

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants and Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning
Date: October 7, 2013
Subject: Submission of Notice of Intent to Apply to the MS Dept. of Archives and History for Certified Local Government Grant funding- Publications/Marketing Category

REQUEST:

The Economic Development and Planning Department requests City Council authorization to submit a Notice of Intent to the Mississippi Department of Archives and History (MDAH) to apply for a Certified Local Government (CLG) Grant for the category of Publications/Marketing prior to the November 1, 2013 deadline.

BACKGROUND:

The Certified Local Government Program is a federal-state-local partnership that promotes historic preservation at the grassroots level and helps communities deal with preservation needs. CLG communities are eligible for annual matching grants to undertake preservation projects of importance to the community.

DISCUSSION:

Certified Local Government grant requests typically range from \$1,000 to \$10,000 and require a local match of at least 50%. The local match can be from cash and/or in-kind contributions. The full grant application is due on March 1, 2014. Certified Local Government Grants are reimbursement grants; no funds will be released until the project is complete, and all grant materials and financial reports have been submitted to MDAH.

The Economic Development and Planning Department recommends submitting an application for up to \$10,000 for the design and professional printing of the Historic Preservation Commission's historic sites brochure/map. It is anticipated that the required match can be obtained from one or more local businesses. The current brochure has 29 historic sites including antebellum homes, Indian Mounds, cemeteries, churches, and schools. Many visitors use these brochures for self-guided tours.

RECOMMENDATION:

The Economic Development and Planning Department staff recommends that City Council authorize submission of a Notice of Intent to MDAH by November 1, 2013. City Council may:

1. authorize submission of a Notice of Intent to apply for CLG Grant funding from MDAH as outlined above; or
2. authorize submission of a Notice of Intent to apply for CLG Grant funding from MDAH with changes; or
3. disapprove submission of a Notice of Intent to apply for Certified Local Government Grant funding from MDAH.

ATTACHMENT(S):

N/A