CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Cindy Russell

Date: May 14th, 2014

Subject: Approval of Professional Service Contract for Municipal Court

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REQUEST:
The City Clerk Department requests City Council approval of the probation services for municipal court submitted by Professional Probation Services.

BACKGROUND:
Request for Proposals were advertised by the City of Gautier. The Purchasing Division received (4) proposals from the following firms:

1) Professional Probation Services
2) Corrective Solutions
3) Gulf Coast Court Services, Inc.
4) Court Programs Inc.

Scope of Work: To provide professional court services and sentencing alternatives to the Court, community, and offender in an ethical and effective manner while promoting public safety, encouraging success, and improving lives at no cost to the taxpayer.

DISSCUSSION:
A selection committee met on 4/14/14 to review the proposals received from the above firms and/or individuals. Each Committee member assigned points to each proposal based on the content of the proposal. The firm receiving the highest number of points is deemed by this Committee to be the most advantageous to the City. The review team was comprised of the Municipal Judge, Police Captain and City Clerk with the Court Clerk attending.

RECOMMENDATION:
Based on the selection committee it is Staff's recommendation that City Council approve to enter into an agreement with Professional Probation Services.

The City Council may:
1) Approve the Proposal.
2) Disapprove the Proposal.

ATTACHMENT(S):
Request for Proposal
Recommendation of Selection Committee

The Committee reviewed 4 proposals submitted for the services referenced above using the following selection criteria for evaluation:

Criteria	Maximum Points
Requirements for Probation Supervision	15
Software Compatibility	40
Fee Table	25
Office Location	10
Personal Experience and Qualifications	10
Total Points	**100**

The Committee members assigned points to each firm or individual based on a careful review of the content of the proposal. The following is a summary of the points assigned by each member of the selection committee and the total points assigned to each firm.

Firm	Committee Member	Committee Member	Committee Member	Committee Member	Total Points
Corrective Solutions	40	35	47		122
Court Programs Inc.	50	49	53		152
Gulf Coast Court Services Inc	70	67	61		198
Professional Probation Services	87	94	93		274

Based upon a tabulation of points, the proposal submitted by Professional Probation Services received the highest number of points.

The Committee, therefore, recommends the selection of the firm of PPS to perform the Probation Services for the City of Gautier.

Member Consultant Selection Committee — Date: 4/29/14

Member Consultant Selection Committee — Date: 4-29-14

Member Consultant Selection Committee — Date: 4/30/14

Member Consultant Selection Committee — Date:

RECOMMENDATION OF CONSULTANT SELECTION COMMITTEE

RE: Probation Services for Municipal Court

The following proposals were received in the Purchasing Agent's Office no later than 2:00 P.M. on Thursday, March 13th, 2014. The Consultant Selection Committee met on 4/14/14, to review the proposals received from the following firms and/or individuals:

- *Corrective Solutions*
- *Court Programs Inc.*
- *Gulf Coast Court Services, Inc.*
- *Professional Probation Services*

Each Committee member assigned points to each proposal based on the content of the proposal. The firm receiving the highest number of points is deemed by this Committee to be the most advantageous to the City. We, therefore, recommend award of a contract to PPS. The firms that were evaluated are listed in order of the points assigned.

Firm	Total Points
Corrective Solutions	122
Court Programs Inc.	152
Gulf Coast Court Services, Inc.	198
Professional Probation Services	274

Member Consultant Selection Committee	4/29/14 **Date**
Member Consultant Selection Committee	4-29-14 **Date**
Member Consultant Selection Committee	4/30/14 **Date**
Member Consultant Selection Committee	**Date**

CERTIFICATION

This is to certify that I, Andy Russell, am a member of the Consultant Selection Committee for the Proposal Probation Services for the Municipal Court for the City of Gautier, Mississippi, and that I understand that I am prohibited by law from participating in the selection of or the award of a contract to a professional if a conflict of interest exists. Such a conflict would arise when:

a. The employee, officer or agent;
b. Any member of his immediate family;
c. His or her partner, or
d. An organization which employs, or is about to employ, any of the above,

has a financial or other interest in the firm selected for award.

I have no conflict of interest in the selection of any of the Companies listed below:

1. *Corrective Solutions*
2. *Court Programs Inc.*
3. *Gulf Coast Court Services, Inc.*
4. *Professional Probation Services*

Signature

4/14/14

Date

GAUTIER, MISSISSIPPI
SELECTION COMMITTEE
RATING FORM

DATE: 4/14/14

SELECTION OF: **Probation Services**

CRITERIA	MAXIMUM POINTS
1. **Software Compatibility**	40
2. **Fee Table**	25
3. **Requirements for Probation Supervision**	15
4. **Office Location**	10
5. **Personal Experience and Qualifications**	10
TOTAL POINTS	**100**

NAME	CRITERIA 1	2	3	4	5	TOTAL POINTS
Corrective Solutions	10	15	5	5	5	40
Court Programs Inc.	10	15	10	10	5	50
Gulf Coast Court Services, Inc.	20	20	10	10	10	70
Professional Probation Services	40	15	12	10	10	87

Member Consultant Selection Committee

4/14/14
Date

MINUTES
CONSULTANT SELECTION COMMITTEE

Date

RE: Probation Services

Members Present: Cindy Russell
Judge Jason Thirton
Penny Selover
Donna Davis

CERTIFICATION

This is to certify that I, Jason Thornton, am a member of the Consultant Selection Committee for the Proposal Probation Services for the Municipal Court for the City of Gautier, Mississippi, and that I understand that I am prohibited by law from participating in the selection of or the award of a contract to a professional if a conflict of interest exists. Such a conflict would arise when:

a. The employee, officer or agent;
b. Any member of his immediate family;
c. His or her partner, or
d. An organization which employs, or is about to employ, any of the above,

has a financial or other interest in the firm selected for award.

I have no conflict of interest in the selection of any of the Companies listed below:

1. *Corrective Solutions*
2. *Court Programs Inc.*
3. *Gulf Coast Court Services, Inc.*
4. *Professional Probation Services*

Jason Thornton
Signature

4/15/14
Date

GAUTIER, MISSISSIPPI
SELECTION COMMITTEE
RATING FORM

DATE: 4/14/14

SELECTION OF: **Probation Services**

CRITERIA	MAXIMUM POINTS
1. **Software Compatibility**	40
2. **Fee Table**	25
3. **Requirements for Probation Supervision**	15
4. **Office Location**	10
5. **Personal Experience and Qualifications**	10
TOTAL POINTS	**100**

NAME	CRITERIA 1	2	3	4	5	TOTAL POINTS
Corrective Solutions	10	10	8	2	5	35
Court Programs Inc.	10	12	10	10	7	49
Gulf Coast Court Services, Inc.	15	20	12	10	10	67
Professional Probation Services	40	20	14	10	10	94

James Hunter
Member Consultant Selection Committee

4/14/14
Date

MINUTES
CONSULTANT SELECTION COMMITTEE

Date

RE: Probation Services

Members Present: _____
_____
_____
_____
_____

CERTIFICATION

This is to certify that I, Daniel Selove, am a member of the Consultant Selection Committee for the Proposal Probation Services for the Municipal Court for the City of Gautier, Mississippi, and that I understand that I am prohibited by law from participating in the selection of or the award of a contract to a professional if a conflict of interest exists. Such a conflict would arise when:

a. The employee, officer or agent;
b. Any member of his immediate family;
c. His or her partner, or
d. An organization which employs, or is about to employ, any of the above,

has a financial or other interest in the firm selected for award.

I have no conflict of interest in the selection of any of the Companies listed below:

1. *Corrective Solutions*
2. *Court Programs Inc.*
3. *Gulf Coast Court Services, Inc.*
4. *Professional Probation Services*

Daniel Selove
Signature

4-15-14
Date

GAUTIER, MISSISSIPPI
SELECTION COMMITTEE
RATING FORM

DATE: 4-15-14

SELECTION OF: **Probation Services**

CRITERIA	MAXIMUM POINTS
1. **Software Compatibility**	40
2. **Fee Table**	25
3. **Requirements for Probation Supervision**	15
4. **Office Location**	10
5. **Personal Experience and Qualifications**	10
TOTAL POINTS	**100**

NAME	CRITERIA 1	2	3	4	5	TOTAL POINTS
Corrective Solutions	15	15	9	2	6	47
Court Programs Inc.	15	15	10	10	8	53
Gulf Coast Court Services, Inc.	15	15	11	10	10	61
Professional Probation Services	40	20	13	10	10	93

David Gibson
Member Consultant Selection Committee

4-15-14
Date

MINUTES
CONSULTANT SELECTION COMMITTEE

Date

RE: Probation Services

Members Present: _____
_____
_____
_____
_____

COURT COLLECTIONS

Position created will need to be classified at an existing pay grade if a full time permanent employee. The lowest pay grade is Grade 6. I do not believe you will be able to fill the position at that grade. Collection positions in this area generally pay in the $9 – $10 range. Also the salary package can increase up to an additional $6,133 if family coverage is selected. There is no way to determine the insurance elected prior to employment. You cannot directly ask for this information as it would be discriminatory.

A) Full Time Employee / Grade 6-0 $8.70 hourly rate

Base Salary:	$ 18,096	
Insurance:	4,868 (E)	11,002 (F)
PERS:	2,851	
F/M:	1,384	
W/C:	92	
Total:	**$ 27,291**	**$ 33,425**

B) Full Time Employee / Grade 7-0 $9.58 hourly rate

Base Salary:	$ 19,926	
Insurance:	4,868 (E)	11,002 (F)
PERS:	3,139	
F/M:	1,525	
W/C:	102	
Total:	**$ 29,560**	**$ 35,694**

Revenue from fees must equal $3,000 a month to recover salary expenses for option B with family coverage. At an average of 100 cases (paying) per month this would equal to $30 per case per month to break even. It is my understanding that there is currently nowhere near that number participating. If I am not mistaken, $30 a month per case is what the current service provider is charging. This also would not cover any additional expense generated by bringing the work in house. Our monthly fee could actually end up being higher than the one charged by the current service provider.

INSTRUCTIONS FOR COMPLETING FORMS

1. **Certification** – Each member of the Consultant Selection Committee must sign the certification. The name of each firm submitting a proposal shall be inserted in the appropriate spaces.

2. **Rating Form** – This form is used to evaluate each proposal received. Each member of the Consultant Selection Committee will complete the form, sign and date it.

3. **Minutes Consultant Selection Committee** – The minutes shall be completed and signed by all members.

4. **Recommendation of the Consultant Selection Committee** – The form shall be completed and signed by all committee members.

5. **Disposition of Documents** – After completion of the selection process, all original documents, including copies of all proposals received, shall be maintained by the City. Copies of all documents shall be submitted to Cindy Steen, Purchasing Agent City of Gautier.

NOTE: All the blanks in the forms must be completed and the forms must be signed by the appropriate person. Incomplete forms or insufficient documentation could result in an audit finding.

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B. Misdemeanor Probation Services Cost Summary (all fees paid by the probationer as ordered by the Court)

SECTION ONE: General Information

A. Letter of Interest

Mission Statement

"To provide professional court services and sentencing alternatives to the Court, community, and offender in an ethical and effective manner while promoting public safety, encouraging success, and improving lives- at no cost to the taxpayer.

Letter of Interest:

Dear City of Gautier:

Please accept this as our sincerest thanks for the opportunity to submit our proposal for probation services and other sentencing alternatives. We look forward to the high honor of serving the court, and offenders of your community.

For 21 years, PPS has been providing reliable, ***ethical*** and professional probation services as well as other sentencing alternatives to courts across the country assuming caseloads from government systems and private companies. Since day one of our founding, PPS has required of our staff, standards in education, training, and performance far exceeding those required by law. Excellence, professionalism and ethical treatment of offenders is not something we are compelled to do by regulation, but rather the foundations that make PPS a company that is built to last. We believe our purposeful pursuit of excellence serves as a foundation for personal growth and in turn, business success. In life and in business, (especially in our business of caseload management) it is easy to settle for mediocrity, taking shortcuts that would cause PPS to slowly fade away. In response, we want to ***develop*** employees, form a team, and establish a company that will stand the test of time; So far, so good.

We have negotiated a lease with the following location to serve the City of Gautier:

PPS Gautier

3111 Highway 90,
Gautier, MS 39553

PPS guarantees the contents of this RFP response to be valid for one year following its due date as well as during the life of the contract. We look forward to the high honor of serving the people of the City of Gautier. Thank you for your consideration of our proposal.

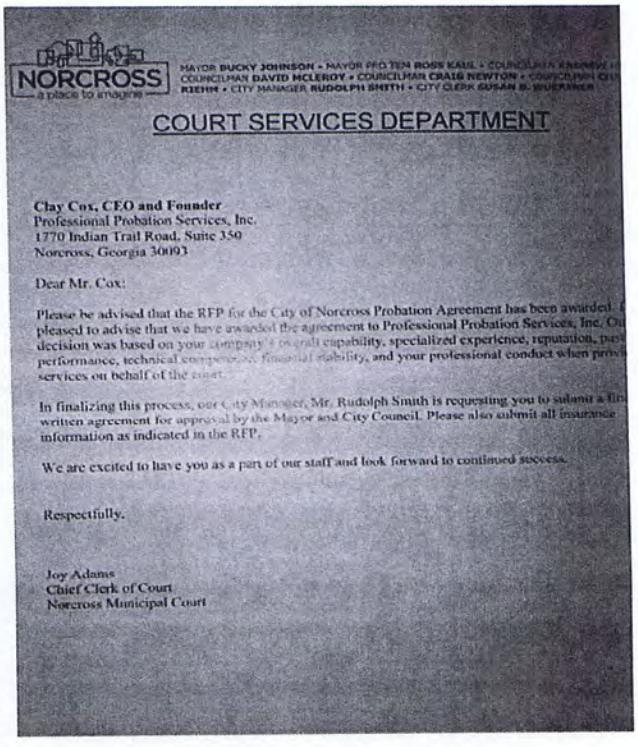
Gratefully and respectfully,

Clay Cox,
Founder and CEO

B. Business Credentials

Synopsis of Qualifications and History

PPS is a Georgia corporation; a wholly-owned subsidiary of Universal Health Services, Inc., and has been providing professional service to America's courts, communities and offenders since our beginnings in 1992. In July of that year, two State of Georgia probation officers, (and husband and wife team), founded PPS. Recognizing that the government approach to probation supervision was in many ways flawed, mainly due to a lack of resources, Clay and Alisa Cox created a business and supervision model expressly designed to promote offender success while on probation and beyond. The first court to agree with our new approach- and to take a chance on PPS was Norcross Municipal Court, for which we began providing services on ***September 1, 1992***.



NORCROSS
a place to imagine

MAYOR BUCKY JOHNSON • MAYOR PRO TEM ROSS KAUL • COUNCILMAN [illegible] • COUNCILMAN DAVID MCLEROY • COUNCILMAN CRAIG NEWTON • COUNCILMAN [illegible] RIEHM • CITY MANAGER RUDOLPH SMITH • CITY CLERK SUSAN B. [illegible]

COURT SERVICES DEPARTMENT

Clay Cox, CEO and Founder
Professional Probation Services, Inc.
1770 Indian Trail Road, Suite 350
Norcross, Georgia 30093

Dear Mr. Cox:

Please be advised that the RFP for the City of Norcross Probation Agreement has been awarded. I pleased to advise that we have awarded the agreement to Professional Probation Services, Inc. Our decision was based on your company's overall capability, specialized experience, reputation, past performance, technical competence, financial stability, and your professional conduct when provi services on behalf of the court.

In finalizing this process, our City Manager, Mr. Rudolph Smith is requesting you to submit a fin written agreement for approval by the Mayor and City Council. Please also submit all insurance information as indicated in the RFP.

We are excited to have you as a part of our staff and look forward to continued success.

Respectfully,

Joy Adams
Chief Clerk of Court
Norcross Municipal Court

Incidentally, after 19 years of service to Norcross, they issued an RFP for probation services. The results of that RFP were that PPS defeated Sentinel Offender Services, Judicial Corrections Services, Georgia Probation Management, and Southeast Corrections.

Norcross re-affirmed that the PPS approach to probation services is unmatched in the industry- public or private. The typical government probation scenario, for example requires probationers to report Monday – Friday at an assigned time and during business hours. The result is that many probationers are faced with the choice of missing work (cutting into their ability to pay fines promptly) or reporting. Unfortunately, many violate probation and go to jail. PPS offices have therefore been open on weekends and evenings from our earliest days.

Perhaps most unique to our approach is the recognition that each person on probation is just that- a person. Each probationer, we believe, is important and capable of contributing to society if given the opportunity and the proper tools to succeed. We view a sentence of probation as

not only a privilege but also understand that for many of our probationers, it is potentially their first opportunity to succeed in life. This is precisely why PPS offers off hours reporting, and life improvement workshops such as the Resume/Job Placement Workshop, and will limit our standard probation caseloads to a more than manageable number of 200 misdemeanors per officer. It is also why ***we insist on supervising indigents at no cost***. And for those offenders who are paying a fee, they can count on ethical accounting from us. PPS will never collect a probation fee in advance, nor will we collect a fee for a month that we do not supervise a case. Our philosophy is "know right from wrong, and do right."

