

CITY OF GAUTIER
MEMORANDUM

TO: Samantha Abell, City Manager

From: Cindy Steen, Purchasing Agent

Through: Cindy Russell, City Clerk

Date: April 23, 2014

Subject: Surplus Water Meters

REQUEST:

City Council authorization is requested to declare as surplus the water meters on Gautier's fixed assets inventory, to be sold at or above fair market value. These meters are being removed and replaced with new radio read meters on a continual and ongoing basis until total meter change-out is complete.

BACKGROUND:

The City has entered into a contract with McNeil Rhoads for the City's Energy Services Project. As part of this project, the City has chosen to retrofit its water meter system to an automated meter infrastructure. Much of the City's existing meter stock is antiquated and in deficient condition. The meters will be sold based on the highest quote received.

DISCUSSION:

Section 17-25-25, 1972 Mississippi Annotated Code states:

- (1) General. The governing authority of a county or municipality may sell or dispose of any personal property belonging to the governing authority when the property has ceased to be used for public purposes or when, in the authority's judgment, a sale thereof would promote the best interest of the governing authority.
- (2) Public Sale. At least ten (10) days before bid opening, the governing authority shall advertise its acceptance of bids by posting notices at three (3) public places located in the county or municipality that the governing authority serves. One of the three (3) notices shall be posted at the governing authority's main office. The governing authority may designate the manner by which the bids will be received, including, but not limited to, bids sealed in an envelope, bids made electronically or bids made by any other method that promotes open competition. The proceeds of the sale shall be placed in a properly approved depository to the credit of the proper fund.

RECOMMENDATION:

The City Council May:

1. Declare existing meters as surplus and authorize the City Manager to scrap the meters on a continual and ongoing basis until total meter change-out is complete.