CITY OF GAUTIER
MEMORANDUM

To: Samantha D. Abell, City Manager

From: Patty Huffman, Grants and Projects Manager

Thru: Chandra Nicholson, Planning and Economic Development Director

Date: January 28, 2014

Subject: City Council Selection of a Firm for Professional Design Services for Public Works Back Building Repairs (Hurricane Katrina Project #4214)

REQUEST:
City Council action is requested to approve a firm for Professional Design Services for the Public Works Back Building Repair Project (Hurricane Katrina Project #4214).

BACKGROUND:
The Public Works Back Building Project #4214 is the final project to be completed for the City of Gautier's Hurricane Katrina related damage. This project has been under appeal with FEMA for over two years. Ultimately FEMA disapproved the City's request to demolish and rebuild the building. The City therefore plans to complete the repairs originally authorized by FEMA and MEMA which include roof repairs, awnings, fencing, and other minor repairs to the back building.

DISCUSSION:
The City advertised a Request for Qualifications (RFQ) with a deadline of December 5, 2013 for Professional Design Services for this project. The City received seven (7) proposals. A Selection Committee comprised of City staff members reviewed the proposals individually and then met to evaluate and score the proposals based on the advertised RFQ criteria.

Firms	Committee Score (max. 100 points)
Machado and Patano	90
Allred Architectural Group	75
Goodwyn, Mills & Cawood	75
Michael Reeves Architect	65
William Lack, Architect	60
Pryor and Morror, Architects & Engineers	60
Hardy & Associates Architect	60

RECOMMENDATION:
Based on the scores above, the Selection Committee recommends the firm of Machado and Patano for the Professional Design Services needed for the Public Works Back Building Repair Project (Hurricane Katrina #4214). The City Council may:

1. authorize selection of the recommended firm for the Public Works Building Repair Project; or
2. decline to authorize selection of the recommended firm for the Public Works Building Repair Project.

ATTACHMENT(S):
Recommendation of Consultant Selection Committee

RECOMMENDATION OF CONSULTANT SELECTION COMMITTEE

RE: Public Works Back Building Repair Project #4214 (Professional Design Services)

The following proposals were received in the Purchasing Agent's Office no later than **2:00 p.m. on Thursday, December 5, 2013**. The Consultant Selection Committee met on **January 9, 2014** to review the proposals received from the following firms and/or individuals:

1. Allred Architectural Group, PA
2. Goodwyn, Mills & Cawood, PLLC
3. Hardy & Associates Architect, PLLC
4. Machado and Patano
5. Michael Reeves Architect, PLLC
6. Pryor and Morrow, Architects and Engineers, PA
7. William Lack, Architect, PLLC

The Selection Committee used a point system to evaluate the proposals submitted. After careful review of the content of the submissions, the Committee awarded the highest number of points to Machado and Patano. We therefore recommend the awarding of a contract with **Machado and Patano** for this project based on the points assigned below.

FIRM NAME	Total (100 pts)
Machado and Patano	90
Allred Architectural Group, PA	75
Goodwyn, Mills & Cawood, PLLC	75
Michael Reeves Architect, PLLC	65
William Lack, Architect, PLLC	60
Pryor and Morrow, PA	60
Hardy & Associates Architect, PLLC	60

Consultant Selection Committee, Chair

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee