

## SUBGRANT SIGNATURE SHEET

### MS Office of Highway Safety

1025 Northpark Drive

Ridgeland, MS 39157

Phone: (601) 977-3700; Fax: (601) 977-3701

<p>1. Subgrantee's Name, Address and Phone No.                  Gautier Police Department                  3329 Highway 90                  Gautier, MS 39553</p> <p>Program Title: Alcohol Impaired Driving DUI Enforcement Program</p> <p>TEL: 228-497-2486                  FAX: 228-497-8018                  E-Mail: delbin@gautier-ms.gov</p>	<p>2. Effective Date: 10/1/2013</p> <p>3. Subgrant Number: 14-ST-210-1</p> <p>4. Grant Identifier (Funding Source &amp; Year):                  FY14 – 154TRNS Impaired Driving</p> <p>5. Beginning and Ending Dates:                  10/1/2013-9/30/2014</p> <p>6. Subgrant Payment Method:  <input checked="" type="checkbox"/> Cost Reimbursement Method</p>	
7. CFDA # - 20.607	8. DUNS # - 964447817	9. Congressional District - 4
10. The following funds are obligated:		
A. COST CATEGORY	B. SOURCE OF FUNDS	C. RATIO%
(1) Personal Services	\$37,020.00	(1) Federal
(2) Travel	\$1,713.00	(2) State
(3) Communication/Freight	\$200.00	(3) Local
(4) Equipment	\$6,695.00	(4) Other
(5) Commodities	\$260.00	(5)
(6) Contractual Services	\$200.00	
<b>TOTAL</b>	<b>\$46,088.00</b>	<b>TOTAL</b>
		<b>\$46,088.00</b>
		<b>100%</b>
<p>11. The Subgrantee agrees to operate the program outlined in this subcontract in accordance with all provisions of this subcontract as included herein. The following sections are attached and incorporated into this agreement:</p> <p>Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Budget Summary; Cost Detail Support Sheet and Tasks by Quarter; required agency's policies and procedures and Agreement of Understanding and Compliances.</p> <p>All policies, terms, conditions, and provisions listed in guidelines, grant agreement, and agreement of understanding which has been provided to Subgrantee, are also incorporated into this agreement, and Subgrantee agrees to fully comply therewith.</p>		
12. Approved for Grantee:	13. Approved for Subgrantee:	
Signature _____ Date _____  Name: Shirley Thomas Title: Office Director/MS Governor's Representative Department of Public Safety, Division of Public Safety Planning, MS Office of Highway Safety	Signature _____ Date _____  Name: <del>Tommy Fortenberry</del> Gordon T. Gollott Title: Mayor	

**Location:** The City of Gautier encompasses 132 city miles and is located in District 8, Troop K in the Southern portion of the state. The City of Gautier is on the MS Gulf Coast located between the City of Pascagoula and Biloxi, home to numerous casinos.

**Population:** 18,572

**Data:** Over 100,000 vehicles travel through the city daily from the casinos and other tourist attractions. Gautier had 331 crashes in 2012 which consists of 95 injury, 235 property damage, 1 fatal crash, and 17 were alcohol related with 1 alcohol related fatal crash. The City of Gautier was ranked 7<sup>th</sup> out of 25 in 2011 for Serious Injury Crashes. The city had 1 fatal crash in 2011 that claimed the lives of 5 people. The agency made 88 DUI arrest in 2012.

The City of Gautier is located in Jackson County which ranked 10<sup>th</sup> for crash rate per 10K population, 1<sup>st</sup> for MHP per 1M VMT, 11<sup>th</sup> for injury per 10K population, ranked 1<sup>st</sup> for injuries per mile of county road and the city ranked 6<sup>th</sup> for serious injury crashes in 2011. Jackson County also ranked 7<sup>th</sup> in 2012 for fatality crashes.

**Problem Identification:**

As previously mentioned, Gautier is located on the MS Gulf Coast which is a primary tourist area within the State and host to numerous events year around, especially during summer months. These events within the city and neighboring municipalities and counties are extremely rampant with participants consuming alcoholic beverages, i.e. Blessing the Bikes, Cruising the Coast, Mardi Gras, Spring Break events, Gulf Coast Music Festival, Crawfish Festivals, Mullet Festival, etc. These events are held to promote tourism in which 100's of thousands of people attend on a daily basis at various times throughout the year. The Mississippi Gulf Coast has 12 casinos which serve alcoholic beverages 24/7 and was ranked #8 in the top 20 casino markets in the United States by the American Gaming Association. However, visitors of the Mississippi Gulf Coast have quick and easy access to 26-miles of sugar white beaches traveling highway 90 which runs along the MS Gulf of Mexico coast line from Louisiana to Alabama, deep-sea fishing, water parks, and much more.

