

8. Assume the maintenance and monitoring of a Park and Ride Facility located within the interchange. (City Request November 2013)
9. Assume total responsibility for the safety and liability of its operations within the limits described, and shall hold the COMMISSION harmless on any and all claims arising from work performed under this Agreement.
10. Submit to the COMMISSION's designated agent for approval a copy of any proposed contract with any individual, company, or firm which the CITY desires to employ to carry out its obligations under this Agreement prior to its execution.

IT IS FURTHER MUTUALLY AGREED AS FOLLOWS:

1. That no right or responsibility other than those specifically listed herein above are granted or implied, and that all rights not specifically conveyed herein are retained by the COMMISSION.
2. That the COMMISSION reserves the right to make the necessary improvements or modifications within the designated limits of this Agreement at any time it deems necessary to upgrade this facility to meet transportation demands, without payment or other compensation for removal or destruction of the shrubbery or other improvements made by the CITY under this Agreement .
3. That the COMMISSION executes its orders and directives through the Mississippi Department of Transportation. All notices and correspondence with the COMMISSION shall be directed to the designated agent shown below. Similarly, the CITY executes all of its orders and directives through the office of the Mayor. All notices and correspondence with the CITY shall be directed to the agent shown below. All notices and correspondence shall be considered delivered upon receipt at the locations or telephone numbers listed below. All modifications to this Agreement must be submitted in writing through the designated agents and signed by the parties before they can take effect. Oral agreements cannot serve to modify this Agreement.

The designated agents for the parties are:

COMMISSION:

Mr. Kelly Castleberry
District Engineer
P.O. Box 551
Hattiesburg, MS 39403
Telephone: 601-544-6511
Facsimile: 601-544-0227

CITY:

Ms. Samantha Abell
City Manager
3330 Highway 90
Gautier, MS 39553
Telephone: 228-497-8000
Facsimile: 228-497-8028

4. That this Agreement may be canceled by either party upon notification to the other party thirty (30) days prior to the date of cancellation, except when in the opinion of the COMMISSION an unsafe condition exists, in which situation, this Agreement may be terminated without prior notice.

Authorized by the Commission on the _____ day of _____, 20____ Minute Book _____, at Page _____ and executed this _____ day of _____, 20____.

MISSISSIPPI TRANSPORTATION COMMISSION
BY AND THROUGH THE EXECUTIVE DIRECTOR
OF THE MISSISSIPPI DEPARTMENT OF
TRANSPORTATION

EXECUTIVE DIRECTOR

Authorized by the Board of Aldermen of the City of _____, on the _____ day of _____, 20____, per Order found in Minute Book _____, at Page _____ and executed this the _____ day of _____, 20____.

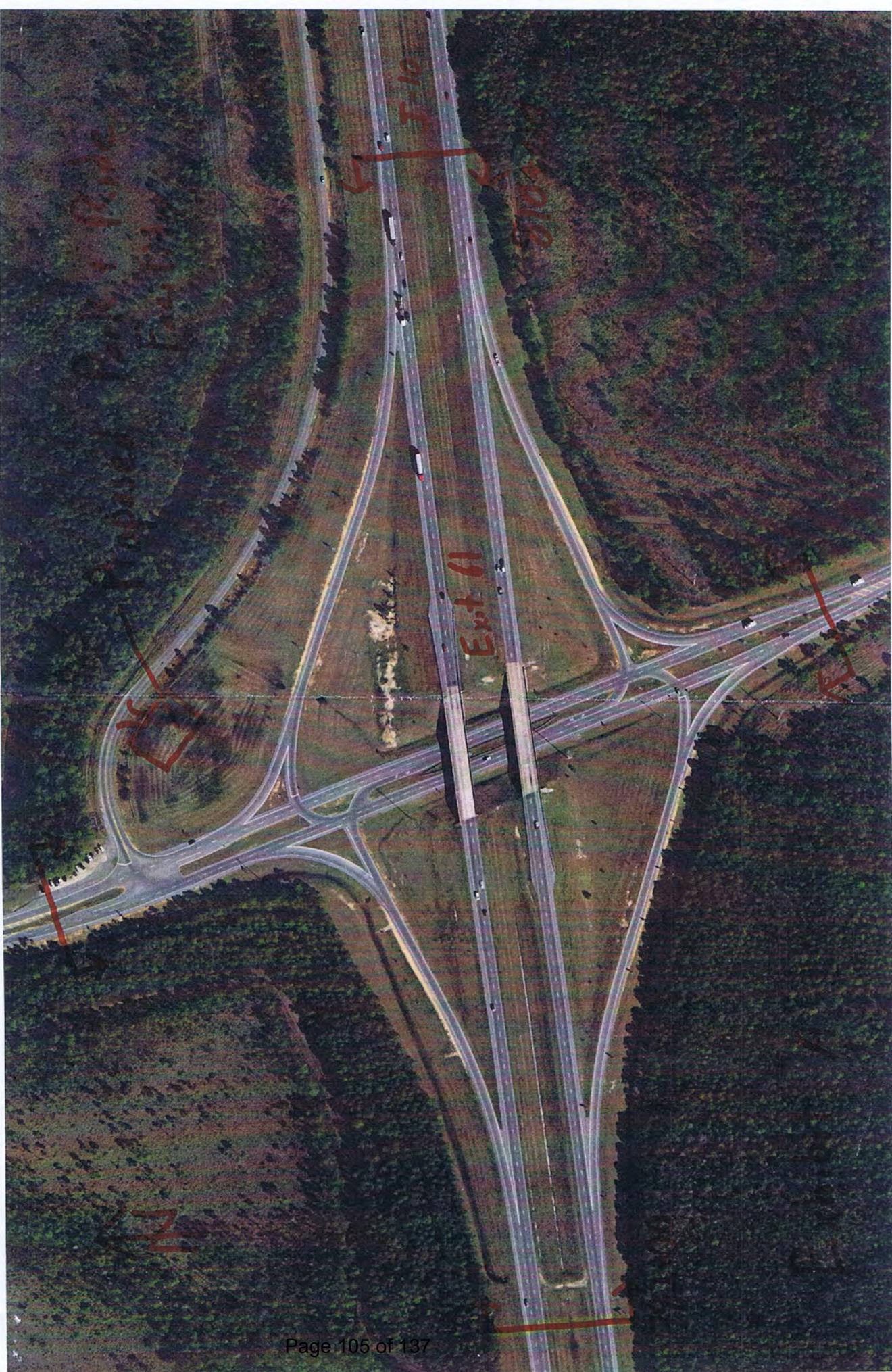
CITY OF Gautier

BY _____
Samantha Abell
CITY MANAGER

ATTEST:

City Clerk

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 068-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that ROW Technology, Inc. and its proposed subcontractors have been selected to provide professional services for right-of-way acquisition for the Martin Bluff Road Widening Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 18, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: March 10, 2014
Subject: Right of Way Consultant Services for Martin Bluff Road Widening Project:
STP9194-00(0001)LPA/105069-801000

REQUEST:

The Economic Development & Planning Department requests approval to select ROW Technology, Inc. and its proposed subcontractors to provide professional services for right-of-way acquisition for the Martin Bluff Road Widening Project.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The City advertised in November 2013 for professional services for Right of Way Appraisal and Review Appraisal Services, Legal Services, and Acquisition Agent Services. Expressions of Interest were received from three firms for Appraisal Services, from two firms for Review Appraisal Services, and from one firm for both Legal Services and Right of Way Acquisition Agent Services.

