

1. Each agency with a LEL Network Coordinator Grant must hold at least one quarterly T.E.N. (Traffic Enforcement Network) meeting to promote State/County/Local networking, the national blitz campaigns, blitz reporting, and PI&E effort.
2. Each agency with a LEL Network Coordinator Grant must allow the LEL network coordinators to assist the MS Governor's Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns.
3. Each agency must engage in four (4) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols. Each agency must also engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, and the 4th of July Holiday Period by conducting checkpoints and/or saturation patrols during the state campaigns. Each agency will also participate in the blitz campaign for Click it or Ticket.
4. For each of the national blitz campaigns, each agency must maintain relevant stats and must submit a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other citations/relevant stats by the deadline. **(Mobilization forms must be submitted by the deadline set forth by the MS Office of Highway Safety.)**
5. Each agency must generate earned media (example: press conference, TV ads, radio ads or print news articles) before, during, or after HVE (High Visibility Enforcement) state and national campaign events and must submit documentation with each quarterly report.

Law Enforcement agencies will use the following criteria to help identify locations in each city/county for intensified enforcement including sobriety checkpoints and saturation patrols.

- Unusual incidents of alcohol/ drug related crashes*
- Alcohol/ drug impaired driving violations*
- Unusual number of nighttime single vehicle crashes and/or*
- Any other documented alcohol/ drug related vehicular incidents*
- Citation data related to restrained and unrestrained occupants*

Enforcement agencies are strongly advised to ensure the site itself has maximum visibility from each direction and has sufficient illumination to ensure safety during night inspection.

ALCOHOL HIGH VISIBILITY ENFORCEMENT (HVE)

PARTICIPATION COMPLIANCE

All MS Office of Highway Safety Sub-grantees must participate in each the following:

1. Each agency must engage in four (4) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols. Each agency must also engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, Memorial Holiday period (Cannot use alcohol funds to participate in the national Click It or Ticket Campaign) and the 4th of July Holiday period by conducting checkpoints and/or saturation patrols during the state campaigns.
2. For each of the national campaigns, each agency must maintain relevant stats and must submit a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other relevant stats by the reporting deadline set forth by the Office of Highway Safety.

3. Each agency must generate earned media (example: press conference, TV ads, radio ads or print news articles) before, during, or after HVE (High Visibility Enforcement) national campaign events and must submit documentation with quarterly reports.
4. Each agency must participate in quarterly HVE and must commit to conducting HVE including during four nights of the Labor Day Crackdown. Law Enforcement agencies will use the following criteria to help identify locations in each city/county for intensified enforcement including sobriety checkpoints and saturation patrols.
 - Unusual incidents of alcohol/ drug related crashes*
 - Alcohol/ drug impaired driving violations*
 - Unusual number of nighttime single vehicle crashes and/or*
 - Any other documented alcohol/ drug related vehicular incidents.*

Enforcement agencies are strongly advised to ensure the site itself has maximum visibility from each direction and has sufficient illumination to ensure safety during night inspection.

DUI ENFORCEMENT COMPLIANCE

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI Enforcement must comply with the following:

1. Hereby agree and commit to have the DUI Officer (if applicable) and/or other officers assigned to work DUI overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence. Shift hours *will include 4:00 p.m. and no later than 7:00 a.m.* for the DUI Officer(s) while other officers will engage in overtime hours *from 4:00 p.m. and no later than 7:00 a.m.* and will include Thursdays, Fridays and Saturdays.

If proper justification can be made regarding other time periods within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval must be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI activities in which the DUI officer (if applicable) and/or other officers working overtime will include checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. Agency will engage in national campaigns endorsed by the National Highway Traffic Safety.
4. Agency will also engage in all activities as described in the High visibility enforcement (HVE) Participation Compliance.

OCCUPANT PROTECTION HIGH VISIBILITY ENFORCEMENT (HVE)

All MS Office of Highway Safety Subgrantees must participate in each the following:

Each agency funded under a 402 Occupant Protection Federal grant must participate in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week. Forms containing the number of child

restraint/safety belt citations, etc. must be submitted by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign.

Each agency must generate earned media (example: press conference, TV ads, radio ads or print news articles) either before, during, or after HVE (High Visibility Enforcement) national campaign events and must submit documentation with each quarterly report.

LEL PROMOTIONAL/INCENTIVE COMPLIANCE

All Current MS Office of Highway Safety LEL Projects must adhere to the following compliance when ordering, receiving and distributing promotional and/or incentive items for the project:

****All Subgrantees must have prior approval in writing by MOHS before making any request related to promotional/incentive items. A distribution plan must be submitted for approval by the program manager as well.**

Campaign Incentives: will be receipted and awarded to law enforcement agencies (in compliance with LEL/TEN distribution criteria) to wit: eligibility requirements and guidelines for all campaign incentive/awards include: (1) a representative from the law enforcement agency must attend and participate in the scheduled LEL/Troop-TEN meetings and (2) the law enforcement agency must submit a statistical blitz report (within the required reporting allotted time), outlining their agency's enforcement activities during the Christmas/ New Year national blitz campaign; Memorial Day holiday period; the Labor Day national blitz campaign; as well as during local, state and national DUI STEP (Special Traffic Enforcement Programs), mobilization periods and campaigns.

Promotional items: will be used and given away to promote and extend the blitz message during the educational presentations and seminars for area schools, colleges, civic clubs, participating agencies and the general public to make them aware of the current data and dangers attributed to Highway Safety issues. Again, all promotional items requests must have prior approval in writing by the MOHS before issuance.

SUBGRANTEE PROMOTIONAL/INCENTIVE COMPLIANCE

All Current MS Office of Highway Safety subgrantee must adhere to the following compliance when ordering, receiving and distributing promotional items for the project:

****All Subgrantees must have prior approval in writing by MOHS before making any request related to promotional/incentive items. A distribution plan must be submitted for approval by the program manager as well.**

Promotional items: must be used to promote the programs in which are funded. Items purchased to be given away should further enhance the public's knowledge and awareness of the program the agency is implementing with federal funding. Items can be distributed during educational presentations and seminars for area schools, colleges, civic clubs, participating agencies and the general public to make them aware of the current data and dangers attributed to your program.

EQUIPMENT CERTIFICATION:

Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the sub-grantee; or the State, through formal agreement with

appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes. (23 CFR 1200.21)

Costs for equipment items are allowable only as part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL), where applicable.

All Subgrantees must have **prior approval **in writing** by MOHS before making any purchase related to equipment.

DEBARMENT CERTIFICATION:

Gordon T. Gollott, Mayor

I, Tommy Fortenberry, Mayor (Signatory Official) do hereby certify that the City of Gautier (sub-grantee/agency) is not or has not been barred from contracting or entering into contracting with the MOHS for a project/ projects utilizing federal funds.

Signatory Official

CERTIFICATION AND STANDARD ASSURANCE

As the Authorized Official, I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by submitting a true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization.

* * * * *

[ATTACH TO THIS DOCUMENT: ALL APPLICABLE STATE, COUNTY OR LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES WITH TRAINING PROCEDURES]

This original signed form, together with the pertinent state, county or local policies to include but not limited to the emergency response and vehicular pursuit policies with training procedures must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, upon approval of the contract and prior to the beginning date.

Assurance Requirement of Subgrant Recipients:

In cooperation with the Mississippi Office of Highway Safety, all grant and/or subgrant recipients (regardless of the type of entity or the amount awarded) must comply with the following notice requirement:

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient: plans, organizes, sponsors or holds any seminar, conference, convention, symposium, training, event or any other meeting which encumbers, utilizes, expends or will encumber, utilize or expend grant funds, including all reimbursements derived from, generated in whole or in part, or determined to be proceeds of the grant or award; the grantee, sub-grantee or recipient must appropriately notify in writing, the MOHS program manager, the MOHS Director and/or the DPSP Executive Director of the planning for such an occurrence and afford opportunity for DPSP-MOHS personnel to attend and to participate, if they so desire.

Failure of grantee, sub-grantee or recipient to communicate relevant advance notice may lead to cost adjustment, disallowance of costs and/or recovery of pertinent project funds on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for City of Gautier (grantee, sub-grantee, or recipient), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. Therefore, I promise and will comply with this State Certification and Assurance condition.

Authorized Official's Signature (Grantee, Sub-grantee or Recipient)	Date
<u>Tommy Fortenberry Gordon T. Gollott</u>	<u>Mayor, City of Gautier</u>
[Typed or Printed Name]	[Person's Organizational Title]

* * * * *

This original signed form (blue ink only) must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within 10 days of the grant award beginning date.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the City of Gautier
(Governing Body of Unit of Government)

herein called the "SUBGRANTEE" has thoroughly considered the problem addressed in the application (entitled) Alcohol Impaired Driving DUI Enforcement Program and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE City of Gautier
(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE CITY _____ MISSISSIPPI,
THIS _____ Day of _____, 20 _____ AS FOLLOWS:

1. That the project above is in the best interest of the Applicant and the general public.
Gordon T. Gollott, Mayor
2. That the Tommy Fortenberry, Mayor be authorized to accept, on behalf of the
(Name and Title of Representative)

Subgrantee an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ 46,088.00 to be made to the Subgrantee defraying the cost of the
(Federal Dollar Requested)
project described in the award.

3. That the Subgrantee has formally agreed to provide a cash and/or in-kind contribution of \$ -0- as required by the project. (If Applicable)
(Local Match Amount)
4. That certified copies of this resolution be included as part of the award referenced above.
5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____
(Chairman/Mayor – Blue Ink)

Commissioner/Councilman _____ offered the foregoing resolution and moved its adoption, which was seconded by Commissioner/Councilman _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION APPROVING COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR THE CITY OF GAUTIER

RESOLUTION NUMBER 023-2013

WHEREAS, the Municipal Code of the City of Gautier provides that certain filing fees, permit fees, inspection fees, deposits, and conditions of service may from time to time be established by the City Council, and

WHEREAS, the City Council of the City of Gautier has determined that the cost of providing certain services is not of general benefit but of benefit to the individual and, therefore, certain filing fees, permit fees, inspection fees and deposits should be required to pay for materials and special services performed by the City staff, and

