

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Patty Huffman, Grants and Projects Manager  
**Through:** Chandra Nicholson, Economic Development and Planning Director  
**Date:** December 9, 2013  
**Subject:** FY2014 Tidelands Grant Agreement- Graveline Bayou Restoration Project  
(FY2014-P401-6GA)

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**REQUEST:**

The Economic Development and Planning Department requests City Council authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2014 Tidelands funding for the Graveline Bayou Restoration Project in the amount of \$250,000.00.

**BACKGROUND:**

On December 2, 2013, the City of Gautier received notification from the Department of Marine Resources regarding a FY2014 Tidelands grant award in the amount of \$250,000.00 for the Graveline Bayou Restoration Project.

**DISCUSSION:**

Once the Department of Marine Resources receives the City's signed grant agreement and an amended application with final project designs and plans, payments will be made to the City based on the work completed and the materials used. A Progress Report will be due June 30, 2014 and every six months thereafter for the duration of the project.

**RECOMMENDATION:**

The Economic Development and Planning Department recommends that City Council authorize entering into the FY2014 Tidelands grant agreement as presented.

City Council may:

1. Approve the FY2014 Tidelands grant agreement as presented;
2. Approve the FY2014 Tidelands grant agreement with changes; or
3. Disapprove the FY2014 Tidelands grant agreement.

**ATTACHMENT(S):**

FY2014 Tidelands Grant Award Notification Letter  
Tidelands Grant Agreement-FY2014



**STATE OF MISSISSIPPI**

Phil Bryant  
Governor

**MISSISSIPPI DEPARTMENT OF MARINE RESOURCES**

Jamie M. Miller, Executive Director

December 2, 2013

Mayor Gordon Gollott  
City of Gautier  
3330 Hwy 90  
Gautier, MS 39553

**Re: FY2014 Tidelands Grant Agreement- FY2014-P401-6GA- Graveline Bayou Restoration**

Dear Mayor Gollott:

It is with great pleasure that I announce the awards of the Fiscal Year 2014 Tidelands Trust Fund Grant projects! I know that this is a long-awaited announcement, and I am sure you are anxious to receive your grant award. The Tidelands Trust Funds allocated for your project, City of Gautier- Graveline Bayou Restoration, are in the amount of \$250,000.00. We will be contacting you in the near future to schedule a convenient time and date for presentation of your grant award.

Enclosed you will also find two original Tidelands Grant Agreements, Fiscal Year 2014 for the above referenced project. These documents are fully executed by the Department of Marine Resources, please retain one for your records and return the other to MDMR Tidelands Office at 1141 Bayview Avenue, Biloxi, MS 39530. The Department of Marine Resources shall make progress payments in installments based on the work completed and material used in the performance of a tidelands project only after receiving written verification of the work completed using attached Payment Request (Form TTF-3). One other provision of this agreement is to provide the Department of Marine Resources with a detailed progress report beginning June 30, 2014, and every six months thereafter for the duration of the project. The Department asks that you use the attached blank copy of the Progress Report (Form TTF-4) to submit your reports. Upon completion of the project, the attached Notice of Completion (Form

TTF-5) will need to be submitted and before final reimbursement can be paid. Additionally, the agreement states that a prominent sign be erected at all funded public access and construction-related projects. Please note that the exact wording of your project sign should be as follows:

“Funds for this project appropriated by the Mississippi Legislature, 2014 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources”

A new sign is needed to reflect the new fiscal year funding if your project is a continuation from the previous year.

Your cooperation and understanding are appreciated. Should you have any questions regarding this matter, please do not hesitate to contact me or Sonja Slater, at (228) 374-4138.

In appreciation,

A handwritten signature in black ink that reads "Jamie M. Miller". The signature is written in a cursive, flowing style.

Jamie M. Miller  
Executive Director

Enclosure

cc: Patty Huffman, Grants & Projects Manager



FY2014-P401-6GA

## MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

### Tidelands Grant Agreement City of Gautier- Graveline Bayou Restoration Project FISCAL YEAR 2014

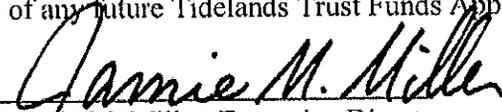
The **City of Gautier** hereby agrees to expend funds as authorized by the 2014 Mississippi Legislature in H.B. 1657 and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of **\$250,000** for this project, City of Gautier – Graveline Bayou Restoration, upon (1) receipt of this signed document; (2) DMR possession of amended application with complete and final project designs and plans; and (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a tidelands project only after receiving written verification using Form TTF-3 and Form TTF-4 or Form TTF-5.

The **City of Gautier** agrees to:

- 1) Expend monies for the project as designated by the Legislature H.B. 1657 for **Graveline Bayou Restoration Project** and Mississippi Code Section 29-15-9, and be subject to an audit by the State Auditor.
- 2) Provide the Department of Marine Resources with detailed reports beginning June. 30, 2014, and every six months thereafter for the duration of project, using the attached form TTF-4. Project reports will include:
  - Final project design and Budget
  - Benefits to the public and community
  - Visual presentation (photographs) of project
  - Narrative description of project
  - Description of Work Completed
  - Milestones for Completion
  - Funds expended (to include Tidelands and Matching Funds)
- 3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms.
- 4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read “Funds for this project appropriated by the Mississippi Legislature, 2014 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources.

On behalf of the **City of Gautier** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.

  
Jamie M. Miller, Executive Director  
Department of Marine Resources

12/2/2013  
Date

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Mayor Gordon Gollott  
City of Gautier

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Date