DISCUSSION:

A selection committee evaluated the Expressions of Interest based on the qualifications identified in the advertisement for services. A summary of the proposals submitted is listed below:

Type of Service	Proposals Submitted By	Score	Recommended
1) Appraisal Svc.	ROW Technology, Inc. (Global Valuation Services)	8.7	X
	Collins & Null Appraisals, Inc.	8.4	
	Myers & Co., Inc.	7.2	
2) Review Appraisals	ROW Technology, Inc. (Jeb Stewart)	9.0	X
	Myers & Co., Inc.	6.9	
3) Legal Svc.	ROW Technology, Inc. (Pringle & Roemer)	7.4	X
4) Acquisition Svc.	ROW Technology, Inc.	9.0	X

Based on the above scores, the Economic Development and Planning Department received concurrence from MDOT to proceed and requests City Council authorization to select ROW Technology, Inc. for the advertised services.

RECOMMENDATION:

The Economic Development & Planning Department recommends that City Council approve the selection of ROW Technology, Inc. for the right-of-way services outlined above.

The City Council may:

- 1) Approve the selection of Right of Way Technology, Inc. as presented.
- 2) Disapprove the selection of Right of Way Technology, Inc. for one or more of the services listed above.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 069-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to submit a grant application to the Mississippi Department of Transportation (MDOT) for the 2014 Urban Youth Corps Program.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 18, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants and Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: March 11, 2014
Subject: 2014 MDOT Urban Youth Corps Grant Application

REQUEST:

The Economic Development and Planning Department requests authorization to submit a grant application to the Mississippi Department of Transportation (MDOT) for the 2014 Urban Youth Corps Program, if MDOT receives funding for the program again this year.

BACKGROUND:

The Urban Youth Corps Program is a youth employment and training service program which was originally established to: (1) offer meaningful full-time or productive summer work for individuals between the ages of 16 and 25 in transportation-related settings; (2) give the participants a mix of work experience and on-the-job training that includes a minimum of 10% of the participants' time for basic life skills, education, training, safety, etc.; and (3) provide the youths with an opportunity to develop citizenship values and skills through service to their communities and the State of Mississippi. If funded, the City would hire approximately eight youths to work ten weeks during the summer to beautify the City's corridors, main thoroughfares and entrance sign landscaping. Typically, the City would be reimbursed up to \$35,000 for the project and would have to provide at least 20% in matching funds and/or in-kind payment through administrative and supervisory costs. The City has met this requirement in the past through in-kind supervision.

DISCUSSION:

The City of Gautier has received Urban Youth Corps funding in 2011, 2012, and 2013. The participants provided valuable service to the City and received weekly trainings including life skills training, landscape design, safety training, CPR and First Aid, and leadership development.

RECOMMENDATION:

Due to the short turnaround time usually given between the announcement of the grant opportunity and the application deadline, it is recommended that City Council authorize submission of a grant application in order to be prepared if/when MDOT receives notification of the funding availability. The Economic Development and Planning staff therefore recommends that City Council authorize submission of an Urban Youth Corps grant application to the Mississippi Department of Transportation for up to \$35,000.00 if MDOT receives funding for the program for 2014.

The City Council may:

1. Authorize submission of a grant application for the 2014 Urban Youth Corps Program if MDOT receives funding for the program; or
2. Disapprove the proposed request.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 070-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to submit an application to the U.S. Department of Homeland Security – Federal Management Agency for FY 2013 Fire Prevention and Safety (FP & S) Program funding.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 18, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chief Robert Jones, Gautier Fire Department
Date: March 11, 2014
Subject: FY 2013 Fire Prevention and Safety Program Grant Application

REQUEST:

The Gautier Fire Departments requests City Council authorization to submit an application to the U.S. Department of Homeland Security- Federal Emergency Management Agency for FY 2013 Fire Prevention and Safety (FP & S) Program funding.

BACKGROUND:

The purpose of the FP & S Program is to provide activities designed to reach high-risk target groups and mitigate the incidence of death and injuries caused by fire and fire-related hazards. Grant award recipients will be notified between May 1, 2014 and August 31, 2014. The period of performance is twelve months from the date of the award.

