

MINUTES  
Gautier Civil Service Commission  
December 13, 2012

The meeting was called to order by Commissioner Mansfield in the Gautier Municipal Building Council Chambers at 6:00 p.m. on December 13, 2012. Those present were Commissioners Doug Mansfield and Phil Torjusen; Jason D. Pugh, HR Director and other concerned employees.

The agenda was as follows:

AGENDA  
Civil Service Commission  
December 13, 2012  
6:00 p.m.

1. Approve Agenda Order  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
2. Approve Minutes for CSC Meetings held November 8, 2012.  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

*(Please consider one motion to receive items 3 thru 35)*

3. Receive Personnel Order: Temporary Appointment/AI R. Stanton/Recreation Coordinator/effective November 19, 2012
4. Receive Personnel Order: Temporary Appointment/William K. Young/Cultural Services Manager/effective November 19, 2012
5. Receive Personnel Order: Permanent Appointment/Patty R. Huffman/Grants and Projects Manager/effective November 7, 2012
6. Receive Personnel Order: Termination of Employment/Carlton L. Logan/Patrolman/effective October 25, 2012
7. Receive Personnel Order: Termination of Employment/Herman G. Barnett/Water & Wastewater Systems Treatment-Foreman/effective November 30, 2012
8. Receive Personnel Order: Termination of Employment/Antwan L. Berry/Maintenance Worker/effective November 30, 2012
9. Receive Personnel Order: Termination of Employment/Darlene S. Brown/Accounting Generalist/effective November 30, 2012
10. Receive Personnel Order: Termination of Employment/Terry J. Burkes/Maintenance Worker/effective November 30, 2012
11. Receive Personnel Order: Termination of Employment/Darrell D. Davis/Foreman/effective November 30, 2012
12. Receive Personnel Order: Termination of Employment/Philip C. Denney/Sr. Equipment Operator/effective November 30, 2012
13. Receive Personnel Order: Termination of Employment/Charles W. Dickson/Foreman/effective November 30, 2012
14. Receive Personnel Order: Termination of Employment/Glen A. Ellis/Equipment Operator/effective November 30, 2012
15. Receive Personnel Order: Termination of Employment/Edward E. Estes/Equipment Operator/effective November 30, 2012
16. Receive Personnel Order: Termination of Employment/Stacey D. Ford/Administrative Clerk (Public Works Department)/effective November 30, 2012
17. Receive Personnel Order: Termination of Employment/Norman L. Hand/Equipment Operator/effective November 30, 2012
18. Receive Personnel Order: Termination of Employment/Debra K. Holmes/Customer Service Representative/effective November 30, 2012
19. Receive Personnel Order: Termination of Employment/Michael L. Hooks/Equipment Operator/effective November 30, 2012
20. Receive Personnel Order: Termination of Employment/Catherine L. Huyett/Meter Reader/effective November 30, 2012
21. Receive Personnel Order: Termination of Employment/Robert E. Maxwell/Equipment Operator/effective November 30, 2012
22. Receive Personnel Order: Termination of Employment/Mark F. Medlen/Foreman-Equipment Operator/effective November 30, 2012
23. Receive Personnel Order: Termination of Employment/Ruby A. Mitchell/Meter Reader/effective November 30, 2012
24. Receive Personnel Order: Termination of Employment/Zachery T. Mixon/Foreman-Equipment Operator/effective November 30, 2012
25. Receive Personnel Order: Termination of Employment/Stanley L. Nash/Maintenance Worker/effective November 30, 2012
26. Receive Personnel Order: Termination of Employment/John B. Noble/Sr. Equipment Operator/effective November 30, 2012
27. Receive Personnel Order: Termination of Employment/Dianne Patterson/Customer Service Representative/effective November 30, 2012
28. Receive Personnel Order: Termination of Employment/Dale A. Pierce/Equipment Operator/effective November 30, 2012