The Gautier Police Department will utilize the funding to provide additional resources to fund additional hours (above and beyond agency's current traffic enforcement), training and equipment to conduct high visibility DUI enforcement to further enhance the agency's continued dedication to community safety. The grant funds will allow the agency to increase the number of hours officers are able to combat impaired drivers within the city thereby reducing fatal and serious injury crashes. The enhanced programmatic activities allowed through this funding will seek to discourage alcohol impaired drivers with emphasis on alcohol related crashes. The grant funded program will assist in the increase in community and public awareness on the dangers of alcohol among teens, social host laws and drinking and driving which in turn will promote support of traffic safety from those living in the city.

The funds made available for training and equipment will further increase the officer's ability to identify, test, using portable breath test, and arrest those who choose to break MS DUI laws by drinking and driving. The in-car camera will allow for the traffic stop to be recorded for evidentiary purposes which will assist in the prosecution of the offenders.

Jackson County is a **Survey county**.

**Equipment to be purchased:**

(4) Portable Breath Test (PBT) - to be utilized by officers conducting DUI traffic enforcement to detect the presence of alcohol of suspected drivers

(1) In-Car Camera System- to be utilized during program related checkpoints and saturation patrols to record traffic stops and used as evidence in the prosecution of DUI offenders.

## **FY14 Sub-Grantee-Goals, Objectives and Tasks**

**Agency Name:** Gautier Police Department

List the goals that the sub-grantee has set to accomplish for the FY14 grant year. Objectives should be set to help the sub-grantee accomplish the goals for the grant year. Tasks should be listed to show how they will be implemented to meet the objectives and to accomplish the goals set by the agency.

### **Goals:**

The Gautier Police Department's overall goal is to further enhance the agency's ability to deter, detect, arrest and prosecute DUI offenders thereby reducing fatal and alcohol related fatal crashes by 100% from 1 in 2012 to 0; reduce injury crashes by 10% from 95 in 2012 to 86 in 2014; and reduce alcohol related crashes 17 in 2012 to 10 in 2014.

### **Performance Measures:**

The Gautier Police Department proposes to increase DUI arrests by 18% from 88 in 2012 to 104 in 2014.

Increase DUI conviction by 5% from 84% to 88% by means of additional impaired driving training of officers within the department.

### **Tasks:**

- Utilize grant funded personnel (overtime hours above and beyond officers regular duties) to conduct enhanced high visibility DUI enforcement checkpoints and/or saturation patrols within the city throughout the year, more especially during the National "Drive Sober or Get Pulled Over" campaigns, State holidays and during community events/festivals.
- Purchase approved equipment
- Request promotional items each quarter for outreach and public education/information activities
- The agency will utilize existing 41 patrol and 5 traffic officers at various times (above and beyond officer's regular duties) to conduct the following:

The officers will conduct a minimum of 4 Special Traffic Enforcement Program (STEP) HVE/Deterrence checkpoints/saturation patrols during the national impaired driving campaign "Drive Sober or Get Pulled Over" (Christmas/New Year & Labor Day); conduct a minimum of 2 HVE/Deterrence checkpoints/saturation patrols during the State impaired driving campaign(s), i.e. Super Bowl Sunday, 4<sup>th</sup> of July & Memorial Day period; and conduct additional checkpoints/saturation during other community events held throughout the year.

Total of 30 checkpoints/saturation patrols for the year as follows:

4 checkpoints and 4 saturation patrols during 1<sup>st</sup> quarter  
6 checkpoints and 2 saturation patrols during 2<sup>nd</sup> quarter  
4 checkpoints and 2 saturation patrols during 3<sup>rd</sup> quarter  
4 checkpoints and 4 saturation patrols during 4<sup>th</sup> quarter

- Gautier will conduct 1 public outreach/educational campaign per quarter on the dangers of drinking and driving for a total 4 during the 12 month period. Agency will participate with State and other agencies such as MOHS in all media campaigns and press events pre National Impaired Driving Blitz Campaign as applicable or permissible.
- Implement earned media at various times during the HVE/Deterrence activities with emphasis during National and State HVE Blitz campaigns for a minimum of 2 per quarter, a total of 8 for the year.
- Agency will network with other partners by attending monthly Mississippi Association of Highway Safety Leaders (MAHSL) meetings and representative from agency will attend the quarterly Law Enforcement Liaison (LEL) Troop Network meetings.