By 1993, our standard operating procedure quickly developed into the most imitated in the industry, and for good reason. PPS policies, coupled with the best possible staff, ensure public safety, compliance of probated conditions, while improving the lives of those under our supervision.

In August of 1997 PPS was acquired by Universal Health Services, Inc., and gained the resources to move from a small regional company to a national organization. That same year, PPS established its internal Electronic Monitoring Division. In 1998, PPS expanded into Alabama, being granted the exclusive opportunity to serve the state's District Courts by the Alabama Supreme Court. In 2004 we opened our first Florida probation office providing services to Hernando County District Court and later additional Florida Counties including Sumter and ***Palm Beach County***.

At PPS, we understand the ongoing concern with privatization of court services. That is why our standards are second to none. We require a bachelor's degree and 40 hours of training each year for our probation officers and our Department of Standards and Training works with each of our local field offices to ensure the appropriate enforcement of every condition of probation. The County needs accurate accounting of its probation related monies and accurate reporting of results, and no one in the business matches our capabilities and track record for doing so.

Gautier deserves peace of mind, so we are fully bonded and insured, and our contracts may each be terminated at anytime without cause. We have a record of quality and managed growth throughout the nation, which has allowed us to **operate six-day, full time and full service probation offices with case transfer capabilities to more than fifty locations** nationwide. PPS has successfully assumed caseloads of fewer than 100 to more than 15,000 from numerous private competitors as well as government systems.

PPS is dedicated not only to offender conducted community service hours, but community service in general. We positively influence the community in many ways; ensuring public safety, increasing fine revenues to the Court, creating local jobs, prioritizing community service, and improving the individual lives of the probationers.

Synopsis of Financial Status

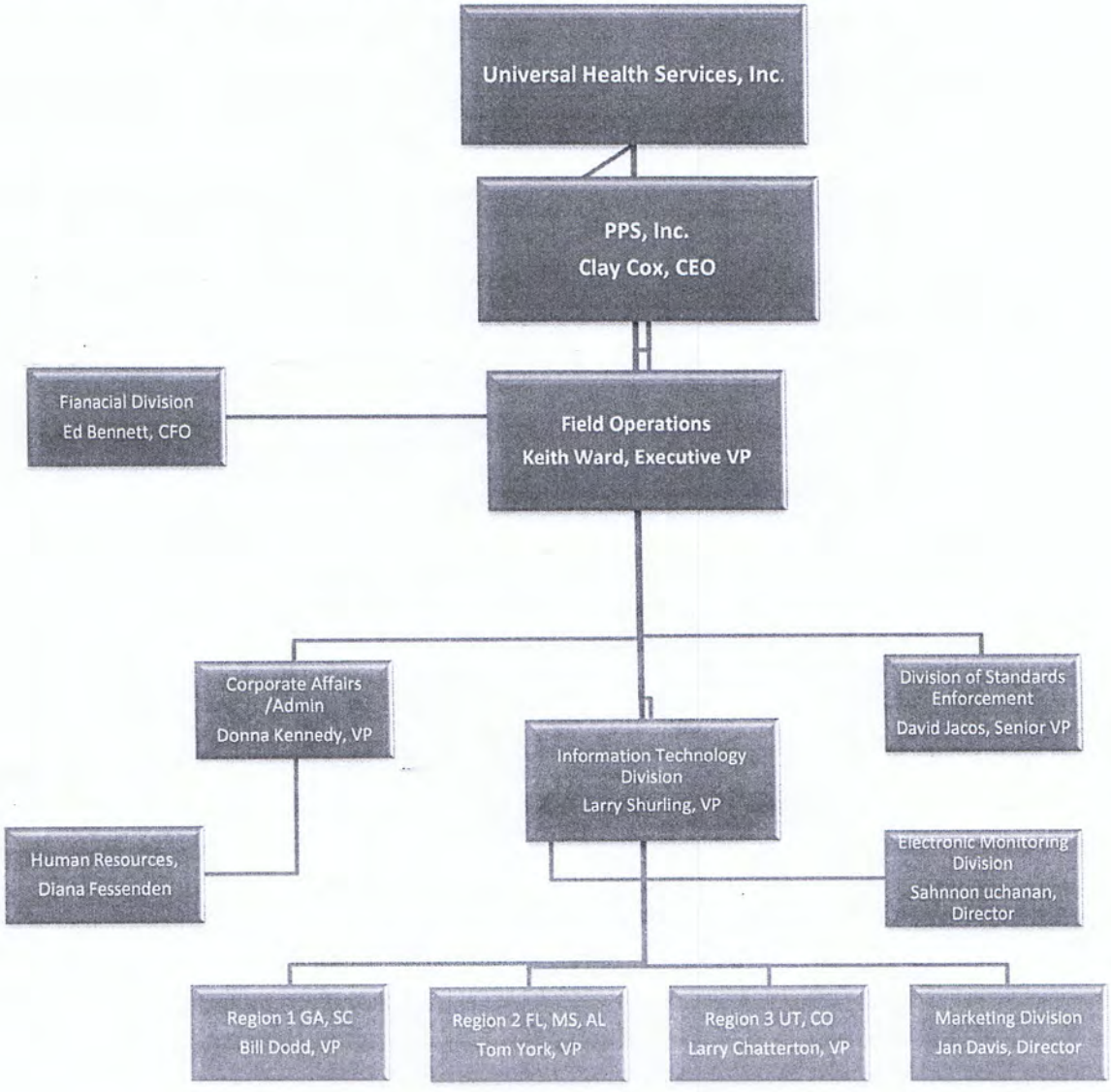
Perhaps our most important strength is financial. UHS brings a financial capability to our probation model that is unmatched in the industry. Universal Health Services, Inc. (UHS) is one of the nation's largest and most respected healthcare management companies, operating through its subsidiaries, behavioral health facilities, acute care hospitals and ambulatory centers nationwide, in Puerto Rico and the U.S. Virgin Islands. UHS was founded in 1978 by Alan B. Miller, chairman and CEO, and today has more than 65,000 employees. UHS maintains one of the strongest balance sheets and is rated amongst the highest in the hospital services industry

by Moody's and Standard & Poor's. This strong capital position has enabled the company to develop and acquire many new facilities over the past few years.

UHS owes its success to a responsive management style and to a service philosophy that is based on integrity, competence and compassion. For the year of 2012, our net income was $443.4 million, or $4.53 per diluted share, during the twelve-month period of 2012 as compared to $398.2 million, or $4.04 per diluted share, during the 2011 full year period. Net revenues increased 3% to $6.96 billion during the twelve-month period of 2012 as compared to $6.76 billion during the comparable 2011 twelve-month period.

C. Management Organization

The PPS corporate management team including I.T., Electronic Monitoring, Standards Enforcement, etc., will play a critical role in the delivery of services to Gautier.



NAME	POSITION / DUTIES	EDUCATION / EXPERIENCE
Mr. Clay Cox	Founder, Chief Executive Officer	B.S. Criminology, Western Carolina University Private Probation- 21 Years State probation Officer- 3 Years Graduate, Georgia POST BPOT Member Georgia House of Representatives 2005-2011 Member Georgia Department of Community Health Board; 2012-Present (appointed by Governor Nathan Deal)
Mr. Keith Ward	Executive Vice President of Operations	B.A. Furman University, Probation- 20 Years Past Pres., Private Probation Assoc. of Georgia POST Certified Instructor
Mr. David Jacobs	Senior Vice President of Standards Enforcement (includes caseload and office auditing)	B.S., Criminology, Auburn University Loss Prevention Executive- 3 Years Private Probation- 16 Years
Mr. Edwin Bennett	Chief Financial Officer	B.B.A., Eastern New Mexico University Accounting Executive- 15 Years Private Probation- 14 Years
Tom York, Esq.	Regional Vice President (FL, AL, MS)	B.S. Criminology Auburn University J.D. University of Alabama Private Probation 18 Years
Dr. Larry Shurling	Vice President, Information Technology	PhD.., Business Information Systems, University of Georgia Private Probation- 15 Years
Ms. Donna Kennedy	Vice President, Corporate Affairs	Private Probation- 19 Years
Ms. Dianna Fessenden	Director, Human Resources	B.S. Criminal Justice, Georgia Southern Univ. Private Probation – 5 Years
Ms. Shannon Buchannan	Director, Electronic Monitoring Division	B.S. Criminal Justice Georgia Gwinnett College Private Probation 18 years.

D. Selected References

Court	Effective Date	Contact Name	Contact Number
PPS - Alabama	-	-	-
Town of Autaugaville	6/1/2005	Judge George P. Walthall	(334) 365-1500
Bibb County District Court	5/1/2006	Judge William D. Owings	(205) 926-3106
City of Auburn	9/1/2001	Judge Joe S. Bailey	(334) 501-3180

City of Decatur	5/2/2004	Judge Billy E. Cook, Jr.	(256) 341-4676
City of Florence	7/1/2006	Clerk Robert M. Leyde	(256) 760-6679
City of Gardendale	12/31/2007	Clerk Barbara Cobb	(205) 631-7155
City of Leighton	10/1/2007	Destin Berryman	(256) 446-8477
City of Muscle Shoals	3/18/2003	Clerk Richard L. Williams	(256) 386-9210
City of Opelika	5/19/1998	Judge Kenneth Wilkes	(334) 705-5190
City of Argo	11/1/2010	Judge Carl E. Chamblee, Jr.	(205) 655-3379
City of Notasulga	2/1/2000	Judge Ben Hand	(334) 257-3444
City of Phenix City	12/17/2002	Judge F. Patrick Loftin	(334) 448-2780
PPS - Florida			
Hernando County	8/16/2005	Judge Donald Scaglione	(352) 754-4484
Sumter County	1/1/2011	Chairman Don Burgess	(352) 793-0211
West Palm Beach County	9/4/2012	Mr. Mike Rodriquez	(561) 355-4943
PPS - Georgia			
Dekalb County Pre-Trial	5/20/2011	Mrs. Kaleema Thomas	(404) 371-6318
City of Albany	12/15/2000	Judge Willie C. Weaver	(229) 431-2865
City of Auburn	6/1/2006	Judge John G. Cicala, Jr.	(770) 963-4002
City of Avondale	1/1/1994	Clerk Hazel Baker	(404) 294-0531
City of Cartersville	11/27/1995	Judge Herbert Crane	(770) 607-6307
City of Chamblee	1/1/1994	Clerk Allyson Shropshire	(770) 986-5004
City of Clarkston	4/1/2013	Judge Stephen Nicolas	(404) 292-9465
City of College Park	12/17/1997	Judge George L. Barron, Jr.	(404) 761-3131
City of Decatur	6/30/1994	Clerk Faye Brantley	(678) 553-6652
City of Doraville	1/1/1993	Clerk Rhonda Blackmon	(770) 455-1001
City of East Point	9/1/2008	Judge Rashida Oliver	(404) 559-6250
City of Emerson	1/22/1996	Judge James Eugene Green	(770) 386-6696
City of Euharlee	5/13/1997	Judge James Eugene Green	(770) 386-1542
City of Fayetteville	2/28/2002	Judge E.T. Michael Martin	(770) 719-4277
City of Forest Park	3/1/2004	Judge E.T. Michael Martin	(404) 366-4720
City of Fairburn	12/1/1995	Judge Rowland Barnes	(770) 683-4611
City of Garden City	4/1/2013	Chief Clerk Ginger S. Robertson	(912) 966-7777
Gwinnett County Superior Court	7/1/2000	Judge Melodie Conner	(770) 822-8619
City of Hapeville	2/21/1994	Clerk Jennie Coley	(404) 669-2149
City of Kennesaw	8/16/1994	Clerk Linda Johnson	(770) 429-4531
City of Lake City	7/12/1993	Clerk Alva O. Inman	(404) 366-8080
City of Lawrenceville	12/7/1999	Judge Dennis T. Still	(770) 963-3288
City of Lithonia	4/5/1994	Judge Allen Townsend	(770) 482-5971
City of Morrow	3/1/1993	Judge Ronald Freeman	(770) 960-3012
City of Norcross	9/9/1996	Clerk Susan Wuerzner	(770) 448-7086
City of Palmetto	2/21/2012	Judge Antone Allison	(770) 463-3377
City of Peachtree City	1/1/2013	Judge Stephen Ott	770-487-7657
City of Pine Lake	11/5/1999	Judge Phillip Hancock	(404) 292-4250

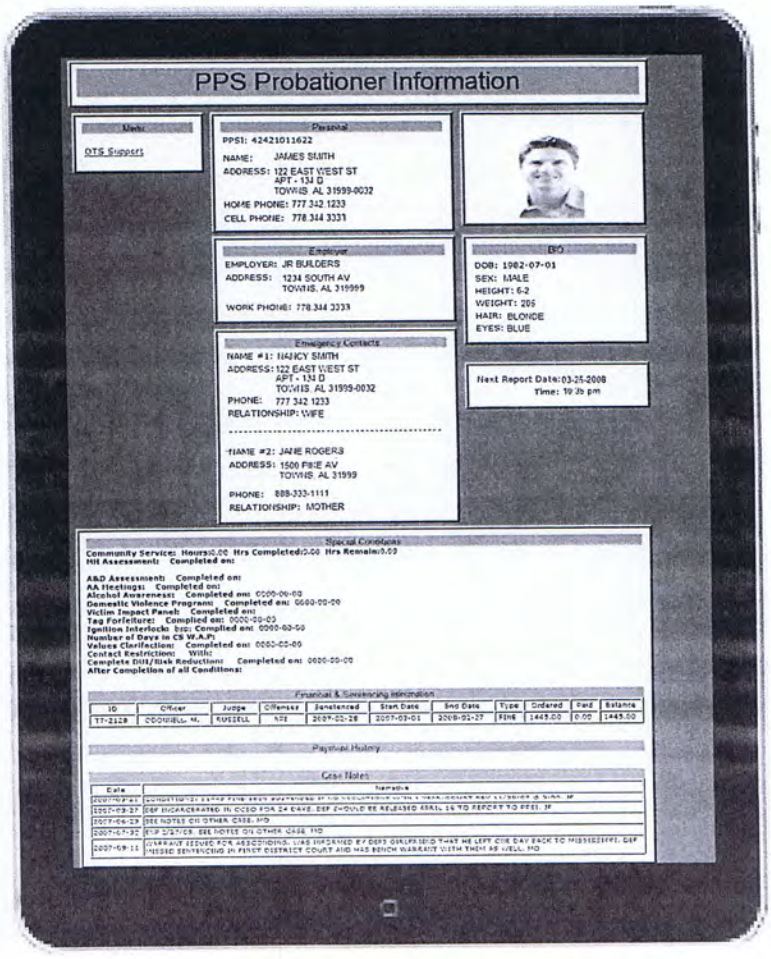
City of Snellville	1/1/2003	Judge H. Steven Ruth	(770) 985-3550
Sparks Municipal Court	6/18/2007	Clerk of Court	(912) 549-8211
City of Statham	4/18/2007	Judge W. Michael Strickland	(770) 725-5455
City of Stone Mountain	6/8/2005	Clerk Denise Hicks	(770) 498-8984
City of Union City	9/21/1993	Judge Michael Bergin	(770) 306-6847
City of White	10/6/1997	Judge T. Neal Brunt	(770) 382-5466
City of Woodstock	5/3/2004	Judge Diane Busch	(770) 592-6000
PPS - South Carolina			
City of Mauldin	6/1/2008	Judge Angela T. Martin	(864) 289-8898
PPS - Utah			
City of Clarkston	12/1/2010	Judge Wayne Cooper	(435) 563-9090
First District Court	6/1/2000	Judge Gordon J. Low	(435) 750-1300
City of Hyrum	10/1/2001	Judge Jack Stevens	(435) 245-6481
City of Lewiston	11/1/2003	Judge Kevin Christensen	(435) 734-3390
City of Logan	1/31/2000	Judge David Marx	(435) 258-2141
City of Nibley	1/15/2001	Judge Jack Stevens	(435) 752-0431
City of Providence	7/11/2000	Judge Matthew C. Funk	(435) 752-9441
City of Richmond	7/12/2005	Judge Beth S. Skidmore	(435) 258-2092
City of Midvale	6/1/2008	Judge Ronald C. Wolthuis	(801) 567-7212
City of West Jordan	6/1/2008	Judge Ronald E. Kunz	(801) 256-2290
City of Sandy	1/2/2006	Jay Carey, Court Administrator	(801) 568-7160
City of Smithfield	3/1/2011	Judge Terry Moore	(435) 563-6226
City of Wellsvile	3/1/2011	Judge Terry Moore	(435) 245-3686
Box Elder County Justice Court	5/1/2011	Judge Kevin Christensen	(435) 734-3390
Box Elder County District Court	3/1/2010	Judge Kevin Christensen	(435) 734-3390
First District of Cache Court	1/15/2001	Clerk Christine Jeppesen	(435) 750-1300
City of Trementon	7/1/2010	Judge Kevin Christensen	(435) 257-9509
City of Garland	1/1/2011	Judge Kevin Christensen	(435) 257-8352
PPS - Mississippi			
City of Olive Branch	1/1/2009	Clerk Judy Jeans	(662) 895-4046
City of Byhalia	12/1/2010	Judge McGarrah	(662) 838-2135
City of Ruleville	11/20/2010	Judge Stafford Shurden	(662) 756-2835
City of Drew	2/1/2011	Judge Boyd Atkinson	(662) 745-2200
Sunflower County Justice Court	5/1/2011	Judge Gwindolyn Pernell	(662) 569-3388
Yazoo County Justice Court	7/1/2011	Judge Derek E. Parker	(662) 746-9865
City of Yazoo City	1/1/2012	Mayor MacArthur Straughter	(662) 746-3211
City of Holly Springs	10/1/2013	Clerk Belinda McDonald	(662)-252-4280

SECTION TWO: Proposal of Services

A. Specifications from RFP

1. Attend regularly scheduled court sessions for the purpose of obtaining sentencing information and personal history information for each offender placed on probation. Dates of regularly scheduled court sessions will be made available to the company in advance.

