

## 3. Public Works

**Stakeholder Comments:** The major areas of concern expressed by the stakeholders who participated in the strategic planning process were related to their quality of life, health and safety:

*Provide customer service, leadership, and foster an environment of teamwork and responsibility.*

The Public Works Department is multi-faceted. Daily responsibilities consist of job priority setting, establishment of strategic Department goals, receiving customer calls and creating Work Orders for maintenance needs, purchasing necessary job tools and materials, troubleshooting field situations, data analysis, record keeping, project management, personnel management, and coordinating support for other Departments in the City. Accomplishing responsibilities requires routines, programs and a data storage system with searchable data and flexible report generation. Behind Customer Service, creating these programs and obtaining the technology to store and analyze maintenance data are the current focus of Public Works Administration.

## Water

The City of Gautier's potable (drinking) water is safe and healthy to drink. However, due to the proximity to the Pascagoula River Basin, and the fact that we extract our water from underground aquifers, our water contains organic carbons and dissolved solids which give it a tea color, and can lead to staining and deposits in water heaters. The City is aggressively pursuing a solution to the color problem and has recently concluded a second pilot test to determine the most effective and economical process for the removal of color causing compounds from the water.

The City is also investigating the purchase of an Automatic Read Meter System (ARM) which will report meter readings directly from the meter to a central computer at City Hall. Over time, the cost savings generated by these efficiencies will cover the capital costs of the system purchase and installation, as well as buffering future cost increases in producing the water, allowing water rates to remain relatively stable.

Maintaining system pressures and providing adequate fire protection is also a key component of a viable water system. These goals are accomplished by placing water storage tanks at locations central to the population, maintaining water main

lines which deliver the water to the end user, and maintaining fire hydrants in operable conditions. The Gautier Fire Department routinely operates and tests the fire hydrants citywide, and reports any deficiencies for maintenance and repairs. A computer model of the City's water distribution system has recently been completed and we are investigating the need for additional water storage tanks and wells in strategic locations around the City.

## Sewer

The City of Gautier collects all sewage generated in the City and transports this waste to the Jackson County Utility Authority (JCUA) for treatment. The City pays the JCUA for this treatment.

Because of breaks in the transportation lines, missing manhole tops, leaking pipe and manhole joints, tree roots, damaged cleanouts, etc. rain water also enters into the sewer collection system. This is called infiltration and inflow (I&I). I&I increases the amount of water we send to the JCUA for treatment, which, in turn, increases the cost of treatment to the City. In addition to this cost, depending on the amount of rainfall received and rainwater entering the system, the collection system can become overwhelmed and back-up out of lift stations and manholes into the environment. These overflow events can cause a lack of service for residents, damage to personal property, and overall degradation of the quality of life. Preventing overflows by reducing I&I is the top priority for the Sewer Department.

The City of Gautier is aggressively searching for these breaks in system integrity by increasing the use of Supervisory Control and Data Acquisition devices (SCADA) which electronically monitor the operations of the sewage lift stations. These units provide valuable data on pump run times and wet well elevations, which, when compared to rainfall data collected by nine (9) recently installed rain gauges around the City, allows us to focus attention on areas of increased flows during rainfall. Follow-up with visual inspection often reveals open holes in the system (Inflow).

The City also owns and operates cleaning and camera equipment which is used to identify smaller leaks in joints which allow ground water to enter the system. These types of leaks are often not detectable from the surface. Again, the data obtained from the SCADA units alerts us to long term increases in flow generally associated with ground water leaking into the system (Infiltration). Using this information, along with pipe conditions, and surface obstructions, decisions are made to either dig up and replace or line the pipe in place to eliminate these leaks.

The capacity of the sewer collection infrastructure is also an area of focus as the City grows. New lift station facilities, force mains and gravity sewer lines are being planned to accommodate existing and future growth. Existing lines are also being cleaned to maintain capacity and to reduce grease build-up.

Reducing sewer overflows caused by rainwater I&I, as well as failing septic tanks will protect the environment and allow a healthy habitat for plants, fish and wild life, and will also provide a clean, safe and enjoyable environment for recreational uses. To this end, the City has partnered with Jackson County to receive grant money under the Coastal Impact Assistance Program (CIAP) to install individual grinder station at approximately 60 homes in the Old Shell Landing Area to replace existing septic tanks. This project is an effort to clean, improve and protect Graveline Bayou.

## Transportation

The City maintains all streets, street signs and traffic signals within the City limits, with the exception of Highway 90 and Highway 57, which are maintained by the Mississippi Department of Transportation (MDOT). The City does, however, maintain the grass and plantings along these two highways.

The safety of the City's streets is the number one transportation priority. Also of high importance is the ability of the streets to adequately service traffic capacity, motorist comfort, adequate access to commercial, residential and public use areas, as well as providing an aesthetically pleasing roadside. Safe pedestrian access along the roadways is also a concern.

The City is currently planning several projects to increase motorist safety, to provide adequate access and capacity for commercial development, intersection improvements to increase safety of the travelling public, sidewalks to provide pedestrian access, parking facilities at public buildings, and a regional parking facility to encourage carpooling for energy efficiency.

## Drainage

The City maintains all drainage facilities within City Limits, including ditches, culverts and drainage boxes. Keeping these facilities clean and free from obstructions, structurally sound and properly sealed is of utmost importance.

The majority of drainage pipe and structures in the City have been in the ground for many years. The corrugated metal pipe which was used in the past is failing due to rust. This allows for sediment to travel through the pipe, leaving voids

which cause sink holes. When sink holes form below roadways and adjacent to structures, repairs become very expensive. The City has identified several culvert crossings of roadways in need of replacement. These repairs are targeted in current and future budgets.

Drainage problems also arise from maturing trees along City streets and drainage channels, as well as on private property. Commercial and residential expansion can also create blockages or increase drainage flows beyond the existing capacity of the drainage. The City has identified several locations needing tree removal, channel improvements, culvert replacement and drainage structure improvements. These needs are also being addressed in current and future budgets.

Most of the rainfall in Gautier eventually finds itself through the upper reaches of the drainage system to bayous connecting to the Pascagoula River and the Gulf of Mexico. These bayous can be subject to sediment and other solids carried downstream through the system. These bayous are also tidally influenced, which can deposit and trap sediment in the bayous, reducing their capacity to convey storm water flows. Hurricanes and Tropical Storms only compound these issues. The City of Gautier is working with several funding agencies in an effort to improve the City's bayous through cleaning and widening projects.