DISCUSSION:

The Gautier Fire Department recognizes the importance of properly installed smoke detectors in every room where residents sleep. The Fire Dept. therefore proposes to implement a program that includes door-to-door smoke alarm installations and home safety inspections as part of a comprehensive home fire safety campaign. The grant request will include educational materials and funding for smoke alarms with non-removable, non-replaceable batteries that have a minimum life of 10 years. The Fire Department plans to apply for funding for an amount not to exceed \$30,000. The grant requires a 5% local match (or up to \$1,500). If the grant is awarded, the Fire Department will stagger the purchases so that the local match will not be required until FY2014-2015.

RECOMMENDATION:

The Fire Department recommends that City Council authorize the submission of an application for FY 2013 Fire Prevention and Safety Program Grant funding as outlined above prior to the March 21, 2014 deadline.

The City Council may:

1. approve submission of an application for FY2013 FP & S Program Grant funding as described above; or
2. approve submission of an application for FY2013 FP & S funding with changes; or
3. disapprove submission of an application for FY2013 FP & S funding.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 071-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 18, 2014.

Docket of Claims
Release date from 03/18/2014 thru 03/18/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PASCAGOULA UTILITIES	141190	03/18/2014	03/03/2014			376.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-630	CENTRAL FIRE STN	1541248	02/26/2014			153.58	
	001-161-630	SOUTH FIRE STN	1541428	02/26/2014			223.27	
001	INFORMATION TECHNOLOGY SERVICE	141191	03/18/2014	03/03/2014			224.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-640	FEB 2014	5225058	02/28/2014			224.00	
001	GLOBALSTAR	141192	03/18/2014	03/03/2014			53.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	5400913	02/16/2014			53.05	
001	BELL AUTO PARTS, INC.	141194	03/18/2014	03/03/2014			895.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	ROSELLA, ANTIFRZ, FILTER (4)	40149	02/14/2014			90.89	
	001-170-639	FILTER (2), MEAN GREEN (4)	40148	02/17/2014			50.00	
	001-100-570	MEAN GREEN (4)	40149	02/18/2014			32.00	
	001-100-570	FRONT BRAKE PAD, ROTORS (2)	D054158	02/24/2014			97.75	
	001-100-570	REAR BRAKE PAD, ROTORS (2)	D054159	02/24/2014			97.75	
	001-100-570	SCREWS (200), SOCKET	D054160	02/24/2014			39.30	
	001-161-638	ROSELLA OIL (4)	D054161	02/24/2014			84.00	
	001-100-570	FRONT ROTORS (2)	40157	02/25/2014			84.00	
	001-100-570	REAR ROTORS (2)	40158	02/25/2014			75.00	
	001-100-570	FRONT & REAR BRAKE PADS	40159	02/25/2014			60.00	
	001-170-639	PATCH (2), REAMER, TRACTOR FLUID	40160	02/25/2014			91.25	
	001-170-639	DECK WHEELS (5)	D054169	02/27/2014			93.45	
001	STEINER SAW & MOWER	141200	03/18/2014	03/03/2014			434.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	SHOCK	392789	02/14/2014			64.00	
	001-170-639	SHOCK	392951	02/18/2014			64.00	
	001-170-639	SHOCK	392955	02/19/2014			64.00	
	001-170-639	SHOCK	392793	02/20/2014			64.00	
	001-170-639	SPOOLS (6), COVERS (3), TRIMMER	392796	02/24/2014			90.00	
	001-170-639	DECK BELT, GASKET (2), AIR FILTER	392956	02/25/2014			88.00	
001	AUTO TRUCK AND TRAILER PARTS INC	141202	03/18/2014	03/04/2014			979.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	55 GAL CHEVRON OIL	240086	02/10/2014			600.00	
	001-100-570	WASHER FLUID (30)	240087	02/10/2014			54.00	
	001-161-638	VALVE, BRASS (3); E3	239359	02/11/2014			29.33	
	001-170-639	TEST LIGHT, WELDING ROD	240105	02/11/2014			28.70	
	001-100-570	FILTERS (12)	240108	02/11/2014			31.68	
	001-100-570	BATTERY; #19616	240246	02/18/2014			99.00	
	001-161-638	RUBBER PLUG (2), GEAR OIL; E1	240416	02/25/2014			10.29	
	001-100-570	HONE (2)	240426	02/26/2014			89.20	
	001-170-639	DISC (4), ROD	240485	02/27/2014			37.75	

