

## Capital Improvement Program Definition, Policies and Process

Authorization for construction generally occurs only after:

- The costs for the phases have been fully developed
- A grant is awarded and a copy of award is received in Finance
- A contract is granted after a competitive bid process
- A request for proposal (RFP) is approved by Council.

Actions involving any Federal or State funded CIP are restrained by the conditions of the grant.

Accordingly, if contract costs at the time of bid award are less than the budgeted amount, the unobligated balance will either be re-appropriated to project contingency or returned to fund balance. This action should be clearly explained in the fiscal impact section of a Council document and include any estimate for City engineering costs and required contingency to complete the project.

If project costs at the time of bid award are greater than budget amounts, four options are typically available:

1. Eliminate the project.
2. Defer the project for consideration to the next Budget cycle.
3. Re-scope or change the phasing of the project to meet the existing budget.
4. Appropriate additional resources as necessary from fund balance or other revenue sources.

For new CIP projects outside of the adoption process, resources need to be identified:

- Is there sufficient fund balance or monitored cash flow?
- Has an invoicing procedure been established?
- If sufficient funds are not available then lower priority projects may need to be eliminated and the budget for that project returned to fund balance and then re-appropriated to the higher priority project.

**Project Status.** Project milestones will be listed as objectives in the program narratives to facilitate project tracking

### **CIP Project Reporting and Update Process**

- Cost Estimates/Actuals by Phase
- Schedule (Time Line)
- Accounting Procedures/Revenue Tracking/Grant Invoicing /Project Closeout Procedures
- Timely Status Update Reporting (Note: Cost overruns and funding needs to be determined early. Updated costs and postponed timelines flag potential funding issues.)

CITY OF GAUTIER, MISSISSIPPI  
10-YEAR CAPITAL IMPROVEMENT PLAN

SCHEDULE OF CAPITAL IMPROVEMENT PROJECTS (FISCAL YEARS 2014 - 2023)

