

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants and Projects Manager
Through: Chandra Nicholson, Economic Development & Planning Director
Date: January 15, 2014
Subject: Streetscape Project #R-109-192-01-KCR Final Summary Change Order for Project Close-Out

REQUEST:

A final Summary Change Order to close out the Hurricane Katrina Community Revitalization Streetscape Project #R-109-192-01-KCR is presented for City Council approval.

DISCUSSION:

A final Summary Change Order is needed to revise all quantities to final actual installed amounts to close-out the project.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the final Summary Change Order for the Streetscape Project as attached in order to finalize the project.

City Council may:

- 1) Approve the Summary Change Order for the Streetscape Project as presented; or
- 2) Disapprove the Summary Change Order for the Streetscape Project

ATTACHMENT(S):

Change Order Request Form

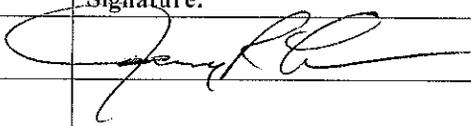
Change Order Request Form

Applicant Name:	City of Gautier
Project Description:	Gautier Downtown Streetscape – Phase 2
Contract Number:	CDBG Project No. R-109-192-01-KCR
Change Order Request Number:	Eleven - Summary

Please include the following information:

REQUIRED INFORMATION	EXPLANATION
Description of the change	Summary Change Order to revise all quantities to final actual installed amounts.
A justification of the need for the change	Summary Change Order to revise all quantities to final actual installed amounts.
A justification of the need for time extension	No time extension requested.
Revised plans, specifications, and contract documents as needed	
Engineering computations and sketches, if necessary to justify the change	
Contractor certification in writing that the cost of the change order has been analyzed and found to be unreasonable	

Signatures:

	Signature:	Date:
Contractor		
Responsible Entity		
DRD Staff		
DRD Bureau Manager		