Docket of Claims
Release date from 03/18/2014 thru 03/18/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TBC	141203	03/18/2014	03/04/2014			56.55	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY LONG DISTANCE	767878	03/01/2014			56.55	
001	LOWE'S HOME CENTER'S, INC.	141207	03/18/2014	03/05/2014			1,447.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-559	PRY BAR,NAILS	902042	01/27/2014			16.62	
	001-201-559	KEY(3),RING(2),CAUTION TAPE	903129	01/27/2014			18.68	
	001-201-559	TARP	902080	01/27/2014			74.46	
	001-205-559	SOCKET,TEE,PIPE,GATE VALVE	903158	01/30/2014			24.78	
	001-201-576	CONCRETE MIX(3)	902849	02/03/2014			6.76	
	001-170-559	KEYS(5)	913601	02/03/2014			8.72	
	001-201-576	CONCRETE MIX(4)	902793	02/03/2014			9.02	
	001-170-559	STEEL RAKE	902004	02/04/2014			18.58	
	001-205-559	SHELF BRACKET,CONNECTOR	903304	02/10/2014			8.60	
	001-201-576	CONCRETE MIX(6)	902873	02/10/2014			13.52	
	001-170-559	SCREWDRIIVER SET,FLASHLIGHT(2)	903316	02/10/2014			52.04	
	001-201-559	CLK GUN,ADHESIVE,CONCRETE MIX	903298	02/10/2014			25.02	
	001-201-559	HINGE,NUTS(6),BOLT,WASHERS	902986	02/11/2014			22.06	
	001-092-510	PAPER TOWELS,TRASH BAGS	902086	02/12/2014			20.46	
	001-170-559	TRUCK CLEANING SUPPLIES:R320	913355	02/12/2014			22.31	
	001-205-559	VALVE BOX	902239	02/13/2014			4.56	
	001-170-559	KEY(2),TAGS(2)	914903	02/13/2014			6.78	
	001-205-559	CONCRETE SCREWS(2)	902287	02/13/2014			18.29	
	001-170-559	GLUE	903530	02/20/2014			4.54	
	001-170-559	CAUTION TAPE,LANDSCAPE STAKES	903534	02/20/2014			16.59	
	001-170-577	25LB GRASS SEED(7)	903532	02/20/2014			172.76	
	001-201-559	50LB GRASS SEED,FERTILIZER	903525	02/20/2014			53.16	
	001-100-559	CHAIRS(16),TABLES(4)	901375	02/20/2014			341.60	
	001-205-559	HOSE REPAIR,26W BULB	903678	02/24/2014			9.46	
	001-170-702	SUPPLIES:SCOREBOARD	977428	02/24/2014			478.05	
001	SECURE NETWORKS LLC	141210	03/18/2014	03/05/2014			2,280.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	FEB 2014 NETWORK SERVICES	1992	02/13/2014			2,280.00	
001	IBM CORPORATION	141211	03/18/2014	03/05/2014			816.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-730	AS400 PMT APR 2014	I3494FN	03/01/2014			816.40	
001	SYSCON INC	141213	03/18/2014	03/05/2014			1,475.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-698	MAR 2014 COURT SUPPORT	1-24748	03/03/2014			1,475.00	
001	JOE'S GARAGE	141214	03/18/2014	03/06/2014			341.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	ALIGNMENT:#108	13363	02/06/2014			89.99	
	001-100-638	FLAT REPAIR:#14398	13371	02/10/2014			12.00	
	001-170-639	REGUL TIRE 215-7015:TRAILER	13368	02/07/2014			64.67	
	001-170-639	TIRE 24-12-12:SCAG MOWER	13380	02/11/2014			98.00	