During ***all***, court sessions, PPS officers will attend to interview each offender, complete a case history by lap-top computer which includes sentencing and personal information for each offender, and provide orientation and instruction regarding compliance with the court's ordered conditions of probation. Intake of offenders shall be completed at the courthouse immediately following sentencing, and will include downloading of a digital photograph of each probationer into the PPS electronic file. ***Unlike our competitors, we do not charge a fee for taking an offender's picture.*** Upon completion of intake, the defendant will sign the sentence, stating that he/she understands the conditions of the probated sentence, and is given a copy. Finally, the defendant is given an instruction sheet which provides the following: a map to the probation office; probation officers name; time and date of appointment; minimum first payment due towards fines, restitution, etc.; telephone number to reach his or her officer in case of emergency. Files created at intake are in real time entered into the PPSI Offender Tracking System (OTS), and are immediately available to the Court via the internet affecting an instant and "paperless" intake. PPS staff is available to the Court for intake or hearing at the County jail as required by the Court. PPS staff shall complete all appropriate referrals within 15 days of sentencing, and will physically verify each address and employer within 30 days of sentencing.



RIGHT: The PPS Intake Tablet....

2. Conduct an initial interview with each probationer at the time of his or her sentencing for purposes of explaining the scope of the court order relative to fines, fees, and/or restitution imposed as well as requirements and conditions for probation supervision.

PPS's current orientation interview process mirrors the above specifications, and has since our inception as a company. However, in addition to the above requirements, PPS obtains extensive information on collateral contacts, i.e. family members, friends, associates, emergency contact numbers, and pastors/counselors as well as any information that may prove helpful in the service of a probation warrant down the road such as tattoos, scars, etc..

3. Monitor offenders for compliance with terms and conditions of probation as required by the Court, notifying the Court of any non-compliance. The Court will decide when and if revocation of probation is necessary.

It is the job of PPS to monitor and ensure the compliance of the Court's sentence of probation and each condition of probation therein. When a probationer seriously violates his/her sentence or absconds from supervision, PPS staff prepares and presents a warrant packet to the Court for signature. Included are the notarized warrant with digital photo, affidavit of delinquency, warrant information sheet (which includes the probationer's personal history, employment information, friends and relatives, and last known whereabouts), and any evidentiary documentation regarding the alleged probation violations. PPS manages all data forms for the Court and will complete any state required information for each form as it corresponds with our probation warrants. These forms are completed in detail within 24 hours of receipt and immediately hand delivered to the appropriate agency. PPS maintains all warrant cases on active status periodically making attempts to locate the probationers through our community network and file information, as well as our computerized OTS. Additionally, PPS is on line with many local Sheriff's and Police Departments and shall provide its officers daily with the inmate list from detention facilities to insure that those probationers arrested on probation warrants have their revocation hearings scheduled and completed promptly.

Upon the violation of any condition of probation PPS will, within immediately submit to the Court a Delinquent Report Sworn Affidavit (D.R.). This document details in narrative form, the behavior of the probationer while under supervision, the circumstances of the violation(s) as well all actions taken by PPS staff in an effort to achieve offender compliance. Finally the D.R. includes recommendations as to any court action deemed appropriate by the supervising officer that may include issuance of a warrant, or modification / revocation of the original sentence. D.R.s are signed by the probation officer and the office manager and are always accompanied by supporting documentation. PPS staff will prepare all documents, such as warrants when appropriate, serve defendants with appropriate documents within required notice periods, while filing all original documents with the Court.

PPS court services also include the preparation of and appearance at all probation revocation/ modification hearings. PPS officers will prepare and petition the Court for said hearings upon a defendant's violation of the conditions of probation, detailing the violations, presenting

evidence and documentation related to the probationer's performance on probation, and making recommendations as to any possible action to be taken by the Court. PPS will coordinate revocation/modification hearing scheduling with Court staff. Following a revocation or modification by the Court, PPS shall file the original order of revocation or modification with the Court clerk, and will then amend the PPS files, including the OTS file, so that the Court can immediately view the amended sentence and its conditions online. PPS shall then enforce the newly established conditions.

PPS shall transmit its standard letter of termination to the Court upon successful completion of all conditions including financial. PPS tolls all probation warrants pursuant to Florida law, stopping the running of the probated time, or secures a court order for any otherwise unpaid fines. When we request an order suspending a fine balance we will include an explanation with the termination request. Reasons for such an order typically include death of the probationer, incarceration of the probationer on a new charge, or obviously revocation of the balance of the probated sentence.

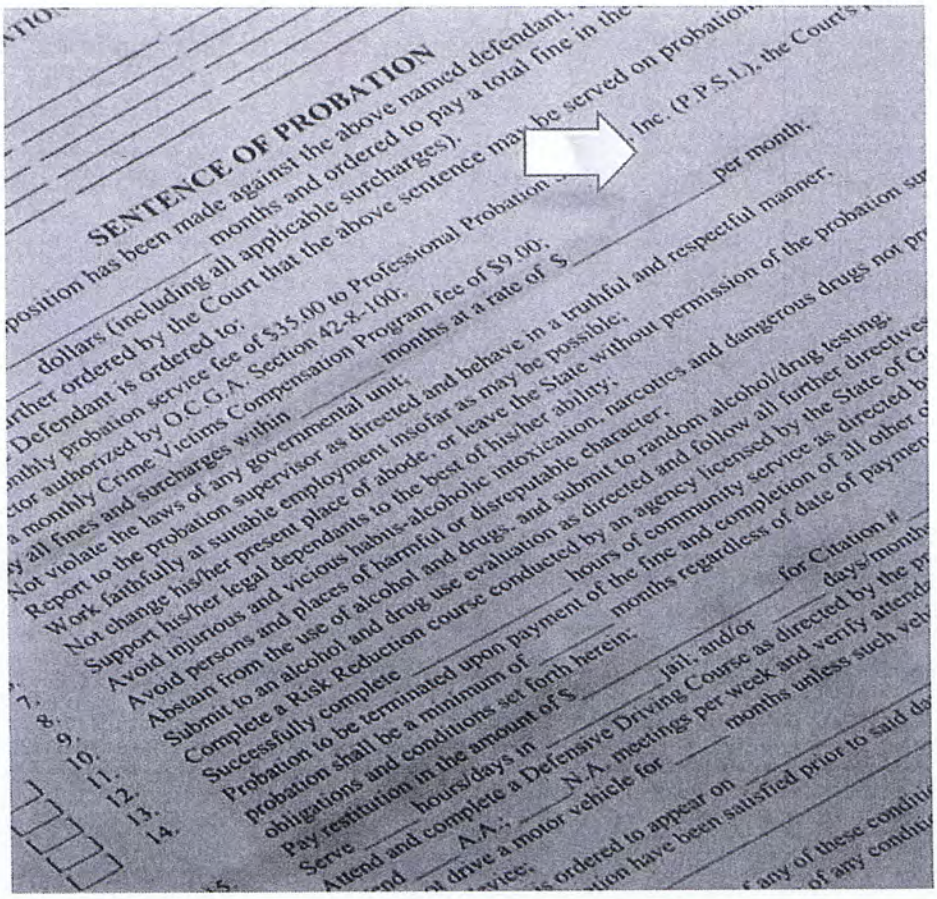
4. If requested by the Court to do so, collect from probationers Court ordered fines, restitutions and other cost associated with the Court, and disburse said monies as follows:

Paying the Court and Victims First

Just as important as the ability to collect and account for money is how a probation vendor applies the money it collects. PPS exclusively offers our "Victim, Court, Probation" Allocation Policy or "VCP", which requires us to PAY THE COURT FIRST- BEFORE WE TAKE OUR MONTHLY PROBATION FEE! Each month PPS will collect the court-established minimum monthly payments on ***Restitution, FIRST*** **(if ordered), then we will apply money to the court's** ***Fine SECOND until the monthly payment established by the court is paid in full***, and only then will we apply the first dollar to our monthly probation fee. Simply put we pay the Victim, the Court, and ***then*** PPS.

EXAMPLE:

Court-Ordered Minimum:	**FINE = $100** **PROBATION FEE = $40.00**
Defendant pays only $50.00	
PPS Applies:	**FINE: $50.00** **FEE: $0.00**



Additionally, OTS provides each offender with an itemized receipt at the time of remittance, detailing all debts, money application, and outstanding balances, so not only does the Court know exactly how we are applying collected monies, but PPS offenders do as well. PPS maintains separate accounts for fines and restitution and probation fees.

PROFESSIONAL PROBATION
328 WEST JEFFERSON ST
BROOKSVILLE, FL 34601 (352) 796-8181

12/02/2011
10:36:06 AM
#40999026341

RECEIVED FROM: JOHNSON, ANNE MARIE
OFFICER .....: STORY, R.
COURT 40 - Hernando County Fl

PPSI#:40401023162

TENDERED ....: M/O $100.00

REFERENCE: WU13434345590

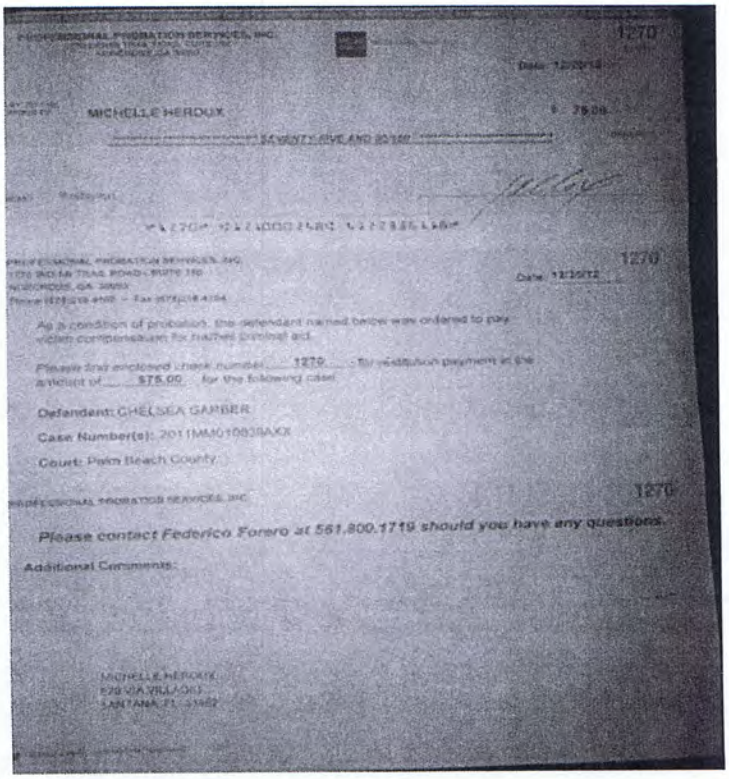
DOCKET#	TYPE	RECEIPIENT	DUE	APPLIED	BALANCE
11003924MMMA	CSW	P.P.S.	$10.00	$0.00	$10.00
11003924MMMA	FEE	P.P.S.	$40.00	$0.00	$40.00
11003924MMMA	FINE	HERNANDO COUNTY	$513.00	$100.00	$413.00
11003924MMMA	SHOP	P.P.S.	$70.00	$0.00	$70.00

ACCOUNT BALANCES ARE SUBJECT TO VERIFICATION

NEXT APPOINTMENT DATE: _____/_____/_____ AT _____:_____

a. Shall disburse monies directly to the victim, or, the restitution may be paid to the Court Clerk for distribution to the victim, as directed by the court.

Restitution is collected directly from the probationer and accounted for at the point of collection, our office locations. Unless directed otherwise by the Court, PPS disburses restitution once monthly (by the 10th day of each month) directly to the victim of record. A sample restitution letter/check.....



b. Collect all fines, surcharges, and other fees that will be disbursed to the City of Gautier as directed by the Court.

PPS collects fines and court costs for most of our contracted courts, and will gladly establish a separate account for an individual court's fine monies. PPS accepts cash, money orders or certified funds for all probationer payments. Payments are only accepted at the lobby accounting window, and not by probation officers in individual office rooms. Upon a probationer's "signing in" the accounting clerk accesses the probationer's electronic file. The screen then itemizes each of the probationer's court-ordered debts including the amounts ordered, previously remitted and the balance of each type of debt, i.e.: fines, costs restitution, surcharges, and probation fees. The accounting clerk then applies monies towards the debts prioritizing funds according to our VCP collection policy. The payment is logged automatically within the data tables of PPSI OTS computer system, and a receipt is generated electronically. The receipts are generated in triplicate; one for the probationer, one for the nightly closeout verification, and the third is wrapped around the actual payment, clipped, and dropped in to the drop safe. Each receipt is numbered and logged by OTS under the

probationer's internal file number or PPSI number within in the system. The receipts also detail the application of the payment so that every time a probationer makes a payment he/she leaves the office knowing exactly how the money was applied, and that PPS is not collecting fees in advance (as our policy states), and how he/she is progressing towards paying off their case. Worth mentioning is that the Court shall be provided 24/7 access to all offender data, including up to the minute financial and receipt information on all Okaloosa offenders.

At the close of business each day, the office manager (OM) accesses the safe and prepares the monies for deposit. First, the OM generates from OTS an "On Hand Type Summary Report" which totals all receipts taken for each type of money. The OM then verifies that the actual payments match the report. Deposits slips are then created and the deposit is placed in a secured deposit bag and prepared for armored pickup. The bag number is imprinted, along with the monies to be deposited on a "Daily Deposit Worksheet". Copies of all three items, On Hand Type Summary, Daily Deposit Worksheet, and Deposit Slips, are faxed to the Court and our corporate office for verification. Corporate accounting staff members verify the deposits the following day via on-line access with the bank. Adherence to the above stated procedures is strictly confirmed by Office Audits conducted by the Vice President of Standards Enforcement, as well as our annual independent financial audit.

PPS electronically transmits offender receipt data into many of our Court's accounting systems on a regular basis as directed by the Clerk's office. The PPS Offender Tracking Computer System (OTS) allows for great flexibility in our remittance of court monies. Routinely, we remit money collected for the prior month on the second business day of the subsequent month, so fines collected in January would be delivered on the second business day of February. However, PPS can deposit money daily into a designated account owned by the Court, or remit monies in the form of a daily, weekly or monthly check, or wire via ACH Transfer, on a daily basis all court monies into the court-owned account from a PPS owned depository account. In each case, a report shall be generated detailing the financial activity of the given period. PPS is able to break out various surcharges owed to the various state agencies that receive such funds.

5. Prepare referrals and lend assistance to probationers either ordered to receive or desiring employment assistance or counseling.

The Right Community Referrals

PPS Officers supervising offenders with dependency, life skill, employment, transportation or other issues are knowledgeable in a vast number of counseling, rehabilitation, job assistance, faith based, clothing, language assistance, GED, hospitalization (etc) programs within the community. PPS will arrange for the most appropriate and cost effective resource for each individual offender. We will also assist in identifying possible third party funding sources for any necessary counseling or treatment that may result as of the court's order.

Attacking Offender Unemployment

PPS attacks offender unemployment in two ways: (1) We offer in our locations a computer terminal that will allow offenders to access local job search internet sites; (2) All PPS officers are trained to search for appropriate job openings, and will directly refer probationers to employers seeking workers that match each probationers individual skills and work history. PPS Probation Officers educate offenders on interview techniques, and those employers hiring on a regular basis. Mock interviews are conducted, resumes are drafted and completed and job placement is finalized.

6. Coordinate community service work as required as a condition of probation by the Court. The City/Court will define the work mission for all community services. Will assist in location non-profit and public agencies in which community service may be performed.