Type/Project Number	Project Description	Area Served	Funding	Strategic Plan	Total Cost "All In"	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2018-2023	10-Year Total (City Funds)
<b>City Clerk</b>	<b>Administration</b>											
	New Server Lease	Citywide	WC		\$ 30,816.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 816.00	\$ -	\$ -	\$ 30,816.00
<b>Public Safety</b>	<b>Police</b>											
	Police Cars Already purchased	Citywide	L	Public Safety	\$ 246,500.00	\$ 123,250.00	\$ 123,250.00	\$ -	\$ -	\$ -	\$ -	\$ 246,500.00
	Police Motorcycles	Citywide	PAF	Public Safety	\$ 120,000.00	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00
	Police Court Software Package	Citywide	L	Public Safety	\$ 146,100.00	\$ 73,050.00	\$ 73,050.00	\$ -	\$ -	\$ -	\$ -	\$ 146,100.00
	Police Cars	Citywide	L	Public Safety	\$ 1,470,000.00	\$ 1,200,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 750,000.00	\$ 1,470,000.00
	<b>Fire Protection</b>											
	Fire Truck	Citywide	SR	Public Safety	\$ 277,083.00	\$ 75,883.00	\$ 75,883.00	\$ -	\$ -	\$ -	\$ -	\$ 151,178.00
	Fire Station - West	Ward 1 and 2/Chylside	B	Public Safety	\$ 983,550.00	\$ 983,550.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 983,550.00
	Fire Station - West Safety Traffic Signal	Ward 1	G/B	Public Safety	\$ 150,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
	Command/Support Vehicle	Citywide	SR	Public Safety	\$ 170,000.00	\$ 80,000.00	\$ 18,000.00	\$ 18,000.00	\$ 4,000.00	\$ -	\$ -	\$ 170,000.00
	Brown Road Emergency Signal	Citywide	G	Planning	\$ 110,000.00	\$ -	\$ 34,000.00	\$ -	\$ -	\$ -	\$ -	\$ 34,000.00
<b>Public Works</b>	<b>Administration</b>											
	Purchase new radios to allow compatibility with new frequency system	Citywide	WC/G	PW Admin	\$ 85,000.00	\$ -	\$ -	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 68,000.00
	<b>Water/Sewer</b>											
	GUD Bond	Citywide	B	PW Water/Sewer	\$ 9,886,785.28	\$ 1,441,000.00	\$ 1,395,800.00	\$ 1,403,500.00	\$ 1,404,600.00	\$ 1,388,200.00	\$ 2,316,250.00	\$ 9,356,330.00
	Sewer Rehab	Citywide	SRF	PW Sewer	\$ 1,213,127.30	\$ 65,529.40	\$ 84,529.40	\$ 84,529.40	\$ 84,529.40	\$ 84,529.40	\$ 472,647.00	\$ 945,284.00
	Hwy 90/57	Citywide	SRF	PW Water/Sewer	\$ 1,784,633.21	\$ 239,614.68	\$ 239,614.68	\$ 239,614.68	\$ 239,614.68	\$ 239,614.68	\$ 1,198,073.40	\$ 2,396,146.80
	Allen Road	Citywide	SRF	PW Water/Sewer	\$ 1,470,132.86	\$ 25,799.40	\$ 25,799.40	\$ 25,799.40	\$ 25,799.40	\$ 25,799.40	\$ 128,997.00	\$ 297,994.00
	Old Spanish Trail	Citywide	SRF	PW Water/Sewer	\$ 404,120.60	\$ 45,189.96	\$ 45,189.96	\$ 45,189.96	\$ 45,189.96	\$ 45,189.96	\$ 225,949.80	\$ 451,899.60
	Maintenance/Improvements	Citywide	SRF	PW Water/Sewer	\$ 771,995.15	\$ 115,991.88	\$ 115,991.88	\$ 115,991.88	\$ 115,991.88	\$ 115,991.88	\$ 579,959.40	\$ 1,159,918.80
	Wac Truck	Citywide	SP	PW Sewer	\$ 204,000.00	\$ 227,989.69	\$ 227,989.69	\$ 227,989.69	\$ 227,989.69	\$ 227,989.69	\$ 688,927.88	\$ 1,044,896.88
	SCADA System Expansion	Citywide	WC	PW Sewer	\$ 266,700.00	\$ -	\$ 266,700.00	\$ 266,700.00	\$ 266,700.00	\$ 266,700.00	\$ 1,333,500.00	\$ 2,667,000.00
	Water Treatment Plant Phase I	Citywide	G/L/WC	PW Water	\$ 2,630,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 875,000.00	\$ 1,750,000.00
	Automatic Read Water Meters	Citywide	G/L/WC	PW Water	\$ 2,366,500.00	\$ 520,000.00	\$ 520,000.00	\$ 520,000.00	\$ 520,000.00	\$ 520,000.00	\$ 1,040,000.00	\$ 1,800,000.00
	Clean Video and Slip Line Sewer Lines	Citywide	WC	PW Sewer	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 250,000.00	\$ 400,000.00
	Force Main Interceptor - Shell Landing to Beasley - Pipe & Lift Stations	Citywide	L	PW Sewer	\$ 1,500,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 800,000.00
	Portable Generators	Citywide	G	PW Sewer	\$ 150,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 250,000.00
	Water Well and Tank (Linda Lee Road)	Ward 1	L	PW Water	\$ 1,300,000.00	\$ 86,500.00	\$ 86,500.00	\$ 86,500.00	\$ 86,500.00	\$ 86,500.00	\$ 432,500.00	\$ 778,500.00
	Water Well and Tank (North Hickory Hills)	Ward 5	L	PW Water	\$ 1,300,000.00	\$ 86,500.00	\$ 86,500.00	\$ 86,500.00	\$ 86,500.00	\$ 86,500.00	\$ 432,500.00	\$ 778,500.00
	Old Shell Landing Grinder Stations	Citywide	G	PW Sewer	\$ 500,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 250,000.00
	Line Sewer Manholes	Citywide	WC	PW Sewer	\$ 400,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 200,000.00	\$ 400,000.00
	Roller Lift	Citywide	WC	PW Sewer	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
	Micro-Biological Injection System - Grease Control	Citywide	WC	PW Sewer	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	\$ 45,000.00
	<b>Transportation</b>											
	Allen Road Frontside	I-10/Hwy 57	L/C	Planning	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,000.00	\$ 395,000.00
	Allen Road Extension Planning Study	I-10/Hwy 57	G	Planning	\$ 20,000.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00
	Transportation Enhancements	Town Center	G/WC	Planning	\$ 460,000.00	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
	I-Connector	Town Center	G	Planning	\$ 2,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Interior Roads	Town Center	G	Planning	\$ 2,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Martin Bluff Road	Ward 5	A/G/B/WC	Planning	\$ 10,465,757.00	\$ -	\$ -	\$ 1,105,250.00	\$ 500,000.00	\$ 552,000.00	\$ -	\$ 2,157,250.00
	Intersection Improvements - Old Spanish Trail	Citywide	G/WC	Public Works	\$ 300,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
	Intersection & Access Road - Hwy 90 and City Park Road	Citywide	G/WC	Planning	\$ 400,000.00	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00
	Intersection & Access Road - Hwy 90 and Main Walker Drive	Citywide	G/WC	Public Works	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Bridge at Old Spanish Trail and Graveline	Citywide	G	Public Works	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Roadway Elevation on Old Spanish Trail near Magnolia Tree	Citywide	G	Public Works	\$ 175,000.00	\$ -	\$ -	\$ 26,250.00	\$ 17,500.00	\$ -	\$ -	\$ 43,750.00
	Roadway and Drainage Improvements - Beasley Road	Citywide	IC	Public Works	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Park & Ride - Gautier-Venice Road and Frontage Road	Citywide	G/WC	Planning	\$ 700,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
	Martin Bluff Alternative - Frontage Road to Little Bend	Ward 5	A/G/WC	Public Works	TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Westgate Alternative - Westgate Parkway to Indian Point Road	Ward 4	G/WC	Public Works	TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Martin Bluff Road Bridge at Brookside	Ward 5	IC/WC	Public Works	\$ 400,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
	Improvement to Dolphin Dr - Paving/Sidewalks - South of Old Spanish Trail	Ward 1	G/WC	Public Works	\$ 1,600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Improvements to Graveline Dr - Paving/Sidewalks - Dolphin Rd to Lashier	Ward 1	G/WC	Public Works	\$ 900,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Connector Road - Industrial Park - Hwy 57 to Beasley Road	Citywide	G/WC	Planning	TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Newly Refinanced  
STATE LOANS #3 - (Matures April 2025)  
STATE LOANS #4 - HWY 90/57 (Matures January 2026)  
STATE LOANS #5 - ALLEN ROAD (Matures February 2028)  
STATE LOANS #6 - OLD SPANISH TRAIL  
SPL LN #7 CL08079-01-2  
Total owed to #184-855-88 (without interest original price \$174,000.00)