## Solid Waste

The City of Gautier provides a yard debris and small household goods pick-up service for the residents of Gautier. City workers also pick up litter along the City streets, as well as illegal dump sites throughout the City. The City does not pick up garbage. This service is contracted out.

## Maintenance

As much as is economically feasible, the City of Gautier maintains all public buildings, vehicles and equipment in-house, with the exception of some specialty craft items and major equipment repairs.

The current shop and warehouse facilities housing the Maintenance Department are old and in need of upgrades or replacements. The Public Works Shop on Gautier-Vancleave Road was damaged beyond reasonable repair by Hurricane Katrina, but FEMA would not allocate appropriate funds to replace this building. The building is currently being used despite missing roofing, leaking walls, and inadequate heating and air conditioning.

# Nature's Playground

The City of Gautier has appealed FEMA's decision to deny the funding of a new maintenance facility to replace the damaged Public Works Shop.

With the consolidation of the Planning Department to City Hall, the building formerly used by the Planning Department is available to house the administrative offices of the Public Works Department. Building renovations are necessary prior to the occupation of the building by Public Works staff.

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Water 1. Improve water efficiency by purchasing and installing an automated meter reading system.</b>			
W.1.1. Reducing the employee hours necessary to read the meters each month	Project completion	Public Works Water	Spring 2014
W.1.2. Reducing vehicle and energy costs of driving to each meter	Project completion	Public Works Water	Spring 2014
W.1.3 Capturing low flow usage such as drips and small leaks	Project completion	Public Works Water	Spring 2014
W.1.4 Allowing customers to view usage tables and graphs of their accounts	Project completion	Public Works Water	Spring 2014
W.1.5 Detecting customer leaks and notifying them of the problem	Project completion	Public Works Water	Spring 2014
W.1.6 Providing usage data for trending and analysis	Project completion	Public Works Water	Spring 2014
W.1.7 Providing new, more accurate meters	Project completion	Public Works Water	Spring 2014

# Nature's Playground

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
Potable Water 2. Provide safe, affordable and clear drinking water for the citizens of Gautier.			
PW.2.1. Construct Drinking Water Treatment Plants For color removal plant	A 3-phase project	PW	Spring/Summer 2014, 2016 and 2018
PW.2.3 Construct new Water Wells and Elevated Storage Tanks	HWY 57 Tank/well Martin Bluff Tank/Well	PW	Summer 2014 Summer 2016
Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
Sewer 3. Provide an efficient and sound infrastructure for collecting and transporting the City's sewage flows.			
S.3.1 Reroute gravity sewer on Bemis Ave. to Stone Gate Lift Station	New gravity system and extended force main	PW	Summer 2013
S.3.2 Expand the City's current SCADA monitoring system for lift stations	Operating units	PW	Spring 2023
S.3.3 Clean and TV main sewer lines	Ongoing in-house and contracts	PW	Fall 2023
S.3.4 Line sewer mains in problem areas	Ongoing programs	PW	Fall 2023
S.3.5 Line sewer manholes	Ongoing programs	PW	Fall 2023
S.3.6 Purchase and install microbiological units at key manholes to decrease grease buildup	Pilot unit	PW	Spring 2013
S.3.7 Complete the design and bidding for the Old Shell Landing CIAP sewer project	Design construction	PW	Fall 2012 Summer 2013
S.3.8 Raise sewer lift station above BFE	Grant dependent	PW	Fall 2018

# Nature's Playground

S.3.9 Create a grease control program	Ordinance	PW	Spring 2013
Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Transportation 4. Provide safe, comfortable and aesthetically pleasing transportation facilities.</b>			
T.4.1 Improve Allen Road to accommodate future commercial establishments	New boulevard	PW	Fall 2013
T.4.2 Town Center infrastructure projects	TBD	PW	-----
T.4.3 Widen Martin Bluff Road – Gautier-Vancleave Road to Roy's Road	New road and pedestrian facilities	PW	Spring 2014
T.4.4 Intersection Improvements along Old Spanish Trail	Safer intersections	PW	Summer 2017
T.4.5 New access road at Highway 90 and City Park	Visible and convenient access road	PW	Spring 2016
T.4.6 New access road at Highway 90 and Mary Walker Drive	Visible and convenient access road	PW	Spring 2018
T.4.7 Construct bridge and raise road at Old Spanish Trail and Graveline Road	Safer roadway	PW	Spring 2018
T.4.8 Elevate old Spanish Trail at Magnolia Tree drive	Safer roadway	PW	Spring 2018

# Nature's Playground

T.4.9 Purchase computer and software for traffic signal maintenance	Satisfy state requirements	PW	Fall 2016
T.4.10 Beasley Road Improvements	Safer roadway	PW	Fall 2012
T.4.11 Frontage Road Improvements	Safer roadway	PW	Fall 2015
T.4.12 Dolphin Drive Improvements	New boulevard for town center	PW	-----
T.4.13 Graveline Road Improvements	Safer roadway	PW	Summer 2020
T.4.14 Construct Park and Ride at Gautier-Vancleave Road and Frontage Road	Public convenience efficiency	PW	Summer 2016
T.4.15 Construct alternate access to Hickory Hills area – Frontage Road to Martin Bluff Road	Emergency access alternate ingress/egress	PW	Fall 2023
T.4.16 Construct alternate exit to Westgate Parkway	Emergency access alternate ingress/egress	PW	Spring 2017
T.4.17 Construct Bridge on Martin Bluff Road at Brookside Drive	Commercial access	PW	Summer 2013
T.4.18 Construct connector road – Beasley Road to Gautier-Vancleave Road	Emergency access alternate ingress/egress	PW	Fall 2015
T.4.19 Purchase tractors with finishing mower decks	Improve workforce efficiency	PW	Spring 2014

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T.4.20 Purchase a mini excavator	Improve workforce efficiency	PW	Fall 2014
T.4.21 Purchase Scagg mowers	Replace aged equipment	PW	Spring 2015
T.4.22 Purchase a Bobcat with front mounted mowing deck	Improve channel maintenance program	PW	Fall 2013
T.4.23 Provide additional parking at City Hall	Public access to facilities	PW	Fall 2014
Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Drainage 5. Provide adequate drainage facilities and clean and accessible bayous and waterways for wildlife, recreation and drainage.</b>			
D.5.1 Clean and remove sediment from City bayous	Improve storm water system	PW	Fall 2015
D.5.2 Construct Detention Pond/Parks upstream of outfalls into bayous	Mitigate sediment transport to bayous	PW	Fall 2015
D.5.3 Perform Channel Improvements to City channels	Improve storm water system—reduce flooding	PW	Spring 2013
D.5.4 Replace failing pipe under roadways	Public safety/storm water system maintenance	PW Drainage	Fall 2015
Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Solid Waste 6. Provide for planned pick-up of yard debris as well as cleaning of roadside litter and illegal dump sites.</b>			
SW.6.1 Strengthen the Garbage Pick-up ordinance to eliminate commercial debris	Improve aesthetics and staff efficiencies	PW	Summer 2013

