CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Patty Huffman, Grants & Projects Manager

Through: Chandra Nicholson, Economic Development and Planning Director

Date: October 10, 2013

Subject: Agreement for Use of Equipment- Tim Shivers

REQUEST:

The Economic Development and Planning Department requests authorization for the City of Gautier to enter into an agreement with Tim Shivers to borrow a bucket truck on an occasional basis for City workers to use to hang banners on light poles along Highway 90 and Dolphin Drive.

BACKGROUND:

The City of Gautier purchased seasonal banners for the downtown streetscape project. The City currently does not have a bucket truck in working order and would like to borrow a bucket truck as needed to hang decorative banners on light poles along Highway 90 and Dolphin Drive. Mr. Shivers has agreed to let the City use a bucket truck at no cost. The City will be responsible for the care and maintenance of this vehicle while in the City's possession, and will be fully responsible for repairing the vehicle if any damages are incurred.

RECOMMENDATION:

City staff recommends that City Council authorize entering into an agreement with Tim Shivers for the services described above.

The City Council may:

1. Authorize entering into the agreement as presented; or
2. Authorize entering into the agreement with changes; or
3. Disapprove entering into the agreement as presented.

ATTACHMENT(S):

Proposed Equipment Use Agreement

Mayor
Gordon T. Gollott

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge

City of Gautier

Gautier, Mississippi

City Manager
Samantha D. Abell

City Clerk
Cynthia Russell

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Website: www.gautier-ms.gov

Agreement Regarding Use of Equipment

The City of Gautier requests to borrow on an occasional basis a bucket truck owned by Tim Shivers for the purpose of hanging banners on light poles in the City. The City of Gautier intends to use the equipment for a proper municipal purpose.

The City of Gautier gives its assurances that it will accept full responsibility for the maintenance and upkeep of the equipment during its use and that, should any damages occur thereto while in the possession of the City of Gautier, that the City will be fully responsible for any repairs that might be engendered by such damage.

The City Manager is fully authorized to accept these terms on behalf of the City of Gautier and agrees to the terms and conditions set herein.

_____ _____

City of Gautier
City Manager

Date

_____ _____

Tim Shivers
Equipment Owner

Date