Administration of a community service program will be provided, and PPS will gain court-approval of all agencies that wish to receive Gautier offenders. PPS shall prioritize referring probationers to the County's Public Works or similar department. However, PPS also is familiar with hundreds of non-profit and designated local government agencies where offenders may also complete community service. Monitoring of compliance with required community service work and reports of delinquencies will be provided to the Court. Monthly statistical reports of completed community service work hours will be provided to the Court. All community service agencies are subject to approval by the Court. Important to the compliance rate of our community service workers- probated or non-probated, is the fact that we have on going and mutually beneficial relationships with many community service agencies that allow PPS offenders to work on weekends and during evening hours. PPS handles all necessary paperwork to initiate placement and monitor compliance and in many cases has established electronic communication with our community service agencies. PPS requires the completion of eight hours per week unless otherwise ordered by the Court. All community service timesheets are scanned into the offenders OTS file and can be viewed online by the Court.

PPS will prepare all necessary sentence modification documents to affect the conversion of fines to community service if approved by the court, and the PPS OTS system will automatically calculate the reduction of fine dollars as work is completed.

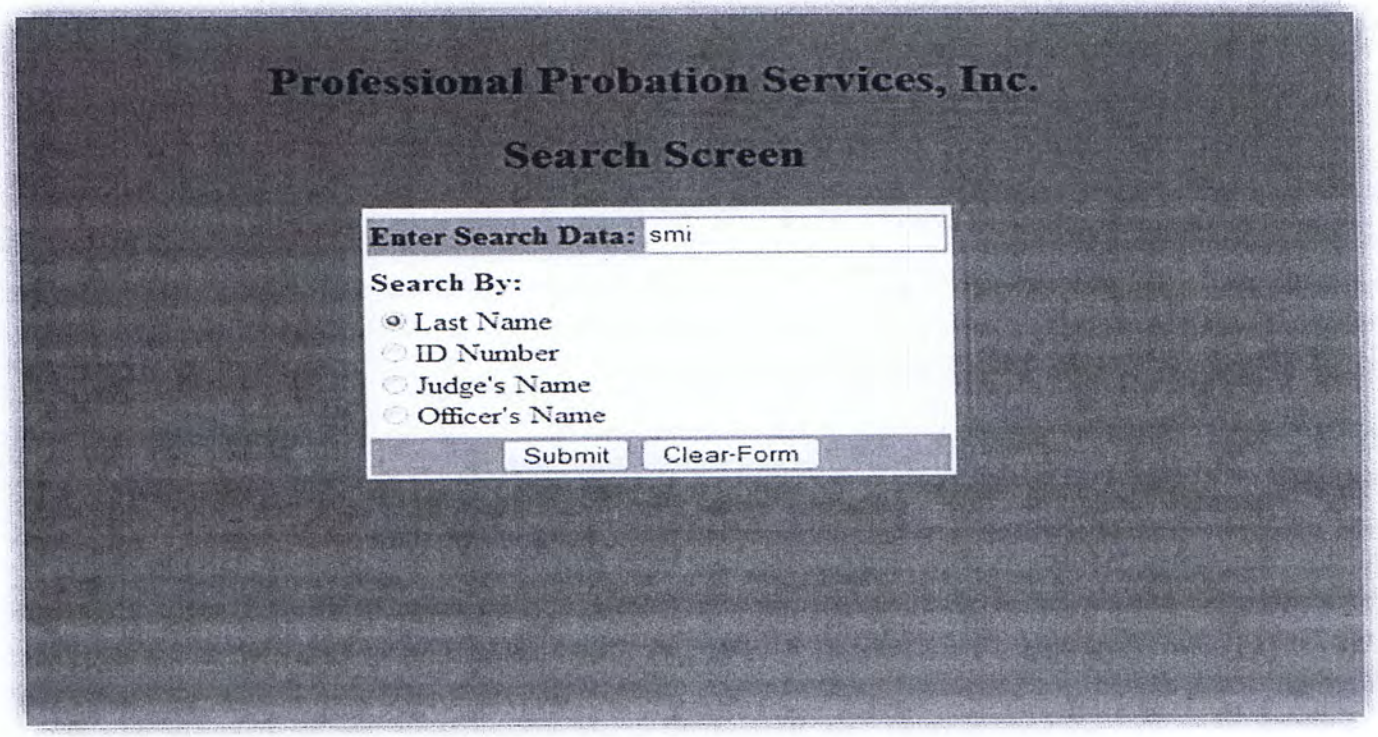
PPS requires all participants in community service to sign documents indemnifying the court and city, and PPS also offers to its probationers a low cost medical liability coverage should they wish to participate.

7. Maintain case files on each probationer regarding compliance with the terms and conditions of probation, reporting dates, field contacts as they occur and in the amounts and dates of monies collected.

As previously noted, PPS staff document in each offender's OTS electronic file, a summary of all contacts with the probationer or otherwise, noting the date, and nature of the contact. All payments are logged in the offender financial records, and both the filed notes and financial records may be viewed on line by the Court at any time.

PPS will, if necessary and at no cost to the Court, supply each applicable member of the Court staff (i.e. Judges, Administrators, etc.) with a computer (laptop, tablet or desktop) containing a multi-user copy of the PPS OTS software. This program is internet based, and is networked directly to the PPS multi-user data base, allowing Court staff to access any probationer's files viewing financial and special condition compliance records, field notes, community service progress, appointment schedules and missed appointments, a digital photograph of each offender, drug screen results, at any time 24-hours per day, thus making the Court a mirror site of the PPS probation offices. The software even allows remote user to generate and view reports combining any of the data fields. ***This program assigns security rights (passwords) at the menu level to individual or groups of users, including court staff, ensuring that offender data- financial and otherwise- is only available to the Court or other authorized County officials.*** This software allows PPS offenders to report, make a payment, update special conditions, etc., at any PPS location nationwide.

What court officials can log on and see.....



Probationer Information Search
Last Name : SMITH
Office:

Return to Search

PPSI	NAME	COURT	DOB	STATUS
4242CV05U007636	SMITH, AS	Traffic Court	1986-02-20	CLOSED
4242CV00U001388	SMITH, BE	Traffic Court	1979-08-09	CLOSED
44421010409	SMITH, BR	Traffic Court	1957-08-29	ACTIVE
4342CV03U005262	SMITH, BR	Traffic Court	1980-11-26	CLOSED
4242CV02U003432	SMITH, BR	Traffic Court	1973-11-27	CLOSED
4242CV05U007797	SMITH, BR	Traffic Court	1986-06-12	CLOSED
57421011901	SMITH, CA	Traffic Court	1988-03-16	WARRANT
4242CV00U002087	SMITH, CA	Traffic Court	1982-02-23	CLOSED
42421010132	SMITH, CH	Traffic Court	1986-07-28	CLOSED
42421012154	SMITH, CH	Traffic Court	1988-02-29	CLOSED
43421010531	SMITH, CH	Traffic Court	1988-02-29	CLOSED
4242101				
4242CV00U				
4242CV00U				
4442101				
4342CV04U				
4242101				
4242CV05U				
4242CV05U				
4242CV01U				
4242CV04U				

PPS Probationer Information

Menu

OTS Support

Personal

PPSI: 42421011622
NAME: JAMES SMITH
ADDRESS: 122 EAST WEST ST
APT - 134 D
TOWNS, AL 31999-0032
HOME PHONE: 777.342.1233
CELL PHONE: 778.344.3333

Employer

EMPLOYER: JR BUILDERS
ADDRESS: 1234 SOUTH AV
TOWNS, AL 319999
WORK PHONE: 778.344.3333

BIO

DOB: 1982-07-01
SEX: MALE
HEIGHT: 6-2
WEIGHT: 205
HAIR: BLONDE
EYES: BLUE

Emergency Contacts

NAME #1: NANCY SMITH
ADDRESS: 122 EAST WEST ST
APT - 134 D
TOWNS, AL 31999-0032
PHONE: 777.342.1233
RELATIONSHIP: WIFE

NAME #2: JANE ROGERS
ADDRESS: 1500 PIKE AV
TOWNS, AL 31999
PHONE: 888-333-1111
RELATIONSHIP: MOTHER

Next Report Date:03-25-2008
Time: 10:35 pm

Special Conditions

Community Service: Hours:0.00 **Hrs Completed:**0.00 **Hrs Remain:**0.00
MH Assessment: Completed on:

A&D Assessment: Completed on:
AA Meetings: Completed on:
Alcohol Awareness: Completed on: 0000-00-00
Domestic Violence Program: Completed on: 0000-00-00
Victim Impact Panel: Completed on:
Tag Forfeiture: Complied on: 0000-00-00
Ignition Interlock: BAC: Complied on: 0000-00-00
Number of Days in CS W.A.P:
Values Clarifaction: Completed on: 0000-00-00
Contact Restriction: With:
Complete DUI/Risk Reduction: Completed on: 0000-00-00
After Completion of all Conditions:

Financial & Sentencing Information

ID	Officer	Judge	Offenses	Senetenced	Start Date	End Date	Type	Ordered	Paid	Balance
T7-2128	ODONNELL, M.	RUSSELL	NPI	2007-02-28	2007-03-01	2008-02-27	FINE	1445.00	0.00	1445.00

Payment History

Case Notes

Date	Narrative
2007-03-21	CONDITIONS: $1445 FINE-$800 SUSPENDED IF NO VIOLATIONS W/IN 1 YEAR/COURT REV 11/29/07 @ 3:00. JF
2007-03-27	DEF INCARCERATED IN CCSO FOR 24 DAYS. DEF SHOULD BE RELEASED APRIL 16 TO REPORT TO PPSI. JF
2007-06-29	SEE NOTES ON OTHER CASE. MO
2007-07-30	EXP 2/27/08. SEE NOTES ON OTHER CASE. MO
2007-09-11	WARRANT ISSUED FOR ABSCONDING. WAS INFORMED BY DEFS GIRLFRIEND THAT HE LEFT ONE DAY BACK TO MISSISSIPPI. DEF MISSED SENTENCING IN FIRST DISTRICT COURT AND HAS BENCH WARRANT WITH THEM AS WELL. MO

Case Notes

Date	Narrative
2006-07-07	OC ON 7/5/06 AT 9:30. CLEINT MET WITH LIZ. HAS NOT SIGNED UP FOR MENTAL HEALTH EVAL. FAMILY MEMBERS HAVE FELONIES. NEED APPROVAL. 0 CHANGES OR ARRESTS SINCE COURT. SHE READ, UNDERSTOOD, AND SIGNED THE PROBATION AGREEMENT AS WELL AS COMMUNITY SERVICE PAPERS. NOC 8/9/06 AT 9:30.
2006-09-27	OC- DEF PAID 30 TO FEE AND 10 TO FINE. FB=570. EXPRESSED CONCERN OVER CS HOURS. BABYSITS GRANDKID FOR 13 HOURS A DAYS 5-6 DAYS A WEEK. NOC 10/18/06@5:30. MO
2006-10-18	OC- DEF PAID 30 TO FEE. HAS THINGS WORKED OUT FOR CS. NO CHANGES OR ARRESTS. NOC 11/29/06 @ 5:30. MO
2006-11-29	OC- DEF PAID 30 TO FEE. HAS COMPLETED SEVERAL OF THE CS HOURS. NOC 12/20/06 @ 5:30. MO
2006-12-20	OC- DEF PAID 30 TO FEE. FB=570. ALMOST FINISHED WITH CS. NO CHANGES OR ARRESTS. NOC 1/24/07 @ 5:30. MO
2007-02-21	OC- DEF PAID 30 TO FEE AND 30 TO FINE. FB=540. WILL START TX NEXT MONTH. NO CHANGES OR ARRESTS. HAD COMPLETED CS LAST MONTH. NOC 3/28/07 @ 5:30. MO
2007-03-28	OC- DEF PAID 30 TO FEE AND 30 TO FINE. FB=510. NEED TO CALL KAREN AT BRMH FOR COC. WILL BE STARTING SCHOOL AGAIN. NOC 4/25/07 @ 5:30. MO
2007-04-25	OC- DEF PAID 30 TO FEE AND 70 TO FINE. ADDRESS: 121 E 2ND SOUTH FRANKLIN. PHONE: 208-646-2426. EMPLOYMENT: GRAVE AT WEST POINT DAIRY. FB=440. IS STILL WORKING WITH BRAD. NOC 5/30/07 @ 5:30. MO
2007-05-30	OC- DEF PAID 30 TO FEE AND 10 TO FINE. ADDRESS: 121 E 2ND SOUTH FRANKLIN. PHONE: 208-646-2426. EMPLOYMENT: UNEMPLOYED. FB=430. DEF SIGNED MOD FOR EXTENSION. NOC 6/27/07 @ 5:30. MO
2007-06-27	DEF PD $60 30/30 FB=400/DEF REPORTS 0 CHANGES/0 ARRESTS/DEF COMPLETED CS HRS-SEE FILE/DEF COMPLETED MH EVAL BUT NOTHING HAS BEEN RECEIVED FROM BR-NEED TO CONTACT THEM/NOC 07/26/07 @ 5:30. JF
2007-07-27	DEF PD $60 30/30 FB=370/DEF REPORTS 0 CHANGES/0 ARRESTS/STILL NOTHING RECEIVED FROM BRMH FOR HER EVAL-TOLD TO CONTACT THEM TO GET IT/NOC 08/29/07 @ 5:30. JF
2007-08-03	MOD TO EXT PROBATION GRANTED. CASE EXP 06/17/08. JF
2007-08-29	DEF PD $60 30/30 FB=340/DEF REPORTS 0 CHANGES/0 ARRESTS/DEF PROVIDED SECONDARY PHONE TO REACH HER AT:435-757-7284-DAUGHTER CELL PHONE, DONNA/STILL NEED MH EVAL/NOC 09/26/07 @ 5:30. JF
2007-09-26	OV-DEF PD/DEF REPORTS 0 CHANGES/0 ARRESTS/STILL HAVE NOT RECEIVED MH EVAL RESULTS/NOC 10/24/07 @ 5:30. JF
2007-10-24	OV-DEF PD $65 35/30 FB=260/DEF REPORTS 0 CHANGES/0 ARRESTS/DEF HAS ONLY FB LEFT TO PAY/NOC 11/21/07 @ 5:30. JF
2007-11-21	OV-DEF PD $60 25/35 FB=225/ADDRESS: 121 E 2ND SOUTH FRANKLIN. PHONE: 2 26/DEF STILL NEEDS TO PROVIDE MH EVAL FROM BRMH/NOC 12/26/07 @ 5:30. JF
2007-12-27	OV-DEF PD $60 30/30 FB=195/ADDRESS: 121 E 2ND SOUTH FRANKLIN ID . PHONE: 4 98/DEF STILL NEEDS TO PROVIDE MH EVAL FROM BRMH AND PAY FINE/CASE EXP 06/17/08/NOC 01/30/08 @ 5:00. JF
2008-01-30	OV-DEF PD $65 35/30 FB=165/ADDRESS: 121 E 2ND SOUTH FRANKLIN ID . PHONE: , EF STILL NEEDS TO PROVIDE MH EVAL FROM BRMH AND PAY FINE/CASE EXP 06/17/08/NOC 02/27/08-DEF ALWAYS HAS APT ON LAST WED OF EACH MONTH AND HAS NEVER MISSED. JF
2008-02-27	OV-DEF PD $65 30/35 FB=125/DEF VERIFIED CONTACT INFO/DEF MAY BE GETTING JOB AT ANNIVERSARY INN/DEF HAS FB LEFT TO PAY/NOC 03/26/08. JF
2008-03-27	OV-DEF PD $70 35/35 FB=85/DEF VERFIED CONTACT INFO/DEF REPORTS 0 ARRESTS/NEED TO CONTACT BRMH FOR EVAL/NOC 04/23/08 @ 5:00. JF

8. Provide reports to the Court regarding compliance and payments information as requested.

PPS staff shall be at the disposal of the judges, court staff, and the solicitor's office. Your independent local probation staff will be provided to the court and to the county on a 24-hour basis. The entire PPS service portfolio is the result of our ever evolving communication with our contracted courts. From our software capabilities, to our training curriculums and levels/standards of supervision, our services are constantly improved by seeking input from our judges and their staff on how we can do better. Our local management team will meet the judges and clerks on a regular basis, but at least monthly- in person and at the court's convenience. We will also ask from all court staff- participation in our annual performance survey- which helps in our overall quest for excellence.

PPS shall provide the Court with a probationer activity report on at least a monthly basis that will detail all probationer activity. The data will be formatted as required by the Chief Judge and Court Clerk, including all of the above-required fields as well as: Name, Case #, Docket #, Offense, Sentence Date, Expiration Date, SSN, Ordered Amount of Fine, Restitution, Surcharges, Probation Fees, Payments – and receipt numbers, Balances, Community Service Hours Ordered and Completed, Drug Screen Results, Warrant Status and the court can even view and print field notes. Simply put, PPS can customize reports to contain as much or as little information as required, and submit said reports at whatever frequency is required. Some sample reports follow:

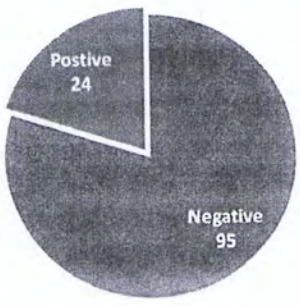
Professional Probation Services, Inc.

2012 Caseload Activity

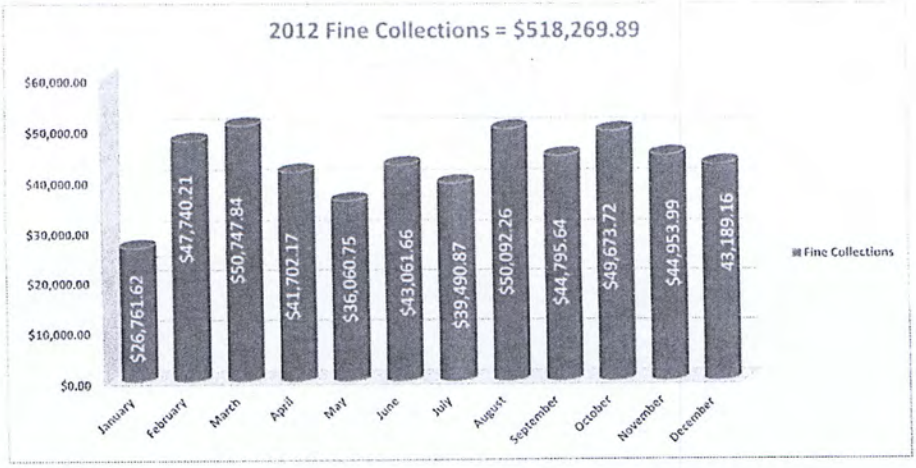
Cases Sentenced in 2012	809
Active Cases as of Dec. 31st	919
Successfully Completed in 2012	411
Revoked or Terminated by Order	219

Professional Probation Services, Inc.

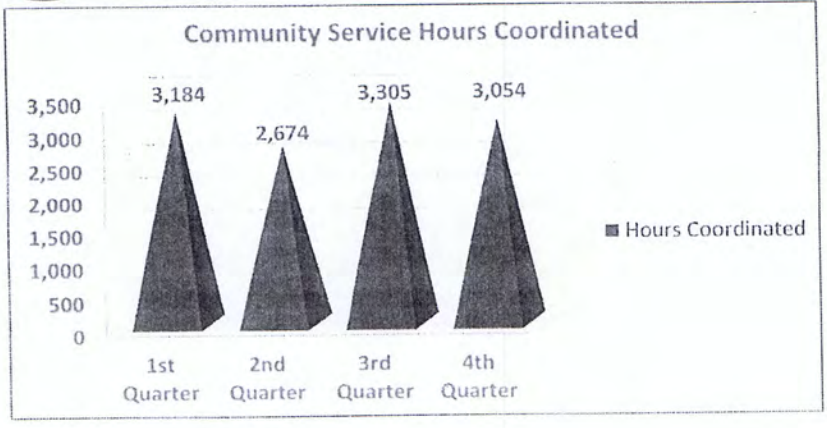
Drug Screens Administered in 2012 = 119



Professional Probation Services, Inc.



Professional Probation Services, Inc.



Probationer Case Summary
For Court

Personal Information

Name (ID/SSN)
Ingram, Adrian Venro

Physical Address
117 Ashby Street
Al , GA 31

Physical Description

Race:	Black	Height:	5'04
Sex:	Male	Weight:	225
Hair:	Black	DOB:	09/13/84
Eye:	Brown		

Mailing Address

Phone Number
( ) 9 -20

Case Information

Court :		Sentenced :	02/28/09
Case # :	08-1790	Begins :	12/10/08
Status :	A	Expires :	03/09/09
Charges :	Too Fast for Conditions		

Financial Summary

	Assessed	Paid	Credits	Balance
Fines	$155.00			
Restitution	$0.00			
GCVEF	$27.00			
	$182.00			

Probation Conditions

Condition Type	Completed

Community Service

Assessed	Worked	Balance

Payment Details

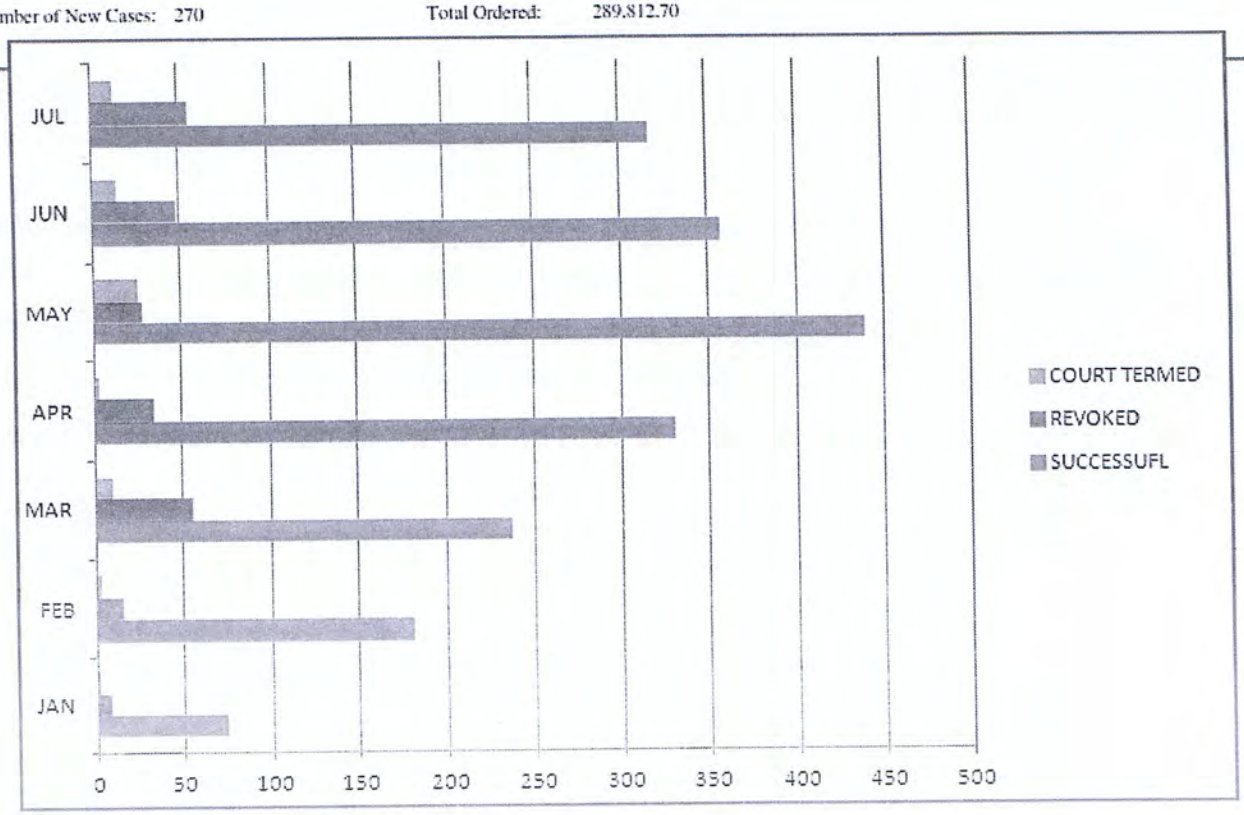
		FINES		RESTITUTION		GCVEF		TOTAL	
Receipt	Date	Cash	Credits	Cash	Credits	Cash	Credits	Cash	Credits

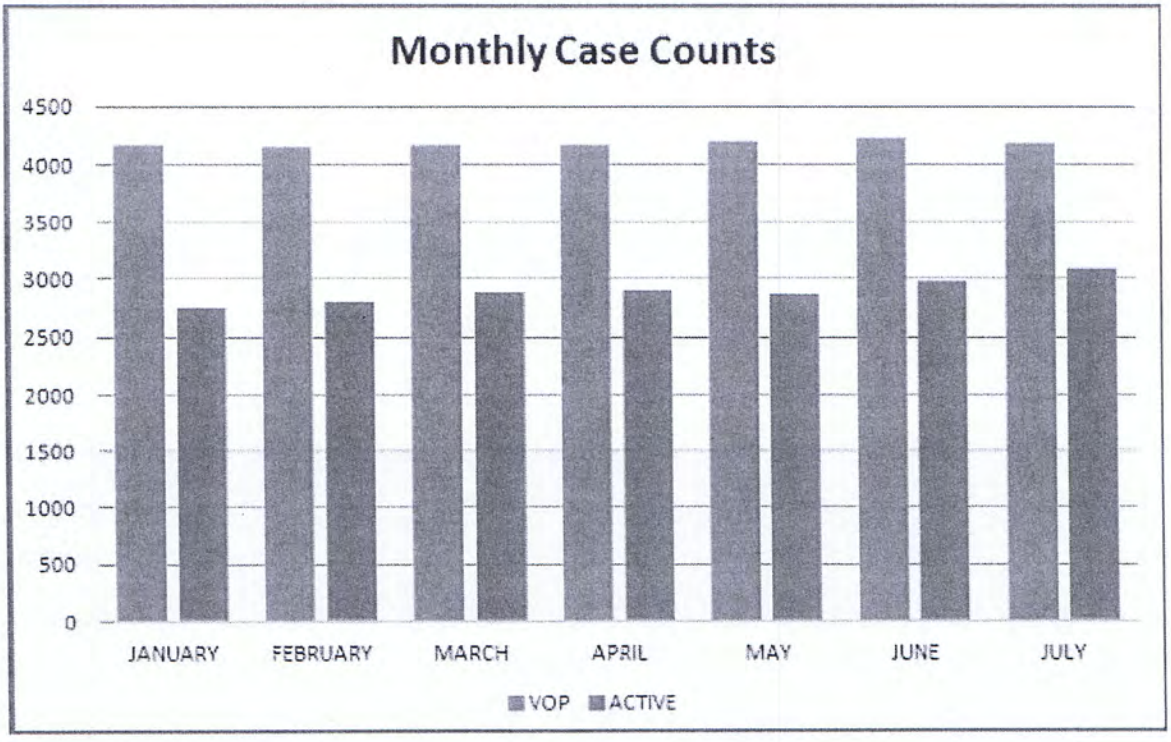
Case Notes

New Case Listing: 08/01/2013 - 08/31/2013

ID	Cnt	Name	Sentenced	Offenses	Ordered
2012CT003492AXXXMB	2	VILONNA, RALPH	08-23-2013	RECKLESS DRIVING	543.50
2012CT032323AXXXMB	1	VOLTAIRE, ROBERSON	08-16-2013	DUI (ENHANCED)	1,476.00
2012CT032003AXXXSB	01	WAGNER, PETER	08-20-2013	DRIVING UNDER THE INFLUENCE CA	1,476.00
2013CT014962AXXX	1	WALLER, BRYAN	08-05-2013	DUI	1,576.00
2013CT017815AXXXMB	02	WANTSHOUSE, GRANT	08-22-2013	RECKLESS DRIVING	543.50
2012CT026760AXXXSB	1	WEDGLE, BRUCE	08-19-2013	DUI CAUSING OR CONTRIB INJURY	1,476.00
2013CT013271AXXXSB	1	WEISSMAN, ANDREW	08-12-2013	DUI	1,476.00
2013CT016425AXXX	2	WEST, MATTHEW	08-29-2013	RECKLESS DRIVING	543.50
2013MM009749AXXXSB	01	WHITE, ERICA	08-12-2013	RETAIL THEFT	353.00
2013CT016435AXXXSB	02	WIEDER, DYLAN	08-12-2013	RECKLESS DRIVING	543.50
2013CT012803AXXXNB	1	WIEN, ROBERT	08-26-2013	DUI -ENHANCED	1,476.00
2013MM011368AXXX	1	WILLIAMS, HEIDI	08-27-2013	PETTY THEFT	353.00
2013CT000017AXXXSB	1	WILLIAMS, HOPE	08-14-2013	DUI-CAUSING INJURY TO	1,576.00
2013CT012736AXXXSB	01	WISNOSKI, JOHN	08-14-2013	DRIVING UNDER THE INFLUENCE(E	2,526.00
2013MM009446AXXXMB	1	WRIGHT, DANIELLE	08-02-2013	LARC RETAIL THEFT 30 MORE DOLS	353.00
2013CT000231AXXXSB	1	WRIGHT, ROSCOE	08-09-2013	DUI	951.00
2013CT013265AXXXMB	1	YIN, DELORIES	08-21-2013	DUI	951.00
2013CT013751AXXXNB	01	ZEISEL, ANITA	08-21-2013	DUI-CAUSING OR CONTRIBUTING TO	0.00
2013CT013751AXXXNB	01	ZEISEL, ANITA	08-21-2013	DUI-CAUSING OR CONTRIBUTING TO	951.00

Number of New Cases: 270 Total Ordered: 289,812.70





Warrants issued for 08-2013

Name	DOB	Issue Dt	Balance
ANTOINE, JERRY	09-12-1992	08-28-2013	210.00
BLACKBURN, HENRY JR	03-18-1988	08-21-2013	2,157.00
BROWN, RAHEEN	08-27-1979	08-28-2013	385.50
CARR, DONOVAN	11-26-1991	08-15-2013	1,330.00
CHATMAN, DERIEN	08-19-1988	08-14-2013	2,143.00
FERGUSON, RONALD	08-13-1970	08-14-2013	1,747.50
FLOYD, QUAUANTIZ	10-25-1986	08-14-2013	1,706.00
GOLDWIRE, TAMIKA	07-31-1976	08-07-2013	462.00
HALL, BUNITA MARIE	09-02-1970	08-28-2013	883.50
HARGROVE, JOY	08-29-1956	08-14-2013	294.00
HILL, BRYAN	10-22-1990	08-28-2013	513.50
HOLMES, BRANDON L	01-01-1986	08-07-2013	119.50
LARD, ANTHONY CARVELL	01-06-1990	08-14-2013	785.00
NELLON, DAVEN	01-28-1996	08-28-2013	858.50
REESE, AMONIE	10-14-1992	08-28-2013	1,112.50
SPILLERS, CIARRA	07-12-1988	08-14-2013	334.00
STEWART, MAURICE	09-11-1983	08-14-2013	2,098.00
THOMAS, KIRSTNE	02-15-1991	08-14-2013	891.50
WALTON, JULIE	02-10-1972	08-28-2013	345.00
WARREN, GINA L	06-21-1973	08-07-2013	522.00
WILSON, KENNETH C	10-17-1954	08-07-2013	487.50
YOUNG, RODNEY L	02-19-1975	08-21-2013	1,089.50

Number of Warrants: 22 Balance: 21,275.00

WARRANT FEES ADDED: 08/01/2013 - 08/31/2013

NAME	ID	DATE	AMOUNT
ALFORD, HAROLD SHAWN	TE00021019	2013-08-01	200.00
ANDERSON, SHELTON N.	TE0001378:	2013-08-26	200.00
BARKER, TREVAUN	TE00023858	2013-08-01	200.00
BLANKENSHIP, TRACEY	ME0002361	2013-08-19	200.00
BROWN, JASON LIONELL	M00342393	2013-08-06	200.00
BROWN, SYLVIA AN	328877	2013-08-01	200.00
FLORES, GISEL	TE00023261	2013-08-28	200.00
GAINES, PHILLIP MICHAEL	TE0002305(	2013-08-05	200.00
GASTON, KEYUNTA DEANGELO	TE0006961	2013-08-13	200.00
GRAHAM, RHONDA ROCHELL	TE0001612(	2013-08-06	200.00
GREASHAM, DEXTER K.	TE00022047	2013-08-05	200.00
HAMBRICK, PAUL A.	ME0001938	2013-08-29	200.00
HOMS, JESSICA	TE00013333	2013-08-20	200.00
HOSCH, KEENAN JAMAL	M00324769	2013-08-06	200.00
JACKSON, AARON O.	TE00019876	2013-08-06	200.00
JAMES, JULIAN MARC	TE0001743(	2013-08-06	200.00
LITTLE, JARRED DELANO	TE00013403	2013-08-29	200.00
MCKINNEY, JIMMY	211279	2013-08-28	200.00
MORENO, GABRIEL ALEJANDRO	TE00019340	2013-08-06	200.00
RICE, ELLIOT	ME0011326	2013-08-07	200.00
RICHARDSON, PHILLIP JABRIL	T00297567	2013-08-01	200.00
ROBERTS, EVAN KADEEM	T00344392	2013-08-06	200.00
SMITH, XAVIER DEWAYNE	MGGC00871	2013-08-06	200.00
WARD, AARON LEE	MGGC0081(	2013-08-28	200.00

TOTAL WARRANT FEES ADDED 4,800.00

ADJUSTMENT REPORT: 07/01/2013 - 07/31/2013

NAME: ABAS, RAYMOND MOHAMED	TYPE	DATE	ID	BALANCE	ADJUSTMENT
REASON: ORDER	FINE	2013-07-30	TE00015466	0.00	340.00
REASON: ORDER	FINE	2013-07-30	TE00015466W	0.00	200.00
TOTAL ADJUSTED: 540.00					

NAME: BLACK, SUSAN PAIGE	TYPE	DATE	ID	BALANCE	ADJUSTMENT
REASON: ORDER	FINE	2013-07-30	TE00014153	0.00	652.00
REASON: ORDER	FINE	2013-07-30	TE00014153W	0.00	200.00
TOTAL ADJUSTED: 852.00					

