

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell ,City Clerk
Date: September 23rd, 2013
Subject: Surplus Items

REQUEST:

City Council authorization is requested for the City of Gautier to declare and remove from inventory 1999 Ford Explorer VIN # 1FMZU32XXXUC45829.

BACKGROUND:

This vehicle is damaged and is no longer operational. These items can longer be used by the City.

RECOMMENDATION:

Based on the attached surplus list, City staff recommends that City Council authorize declaring this vehicle to be surplus and removed from city inventory.

ATTACHMENT(S):

Inventory Item

Cindy Steen

From: Jason Pugh <jpugh@gautier-ms.gov>
Sent: Tuesday, September 10, 2013 2:34 PM
To: csteen@gautier-ms.gov
Cc: crussell@gautier-ms.gov
Subject: vehicle

Cindy,
The following vehicle is being taken off of insurance and parked for good. We need to put it on a surplus list and move towards removing it from inventory.

1999 Ford Explorer 1FMZU32XXXUC45829 White/Finance Dept.

Liab

Jason D. Pugh

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