# Nature's Playground

SW.6.2 Create a litter control program	Improve aesthetics promote economic development	PW	Summer 2013
SW.6.3 Post "No Dumping" signs	Defer litter	PW	Summer 2014
Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Maintenance 7. Maintain public facilities, vehicles and equipment to provide for safe use and prolonged usable life.</b>			
M.7.1 Renovate the old Planning Department Building	Improved efficiency and public access	PW	Fall 2012
M.7.2 Construct a new Maintenance Facility	Improved efficiency	PW	Fall 2014

## 4. Economic Development/Planning

The Economic Development and Planning Department oversees economic development, neighborhood services, planning, code enforcement, building inspections, flood plain management, and events and civic engagement activities for the City of Gautier.

### Economic Development

Stakeholder Comments: Comments regarding Economic Development and Job Creation received much attention from stakeholders during the priority voting process. These comments are outlined below:

#### Job Creation

- Increase efforts to bring jobs; more professional jobs are needed, not just big box, technical
- Encourage entrepreneurial opportunities
- Increase small business resources
- Ensure existing companies remain
- Provide better opportunities—better jobs, better education

#### Economic Development

- More retail and commerce.
- Improve infrastructure.
- Construct a town green for festivals and for people to have a place to gather.
- Encourage more tourism opportunities

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date (start, end)
<b>EDP1: Town Center revitalization through the encouragement of redevelopment and the elimination of blight.</b>			
EDP.1.1. Mall Redevelopment	New mall constructed at Singing River Mall	EDP	2012, 2014
EDP.1.2. Plan and construct urban park north of new mall	New park constructed	EDP	2013 and ongoing (due to limitations of grant funds)

<b>EDP2: Promote healthcare industry cluster strategy at I-10 / SR 57 corridor to increase jobs and tax base.</b>			
ED.2.1. Plan and construct Town Center interconnected street grid with service alleys north of the mall	New roads constructed	EDP, PW	2013, 2015
Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
EDP.2.2. Cultivate medical / commerce park at I-10/57 interchange	Reconstruct Allen Road as boulevard from Robinson Still Road to Lake	EDP	2013, ongoing
EDP.2.2. Cultivate medical / commerce park at I-10/57 interchange	Medical buildings constructed	EDP	2013, ongoing
<b>EDP3: Foster efforts for business recruitment and expansion.</b>			
EDP.3.1. Provide incentives to encourage restaurants	Number of restaurants	EDP	2013, ongoing
EDP.3.1. Explore ways to leverage economic and quality of life value of MGCCC	Economic report	EDP	Winter 2013
EDP.3.2. Support business-focused organizations	Participate in local business organizations	EDP	Ongoing
EDP.3.3. Research economics of waterfront tourism and opportunities for expansion	Economic report	EDP	Summer 2013

## Planning

How do we protect the neighborhoods we love and plan for inevitable growth and change? While some want to preserve a snapshot of today's Gautier, we know that change is a given. Where should new businesses locate? How should they be built? The City recently adopted a Unified Development Ordinance and new Zoning Map to address many planning issues. Over the next five years, we will further calibrate our laws and regulations to advance a prosperous and safe Gautier that strengthens neighborhoods.

How and where a community grows impacts a City's finances, economy and quality of life. The places we live, work, shop and play shape our lives and who we are. One's experience in a place helps form us as individuals and a community. Proper planning ensures that in our quest for economic prosperity and jobs, we don't shortchange either long-term commercial opportunities or residential growth.

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date (start, end)
<b>EDP4: Ensure policies encourage sustainability and provide for future growth.</b>			
EDP.4.1. Develop a parks and recreation master plan	Parks and Recreation report to Council	EDP, PW, CM	Fall 2012, Winter 2012
EDP.4.2. Develop a walking, bicycling and paddling master plan	Council Adoption	EDP	Fall 2014, Spring 2015
EDP.4.3. Develop a Hazard Mitigation Plan	Council Adoption	Jackson County, EDP, FD, PD, PW et al	Underway, Winter 2012
EDP.4.4. Revisory ordinance to the UDO, Phase 1	Council Adoption	EDP	Underway, Winter 2012
EDP.4.5. Commercial, industrial, and multifamily architectural guidelines	Council Adoption	EDP	Underway, Winter 2012

EDP.4.6. Revisory ordinance to the UDO, Phase 2	Council Adoption	EDP	Spring 2013, Fall 2013
EDP.4.7. Neighborhood Plans Developed	Council Adoption	EDP	2 per year starting in 2013
EDP.4.8. Assist with planning of after school youth activities like youth sports	Council approval of plan	HR, EDP, PW, CM	Per HR
EDP.4.9. Participate in regional planning efforts	Contribution to regional plans	EDP, PW	Ongoing
EDP.4.10. Develop Special Management Area plan	Council Adoption	EDP, Jackson County, Ocean Springs, DMR	Underway, Summer 2014
EDP.4.11. Develop Shepard Park Master plan	Council Adoption	EDP, PW	Spring 2013, Fall 2013

## Quality of Life / Neighborhood Services

Stakeholder Comments: Stakeholders raised a wide range of topics broadly categorized as enhancing the quality of life in neighborhoods. The issues covered such diverse topics as the need for increased code enforcement activities, additional efforts towards animal control, illegal dumping concerns, expansion of a range of resource programs serving the community and increased ways that neighbors can affect positive change in their neighborhoods.