- The agency will seek additional training for a minimum of 4 officers to attend Standard Field Sobriety Testing (SFST) and SFST Recertification - when applicable, to ensure officer(s) are up to date on the latest impaired driving laws, enforcement tools, technologies, and further enhance officer's skills as it relates to detecting, arresting and prosecution of the impaired driver.
- Attend MOHS State Conference, Safety Training and Recognition Symposium (STARS) and other approved In-state program related training.
- Complete, evaluate and submit monthly and quarterly reports by scheduled due date(s) as defined by MOHS.

**FY14 TASK BY QUARTER**

AGENCY NAME: Gautier Police Department

**PROJECTION TASK BY QUARTERS:**

Please include information regarding Blitz participation, if agency is participating in a blitz during quarter.

<b>SCHEDULE PROJECTION OF TASKS BY QUARTERS</b>
<p>List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.</p>
<p><b><u>1st QUARTER (OCTOBER, NOVEMBER &amp; DECEMBER)</u></b></p> <p>Purchase approved equipment for quarter and commodities.</p> <p>Submit request for promotional items within quarter.</p> <p>Attend, at a minimum, one (1) MAHSL meeting during quarter.</p> <p>Attend LEL Troop Network meeting.</p> <p>Conduct at least 4 checkpoints during quarter.</p> <p>Conduct at least 4 saturation patrols during quarter.</p> <p>Write a minimum of 26 DUI citations during quarter, to reach 25% of annual goal of 104 for FY2014.</p> <p>Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.</p> <p>Attend MOHS approved In-state program related training.</p> <p>Complete, evaluate and submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)</p> <p>Additional Tasks:</p> <p>Mullet Festival (3 day event) and Halloween in October. Checkpoint/saturation patrols during the Thanksgiving holiday in November. Checkpoint/saturation patrols during the National Impaired Driver Campaign in December (this includes Christmas and New Year Blitz period)</p>
<p><b>Projected Expenditures for Quarter: \$17,038.25</b></p>

## FY14 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

### PROJECTION TASK BY QUARTERS

#### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **2<sup>nd</sup> QUARTER (JANUARY, FEBRUARY & MARCH)**

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct at least 6 checkpoints during quarter.

Conduct at least 2 saturation patrols during quarter.

Write a minimum of 26 DUI citations during quarter, to reach 50% of annual goal of 104 for FY2014.

Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.

Attend MOHS approved In-state program related training.

Complete, evaluate, and submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

#### **Additional Tasks:**

The checkpoints/saturation patrol during this quarter include the Superbowl and Impaired driving campaign in January and the Gautier Mardi Gras Parade in February. Two (2) additional saturation patrols will be conducted in March during St. Patrick's Day festivities.

**Projected Expenditures for Quarter: \$9,683.25**

## FY14 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

### PROJECTION TASK BY QUARTERS

#### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **3<sup>RD</sup> QUARTER (APRIL, MAY & JUNE)**

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct at least 4 checkpoints during quarter.

Conduct at least 2 saturation patrols during quarter.

Write a minimum of 26 DUI citations during quarter, to reach 75% of annual goal of 104 for FY2014.

Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.

Attend MOHS approved In-state program related training.

Complete, evaluate, and submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

#### **Additional Tasks:**

The checkpoints/saturation patrols during this quarter include Memorial Day and High School Prom as well as additional weekend patrols during summer months and High School Graduation.

**Projected Expenditures for Quarter: \$9,683.25**

## FY14 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

### PROJECTION TASK BY QUARTERS

#### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **4<sup>TH</sup> QUARTER (JULY, AUGUST & SEPTEMBER)**

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct at least 4 checkpoints during quarter.

Conduct at least 4 saturation patrols during quarter.

Write a minimum of 26 DUI citations during quarter, to reach 100% of annual goal of 104 for FY2014.

Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.

Submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

#### **Additional Tasks:**

The checkpoints/saturation patrols during this quarter include Fourth of July celebrations, National Impaired Driver Campaign and Labor Day, and additional weekend patrols during the remaining summer months.

**Projected Expenditures for Quarter: \$9,683.25**

**FY14 MS OFFICE OF HIGHWAY SAFETY  
BUDGET SUMMARY**

**1. Applicant Agency: Gautier Police Department**

<b>2. Subgrant Number: 14-ST-210-1</b>	<b>3. Grant ID: FY14 154 TRNS Impaired Driving</b>	<b>4. Beginning: October 1, 2013</b>	<b>Ending: September 30, 2014</b>
<b>6. Submitted as part of (Check One):</b>	<b>7. Funding Request: X_____</b>	<b>8. Modification Number: _____</b>	<b>9. Modification Effective Date:_____</b>

**Funding Sources**

<b>10. For MOHS Use Only</b>	<b>11. Activity</b>	<b>Federal</b>	<b>State</b>	<b>Program Income</b>	<b>Other (Local-Private)</b>	<b>Total</b>
	Alcohol Impaired Driving DUI Enforcement	\$46,088.00				\$46,088.00
<b>TOTAL</b>		\$46,088.00				\$46,088.00

**Mississippi Office of Highway Safety  
COST SUMMARY SUPPORT SHEET**

<b>1. Applicant Agency: Gautier Police Department</b>					
<b>2. Subgrant Number: 14-ST-210-1</b>		<b>3. Grant ID: FY14 154TRNS Impaired Driving</b>		<b>4. Beginning: October 1, 2013</b>	
<b>5. Ending: September 30, 2014</b>					
<b>6. Activity: Alcohol Impaired Driving DUI Enforcement</b>					
7. MOHS Use Only	8. Category	10. Description of item and/or Basis for Valuation	11. Budget		
	9. Line Item		Federal	All Other	Total
	Salary & Wages	Overtime Officers at approx. \$23.50 per hr. x Approx. 1276 hrs = \$30,000.00	\$30,000.00		\$30,000.00
	Fringe FICA -7.65% Retirement – 15.75% = 23.4% Fringe	Overtime @ \$30,000.00 x 23.4% = \$7,020.00	\$7,020.00		\$7,020.00
	Travel	Highway Safety STARS Conference- Hotel @\$105 per night X's 3 nights =315.00 Hotel Taxes @ 10%= \$31.50 Meals: 1st day @ \$34.50 + 2nd day @ \$35.00+ 3rd day @\$35.00+4th day @\$34.50= \$139.00 Gratuity for meals @ 20% = \$27.80 Total for STARS Conference = \$513.30 x 2 People = \$ 1,026.60  Other In-state Highway Safety Training (must be pre- approved) Registration @ \$150.00 Meal 1st day @ \$34.50 + 2nd day @ \$46.00+3rd day @ \$46.00 + 4th day @ \$34.50 = \$161.00 Gratuity for meals @ 20% = \$32.20 Total for Other HS Training amount = \$343.20 x 2 people = \$686.40 Total Travel not to exceed \$1713.00	\$1,713.00		\$1,713.00
	Communication/Freight	Shipping cost for equipment and commodities \$200.00	\$200.00		\$200.00

	Equipment	4 Intoximeter ALCO-Sensor FST @\$450.00 = \$1,800.00 In-Car Camera = \$4,895.00	\$6,695.00		\$6,695.00
	Commodities	Intoximeter mouthpieces = \$260.00	\$260.00		\$260.00
	Contractual Services	Installation cost for In-car camera	\$200.00		\$200.00

<b>TOTALS</b>		\$46,088.00			\$46,088.00
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# Mississippi Office of Highway Safety

## Agreement of Understanding and Compliance

This agreement made and entered into by and between the State of Mississippi by and through the Mississippi Office of Highway Safety (MOHS), hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Applicant.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Applicant must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Applicant has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

### I. REIMBURSEMENT OF ELIGIBLE EXPENSES

1. It is mutually agreed that upon written application by Applicant and approval by State and NHTSA (if applicable), State will obligate Federal funds to Applicant account for reimbursement of eligible expenditures as set forth in the application.
2. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by OMB Circular A-133, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Applicant reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
3. It is also understood, pursuant to Section 18.42(e)(1) of Title 49 Code of Federal Regulations, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
4. It is further agreed that where reimbursement is made to Applicant in installments, State shall have the