NAME: BRAKHAGE, CHRISTOPHER KURT	TYPE	DATE	ID	BALANCE	ADJUSTMENT
REASON: ORDER	FINE	2013-07-30	T00344051	0.00	1,003.00
REASON: ORDER	FINE	2013-07-30	T00344051W	0.00	200.00
REASON: ORDER	FINE	2013-07-30	T00344052	0.00	148.00
TOTAL ADJUSTED: 1,351.00					

TERMINATED CASES REPORT: 08/01/2013 - 08/31/2013

NAME	ID	SENTENCED	TERMINATION DATE	TERMINATION DESC	AMOUNTS ORDERED	PAID	BALANCE
STOFA, JOHN DAVID	2012MM000833AXX	2012-09-10	2013-08-26	SUCCESSFUL	626.05	626.05	0.00
STRIBLING, WHITLLIE TYCHELLE	2012MM005320AXXXME	2012-11-05	2013-08-08	REVOKED	353.00	0.00	0.00
STUART, ROLAND MARK	2012MM006305AXX	2012-08-31	2013-08-30	REVOKED	525.05	200.00	0.00
THOMPSON, AUDLEY S.	2012CT009002AXXXSB	2012-11-06	2013-08-12	SUCCESSFUL	1,476.00	1,476.00	0.00
THOMPSON, JAMENIQUE JEA	2013MM002354AXXXMB	2013-02-20	2013-08-07	COURT TERMED PTI REJECTED	0.00	0.00	0.00
TOROSIAN, CHRISTOPHER S	2012MM001335AXX	2012-04-13	2013-08-23	COURT TERMED	353.00	0.00	0.00
TOVIN, STEPHEN	2012CT011005AXX	2012-08-06	2013-08-02	SUCCESSFUL F/CC IN JUDGEMENT	1,051.00	0.00	0.00
VALIDOAVILA, RAMON IRAN	2009CT022245AXX	2009-10-26	2013-08-21	REVOKED	1,576.00	0.00	0.00
VICTORIA, LORENZO	2012CT018608AXXXMB	2013-02-01	2013-08-01	SUCCESSFUL	543.50	543.50	0.00
VITOUS, LARRY JOSEPH	2013CT001534AXXXNB	2013-02-27	2013-08-22	SUCCESSFUL	951.00	951.00	0.00
WAKEFIELD, TYLER S	2012CT002997AXX	2012-07-24	2013-08-21	REVOKED	1,051.00	0.00	0.00
WALLACE, MARK	2012MM0077491AXX	2012-08-16	2013-08-13	COURT TERMED PTI REJECTED	50.00	50.00	0.00
WILLIAMS, DAPHNE KAY	2012CT002312AXX	2012-07-27	2013-08-07	REVOKED	2,526.00	435.00	0.00
WILLIAMS, MICHAEL Ford	2012CT008716AXX	2012-08-24	2013-08-22	SUCCESSFUL	1,476.00	1,476.00	0.00
WILLIS, ALBERT LEE	2012MM019247AXXXNB	2013-02-06	2013-08-02	SUCCESSFUL	353.00	353.00	0.00
WISE, MARK GREGORY	2012MM019090AXXXSB	2013-02-01	2013-08-21	REVOKED	253.00	0.00	0.00
WOLF, APRIL R.	2012CT013956AXX	2012-08-06	2013-08-06	SUCCESSFUL	1,576.00	501.00	0.00
WRIGHT, MELLODY L	2012MM020155AXXXME	2013-03-27	2013-08-01	SUCCESSFUL	0.00	0.00	0.00
WRIGHT, MELLODY L	2012MM020155AXXXMB	2013-03-27	2013-08-01	SUCCESSFUL	0.00	0.00	0.00
WRIGHT, MELLODY L	2012MM020155AXXXME	2013-03-27	2013-08-01	SUCCESSFUL	0.00	0.00	0.00
WRIGHT, MELLODY L	2012MM020155AXXXMB	2013-03-27	2013-08-01	SUCCESSFUL	0.00	0.00	0.00

TERMINATED CASES 241 SUCCESSFULL 147 UNSUCCESSFULL 94

Balance Summary - Court # 175

August 31, 2013

Balance at end of previous month	$1,212,393.86
New cases added this month	$73,456.00
Payments received this month	$70,086.11
Warrant costs added this month	$5,400.00
Fines credited this month	$9,117.00
Balance at end of month	$1,212,046.75

BALANCE REPORT AUGUST 2013

PPSI	STATUS	LNAME	FNAME	ID	SENTENCE_DT	FINE	BEGINBAL	PPSREC	PRVCOLLECT	PPSADJ	NEWAMT	CITYADJ	ENDBAL	TERM DATE	TERMINATION_DESC
3813010012124	WARRANT	ADAMS	ANGEL QUE	21600190	12/20/2012	257.00	257.00	0.00	0.00	0.00	0.00	0.00	257.00		
3813010012124	WARRANT	ADAMS	ANGEL QUE	21600190N F	03/07/2013	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813010013488	PENDING	ADAMS	NICOLE	59470	07/23/2013	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00		
3813001001853	WARRANT	AGYAPON	NANCY	49373	03/16/2006	168.50	117.50	0.00	51.00	0.00	0.00	0.00	117.50		
3813001001853	WARRANT	AGYAPON	NANCY	49373N F	10/19/2011	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813001001853	WARRANT	AGYAPON	NANCY	49374	03/16/2006	837.00	786.00	0.00	51.00	0.00	0.00	0.00	786.00		
3813001001878	WARRANT	ALEEM	ARNETTA	040874	04/07/2004	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813001001878	WARRANT	ALEEM	ARNETTA	040874	04/07/2004	710.00	710.00	0.00	0.00	0.00	0.00	0.00	710.00		
3813011550	WARRANT	ALEXANDER	DONIELLE	10000589	09/06/2012	747.00	672.00	672.00	75.00	0.00	0.00	0.00	0.00		
3813011550	WARRANT	ALEXANDER	DONIELLE	10000589N F	03/07/2013	250.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00		
3813001001879	WARRANT	ALEXANDER	JOVAN JEA FLORA	041888/042888	03/11/2004	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813001001879	WARRANT	ALEXANDER	JOVAN JEA FLORA	041888/042888	03/11/2004	1,181.00	1,181.00	0.00	0.00	0.00	0.00	0.00	1,181.00		
3813001001880	WARRANT	ALEXANDER	MICHAEL	50858	08/08/2006	152.00	0.00	0.00	152.00	0.00	0.00	0.00	0.00		
3813001001880	WARRANT	ALEXANDER	MICHAEL	50860	08/08/2006	597.00	597.00	0.00	0.00	0.00	0.00	0.00	597.00		
3813001001880	WARRANT	ALEXANDER	MICHAEL	47A50858/60	08/08/2006	650.00	597.00	0.00	53.00	0.00	0.00	0.00	597.00		
3813001003027	WARRANT	ALLEN	ALFRED	54319	09/06/2007	1,392.00	1,392.00	0.00	0.00	0.00	0.00	0.00	1,392.00		
3813001003027	WARRANT	ALLEN	ALFRED	54319N F	02/24/2011	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813001003027	WARRANT	ALLEN	ALFRED	54320	09/06/2007	1,097.00	1,097.00	0.00	0.00	0.00	0.00	0.00	1,097.00		
3813013001	PENDING	ALLERTON K	LENNE	59041	07/10/2013	453.00	0.00	0.00	0.00	0.00	453.00	0.00	453.00		
3813001 1852	CLOSED	ANDERSON	ASHLEY	11600182	11/28/2012	337.00	121.00	121.00	216.00	0.00	0.00	0.00	0.00	07/18/2013	PIF EOP IVS
3813011819	WARRANT	ANDERSON	DELANCO	11600189	10/30/2012	1,147.00	1,147.00	0.00	0.00	0.00	0.00	0.00	1,147.00		
3813011819	WARRANT	ANDERSON	DELANCO	11600189N F	12/20/2012	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813011819	WARRANT	ANDERSON	DELANCO	11600170	10/30/2012	1,357.00	1,357.00	0.00	0.00	0.00	0.00	0.00	1,357.00		
3813001001822	EXPIRED H	ANDERSON	ROBERT	031122	12/20/2001	260.00	220.00	0.00	10.00	0.00	0.00	0.00	220.00		
3813001001822	EXPIRED H	ANDERSON	ROBERT	031122	12/20/2001	45.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00		
3813010003978	WARRANT	ANGUS	MARLON	57419	12/04/2008	260.00	260.00	0.00	0.00	0.00	0.00	0.00	260.00		
3813010003978	WARRANT	ANGUS	MARLON	57419	12/04/2008	312.00	216.00	0.00	106.00	0.00	0.00	0.00	216.00		
3813010003978	WARRANT	ANGUS	MARLON	47A57419	12/04/2008	355.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00		
3813001002316	WARRANT	ANTHONY	MARTIN	51607	11/09/2006	742.00	415.00	0.00	327.00	0.00	0.00	0.00	415.00		
3813010012181	WARRANT	ARMOUR	TRAYMANCE	11100181	01/10/2013	757.00	757.00	0.00	0.00	0.00	0.00	0.00	757.00		
3813010012181	WARRANT	ARMOUR	TRAYMANCE	11100181N F	04/19/2013	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813010012181	WARRANT	ARMOUR	TRAYMANCE	11100182	01/10/2013	50.00	50.00	0.00	0.00	0.00	0.00	0.00	50.00		
3813000000995	EXPIRED H	ARMSTEAD	CHRISTINE	000031	10/17/2000	400.00	38.00	0.00	38.00	0.00	0.00	0.00	38.00		
3813010003188	WARRANT	ARNOLD	JAMES	61822	01/18/2010	168.00	0.00	0.00	168.00	0.00	0.00	0.00	0.00		
3813010003188	WARRANT	ARNOLD	JAMES	61822N F	09/22/2010	250.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00		
3813010003188	WARRANT	ARNOLD	JAMES	61826	02/18/2010	897.00	728.00	0.00	154.00	0.00	0.00	0.00	728.00		
3813000001001482	WARRANT	ARRINGTON	CHRISTOPHER	51859	12/21/2006	742.00	742.00	0.00	0.00	0.00	0.00	0.00	742.00		
3813000001001482	WARRANT	ARRINGTON	CHRISTOPHER	51854	12/21/2006	707.00	707.00	0.00	0.00	0.00	0.00	0.00	707.00		
3813000001001104	EXPIRED H	ASHBY	SABRINA	1045437	07/09/2004	693.00	693.00	0.00	0.00	0.00	0.00	0.00	693.00		
3813010013488	PENDING	ASHFU	ADEBUNA	59503	07/23/2013	639.50	0.00	0.00	0.00	0.00	639.50	0.00	639.50		
3813011001	CLOSED	ATKINS	TERRY	65662	08/10/2012	167.00	0.00	0.00	167.00	0.00	0.00	0.00	0.00	07/11/2013	REVOKED TIME SERVED; SUSP $660 NS
3813011001	CLOSED	ATKINS	TERRY	65662N F	02/08/2013	250.00	250.00	0.00	0.00	250.00	0.00	0.00	0.00	07/11/2013	REVOKED TIME SERVED; SUSP $660 NS
3813011001	CLOSED	ATKINS	TERRY	65663	08/10/2012	1,147.00	660.00	0.00	487.00	660.00	0.00	0.00	0.00	07/11/2013	REVOKED TIME SERVED; SUSP $660 NS
3813010006483	WARRANT	AVERY	DORIN	61823	07/14/2010	742.00	742.00	0.00	0.00	0.00	0.00	0.00	742.00		

9. Supervise all persons assigned to probation by the Court with a ratio of probationers to staff of no greater than 300 to 1.

PPS believes that smaller caseloads yield better results for the court and offender, and will adhere to the following in service to Gautier.

TYPE OF SUPERVISION	MAXIMUM CASELOAD
Pay Only Supervision	250
Basic Probation	250
County Ordinance Compliance Supervision	250
Intensive Probation	50
Voice Verification Supervision	100
Pre-Trial Diversion	250

10. Shall maintain professional liability insurance in an amount not less than one million ($1,000.000) dollars.

PPS maintains $2,000,000.00 in professional liability (E/O) and name the City of Gautier as an additional insured. We will furnish the City with an ACCORD certificate of coverage upon execution of a contract.

11. Each probationer placed on probation will be required to meet with their assigned probation officer at least every 30 days. Probationers that do not comply with the probation guidelines and the Court's order may be required to meet with their probation officer more than once a month. Certain probationers may be relieved of the obligation of an in-person appointment should unique circumstances require it.

PPS certainly sees all offenders once monthly, and will happily attend all court sessions at which any PPS offender is to appear. Additionally, PPS offers the following specific supervision programs to the Court. Any supervision program may be adjusted by the Court to better achieve the goals of the Court for each individual offender.

Program	Office Contacts	Collateral Contact	Field Contact
Pay Only Supervision	**Once Monthly Office Contact or Mail-In until Paid in Full**	**As Needed**	**N/A**
Basic Probation	**Once Monthly, More Often as needed to achieve compliance**	**As Needed**	**N/A**
City Ordinance Compliance Supervision	**Once Monthly**	**As Needed**	**As Needed to Confirm Compliance**
Intensive Probation	**Four Monthly**	**Twice Monthly**	**Twice Monthly (minimum)**
Voice Verification Supervision	**Once Monthly**	**Voice reporting 10-30 times monthly**	**N/A**

Pre-Trial Diversion	Once Monthly	As Needed	As Ordered

12. All probation officers will be at least 21 years of age at the time of appointment.

PPS shall comply with this requirement.

13. Employ at least one supervisor of private probation officers with a minimum of five years' experience in corrections, parole or probation services.

The PPS Gautier Management Team

Tom York, Regional Vice President
Florida, Alabama and Mississippi Field Operations

Education: B.S. Criminology, Auburn University
J.D. Faulkner University Law School

Experience: PPS Probation Officer (1995-1997)
PPS Office Manager (1997-1999)
PPS V.P. Alabama Field Ops (1999-2005)
PPS Regional Vice President (2005-2011)

Adriana Alicea, Office Manager
PPS Gautier

Education: University of Puerto Rico Arecibo
Institute of Paralegal Education

Experience: Cordero and Cordero, Attorneys (1994-2008)
Court Interpreter, Jackson and Harris Counties, MS (2009-2011)
Senior Probation Officer, Judicial Corrections Services, MS (2011-2013)
Office Manager, Professional Probation Services, Pascagoula Officer (2013-Present)

14. No person convicted of a felony will be employed as a private probation officer, use the title private probation officer or otherwise be responsible for the supervision of probationers.

PPS is incompliance with this requirement.

15. Will keep a complete record checks on all staff in accordance with its standard operating procedures, to include criminal background and previous employment checks.

PPS is in compliance with this requirement and will maintain compliance for all Gautier employees.

16. Will supervise all probated cases sentences to so order by the Court. Will also supervise indigent cases when determined by the Court.

PPS shall supervise, at no cost, those offenders the court finds to be indigent, and all services are available, as ordered by the court, at no charge to the indigent offender. PPS does not seek compensation for indigent supervision, but rather makes efforts to assist the offender with employment or other issues. PPS places no limit on indigent orders from its contracted courts and currently, on average maintains indigent cases that represent approximately 8% of our overall caseload.

Basic Probation Supervision

The Probationer receives a level of supervision assessment, which is completed to determine the offender's reporting schedule which may vary from five to one office visits monthly depending on a "risk result." Offenders also receive community service coordination, and referral to appropriate agencies to address specific needs. Additionally, the offender may receive home and/or work visits from his probation officer based on the level of supervision assessed and the probation officer's discretion. Special conditions such as community service, drug screens, and community program referrals are coordinated. Additionally, upon payment of fines, restitution and cost and only with the Court's approval, the defendant's sentence is suspended and the case is closed. PPS only collects the monthly court-ordered supervision fee until such time the defendant has paid fines, restitution and cost in full and the case is suspended. As with all cases, supervision fees are never collected in advance.

Intensive Probation Supervision

A three-phase program in which demands on the probationer decrease until the offender enters basic probation supervision, at which time the monthly supervision fee will decrease to intermediate, and ultimately to basic. Each phase requirements may be altered as the Court requires. A ***sample*** intensive program…

Phase I (Minimum of 60 days)

If the offender is completing inpatient substance abuse treatment, a minimum of 4 telephone contacts per month, 1 field contact per month, and 2 collateral contacts per month are required with the probationer. Additionally, the offender is required to complete 80 hours of community service, and submit to weekly drug and alcohol screens.

If the offender is completing outpatient substance abuse treatment a minimum of 4 office contacts per month, 4 telephone contacts per month, 4 field contacts per month, and 4 collateral contacts per month are required with the probationer. Additionally, the offender is required to complete 80 hours of community service, and submit to weekly

If the offender is not required to complete any substance abuse treatment, a minimum of 4 office contacts per month, 4 telephone contacts per month, 4 field contacts per month, and 4 collateral contacts per month are required with the probationer. Additionally, the offender is required to complete 80 hours of community service, and submit to weekly drug and alcohol screens.