WHEREAS, the City Council finds that the fees included in the Resolution represents a portion of the actual costs of the services provided or facilities funded and, therefore, there is a rational relationship between the fees charged and the services and facilities funded, and

WHEREAS, the City Council has found that since the fees represent a portion of the actual costs of the service or facilities provided, there is a reasonable relationship between the amount of the fee charged and the costs of the services provided to the person paying the fee, and

WHEREAS, the City Council may adjust fees for certain services from time to time and incorporate all adjusted and/or new fees for services provided into one comprehensive schedule, and

WHEREAS, the City Council has the sole authority to waive any set fee, with the exception that City Manager has the authority to approve a utility payment plan for qualifying residents in annexed areas in accordance with Ordinance Number 209-2012; and

WHEREAS, the City Council finds it necessary to adjust fees for services, and to maintain a comprehensive document which incorporates most or all fees for services provided by the City into one schedule.

Motion made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

AYES: Gordon Gollott
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Mary Martin
 Rusty Anderson
 Adam Colledge

NAYS: None

GORDON GOLLOTT, MAYOR

ATTEST:

CYNTHIA RUSSELL, CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cynthia Russell, City Clerk
Date: July 31, 2013
Subject: Comprehensive Schedule of Fees

REQUEST:

City Council approval is request for the Comprehensive Schedule of Fees and charges for the City of Gautier.

BACKGROUND:

The Municipal Code of the City of Gautier provides certain filing fees, permit fees, inspection fees, deposits, and conditions of service which have been established by the City Council. Council may adjust fees for certain services and incorporate all adjusted and/or additional fees provided into one comprehensive schedule.

FINANCIAL IMPACT:

The City of Gautier continues to set fees comparable with its neighboring governments (See Attachments). There is no increase to existing fees.

RECOMMENDATION:

City staff recommends that City Council approve the resolution adjusting fees for services and maintain a comprehensive document which identifies all fees for services provided by the City into one schedule.

ATTACHMENT(S):

Comprehensive Schedule of Fees

CITY OF GAUTIER



COMPREHENSIVE FEE SCHEDULE

ADOPTED (APRIL 16, 2013)

CITY OF GAUTIER

COMPREHENSIVE FEE SCHEDULE

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ECONOMIC DEVELOPMENT
BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING PERMIT			
	\$1,000 or less	Each	\$20.00	no fee unless an inspection is required, in which case a \$20.00 fee for each inspection shall be charged
	\$1,000 to \$50,000	Each	\$20.00	for 1 st \$1,000 (plus \$5 for each additional \$1,000 or fraction thereof, to and including \$50,000.00)
	\$50,000 to \$100,00	Each	\$260.00	for 1 st \$50,000 (plus \$4 for each additional \$1,000 or fraction thereof, to and including \$100,000.00)
	\$100,000 to \$500,000	Each	\$460.00	for 1 st \$100,000 (plus \$3 for each additional \$1,000 or fraction thereof, to and including \$500,000.00)
	\$500,000 and up	Each	\$1,666.00	for 1 st \$500,000.00 (plus \$2 for each additional \$1,000 or fraction thereof)
II.	MOBILE HOME PERMIT	Each	\$20.00	for service charge
III.	NEW HOUSE PERMIT			
	Heated & Cooled	sq. ft.	\$68.00	
	Garage	sq. ft.	\$36.00	
	Covered porches	sq. ft.	\$26.00	
IV.	MECHANICAL PERMIT			
	2 tons or less	Each	\$30.00	
	2.5 tons – 4 tons	Each	\$32.00	
	4.5 tons – 6 tons	Each	\$34.00	
	6.5 tons – 10 tons	Each	\$36.00	
	Over 10 tons	Ton	\$3.60	
V.	ELECTRICAL PERMIT			
	NEW RESIDENTIAL			
	• Minimum Inspection	Each	\$20.00	
	• 100 amp service or less	Each	\$12.50	
	• 150 amp service or less	Each	\$15.00	
	• 200 amp service or less	Each	\$20.00	
	• service above 200 amp	Each	\$20.00	(plus \$.05 over 200 amps)
	• 115 volt circuits	Each	\$1.00	
	• 230 volt circuits	Each	\$2.00	
	ELECTRIC MOTORS		\$20.00	
	• Less than 1hp	Each	\$1.00	
	• 1hp tp 5hp	Each	\$2.00	
	• 5.5hp tp 10hp	Each	\$5.00	
	• 25hp to 50hp	Each	\$10.00	
	• 60hp and above	Each	\$10.00	(plus \$.02 per hp over 60)
	TRANSFORMERS, RANGES, HEATERS, FURNACES, APPLIANCES AND APPARATUS			
	• less than 1.0 kw	Each	\$1.00	
	• 1.0 kw to 5.0 kw	Each	\$2.00	
	• 5.5 kw to 10.0 kw	Each	\$3.00	
	• 10.5 kw to 25.0 kw	Each	\$4.00	
	• larger than 25.0 kw	Each	\$4.00	(plus \$.05 per kw over 60 hp)