### Code Enforcement

- Increase effective code enforcement—lawns, foreclosed properties, poor property maintenance.
- Code Enforcement is responsive—greater demand
- Publish and distribute code enforcement information, put teeth into the enforcement effort

### Animal Control

- Provide more services, especially regarding stray or vicious dogs
- Demand for Animal Control services is increasing

# Nature's Playground

## Illegal dumping and litter

- Address illegal dumping and litter
- Provide landfill access without charge to reduce desert dumping

## Neighborhood Connecting

- People know their neighbors, walk in their neighborhoods, and utilize local parks
- Expand the neighborhood improvement program—assist seniors, provide tree removal.
- The City's highly ranked primary and secondary schools, scenic waterways, historic properties, beautiful tree cover, and small town charm need to be built upon. Residents value their proximity to the shoreline and natural amenities. Bicycling and paddling trails need to be designated, signed, and promoted with high quality maps and materials. These and other quality of life improvements can be accomplished with little cost, but will reap real rewards with resident and tourist alike.
- The Sandhill Crane Refuge, Indian Point Preserve and Shepard State Park provide the City with ample greenspace. However, the City lacks adequate neighborhood parks and city-wide recreation opportunities. If Gautier is to keep and attract new families, then we must improve the quality of our after-school and recreation programs.

## Schools/Education

- Support and promote MGCCC

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date (start, end)
<b>EDP5: Enhance neighborhoods through programs and services; fostering partnerships between the City and other community-wide resources.</b>			
EDP.5.1. Obtain grant funds to improve walkability around schools	New sidewalks, crosswalks and related improvements constructed around schools	EDP, PW	Summer 2013, Fall 2015
EDP.5.2. Facilitate blueway trails on Mary Walker and Sioux Bayou	Paddling brochure, mile marker signs and related materials	EDP	Underway, Summer 2013
EDP.5.3. Improve neighborhood entrances	New or maintained signs and landscaping	EDP	5 per year

# Nature's Playground

EDP.5.4. Facilitate blueway trails on Bayou Pierre (Shepard State Park)	Paddling brochure, mile marker signs and related materials	EDP	Summer 2013, 2014
<b>EDP6: Respect the City's history and leverage these resources to improve quality of life and increase tourism.</b>			
EDP.6.1. Historic preservation and restoration of Historic Black Schoolhouse	Building complete	EDP, PW	Underway, Winter 2015
EDP.6.2. Historic preservation and restoration of Oldfield's Mansion	Building complete	EDP, PW	Spring 2013, Winter 2017
EDP.6.3. Signage and related tourism support	Signs and collateral material complete	EDP, PW	Underway, Summer 2013
<b>EDP7: Foster partnerships with MGCCC and other organizations relating to education, job creation, and quality of life.</b>			
EDP.7.1. Explore partnerships with MGCCC, School District and churches	Report to City Manager	EDP	Ongoing
EDP.7.2. Increase and improve senior activities	Assistance with obtaining grant funds	EDP	Winter 2012, ongoing

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date (start, end)
<b>EDP8: Protect neighborhoods from unsafe conditions, blight and deterioration with programs, policies and assistance.</b>			
EDP.8.1. Investigate a Code Enforcement App to further citizen reporting	Director's review of options memorandum	EDP	Spring 2013
EDP.8.2. Address unfinished structures	Demolition or completion of unfinished structures	EDP	Underway, Summer 2013

EDP.8.3. Adopt International Property Maintenance Code	Council adopts International Property Maintenance Code	EDP	Winter 2012
EDP.8.4. Address abandoned and/or dilapidated commercial structures and grounds	Demolition or completion of unfinished structures and grounds	EDP	Underway, ongoing
EDP.8.5. Update old, dilapidated trailers	Fewer old, dilapidated trailers	EDP	Underway, ongoing
EDP.8.6. Change of use from trailers to single-family residential where appropriate	Fewer trailers in R-1 zoning district	EDP	Underway, ongoing
EDP.8.7. Address abandoned and/or dilapidated residential structures	Demolition or completion of unfinished structures	EDP	Underway, ongoing
EDP.8.8. Remove slabs	Fewer slabs	EDP	Underway, Summer 2013
EDP.8.9. Address blight of junk vehicles, outdoor storage and unmaintained yards	Fewer blighted properties	EDP	Underway, ongoing
EDP.8.10. Address illegal dumping and move-out evictions waste	Less waste left on properties; special pick up service/fee	EDP	Underway, ongoing

## Building and Zoning Administration

Stakeholder Comments: Stakeholders expressed desires to increase the rate of development, as well as ensure neighborhoods are not negatively impacted.

Building codes and floodplain standards ensure the safety of the occupants and others in the community. Ranging from fire protection to resilience during a storm, the City reviews and inspects buildings to safeguard residents, workers and visitors.

## Growth

- Better coordinate growth with services, adequate public safety; empty commercial buildings could be used for youth, farmer's market and/or entertainment.
- Coordinate amenities with development (schools, parks, shopping centers);
- Get big enough to have the services and resources we need but not so big that we lose our hometown feel.

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date (start, end)
<b>EDP9: Safeguard the public's interests with policies, procedures and codes for buildings, floodplain management and zoning.</b>			
EDP.9.1. Adopt 2012 IBC	Council Adoption	EDP	Winter 2012
EDP.9.2. Adjust Fee Schedule	Council Adoption	EDP	Winter 2012
EDP.9.3. Lower CRS Rating	Floodplain Manager takes necessary steps to meet FEMA's criteria for lower CRS rating	EDP	Ongoing, Summer 2014
EDP.9.4. Maintain Utility GIS Files	GIS files compete	EDP	Spring 2013
EDP.9.5. Sign Inventory	GIS file complete	EDP	Spring 2014
EDP.9.6. Street light inventory	GIS file complete	EDP	Fall 2013

## Events and Civic Engagement

Mayor and Council have recognized that City events improve the livability, economy, and image of the City of Gautier. To that end, preferred City events have provided effective promotion of the City's image and brand as "Nature's Playground", an economic return to a larger number of individuals, community organizations, or businesses (through attracting visitor spending), and/or have had wide public participation or benefits.

# Nature's Playground

Currently City events include:

- Mardi Gras Parade
- Easter Egg Hunt
- World Changers Week
- The Mullet and Music Festival
- The Christmas Stroll
- The Christmas Parade

This Strategic Plan recognizes that there is a range of benefits available, and that depending on the nature of the event, the benefits vary from event to event. It also recognizes that a series of events provides a sense of vibrancy to the City and offers opportunities to enhance the experience of both citizens and visitors. Thus, a major goal of this plan is to build on our firm foundation to achieve greater benefits through better promotion of existing events (through alignment of branding and improved marketing), through development of existing events (creatively building upon existing elements), and also through exploring opportunities to integrate new events into a yearly cycle that matches the City's vision, goals, and image. To this end the inclusion of two to three new events within the next year is proposed.