Phase II (Minimum of 60 days)

During this phase of intensive probation the contacts are reduced to as needed telephone contacts, 4 office contacts per month, 2 field contacts per month, and 2

collateral contacts per month are required with the probationer. Offender must submit to weekly drug and alcohol screens.

Phase III ***(Minimum of 60 days)***

During this phase of intensive probation the contacts are again reduced until the offender is released to basic probation supervision. A minimum of as needed telephone contacts, 2 office contacts per month, 1 field contact per month, and 1 collateral contact per month are required with the probationer. Offender must submit to monthly drug and alcohol screens. During each phase, the PPS internal electronic monitoring program (house arrest), if ordered, can be incorporated.

Pay Only Supervision

In addition to probation and pre-trial, PPS offers a program to assist the Court in collecting fines from offenders who need additional time to pay their fines. Designed for the offender requiring minimal supervision for the purposes of primarily paying a fine and/or restitution over a period of months, this level of supervision typically requires only one or two monthly office contacts. PPS will report any non-compliance to the Court, and as with all levels of supervision we will address any life issues the probationers may have, and will remit all monies collected to the clerk daily as specified herein. ***NOTE: THERE IS NO FEE FOR THE FIRST TWO MONTHS OF PAY ONLY SUPERVISION***, and so it may also be utilized by the Court for offenders needing to ***simply complete a course or produce a certificate.***

PPS collects only a $35.00 per month fee for this supervision service. Our approach is more fair, and achieves the goal of helping those offenders who simply do not have their fine money in court, and would otherwise not be probated- giving them more time to pay. ***Many PPS "Pay Only" probationers never pay PPS a dime.***

City Ordinance Compliance (COC) Supervision

This supervision is designed for those offenders cited for violating a County ordinance relative to environmental or other quality of life concerns; i.e. "junk cars", dog cases, property maintenance, etc. PPS will conduct monthly field visits and, as necessary for fine collection purposes, monthly office visits with each offender. PPS will document - including digital photographs which may be viewed on line by the Court as part of the offender's electronic file, the offender's progress with achieving and maintaining compliance. The cost to the offender is $40.00 per month.

Diversion Programs

Pre-Trial Diversion / Conditional Release

"Face to Face" Supervision

Participants are visited once weekly in their homes by a PPS Intensive Officer. Each defendant is also seen once weekly in the local PPS office and screened for THC, Cocaine, and other

frequently abused illicit drugs. PPS locations will be open during business hours as well as Saturdays and evenings. PPS staff will be available 24/7 for Court, Police or Sheriff's Department for support, and all participant violations are addressed immediately.

Electronic Monitoring, Simultaneous with "Face to Face"

Offender is actively monitored with anklet monitoring which includes random breath alcohol screenings in the defendant's home. Scheduling feature allows defendant to leave his/her residence as approved by the Court, Police, or Solicitor department and or the PPS House Arrest Officer, for approved reasons such as work, AA meetings, reporting to PPS, or other purposes. The Court may also utilize GPS Monitoring as the EM option for Pre-Trial. The PPS GPS device offers active 24/7 location monitoring including speed of travel, exclusionary zones and an anklet that features trans-dermal (skin and perspiration) alcohol detection. All violations are reported to the monitoring center immediately, and PPS will address all electronic violations within moments of their occurrence.

Check Diversion Program

PPS incorporates requires twice monthly reporting while check diversion defendants make payments on restitution until the debt is paid in full. PPS requires CDP defendants to, with the assistance of PPS staff to assess the cost of their lifestyle choices, and learn to appreciate the cost of their actions in real dollars- both to them and the victim. Monthly budgets for not only for the offender's household are established. The development of a more proficient approach to personal finance is the outcome.

PPS Pre-Sentence Investigations

PPS provides several thousand PSIs each year to our courts. These personal histories make for an excellent tool for the court as it considers sentencing and include information on family history, work history, previous addiction issues, and criminal behavior. Reports are typically completed within three weeks allowing for enough time for the PPS officer to interview all pertinent individuals and complete the adequate research. PPS officers provide the Court with the finished product at least three business days prior to the scheduled sentencing court date, and attend the sentencing proceedings to be available to the Court in the event of needed clarifications. ***PPS is certified by FDLE and can provide the court with criminal histories as part of our pre-sentence investigations.***

A sample Pre-Sentence Investigation follows:

PROTECTED INFORMATION

PRE-SENTENCE INVESTIGATION

Professional Probation Services
55 North Main, Suite 101
Logan, UT 84321

Larry Chatterton, Investigator

Presiding Judge	Sentencing Date	Defense Attorney
Kevin K. Allen	Monday, October 07, 2013	Bryan P. Galloway
Court	**Case #**	**Prosecuting Attorney**
First District Cache County	131100857	Spencer D. Walsh

Defendant's Name:	Defendant's DOB:	Description
[redacted]	[redacted]	36-year old female

Defendant's Address:	Phone #:
[redacted] Logan, Utah 84321	(435) [redacted]

Offense Date	Offense	Classification	Disposition
08/20/2013	Possession or Use of a Controlled Substance	Class A	Guilty 08/26/2013

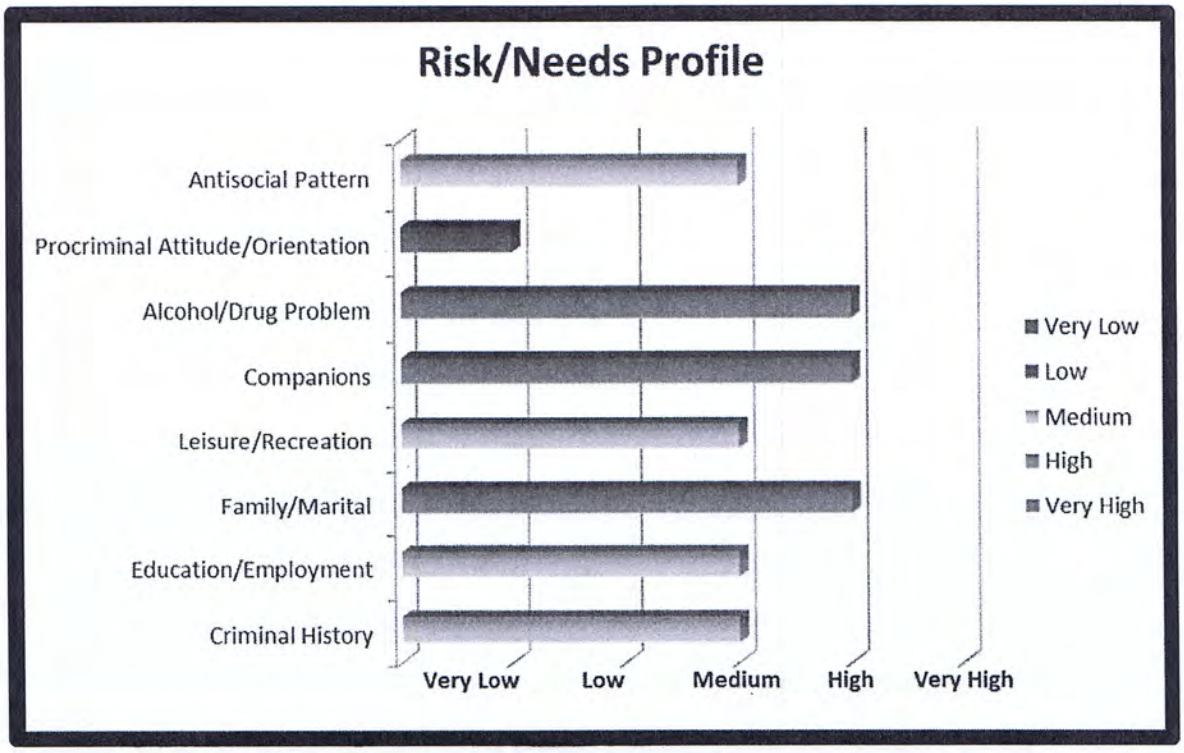
RECOMMENDATION

We recommend Ms. [redacted] be placed on probation to Professional Probation Services with the following special conditions:

1-Serve 7 days in jail with credit for the 7 days she has served. She probably deserves more jail, but it seems counterproductive to re-incarcerate her at this time after being released on her OR and so far she has been following through.
2-Continue in treatment with Bear River and complete any program they deem appropriate.
3-Not have any contact of any kind with Robert [redacted] or other drug users or sellers.
4-Complete the MRT program through PPSI.
5-Obtain full time employment within 60 days and maintain full time employment.
6-Pay a total fine of $500.00.

CRIMINOGENIC NEEDS AND EVALUATIVE SUMMARY

Overall LS/RNR-Risk/Needs Level: High



Overview of Risk/Need Areas: Ms. [redacted] scores high in the risk/needs category of the assessment, suggesting a high probability of re-offending, or violating conditions if she does not work on changing her behavior and choices. High risk/need areas include family relations, associations, and substance abuse. This generally is not a good combination. Having family stressors, associating with others who use drugs and commit crimes, and substance abuse issues often lead to relapse and/or new offenses.

She has taken some steps to repair family relations and does have some good support. Her personal relationships with her husband and other men have not been positive in the recent past.

She has involved herself in the drug culture over time and the drama that goes with it, associating with drug users to an intimate level. She was associating with an ex-parolee she was warned to avoid. She did leave him for a time but went back to him, which led to this offense.

She is currently on probation out of this court for criminal trespassing. Her substance abuse problem is re-occurring, but she has some periods of clean time. She would benefit from the stability of full-time employment or further education.

Overview of Strength Areas: Ms [redacted] has an overall good attitude. To her credit, she walked into the Smithfield Fire Department scared and looking for help the night of this offense. Had she not done so, she may have not been arrested or gotten out of a bad situation. She has family support when not using. She is in the MRT program and doing well. She has been, overall, cooperative and honest in discussing her situation. She certainly expresses a desire to make changes. She tends to do well for a while, then, in the typical cycle of addiction, falls back.

She is pleasant to interact with and has strong potential if she can break away from the culture and desire to use drugs. She does not deny her offense and recognizes where drugs and certain relationships have led her. Those realizations are positive, but rarely enough to produce behavior change without specific steps and a strong motivation to make those changes

Other Client Issues and Other Risk/Need Factors with Criminogenic Potential: Other identified areas of concern include problems of compliance, threat from a third party (the ex-parolee she was associating with), financial problems, situational depression, and low self-esteem.

CONVICTION/PLEA NEGOTIATIONS

On August 22, 2013, the defendant was charged with Possession or Use of a Controlled Substance, a 3rd Degree Felony. Through plea negotiations, she pled guilty to the charge at a reduced Class A Misdemeanor.

OFFICIAL VERSION OF THE OFFENSE

On August 19, 2013, Smithfield Police were dispatched to the fire station on report of a female that had walked in reporting a domestic disturbance with her boyfriend, Robert [redacted] The officer made contact with the complainant, Sunny Parkinson, and asked what had happened. Ms. Parkinson indicated she gotten into a verbal argument with [redacted] and just wanted to use the phone to call her aunt for a ride home.

Ms. [redacted] then indicated she had injected meth with [redacted] at his home the previous evening and admitted she was high at that time as well. The officer made further inquiry about the drug use. She indicated she and [redacted] had injected meth that evening and showed the officer the location on her arm where she had done so. He observed a red mark with a slight bump. She then showed the officer other marks on her arm that were not as distinct.

Ms. [redacted] further indicated that earlier that day they had gone to West Valley City and purchased the meth. They then came back and went to another Smithfield location, of which she did not know the address, and injected meth with yet another ex-parolee and former drug court graduate, [redacted].

Ms. [redacted] stated Mr. [redacted] was nice to her going down to West Valley, but his demeanor later changed and he was not as affectionate when they got back to the house. They got into a verbal argument and she decided to leave. That was when she went to the fire station.

In the officer's opinion, Ms. [redacted] was acting paranoid. A urinalysis was taken, which showed positive for meth. She was arrested for Possession of Meth by Consumption and booked into jail. Robert [redacted] was observed walking in Smithfield and was contacted by police. He was arrested for possession of meth and possession of a dangerous weapon by a restricted person, a large knife.

DEFENDANT'S STATEMENT OF THE OFFENSE

The defendant provided the following written statement regarding circumstances of the offense. All written statements contain the original spelling and grammar.

"I had got back together with my ex the day before the arrest, I relapsed. My ex and I had a verbal argument, the fire station was on the block, I walked to the fire station and asked to use the phone, I explained to them I was upset, scared and high. They called the police, I talked to them and they gave me a urine test which I was positive for meth, they charged me with possesion and took me to jail"

CRIMINAL HISTORY

In February of 2012, she was ordered to probation with PPSI for a criminal trespass and criminal mischief conviction out of the First District Cache County Court. Her probation was revoked and reinstated December of 2012 for failure to comply with counseling. Her probation was revoked and reinstated again in June of 2013 for multiple positive urinalyses, failure to serve jail time as ordered, failure to comply with counseling, and the current charge. The case is still open.

Date	Offense/Location	Disposition
01/24/2000	Drive w/out Reg-w/ Exp Reg-Commercial – MC Failure to Appear – MC Logan City Justice Court Case #[redacted]	Bail Forfeiture 04/03/2000 Bail Forfeiture 04/03/2000
03/16/2000	Drive w/out Reg-w/ Exp Reg-Commercial – MC No Proof of Insurance – MB Failure to Appear – MC Logan City Justice Court Case #[redacted]	Guilty Plea 07/14/2000 Guilty Plea 07/14/2000 Guilty Plea 07/14/2000 Fine *Closed successfully 01/15/2000*
10/22/2004	Disorderly Conduct – MC Davis County Justice Court Case #[redacted]	Guilty 11/05/2004 12 Months court probation **Failed to comply – given another chance 01/07/2006** *Closed successfully 02/14/2006*
01/04/2006	Simple Assault – MB Disorderly Conduct after Req to Stop – MC Clearfield Justice Court Case #[redacted]	Guilty 01/05/2006 Guilty 01/05/2006 18 Months court probation **Failed to comply – given another chance 01/18/2007** *Closed successfully 09/24/2008*
05/30/2008	Failure to Wear Seat Belt – MC No Proof of Insurance – MB	Guilty 02/18/2009 Guilty 02/18/2009
	Fail to Appear on Citation – MB Logan City Justice Court Case #[redacted]	Guilty 02/18/2009 1 Day jail w/ credit for time served
02/15/2009	Using Plates Registered to Another Vehicle – MC No Proof of Insurance – MB Drive on Suspension – MC Box Elder County Justice Court Case #[redacted]	Guilty Plea 03/19/2009 Guilty Plea 03/19/2009 Guilty Plea 03/19/2009 Fine **Failed to comply – fine paidcase closed 02/18/2011**

04/02/2011	Drive on Suspension – MC Mantua Justice Court Case #[redacted]	No Contest 08/30/2011 Fine **Failed to comply – fine paidcase closed 02/03/2012**
04/20/2011	Drive on Suspension – MC Logan City Justice Court Case #115003575	No Contest 06/08/2011 Fine *Closed successfully 08/16/2011*
01/26/2012	Criminal Trespass – MB Criminal Mischief-Human Health or Safety – MB Criminal Mischief-Human Health or Safety – MB First District Court – Cache Case #[redacted]	Guilty 02/06/2012 Guilty 02/06/2012 *Dismissed 02/06/2012* 12 Months probation w/ PPSI 180 Days jail **Probation revoked and reinstated 12/03/2012** **Probation revoked and reinstated 06/10/2013** *Case is still open*
08/20/2013	***Possession or Use of a Controlled Substance – MA*** First District Court – Cache Case #[redacted]	Guilty 08/26/2013 ***Current***

CUSTODY STATUS

The subject spent seven days in jail on this charge and was released on her own recognizance.

LIFE HISTORY AND CURRENT LIVING SITUATION

Ms. [redacted] was born in Clearfield, Utah. Her parents divorced when she was about four years old. Her mother re-married a very short time after the divorce and she lived with her mother and stepfather. They moved to Logan when she was about 12. Her childhood does not produce good or happy memories. Her stepfather was án alcoholic and often became emotionally and physically abusive. At age 14 she became pregnant. She believes this was a quest for the self-worth and love she lacked in the home. A daughter was born who, with the help of family, she raised. At age 16 she became pregnant again by a different boy and had another daughter. The fathers of these two children have never been part of her life after the births of the daughters. At age 18 she moved out and into her own apartment.

In 2001, the defendant married [redacted]. They have been separated since 2011, but still see each other and are hoping to re-unite. They have two daughters together (ages 11 and 14), who live with John. The subject presently resides with her mother in Logan. She indicates that their relationship has recently improved.

The defendant provided the following written statement regarding his childhood and the important events in his life. All written statements contain the original spelling and grammar.