29. Receive Personnel Order: Termination of Employment/Raymond W. Roach/Maintenance Worker/effective November 30, 2012
30. Receive Personnel Order: Termination of Employment/Steve O. Trehern/Utility Inspector/effective November 30, 2012
31. Receive Personnel Order: Termination of Employment/Cathy J. Wells/Administrative Assistant/effective November 30, 2012
32. Receive Personnel Order: Termination of Employment/Roland L. Westbrook/Sr. Equipment Operator/effective November 30, 2012
33. Receive Vacancy Announcement: Cultural Services Manager/posted November 8 thru November 15, 2012
34. Receive Vacancy Announcement: Recreation Coordinator/posted November 8 thru November 18, 2012
35. Receive Vacancy Announcement: Administrative Bookkeeper/posted November 8, 2012 thru November 18, 2012

## ITEMS 3 THRU 35

Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

36. Approve Eligibility List for Cultural Services Manager/posted November 8 thru November 18, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
37. Approve Eligibility List for Recreation Coordinator/posted November 8 thru November 18, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
38. Approve Eligibility List for City Clerk/posted October 29 thru November 13, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
39. Induct the following employee who has successfully completed probation into Civil Service:  
Patty R. Huffman Grants and Projects Manager
40. Receive request to waive the competitive examination for Administrative Bookkeeper.
41. Approve Eligibility List for Administrative Bookkeeper/posted November 8 thru November 18, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
42. Other Business.
43. Adjourn meeting until January 10, 2013 at 6:00 p.m.

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Motion was made by Parol, seconded by Mansfield, to approve agenda order; and the following vote was recorded:

AYES: Doug Mansfield, Phil Torjusen, Susan Parol  
NAYS: None

Motion carried.

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Motion was made by Torjusen, seconded by Mansfield, to approve the minutes of the Civil Service Meeting held November 8, 2012; and the following vote was recorded:

AYES: Doug Mansfield, Phil Torjusen, Susan Parol  
NAYS: None

Motion carried.

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Motion was made by Torjusen, seconded by Parol, to receive items 3 thru 35; and the following vote was recorded:

AYES: Doug Mansfield, Phil Torjusen, Susan Parol  
NAYS: None

Motion carried.

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Motion was made by Mansfield, seconded by Parol, to approve Eligibility List for Cultural Services Manager/posted November 8 thru November 18, 2012; and the following vote was recorded:

29. Receive Personnel Order: Termination of Employment/Raymond W. Roach/Maintenance Worker/effective November 30, 2012
30. Receive Personnel Order: Termination of Employment/Steve O. Trehern/Utility Inspector/effective November 30, 2012
31. Receive Personnel Order: Termination of Employment/Cathy J. Wells/Administrative Assistant/effective November 30, 2012
32. Receive Personnel Order: Termination of Employment/Roland L. Westbrook/Sr. Equipment Operator/effective November 30, 2012
33. Receive Vacancy Announcement: Cultural Services Manager/posted November 8 thru November 15, 2012
34. Receive Vacancy Announcement: Recreation Coordinator/posted November 8 thru November 18, 2012
35. Receive Vacancy Announcement: Administrative Bookkeeper/posted November 8, 2012 thru November 18, 2012

## ITEMS 3 THRU 35

Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

36. Approve Eligibility List for Cultural Services Manager/posted November 8 thru November 18, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
37. Approve Eligibility List for Recreation Coordinator/posted November 8 thru November 18, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
38. Approve Eligibility List for City Clerk/posted October 29 thru November 13, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
39. Induct the following employee who has successfully completed probation into Civil Service:  
Patty R. Huffman Grants and Projects Manager
40. Receive request to waive the competitive examination for Administrative Bookkeeper.
41. Approve Eligibility List for Administrative Bookkeeper/posted November 8 thru November 18, 2012  
Motion \_\_\_\_\_ Second \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
42. Other Business.
43. Adjourn meeting until January 10, 2013 at 6:00 p.m.

---

Motion was made by Parol, seconded by Mansfield, to approve agenda order; and the following vote was recorded:

AYES: Doug Mansfield, Phil Torjusen, Susan Parol  
NAYS: None

Motion carried.