New events may include:

- Antique Fair
- Community New Years' Eve Block Party at Town Center
- Veteran's Day Parade and Ceremony at Veteran's Tower
- Fishing Tournament at Mary Walker Bayou

Gautier residents volunteer more than the national average and desire more opportunities to contribute. School, church and senior center activities are the most popular types of volunteer activities in Gautier.

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date (start, end)
<b>EDP10: Create and sustain select community events for the enjoyment of residents and tourists.</b>			
EDP.10.1. Act as liaison to implement an agreed upon calendar of community events	Events occur	EDP	Underway, Fall 2012

# Nature's Playground

EDP.10.2. Establish and build capacity of an organization to sponsor community events	Designate existing or incorporate new organization	EDP	Underway, Summer 2013
EDP.10.3. Support community events with staff and City resources	Event attendance and sales tax receipts	EDP	Ongoing
EDP.10.4. Engage more volunteers for community events and neighborhood improvement projects	Number of volunteer hours; Volunteer database; Web site with volunteer opportunities	EDP	Winter 2012, Ongoing
EDP.10.5. Fundraise for community events	Dollars and in-kind contributions	EDP	Yearly

## Administration

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date (start, end)
<b>EDP11: Build capacity of organization to professionally meet the needs of City residents and businesses.</b>			
EDP.11.1. Continuing Education for Staff	Certifications received, Sessions Attended, etc.	EDP	Ongoing
EDP.11.2. Communicate with residents and broader public regarding EDP issues	News articles on EDP issues. Social networking measures.	EDP	Ongoing
EDP.11.3. Update the EDP portion of the City Website	New content and design on Website	EDP and consultant	Winter 2012, ongoing

## 5. Recreation/Parks/Trails/Open Space

Stakeholder Comments: A number of stakeholders requested more trails and bike paths. Increased recreation programs and park amenities were also important topics for participants. The highest priority comments are listed below:

- Create a Master Plan for Buddy Davis Park
- Create a Master Plan for Shepard State Park
- Create a Master Plan for Bacot Park

Comments on recreation, trails and open space are provided in Exhibit II.

Mission Reference: #2, vibrant.

**Strategic Goal R1: Provide a diverse program of activities for residents of all ages at all parks and recreation facilities.**

**Strategic Goal R2: Continue to coordinate and provide special events and programs for residents of Gautier.**

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Recreation: Build capacity of recreation programming and facilities to meet the needs of residents and visitors.</b>			
R.1.1. Maintain and improve Shepard State Park	Master Plan and grant funding	EDP; Rec Advisory Commission	2014
R.1.2. Maintain and improve Bacot Park	Master Plan	EDP; Rec Advisory Commission	2014
R.1.3. Maintain and improve Buddy Davis Park	Master Plan	EDP; Rec Advisory Commission	2014
R.1.4. Construct Frazier Park bathroom facilities	Completion	PW	2013

## 6. City Clerk/Municipal Finance

**Stakeholder Comments:** While there were no comments at the strategic planning sessions that directly mentioned municipal finance as an area of concern, sound financing is essential for achieving the strategic goals that have been identified by the community.

**Mission Reference:** All aspects of the Mission Statement touch on municipal finance considerations.

**Strategic Goal Finance 1:** Conduct comprehensive analysis of all benefit programs for purposes of cost containment.

**Strategic Goal Finance 2:** Generate revenues to maintain and/or enhance services provided by the City.

**Strategic Goal Finance 3:** Seek private sector sponsorships to encourage businesses to participate in local events and activities.

**Strategic Goal Finance 4:** Integrate strategic planning goals in the Annual Budget document.

**Strategic Goal Finance 5:** Utilize technology to improve City's finance-related services offered to citizens, businesses, other government agencies, and internal City departments.

**Strategic Goal Finance 6:** Monitor the City's financial health through fiscal responsibility.

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Finance 1. Conduct comprehensive analysis of all benefit programs for purposes of cost containment.</b>			
F.1.1. Conduct compensation and benefits survey by comparing to selected jurisdictions	Completed Survey	HR; Finance	Survey : May Annually Implement: May 2013
F.1.2. Complete analysis of all benefits, make recommendations and implement changes or introduce new programs (if applicable)	Recommendations/ Implementations	HR; Finance	Report based on Survey : by June 15 <sup>th</sup> Annually All insurance programs are currently evaluated annually.

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Finance 2. Generate revenues to maintain and/or enhance services provided by the City.</b>			
F.2.1. Generate revenue for the City by promoting and developing sports tourism	Program Implementation	EDP	Annual
F.2.2. Implement new revenues and/or increase ongoing revenues	Research and Implementation of Revenue Sources Based on Voters	HR; Finance	Annual: Immediately Upon Council Approval

Actions	Deliverable/Completion Metric	Responsible Department	Benchmarks/Completion Date
<b>Finance 3. Utilize technology to improve City's finance-related services offered to citizens, businesses, other government agencies, and internal City departments.</b>			
F.3.1. Provide payroll information to employees electronically	Implementation of Paperless Timesheets, Pay Stubs, and W2's	Finance/City Clerk	Annual Start: Spring 2014 End: Winter 2014
F.3.2. Provide electronic methods for Accounts Payable exchanges	Implementation of Internet Invoice Submission & Payments through Wires	Finance/City Clerk	Annual Start: Spring 2015 End: Spring 2016
F.3.3. Expand Internet payment options for City services	Citizen and Developer Internet Receipts Processed by Departments	Finance/City Clerk	Annual Start: Summer 2013 End: Winter 2013
F.3.4. Monitor internal control and financial reporting procedures	a) Clean Audit Opinions Obtained and Sustained; b) Auditor Management Comments Addressed	Finance/City Clerk	Annual FY 2013 Audit

## 7. Human Resources

Stakeholder Comments: Comments from the employees were compiled at the organizational strategic planning sessions. Those comments were reviewed, evaluated and utilized to generate the Values Statement as described in the Preamble. Comments provided by the employees include:

- A vision to provide the best customer service than any other city in the county
- Employees want to be responsive, and respect timely responses from others
- Encourage City employees to be more involved in the community
- Teamwork is important