"I was born in Layton, Ut. when I was 12 we moved to Logan Ut. When I was 16 I had two babies. When I was 24I moved to Kaysville got married and had two more babies. We lived their for 7 ½ yrs then moved back. I graduated high school and completed 1 year of medical assisting When I lived in Kaysville. I plan, and am in the process of getting back in school and getting a degree."

"The last three years and my husband and I have had marital distress. However were doing well and Im prety confident we will be getting back together."

PHYSICAL/MENTAL HEALTH

The defendant struggles with some health issues. She has some female problems and stomach problems, including ulcers. She is on medication and may need surgery.

Ms. [redacted] was diagnosed with depression in 2010. Mentally, she feels stressed, but is good overall. Her mental health deteriorates when using drugs. Emotionally, she is struggling at this time, also a risk factor for relapse, but seems focused and determined to make changes. Time and action on her part will tell.

SUBSTANCE ABUSE HISTORY

If true, Ms. [redacted] has a drug history a little different than many in her situation in that it started much later in life. She reports not using alcohol until she was about 32-years old. She states she stayed away from drugs and alcohol in her younger years because she was having children early on. She started to drink with her husband and one summer, at age 32, drank heavily. However, she indicates she does not really care for alcohol and last drank three-years ago.

At age 24, the defendant tried marijuana. Her heaviest use was a year ago when she was using one or two times per week. Over the past 10 years she estimates, on average, using marijuana once or twice per year, most recently being several months ago.

She tried meth for the first time this past spring, when she started a relationship with Robert [redacted] who was released from parole last year. She describes this relationship mostly as a "fun affair" that has become destructive and hurtful. Regarding meth, she stated she "hates it, hates everything about it," and it is not who she is. For about three weeks last spring she was regularly injecting the drug with Mr. [redacted] They quit for a time, but relapsed. She then left Robert and quit again. She went back to see him when this offense occurred, last using the day of her arrest.

Ms. [redacted] was attending the IOP program at Bear River as a condition of her current probation. She has an appointment with them to get back into treatment October 8, 2013. She is also currently attending the MRT program at PPS and should be on about step 6 or 7 by the time of sentencing.

She denies the use of other illegal drugs of any kind.

EDUCATION

The defendant dropped out of the 11th grade due to being pregnant with her 2nd child. She later earned her GED. She has attended some vocational training and would like to pursue certification as a truck driver.

EMPLOYMENT HISTORY

Ms. [redacted]s last job was one and a half years ago at the D.I. She held that job for five months. Her longest job was with Wal-Mart, where she worked for three years. She quit because she moved. Prior to that, she worked at Comfort Inn for two years. She indicates that she has been unemployed in the past year due to health concerns. Her choices have also hampered her ability to find and maintain stable employment.

ECONOMIC STATUS

The defendant reports no income or expenses at this time. She does not own a vehicle and relies on public transportation.

Respectfully submitted,

/s/ Larry Chatterton, 10/2/13
Larry Chatterton
Probation Agent
Professional Probation Services, Inc.

17. In the event of a hearing, the probation officer will testify as to the circumstances of the cases, giving the probationer full opportunity to refute any or all point. The probation officer will then comply with the Court's ruling in reference to sentencing or possible revocation of probation.

PPS court services also include the preparation of and appearance at all probation revocation/ modification hearings. PPS officers will prepare and petition the Court for said hearings upon a defendant's violation of the conditions of probation, detailing the violations, presenting evidence and documentation related to the probationer's performance on probation, and making recommendations as to any possible action to be taken by the Court. PPS will coordinate revocation/modification hearing scheduling with Court staff. Following a revocation or modification by the Court, PPS shall file the original order of revocation or modification with the Court clerk, and will then amend the PPS files, including the OTS file, so that the Court can immediately view the amended sentence and its conditions online. PPS shall then enforce the newly established conditions.

18. Shall comply with all provisions of local, state and federal law.

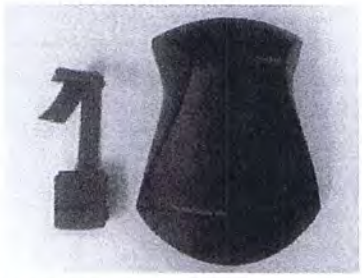
PPS shall comply with this provision.

19. Please line item any and all other services you my offer, including but not limited to
    a. GPS Tracking

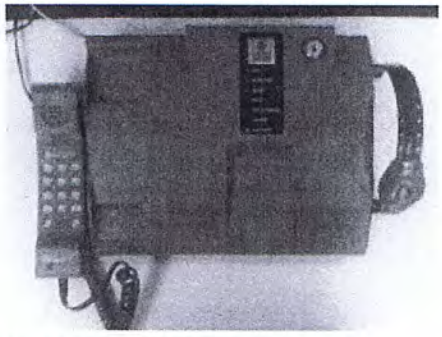
PPS shall comply with all court directives relative to EM vendors. We currently offer the following electronic monitoring programs:

Anklet Electronic Monitoring

PPS offers a standard house arrest/curfew monitor system that requires the defendant to wear an anklet monitored by an RF unit in the offender's home. The defendant is restricted to their residence by the unit which immediately notifies PPS in the event of the defendant leaving their home. The PPS House Arrest Program will maintain and provide accurate status reports, documenting reliably and continuously each offender's departure and return. The scheduling feature allows for the offender to attend work, church, school, or any other scheduled event. Schedule changes can be made upon request at any time upon verification of the need for the schedule change, and upon occasion, approval by the Court. All violations are immediately reported to the Court by way of a delinquency report and monitoring station printout.



Anklet Electronic Monitoring with Breath Alcohol Testing (optional)

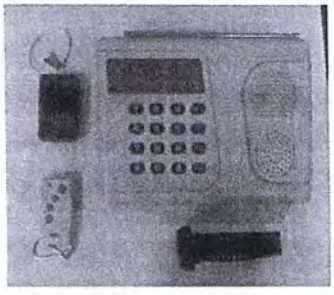


The standard RF monitor can be coupled with a voice verification device which during the voice recognition process, simultaneously takes a breath alcohol sample, and immediately reports the results to the PPS monitoring center.

The Voice Verification Monitoring System

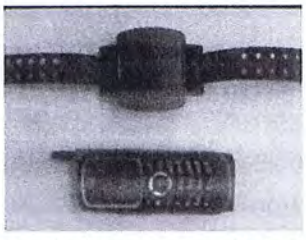
The VVM uses voice recognition and voice recording to eliminate false violations and increase system credibility. This system can also compliment ankle bracelets, provide for fast and easy enrollment, and is economical by not requiring any additional equipment. To utilize the VVM, defendants need only to have a touch-tone phone and are charged according to an as-need basis established by the probation department and the Judge. The PPS monitoring center averages ten calls per 24-hour period.

Domestic Violence Electronic Monitoring and Deterrence



PPS provides electronic monitoring of domestic violence offenders. This state of the art technology allows the victim to have a device in his/her home that will alert and automatically dial "911" if the offender comes within 250 feet of the victim's residence. Additionally, while the victim is away from home he/she carries a portable detection device, no larger than a key chain, which alerts if the offender is within 100 feet.

Global Positioning Satellite Monitoring with Alcohol Detection



PPS offers the very latest in GPS monitoring that is a 100% "Active" monitoring device. The probationer's movements are monitored 24 hours per day, seven days per week, and the activity is archived digitally and can be viewed in real time, not only by our monitoring center, but by our contracted court officials as well. The anklet worn with our GPS unit is tamper and water proof similar to our standard RF unit. PPS can even establish "exclusionary zones" and notify probationers if they approach such a zone as they are being

monitored. PPS exclusively offers alcohol testing with its GPS monitor, testing for alcohol with a trans-dermal sensor located in the anklet itself.

In Home Breath Alcohol System

The PPS monitoring host computer automatically calls the participant, giving him/her clear instructions OR the testing schedule loaded into the unit automatically alerts the participant to begin the test procedure. The procedure requires that the participant blow into a disposable straw. Breathe Alcohol Test results are transmitted to the monitoring center host through standard phone lines or by cellular connection. The Home Station also photographs the participant at the time of testing and relays the image to the PPS monitoring center. PPS verifies the photograph with the digital photo taken at sentencing by PPS intake staff, and are used to verify participant identity. Appropriate action is taken if the participant fails the alcohol test, the photos don't match, or the participant fails to comply with breath alcohol testing parameters.

b. Cell Phone Monitoring

Voice Verification Supervision

This supervision equips each offender with a pager. The defendant must call a reporting software program at randomly multiple times per day from a pre-approved phone number-typically the defendant's home or work. The system verifies the number requires the defendant answer a set of questions, and verifies the defendant's voice imprint. All answers and results are transmitted immediately to the PPS probation officer, and all violations are immediately addressed pursuant to SOP.

c. Ignition Breathalyzer

PPS refers this service out to local court-approved vendors, establishing electronic communication with said vendors alerting the Court of any violations and taking appropriate action and affecting documentation.

d. Counseling

PPS has describes herein many of our in-house rehabilitative programs, and PPS refers offenders to court-approved local therapists, treatment providers, and counseling agencies for evaluations and treatment programs. Additionally, as part of the UHS, PPS offenders also have access, as approved or ordered by the Court, to the largest and best behavioral health facilities in the world, often with the advantage of insurance / third party payers. Some local UHS facilities include Brentwood Behavioral Health in Flowood, MS; Parkwood Behavioral Hospital in Olive Branch, MS; and Gulf Coast Treatment Centers in Fort Walton, FL.

PPS Drug Screen Capabilities offer the Court Lab Verification- in our Office

PPS now features an ***on-site urinalysis lab*** for drug and alcohol screenings utilizing the ADVIA drug screening system by Siemens. This system allows PPS staff to ascertain the use of any illicit substance, including alcohol with accurate and indisputable blood level readings. We can also conduct confirmatory screens for any disputed field tests.

PPS also offers, at a lesser price per screen, field screens for alcohol using the Alcohawk device.

PPS staff members are also certified by the manufacturer to also utilize ASC's REVEAL CUPS for 8 different illicit drugs, which PPS routinely conducts in the field while enforcing conditions of intensive probation.

PPS has developed specific programs designed to promote the probationer's success in completing their court ordered conditions of probation. PPS ensures attendance and compliance with the directives for treatment with all third party agencies and notifies the court of the probationer's compliance or failure.

Teaching Financial Management

Each PPS officer is trained for 8 hours per year in financial management and counseling techniques. This translates into constant positive financial coaching for every offender on our caseload. Probationers are on a monthly and ongoing basis asked to assess the cost of their lifestyle choices, and learn to appreciate the cost of their conviction in real dollars. Monthly budgets for not only fines and fees are established, but for the offender's household as well. The development of a more proficient approach to personal finance is the outcome.

Under the Influence (for adults)

This online course is used in college towns, spring break resorts with out-of-town visitors, and in any community where underage drinking and public intoxication by young adults is a problem. Most of the individuals taking this course are first-offenders and are either in the workplace or going to school.

Alcohol-Wise JV (for juveniles)

This online alcohol education course is for teens 17 and younger charged with an underage drinking violation. Alcohol-Wise JV is a sensible option to the classroom-based alcohol education classes offered in many communities. A number of research studies suggest that aggregating young drinkers into a group may actually have a detrimental effect on participants. Peer pressure is also evident when groups of teens get together in these classes.

Marijuana 101

Marijuana 101 is offered by courts as a sanction for misdemeanor marijuana or drug paraphernalia. Lesson topics explore the impact of marijuana use on personal health, workplace safety, academic performance, future earnings, driving under the influence, and social behavior. The course offers guidelines to help individuals who want to move away from marijuana use.

STOPLifting.com

STOPLifting.com is an online education course designed specifically for shoplifters. The purpose of the course is to provide facts about shoplifting, personalized feedback to the student taking the course, and skills training to help the shoplifter change their attitude and behavior about the crime of shoplifting.

STOPLifting.com is a unique online theft education course. The course is written in a motivational interviewing style and incorporates many of the brief intervention techniques used in 3rd Millennium's alcohol and drug education courses. STOPLifting.com is made up of 5 lesson modules and can be completed in about 3 hours. We offer an adult and juvenile version of this course.

Parent Alcohol and Drug Education Course (Parent-Wise)

An online alcohol & drug education course for parents. The course is made up of 4 lesson modules and can be completed in less than one hour. The parent can also log in and out of the 15 minute lesson modules if time is a factor. Research studies clearly show that parent involvement contributes to a significant decrease in alcohol and drug-related consequences for their child. Parent-Wise includes current alcohol & drug information and helps parents have an informed conversation with their teen. In Parent-Wise, we offer guidelines to help establish talking points, boundaries, and a stronger relationship with their child. Parent-Wise is available in both English and Spanish.

Now What?

This program is a probationer's guide to cognitive restructuring, by William H. Dodd. This workgroup guides the user in a journey of developing new and effective habits that lead to life improvement, self-reliance, and law abiding behavior.

Gang Deterrent/Youthful Offender Workshop

A five week class of ten 1.25 hour sessions covering the nature of addiction and effects of alcohol, as well as the following topics: What has my offense cost me and others?; Assertiveness training; How to say "no"; career counseling; goal setting; boundary setting; and relationship skills. The course emphasizes how gang involvement accelerates the deterioration of opportunities for young people with real life examples.

Courageous Parenting

This 3 hour workshop is designed to help parents face the challenges that come with being effective parents or guardians. Participants will be given proven tools for developing character

in children, increasing motivation, using creative discipline to change destructive behavior, facing challenges in school, and communicating effectively.

B. MISDEMEANOR PROBATION SERVICES COST SUMMARY

To follow is our proposed fee schedule. All fees are paid by the offender, and only for court-ordered participation.

Basic Probation Supervision	**$40.00 per month; NO SET UP FEE**
Pay Only Supervision	**$0.00 –First Month, $35.00 Thereafter; NO SET UP FEE**
Intensive Probation Supervision	**$50.00 per month with field visits; NO SET UP FEE**
Indigent Supervision	**$0.00 – As Ordered by the Court; NO SET UP FEE**
City Ordinance Enforcement Supervision	**$45.00 Per Month; NO SET UP FEE** PPS supervises defendants accused of environmental violations (junk cars, neglected properties, etc.) and ensures compliance by regularly visiting and digitally documenting the continued violation or compliance. The court may view the PPS digital photographs and field notes on line.
Pre-Trial Supervision / Diversion	**LEVEL ONE ($40.00 per month)** Defendants are required to ***report to a PPS location once weekly***, submitting to a urinalysis, and breath test. Screens are included in the fee. **LEVEL TWO ($10.00 per day)** Defendants are monitored with the PPS anklet monitor which enforces ***house arrest and curfew*** on a set schedule. The monitoring unit also screens the defendant for alcohol use and reports results immediately. Defendants also must ***report weekly to a PPS office*** location and submit to drug screens (included in fee). **LEVEL THREE ($11.00 per day)** Defendants are monitored *24/7 by global positioning satellite with trans-dermal alcohol detection* (GPS). PPS requires a ***face to face visit with each defendant*** at our office location twice monthly and can administer drug screens.

Bench Warrant Collections	**20% of monies recovered** We use our nationwide network of offender data, search engines, the latest technology, investigation, phone calls and letters to contact your delinquent and bench warrant cases. We then obtain compliance by accepting payment in full, or allowing the offenders to make monthly installments in person at our offices, on the web, or by mail.
Cognitive Restructuring Course "Now What Course"	**$65.00**
Under the Influence (for adults)	**$75.00**
Alcohol-Wise JV (for juveniles)	**$75.00**
Marijuana 101	**$75.00**
STOPLifting.com	**$75.00**
Parent Alcohol and Drug Education Course (Parent-Wise)	**$75.00**
Courageous Parenting	**$75.00**
Electronic Monitoring	**Anklet Monitoring- RF** with Curfew Enforcement and Voice Verification **($7.00 per day)** **Anklet Monitoring** with Curfew Enforcement, Voice Verification, and **Remote Breath Alcohol Testing ($9.25 per day)** **Random Alcohol Monitoring ($8.00 per day)** **Active GPS** Monitoring with Exclusionary Zone and Continuous Trans-dermal Alcohol Testing **($10.25 per day)**
6 Panel Drug Screen	**$15.00** PPS staff are certified by the manufacturer to screen on-site for THC, Cocaine, Methamphetamines, Opiates, and Alcohol.
Laboratory Urinalysis	**$25.00** PPS staff are certified by the manufacturer to screen on-site for THC, Cocaine, Methamphetamines, Opiates, Alcohol, and many other substances, resulting on confirmatory blood level content readings.

Restitution Collection - Direct Disbursement to Victim	**No Cost**
Court and On-Line Access to the PPSI Offender Management Computer Program	**No Cost** for 24/7 Internet Access to all Offender Data and Activity
Transfer of Supervision	**No Cost** to any of our more than 40 nationwide locations
Domestic Violence Workshop	**$25.00** per session
Anger Control Workshop	**$25.00** per session
Youthful Offender Workshop	**$25.00** per session
Resume and Interview Skills Development with Job Placement Assistance	**No Cost**
Indemnification of the Court, and Naming Court as Additional Insured	**No Cost** – Professional and General Liability