

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 191-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the contract with Jackson County Election Commissioners Danny Glaskox and Joe Barlow to provide assistance for the City of Gautier's 2% Referendum Tax Election to be held August 27, 2013 is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Tricia Thigpen, Deputy City Clerk
Through: Cindy Russell, City Clerk
Date: July 30, 2013
Subject: 2% Referendum Election Contract

REQUEST:

City Council authorization is requested for the City of Gautier to enter into a contract with Danny Glaskox and Joe Barlow of the Jackson County Election Commission to provide assistance for the City's 2% Referendum Tax Election to be held on August 27, 2013.

BACKGROUND:

Scope of Assistance: The cost of testing the machines will be a flat rate of \$20.00 per hour per commissioner. There will also be a cost of \$20.00 per hour per commissioner for setting up the TSX voting machines the day of prior to the election and picking up the TSX machines the day after the election. The cost for technical assistance on Election Day will be \$20.00 per hour for each commissioner for actual hours worked on that day. The cost for building the election database for this election will be an additional \$400.00. The cost of printing street masters and poll books will be at a cost determined by Circuit Clerk Joe Martin's office.

RECOMMENDATION:

Based on the attached information, City staff recommends that City Council authorize entering into a contract with Danny Glaskox and Joe Barlow of the Jackson County Election Commission for the 2% Referendum Tax Election to be held on August 27, 2013.

ATTACHMENT(S):

Jackson County Election Commission Contract

JACKSON COUNTY ELECTION COMMISSION

4111 Amonett Street
Pascagoula, Mississippi 39567

Danny Glaskox, Chairman
Commissioner, District 1
(228) 769-3362
Danny_Glaskox@co.jackson.ms.us

Jerry Sims
Commissioner, District 2

Debbie Hodges
Commissioner, District 3

Joe Barlow
Commissioner, District 4

Robert Williams
Commissioner, District 5

TO: CITY OF **GAUTIER**

DATE: 7/22/2013

SUB: 2% REFERENDUM ELECTION CONTRACT

Danny Glaskox and Joe Barlow of the Jackson County Election Commission agree to provide assistance for the City of Gautier's 2% Referendum tax Election to be held on August 27, 2013. The cost for testing the machines will be a flat rate of \$20.00 per hour per commissioner. There will also be a cost of \$20.00 per hour per commissioner for setting up the TSX voting machines the day prior to the election and picking up the TSX machines the day after the election. The cost for technical assistance on Election Day will be \$20.00 per hour for each commissioner for actual hours worked on that day. The cost for building the election database for this election will be an additional \$400.00. The associated cost of an adequate number of poll managers, receiving and returning managers and any other cost associated with the election is the responsibility of each city. Associated cost of affidavit ballots, absentee ballots and voter history after the election will be the responsibility of the city. The cost of printing street masters and poll books will be at a cost determined by Circuit Clerk Joe Martin's office.

We agree to:

- Build the primary election in SEMS.
- Provide Logic and Accuracy testing on the TSX voting machines used.
- Set-up the machines prior to the election date.
- Break down the machines the day after the election.
- Provide technical assistance for the operation of the voting machines during the day of the election.
- Provide the city with a PDF copy of the ballot for use in printing their absentee ballots and affidavit ballots.
- Provide "Unofficial" voting accumulation at the end of the election at our office facility located at 4111 Amonett St. in Pascagoula.

The city agrees to:

- Provide a safe and secure facility for the TSX voting machines prior to, during, and after the election.
- Pay mileage reimbursement for any travel in private vehicles at the rate of \$.565 per mile for each commissioner.
- Provide a city representative or party representative to pick up TSX memory packs prior to the election and to return the memory packs to our office at 4111 Amonett for tally of the "UNOFFICIAL" results after the election.
- Provide a resolution board to handle any disputes in a ballot determination.
- Have Municipal Election Commissioners finalize results after all absentee and affidavit ballots are counted.
- Pay the cost of posting voter history to the SEMS program (cost to be determined by voter turn-out)
- **The city further agrees to be liable for any damages to any county owned equipment.**

The city will also provide representatives to witness testing of the TSX machines and when final tally is being done at our office.

We will provide the city with a print out of the "Unofficial" tally results from all TSX machines showing the results of each election contest on election night.

Danny Glaskox _____ Election Commissioner District 1

Joe Barlow _____ Election Commissioner District 4

Joe Martin _____ Jackson County Circuit Clerk

Cindy Russell _____ Gautier City Clerk

DATE: _____

D.G.'13

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 192-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Minutes from Council Meeting held July 16, 2013 and Retreat held July 22, 2013 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

| | |
|--------------|--|
| AYES: | Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge |
|--------------|--|

| | |
|--------------|-------------|
| NAYS: | None |
|--------------|-------------|

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2013.

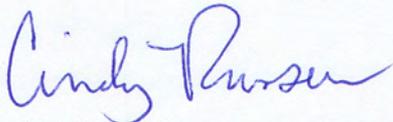
**CITY OF GAUTIER
MEMORANDUM**

To: Mayor and Council
From: Cindy Russell, City Clerk
Through: Samantha Abell, City Manager *SA*
Date: August 2, 2013
Subject: Agenda Minutes for July 16, 2013

Mayor and Council,

For your convenience the July 16th minutes have been put on a CD due to the volume of paperwork involved. If you would like a hard copy of the minutes, please contact me at crussell@gautier-ms.gov.