Actions	Deliverable/Completion Metric	Responsible Department	Expected Completion
<b>Work Environment 1. Meet or exceed all mandated training and legal requirements. Institute citywide best business practices and policies.</b>			
HR.1.1 Perform review of Employee Rules & Regulations	Revised/Updated HR Rules	HR	Every 2 years
HR.1.2. Update and revise Records Retention Policy	Revised/Updated Records Retention Policy	City Clerk/Admin	Every 2 years Start: Spring 2013
HR.1.3. Provide ethics training to all City Council Members, Commissioners, staff, etc. to ensure compliance with law every two years	Ethics Training to CC & Boards	HR/City Attorney	Annual
HR.1.4. Prepare Standardized Agreements in as many areas as possible	Revised/Updated HR	City Attorney/ Public Works/Admin	Annual
HR.1.5. Work with departments to develop and implement a succession plan	Completion of Succession Plan	HR	Annual

# Nature's Playground

HR.1.6. Develop an in-house training curriculum for management positions	Need Analysis / Training Sessions.	HR	Annual
HR.1.7. Survey employees and analyze data to determine effectiveness of existing Wellness programs	Completed Survey/Data	HR	Annual
HR.1.8. Annual Benefit/ Wellness Fair and employee appreciation picnic	Program Implementation	HR	Annual

## **APPENDIX**

1. Exhibit I – Final Thoughts/Vision
2. Exhibit II - Gautier's Strategic Plan Project Objectives
3. Exhibit III - Community Strategic Planning Process
4. Exhibit IV – Town Hall Meeting Notes
5. Exhibit V – Needs Assessment Survey

## EXHIBIT I: FINAL THOUGHTS/VISION

Through this Strategic Plan, the City of Gautier strives to...

- Plan for and manage the physical, cultural, intellectual, technological, and individual growth and development of all aspects of the community.
- Recognize the importance of our youth as the future of the community and our seniors as providing critical links to our past and a great resource to mentor youth and young families.
- Seniors and youth are accorded special attention and resources in recognition of their unique and critical roles in the community.
- Gain its strength from the cohesion and quality of its neighborhoods. Neighbors in Gautier know one another, help others in need, take pride in the quality of the social and physical environment of their neighborhoods, and take an active role in helping the youth and seniors that reside within and surrounding the neighborhood.
- Be a small town offering big city amenities. Shopping and entertainment are available in town and few residents and businesses feel the need to leave for shopping, purchasing supplies, or having a great time on the weekends, evenings, and vacation days.
- Allow you to reach your career goals right here at home through providing a wide variety of employment opportunities.
- Be a City with several viable transportation alternatives besides just automobiles. Few residents travel outside of Gautier for work and other purposes.
- Proactively address its own challenges at the earliest stages possible through direct intervention, the effective use of community partnerships, and other creative methods.
- Be a healthy, active, fun, sports-oriented community with quality outdoor and sports-related activities for persons of all ages and activity levels to enjoy. Gautier protects natural and uses every available means to achieve a clean and sustainable environment.
- Place the highest priority on the effective education of the young and the provision of life-long learning opportunities for those no longer in formalized school settings. Schools are the hub of each neighborhood providing after school and intergenerational opportunities for the community.

## Exhibit II: Gautier's Strategic Plan Project Objectives

### FACILITATORS AND STAFF

Mayor and Council  
City Manager  
Department Directors  
Grant and Project Manager  
Code Enforcement Officer  
Neighborhood Improvement Coordinator  
Crime Prevention Officer



### Project Objectives

The following sections describe in more detail the process undertaken by the City of Gautier to create the Strategic Plan.

#### 1) Integrate Community into Planning

Approximately 275 residents and community members participated in the community strategic planning process, in addition to employees participating in the internal strategic planning process.

The process enables the community to fully participate in the development of the plan. Contrary to the City's long term Comprehensive Plan, strategic planning is a much more dynamic process, is less focused on data and structure and can be flexible enough to meet the needs and desires of the community.

#### 2) Create a Shared Vision

Participants collectively identified the characteristics of an ideal community and find areas of common ground. All comments were reviewed and incorporated into the Vision Statement.

#### 3) Clarify Purpose

The strategic planning process enables participants to clarify/identify the purpose or sense of direction in which the organization wants to proceed. Comments were reviewed and incorporated into the Action Plan.

## 4) Identify Issues/Trends

The strategic planning process identifies the major issues facing the community today. Also, it considers trends that are just below the surface or which are just coming into view.

## 5) Tests/Validate Current Assumptions

Local government must often move forward and represent the community's views even though the views are not clearly known. Local officials must make certain assumptions upon the limited input they received and municipal organizations move forward to implement such objectives. The strategic plan process enables the City of Gautier to validate whether or not the City is on target.

## 6) Identify Community Resources

One of the objectives of the process is to identify where the resources are and what trends may affect them. Where resources are identified as scarce, it is important to conserve them and share based on need and priority.

## 7) Improve Community Networking

Strategic planning is a group dynamic process that requires teamwork to address community issues. The process enables City staff to work together with other stakeholders for a common objective. The process enables the community to build bridges and get to know one another better and help them function as a team. The interaction with one another in discussing community issues is as important, if not more so, than the end product – the Strategic Plan.

## 8) Increase Understanding of Local Government

The strategic planning process not only serves as a catalyst for receiving information, but also serves as a means to impart information in terms of the issues and difficulties facing local government. Having participated in the process, the community will have a better understanding that there are many complex issues facing their elected officials and City staff. Finally, the participants should come away knowing that the municipal organization can only work on a few major problems at a time, based upon its limited staff and financial resources.

## 9) Develop Action Oriented Planning

By developing an action oriented plan with specific tasks to accomplish, people will be able to see the results of their efforts and know that the strategic planning process was not simply a series of discussions, but a real dynamic, participatory planning process.

# *Nature's Playground*

The City of Gautier's Action Plan was developed at the end of the strategic planning process based on the input received from the community and city staff.

