier coming out in the next 2-3 months. For my future reference and planning…the Council typically meets on the First and Third Tuesday of each month? When does the agenda typically close in advance of each meeting, so I can get these requests submitted in time?

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From: Samantha Abell [mailto:sabell@gautier-ms.gov]
Sent: Wednesday, April 23, 2014 12:29 PM
To: Ryan Florreich
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Ryan,
No, the mayor and council do not have a policy for "blanket waivers" and aren't entertaining such at this time. Fee waivers are on a case by case basis, which is the same for the JCUA and other permitting authorities as far as I'm aware. You may shoot me an email with a waiver request on behalf of the school district and it is a simple matter to place it on the consent agenda.

Thanks,

Samantha

From: Ryan Florreich [mailto:rflorreich@JBHM.com]
Sent: Wednesday, April 23, 2014 11:17 AM
To: Samantha Abell (sabell@gautier-ms.gov)
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

I am sure you have been busy! I left a voicemail on your cell yesterday to follow up on this.

When you have an opportunity, please advise with the City's thoughts. If this request needs to come directly from the School District, let me know.

Ryan Florreich, AIA, NCARB
Architect

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From: Ryan Florreich
Sent: Monday, April 14, 2014 12:32 PM
To: 'sabell@gautier-ms.gov'
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

I wanted to follow up on the below; did you have any feedback on the "master" Memorandum of Understanding?

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From: Ryan Florreich
Sent: Thursday, April 03, 2014 5:02 PM
To: 'sabell@gautier-ms.gov'
Cc: Weber Parker (wfparker@psd.ms); Wayne Rodolfich (wrodolfich@psd.ms)
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Thanks so much for the clarification.

Would a fee waiver need to be considered by the Council on a project-by-project basis, or could this be handled as a "master" Memorandum of Understanding or something similar? As the School District typically bids multiple projects each year, it would be much more efficient to have a standing agreement for this matter, if at all possible.

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rflorreich@jbhm.com

From: Samantha Abell [mailto:sabell@gautier-ms.gov]
Sent: Thursday, April 03, 2014 4:12 PM
To: Ryan Florreich
Cc: 'Weber Parker'; Wrodolfich
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Ryan,
Thank you for emailing so I can offer some clarity on the matter. The City of Gautier has a comprehensive fee schedule that establishes only the City Council may waive fees, under certain conditions. The comprehensive fee schedule was adopted approximately two years ago. The Mayor and Council have given me the impression that it is their desire to waive these fees for the school district whenever possible. The only time when this wouldn't be possible would be if the plan review was conducted by a contracted engineer on behalf of the city, for instance. The cost for the plan review would then be passed on to the school district. For relatively modest expansions and connection fees that are conducted in-house, Gautier is comfortable issuing permits to the school district without delay and then placing the fee waiver request on the Council's consent agenda for approval at the earliest meeting possible.

I hope this clarifies the matter for you. Let me know if you have more questions.

Thanks,

Samantha D. Abell
City Manager
City of Gautier, MS
c. 228.217.5843

From: Ryan Florreich [mailto:rflorreich@JBHM.com]
Sent: Thursday, April 03, 2014 12:33 PM
To: sabell@gautier-ms.gov
Cc: Weber Parker (wfparker@psd.ms)
Subject: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Samantha:

The Pascagoula School District has been a client of JBHM for a number of years. I am e-mailing on behalf of the

Pascagoula School District. In the past, the City of Gautier has not charged any fees for Plan Review, Building Permit(s), and the like. Utility tap fees and the like HAVE been charged in the past, and we would expect that to continue.

The most recent "major" PSD Project located within the City of Gautier was bid in October/November 2013, and construction started in mid-November 2013...this project was the new **Gautier High School Football Fieldhouse and Shared Training Facility**.

On this project, the School District was advised that the City would start charging fees, so we modified the bid documents via addendum, as follows:

> Following further discussion with The City of Gautier, the City of Gautier **NOW DOES** charge building permit fees for Pascagoula School District projects (this differs from that listed in Item No. 1 of Addendum No. 2). The City of Gautier Permit Fee Schedule is attached as an exhibit to this addendum. As such, contractors shall include permit fees in their bid as follows.
>
> A. Building Permit Fee (as calculated based upon valuation of the work as-bid).
> B. Mechanical, Electrical, and Plumbing Permit Fees (per City of Gautier, each subcontractor/trade typically pulls their own permit; General Contractor shall verify that the appropriate fees are included in his total bid).
> C. Miscellaneous Fees:
> - Construction trailer
> - Plan Review, Commercial (assume an additional ½ cost of the Building Permit Fee, the City of Gautier does not anticipate utilizing a 3rd Party Plan Review for th is project).
>
> All other permits, fees, licenses, inspections, and charges necessary for proper execution and completion of the Work shall be included in the base bid

I cannot recall who advised the School District of this back in 2013. Later in 2013, we were also advised that the City MAY NOT continue to charge these fees on School District projects. We have not had any projects bidding in Gautier, so I have not followed up.

In the immediate future...the School District does have a small Summer 2014 Restroom Renovation project with a bid opening scheduled for May 1, 2014, and will have a larger Classroom Addition and Baseball-Softball Facilities project going out for bid in the next 1-2 months.

Therefore, on behalf of the School District, I wanted to reach out and clarify the City's intent on this issue. Feel free to call to discuss. Thanks,

Ryan Florreich, AIA, NCARB
Architect

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Architecture

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