

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Director of Economic Development & Planning
Dante Elbin, Chief of Police
Robert Jones, Fire Chief
Date: April 7, 2014
Subject: In-kind Services Request for Gautier High School Pre-Prom Mock Crash

REQUEST:

City Council authorization is requested for in-kind services to be provided by the Police Department, Fire Department, and Cultural Services Division for a Pre-Prom Mock Crash event at Gautier High School on Friday, May 2, 2014.

BACKGROUND:

Gautier High School has planned a Pre-Prom Mock Crash event to be held on campus on Friday, May 2, 2014 in order to stress the importance of safe driving and the dangers of driving under the influence. This simulation was suggested by the Driver's Education Instructor and will be a collaborative effort with the High School Drama Department and others such as the County Coroner and Acadian Ambulance Service.

DISCUSSION:

In order to make the simulation as realistic as possible, City Police and Fire Department personnel, vehicles and equipment have been requested. Set-up of City barricades and bleachers may also be needed to accommodate all of the school's Juniors and Seniors.

In-kind:

- Safety and Traffic Control as well as Police units to participate in the mock crash event
- Fire Department equipment and on-duty personnel to participate in the mock crash event
- Set-up and Use of Barricades and Bleachers (if needed)

The Police Department estimates their in-kind contribution will equal \$310.00 for approximately four hours of service. The Fire Department estimates their in-kind contribution for on-duty staff will equal approximately \$557.00 for five hours including set-up and clean-up. The Cultural Services Division estimates their services, if needed, at approximately \$211.00. The total cost of City in-kind services is therefore estimated at \$1,078.00.

RECOMMENDATION:

The Economic Development & Planning Department recommends that City Council authorize the in-kind services as submitted.

City Council may:

- 1) approve the level of in-kind services requested;
- 2) approve a different level of in-kind services; or
- 3) may decline to authorize any in-kind services.

ATTACHMENT(S):

Gautier High School In-kind Services Request Letter and Schedule

Chief Jones, Chief Elbin:

On May 2nd 2014, Gautier High School will present a mock crash event in preparation for Junior-Senior Prom on the campus of Gautier High School. I need your services on that day to help with emergency procedures that your team follows in such situations. Our intention for this mock crash is to show our students that drinking and driving can change lives in a matter of seconds.

Thank you for your assistance,

Coach Dennis Thompson
Drivers Education

Mock Crash Outline

EVENTS OF THE DAY

7:15 Meeting Mrs. Brown's room to prepare for the day's events: Coach Thompson, Drake, Muhammad, and Fi.

7:45 Coach Crosby and media students meet in Mrs. Brown's room.

8:30 First Block Deaths:

Coach Crosby (Grim Reaper), Coach Thompson, Officer Cowen, film student will dismiss student from class and an obituary of the student is read by Officer Cowen to the class. The student will then proceed to Mrs. Brown's room for make-up. After make-up, the student will make a tombstone and place it in the courtyard. The student will be sent back to class but will not be allowed to speak to anyone. The student is now part of the living dead.

10:30 Second Block Deaths:

Coach Crosby (Grim Reaper), Coach Thompson, Officer Cowen, film student will dismiss student from class and an obituary of the student is read by Officer Cowen to the class. The student will then proceed to Mrs. Brown's room for make-up. After make-up, the student will make a tombstone and place it in the courtyard. The student will be sent back to class but will not be allowed to speak to anyone. The student is now part of the living dead.

12:00 Third Block Deaths:

Coach Crosby (Grim Reaper), Coach Thompson, Officer Cowen, film student will dismiss student from class and an obituary of the student is read by Officer Cowen to the class. The student will then proceed to Mrs. Brown's room for make-up. After make-up, the student will make a tombstone and place it in the courtyard. The student will be sent back to class but will not be allowed to speak to anyone. The student is now part of the living dead.

All students who are involved with the mock crash will be dismissed to Mrs. Brown's room.

12:30 Add the mock crash information on the school sign.

12:45 Car crash will be set up on the road in front of the school.

1:15 Student actors, student filmers, and living dead need to report to the mock crash.

1:45 Juniors and Seniors dismissed from class and report to bleachers in front of the school.

2:00 911 Call is made.

The fire department, police, coroner, and ambulance service will follow their procedure on a car wreck.

2:20 Officer Cowen and his wife arrive at the scene.

2:45 Students report back to class.