## **Exhibit III: Community Strategic Planning Process**

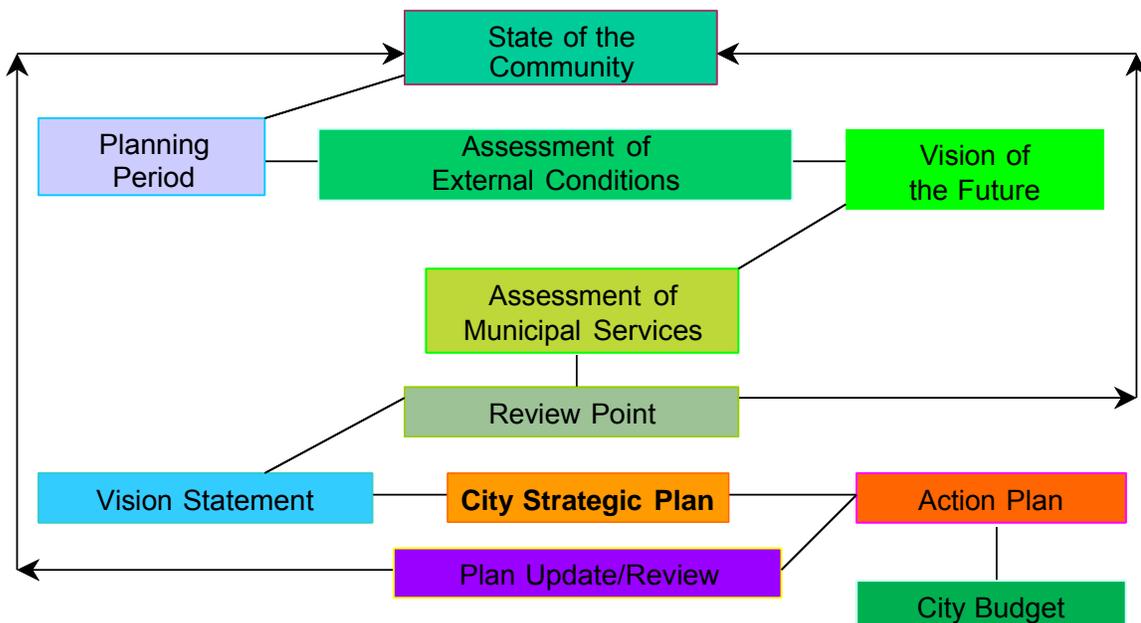
- I. State of the Community
  - a. What are the major issues facing the community today?
  - b. Do we have a clear sense of direction?
  - c. Is the direction universally supported throughout the community?
  - d. What is our community health/climate?
  - e. The Planning Period for this plan will be 5 years.
  
- II. Assessment of External Conditions
  - a. Who are those who make up our service population? Trends?
  - b. Who are the regulators? Trends?
  - c. Who are our competitors? Trends?
  - d. Who are our resource providers? Trends?
  
- III. Vision of the Future
  - a. What will our environment and community look like at the end of our planning period, based upon the immediate issues and emerging trends?
  - b. What is in store for the future if we do nothing, something, a lot?
  - c. What are the key issues the community must address in this planning process?
  - d. Describe key demographic indicators, e.g. number of dwelling units, population shift, economics, demographics, and financial data.
  
- IV. Assessment of Municipal Services
  - a. What do we do well? What are our strengths?
  - b. What do we do poorly? What are our liabilities?
  - c. What would you like to see more of/less of?
  
- V. Review Point/Priority Setting (Review Steps I through IV)
  - a. Review comments made throughout the day.
  - b. Do the current issues, emerging issues, and trends suggest we change, add to, or build on to our current mission statement?
  - c. Prioritize the issues/trends/vision objectives, which must be addressed during the planning period.
  
- VI. Community Vision Statement
  - a. What is our vision for the community?
  - b. What should our image be?
  - c. What makes us different from other cities?
  
- VII. Action Plan
  - a. How do we get where we want to go?
  - b. Who will do what, when and how?
  - c. How do we approve our new mission/community vision strategy into action?

- d. Have we addressed the all of the major issues and emerging trends in our action plan?
- e. What existing programs should be kept, modified, eliminated, or implemented?

## VIII. Plan Update/Review

- a. How are doing on completing our action items to date?
- b. In what areas shall we reshape our vision of the future?
- c. What projects remain uncompleted?
- d. Do we need to change our strategy (mission/vision statement)?
- e. What has happened to our environment since the plan was developed?

### Table 1 Strategic Planning Process



## **Exhibit IV – TOWN HALL MEETING NOTES**

### **March 08, 2012**

In an effort to expand the opportunity for involvement to the most people possible in the City, the City Council hosted a community outreach meeting at the Mississippi Gulf Coast Community College. Participants heard the Mayor's State of the City Address and separated by groups into their Wards to discuss issues both city-wide and neighborhood specific. Staff acted as facilitators with councilmen engaging citizens for feedback. Written comments were incorporated into the materials listed here.

Having identified major community issues and trends as well as envisioning alternatives of what Gautier might look like at the end of the planning period in 2018, participants were asked to analyze the community's capabilities and resources. Additionally, they were asked to assess the City organization's ability to meet present and future demands, which will be placed on Gautier. Primarily, they were to identify what the strengths and liabilities of the community are. This is based upon public expectations of the community and, specifically, the City of Gautier. The group exercise began by identifying strengths, or things the City does well. Then the group turned their attention to identifying liabilities, or things to which we need to devote more time and attention. They were encouraged to remember that overall the community is doing exceptionally well, but that there is always room for improvement.

## **ASSESSMENT OF CITY SERVICES**

### **“What's your vision for Gautier?”**

#### **WARD 1**

##### Priorities

- Bayous –need to slow sources,
- Excessive speeding on residential streets
- Trash pick up
- Water bills –large bills, poor water quality ,stains clothing & brown color
- Dee's amusement game room-(eyesore)

# Nature's Playground

- Street paving –in progress but slow
- Lighting on Gautier bridge
- Sign –Point Clear entrance

## Good

- Medical facility on interstate
- Nature walk
- Indian Point
- Town Center/roundabout
- Police Department
- Veteran's Tribute Tower
- Sidewalks
- College & Schools



## Bad/Concerns

- Mary Walker Bayou –silt and sedimentation
- Street Lights
- Mall
- Carwash
- Point Clear fishing pier
- CSX property

## **WARD 2**

### Need Improvements

- Street lights in neighborhoods
- 2 Pavement/roads in College Park
- Uniform police officer at Bacot Park (During games, secure ballpark fence)
- Road/ Pavement to Indian Point
- There is a need for better supermarkets so we do not have to drive to Ocean Springs.
- Nice Restaurants, more family
- Skating Rink needs improvement
- More enticements
- Overhead bridge on Ladnier Rd (Sometimes the train gets stopped)
- Soccer Complex
- The Old Place
- Sidewalks
- Crane Refuge
- Shell Landing

# Nature's Playground

## Green

- Shepard State Park
- Boys & Girls Club seating
- Seating areas
- 32 acres (town center)
- College
- High school football stadium

## Pink

- Roads (De La Forrest)
- Mall
- Skating Rink on Ladnier Rd
- Street Lights in residential areas
- Overhead bridge on Ladnier Rd