Thank you,



Cindy Russell
City Clerk
City of Gautier
(228) 497-8014

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION NUMBER 024-2013
PROCLAMATION
(A Local Emergency)**

WHEREAS, the City Council of the City of Gautier, Mississippi does hereby find that the conditions of extreme peril to the safety of persons and property within the City of Gautier, Mississippi, is forecast to receive oil slick in the Gulf of Mexico due to the explosion and collapse of the Deep Water Horizon oil rig in the Gulf of Mexico.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does exist throughout said City of Gautier, Mississippi; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to executed any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

| | |
|--------------|--|
| AYES: | Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge |
|--------------|--|

| | |
|--------------|-------------|
| NAYS: | None |
|--------------|-------------|

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2013.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 193-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the annual renewal agreement between the City of Gautier and Southern Pest Control and dated October 1, 2012 is hereby ratified.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell
Date: July 24th, 2013
Subject: Annual Renewal Agreement with Southern Pest Control

REQUEST:

City Council authorization is requested for the City of Gautier to accept the annual renewal agreement between Southern Pest Control for treatment every other month to control roaches, ants, mice and rats. This contract shall be in effect from October 1, 2012 and will renew annually until a thirty day written notice is received by either party for cancellation.

RECOMMENDATION:

Based on the attached information from Southern Pest Control, City staff recommends that City Council authorize renewal of the agreement for Pest Control Services in the amount of \$311.90 every other month for all City facilities.

ATTACHMENT(S):

Southern Pest Control

Southern Pest Control, Inc.

3211 Old Mobile Ave.
Pascagoula, MS 39581
762-5959 392-3425
1-800-527-9832
Fax 762-5428

PEST CONTROL SERVICE AGREEMENT

NAME: City of Gautier DATE: 10/01/2012
ADDRESS: City Hall, Senior Citizens Center, Central, North, & South Fire Stations, Utility District, Police Department.
CITY: Gautier STATE: MS ZIP CODE: 39553
MAILING ADDRESS P. O. Box 670, Gautier, MS 39553
PHONE NUMBER 228-497-3518 FAX NUMBER 228-497-1012

For the sum of: Three Hundred, Eleven Dollars and Ninety Cents (\$311.90)
Payable for the **initial service** and **\$311.90 Every Other Month**

There after, Southern Pest Control Agrees to render not less than one treatment Every Other Month at the above described address to control the following pest: roaches, ants, mice and rats (excludes fire ants)

This agreement shall be in effect from October 1, 2012 and will renew annually until a thirty day written notice is received by either party for cancellation. Additional service charges will be made for pest not listed above. Purchaser agrees to make premises available to be serviced. This agreement does not guarantee against present or future pest or rodent damage to buildings or contents or provide for repairs or compensation thereof.

Should the purchaser fail to fulfill the agreement, a cancellation fee in the amount of \$311.90 shall become due and payable to Southern Pest Control. Purchaser agrees to pay all cost of collecting; including a reasonable Attorney's fee in the event charges accruing here under are collected by law or through an Attorney at Law. Any statements other than those which are contained in the agreement are void.

Southern Pest Control, Inc.

By: Karen Gregory
Karen Gregory, President

By: Cindy Glenn
City of Gautier

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 194-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Seaman & Associates is hereby authorized to perform a review appraisal of a vacant parcel of land known as the Town Green Project located along Dolphin Drive in the amount of \$800.00.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

| | |
|--------------|--|
| AYES: | Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge |
|--------------|--|

| | |
|--------------|-------------|
| NAYS: | None |
|--------------|-------------|

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell
Date: July 31, 2013
Subject: Authorization for Seaman & Associates to a Review Appraisal for the Town Center Project

REQUEST:

Authorization for Seaman & Associates to do a review appraisal of a vacant parcel of land known as the Town Center Project located along Dolphin Drive in the amount of \$800.00.

RECOMMENDATION:

Based on the attached information from Seaman & Associates, City staff recommends that City Council authorize Seaman & Associates to do a review appraisal of a vacant parcel of land known as the Town Center Project located along Dolphin Drive in the amount of \$800.00.

ATTACHMENT(S):

Seaman & Associates

Kim M. Seaman

Steve D. Seaman

SEAMAN & ASSOCIATES
3106 CANTY STREET
PASCAGOULA, MISSISSIPPI 39567
(Office Phone) 228-762-0621
(Fax) 228-7690399
(Cell) 228-218-0341
(E-Mail) kseaman@datasync.com

March 14, 2013

City of Gautier, Mississippi
Mrs. Chandra Nicholson, P.E.
Director of Economic Development & Planning
3330 Highway 90
Gautier, Mississippi 39553

Re: Review Appraisal of a vacant parcel of land known as the Town Center Project located along Dolphin Drive, Gautier, Mississippi., Mississippi.

Dear Mrs. Nicholson,

Per our conversation I can perform the review appraisal of the above referenced property for \$800.00. I should have it completed a week after the initial inspection is performed. Let me know if I can be of assistance.

Respectfully submitted,

Kim Seaman
Seaman & Associates
3106 Canty Street
Pascagoula, Mississippi 39567
228-218-0341