## **Ward 3**

### Issues

- Speed Limit signs (lack of)
- Soundview Dr.
- Sewer issues on Bemis
- Oldfield House
- The construction of half built building next to Oldfield house
- Cemetery next to Oldfield (Lewis House)

### Likes

- 12 Oaks
- Sheppard State Park
- Mary Walker
- City Park
- Estuarine Center

### Dislikes

- Car wash Hwy 90
- Boat Man
- Mall
- Jerry Lee's trailers

# Nature's Playground

- Oldfield house
- Old construction next to Oldfield house
- Speed limit signs

## Ward 4

### Concerns

- Land trade around I-10/ Gautier Vancleave Rd
- Paving –Northwood Hills ,Homestead & Martin Bluff
- Grocery Stores
- Car wash unfinished on Hwy 90
- Striping on Martin Bluff Rd. (access road)
- Preserving Graveline Bayou
- Situation between Baywood Commons & Northwood Hills (overgrowth)
- Bike path lane with lighting along Gautier-Vancleave Rd & all of Martin Bluff Rd

### Likes

- City Park
- Soccer fields & ball fields
- Library
- Golf courses
- Old Place
- High School
- City Hall

## Ward 5

### Concerns

- No sidewalks- roads are narrow, needs widening
- Safety of children
- Only one road out of Hickory Hills
- North of I-10 is part of the city
- Only 1 access road out of Hickory Hills
- Dip near Brookside

# Nature's Playground

## Likes

- City Park
- Town Center
- College
- Senior Center (outgrowing )

## Dislikes

- Blighted Properties
- Run down trailer parks

## **What does the City do well?**

- Programs and special events
- Parks are gems
- Library programs
- Proactive, open public safety services and officers
- Mayor, Council and Staff remain accessible and open
- Expand partnerships
- Local media positive and key partner in communications
- Air quality
- Economic development –Mall area
- Public Safety, responsive fire and police
- Engages & listens to citizens in participation of vision/changes – Strategic Plan
- Process, communication/meaningful participation of citizens, more avenues for meaningful citizen participation
- Responsive City Council, access to Mayor, City Council pays attention
- Neighborhood Service Programs
- Redevelopment effort of town center is great
- Code Enforcement works with developers
- Happy to see Gautier grow up

## **What does the City need to do better?**

- Litter and dumping control
- Uniformity of appearance and sense of belonging
- Code enforcement for poor property maintenance
- Communication - community doesn't know what the City does/offers
- Coordination of events
- More effort to bring jobs
- Dispersing dense development areas
- Involvement in school issues - bonds, safety, etc

# Nature's Playground

- Roadway maintenance, routine and during construction
- Address traffic issues
- Expand recreational opportunities for youth - gym, after school
- Greater sensitivity to pedestrians, improved safety on streets, more crosswalks
- Improve safe routes to school
- Tighter gang enforcement
- Strategic Plan Process in high school and elementary schools
- Better pet (dog) parks
- Brochures – brag about what we do well
- Illegal Dumping - place to dump trash
- More community collaboration to engage businesses and organizations
- Street lighting for safety

## ENVIRONMENTAL AWARENESS/PRESERVATION

- Need a “Drains to Bay” awareness campaign to reduce litter in gutters
- Education/outreach in schools, public events on water conservation, energy, recycling
- Preservation of oak trees, open space
- Erosion control; dredging and bayou restoration

## AESTHETICS

- Litter - Regularly scheduled litter pick up – especially plastic bag litter
- Make merchants responsible for trash generated by their stores
- Develop programs to discourage illegal dumping/off road vehicles
- Encourage neighborhood watch programs for community empowerment/reporting
- Waste receptacles should be kept in special places to avoid public sight
- Neighborhood clean-up programs/events at parks, etc.
- More uniformity in city aesthetics to create an identity
- Combat graffiti/vandalism by encouraging linking/grouping of communities/activities
- Improve Code Enforcement response for unkempt yards front yard vehicle parking

## COMMUNICATION

- Comprehensive Calendar of school, City, public events for distribution of materials
- Youth guides that lists jobs, core training programs such as the life guard program
- Develop a two way communication – Better dissemination of emergency information
- Use of public events to share information
- Establish/expand communication tools for reporting community concerns

## ECONOMIC DEVELOPMENT

- The encouragement of more industry, good jobs
- Need a Gautier Chamber of Commerce

## JOBS

- Continue to lure a variety of employment opportunities for college-education young adults and seniors, and also more manufacturing-based jobs.

# Nature's Playground

## INFRASTRUCTURE

- Improve roadway maintenance
- Clear water
- Develop new roadways in western area of City

## RECREATION

- Organized Activities for children and youth 18 – 24. Indoor gym. Local activities.
- Need a water park
- Encourage more after-school activities – public and private

## TRANSPORTATION

- Improve/develop mass transportation – number & frequency of buses
- Improve public transportation to provide youth an opportunity to compete for jobs

## EDUCATION

- Continue/expand partnerships with schools for after-school programs
- Neighborhood schools within walking distance

## FACILITIES/ACTIVITIES

- Outdoor activities/centers to promote healthy lifestyles, volleyball, basketball, multi-use trails
- Dog Parks

## HOUSING ISSUES

- Improve the ratio of owners to renters
- Balance/control on the number of Section 8 dwellings
- Housing for the disabled

## SENIORS

- Gautier – We should be the Retirement Hub of the Region
- Develop senior/retirement communities (gated/ungated)
- Single story (smaller) housing for “empty nesters”

## TRAILS

- All varieties of trails needed: bicycle, walking, equestrian
- Greater/contiguous trail network to connect routes & communities
- Routes should connect outdoor youth activity areas/locations
- Promote, enhance and expand recreation trails

**Exhibit V: Community Needs Survey**

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**Motion made by Councilwoman Martin at 6:20 p.m. to recess until July 29, 2013. Motion seconded by Councilman Jones and vote was unanimously carried.**

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**Mayor and Council Retreat continued on July 29, 2013 at 3:30 p.m. Those present were Mayor Gordon Gollott, Council Members, Johnny Jones, Casey Vaughan, Mary Martin, Rusty Anderson, City Manager Samantha Abell, City Clerk Cynthia Russell, City Attorney Robert Ramsay and other concerned citizens.**

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**Motion made by Councilman Jones to suspend Robert's Rule of Order. Seconded by Rusty Anderson and vote unanimously carried. Mayor and Council discussed Strategic Plan.**

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**Motion made by Councilman Guillotte to adjourn until August 6, 2013. Seconded by Councilman Jones and vote unanimously carried.**