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Motion was made by Torjusen, seconded by Mansfield, to approve the minutes of the Civil Service Meeting held November 8, 2012; and the following vote was recorded:

AYES: Doug Mansfield, Phil Torjusen, Susan Parol  
NAYS: None

Motion carried.

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Motion was made by Torjusen, seconded by Parol, to receive items 3 thru 35; and the following vote was recorded:

AYES: Doug Mansfield, Phil Torjusen, Susan Parol  
NAYS: None

Motion carried.

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Motion was made by Mansfield, seconded by Parol, to approve Eligibility List for Cultural Services Manager/posted November 8 thru November 18, 2012; and the following vote was recorded:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 111-2013**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Gautier Election Commission is hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Mayor Fortenberry, seconded by Councilwoman Martin and the following vote was recorded:

**AYES:** Tommy Fortenberry  
Johnny Jones  
Hurley Ray Guillotte  
Gordon Gollott  
Mary Martin  
Scott Macfarland  
Adam Colledge

**NAYS:** None

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**MAYOR**

**ATTEST:**

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**CITY CLERK**

**PASSED AND ADOPTED** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 7, 2013.



**CITY OF GAUTIER**  
**ELECTION COMMISSION**

3 Year Terms  
(Requires 3 Members)

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1. **Ms. Ja'Leasa N. Walden**

2530 Calle Hermosa  
Gautier, MS 39553  
(228) 990-6233 (M)  
[Msgautier07@aol.com](mailto:Msgautier07@aol.com)

**WARD 2**

Appointed: May 7, 2013  
Term Expires: July 3, 2013

(Replaced Serina Outland – Resigned 4/18/2013)

2. Agatha Mathews  
4922 Fairwood Drive  
Gautier, MS 39553  
(228) 249-1429 (M)

**WARD 4**

Appointed: February 19, 2013  
Term Expires: July 3, 2013

(Replaced George Martin – Due to Resignation 1/01/2013)

3. Vivian Dailey  
2135 Kingslea Drive  
Gautier, MS 39553  
(228) 238-6674 (M)  
[vdailey@cableone.net](mailto:vdailey@cableone.net)

**WARD 5**

Appointed: November 2, 2010  
Term Expires: July 3, 2013

(Replaced Edwina Grimsley – Due to Resignation 10/29/2010)

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 112-2013**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Gautier Resolution Board is hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Mayor Fortenberry, seconded by Councilwoman Martin and the following vote was recorded:

**AYES:** Tommy Fortenberry  
Johnny Jones  
Hurley Ray Guillotte  
Gordon Gollott  
Mary Martin  
Scott Macfarland  
Adam Colledge

**NAYS:** None

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**MAYOR**

**ATTEST:**

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**CITY CLERK**

**PASSED AND ADOPTED** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 7, 2013.



CITY OF GAUTIER  
**Resolution Board**  
3 Year Terms  
(Requires 6 Members)

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1. Darlene Brown  
2004 Sailfish Road  
Gautier, MS 39553  
228-497-4097 (H)  
Ward 1  
Appointed: May 7, 2013  
Term Expires: July 3, 2013
  
2. Lynda Leanne Coleman  
2004 Dartmouth Drive  
Gautier, MS 39553  
228-235-8313 (H)  
Ward 2  
Appointed: May 7, 2013  
Term Expires: July 3, 2013
  
3. Donna Davis  
2513 Oxford Drive  
Gautier, MS 39553  
228-623-5294 (H)  
Ward 2  
Appointed: May 7, 2013  
Term Expires: July 3, 2013
  
4. Stacey Ford  
2524 Barbados  
Gautier, MS 39553  
228-497-5951 (H)  
Ward 1  
Appointed: May 7, 2013  
Term Expires: July 3, 2013
  
5. Debra Holmes

1908 Arcadian Drive  
Gautier, MS 39553  
228-497-3637 (H)

Ward 4

Appointed: May 7, 2013

Term Expires: July 3, 2013

6. Nancy Lebhart

2500 Tampica Road  
Gautier, MS 39553  
228-497-3345

Ward 1

Appointed: May 7, 2013

Term Expires: July 3, 2013

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 113-2013**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to accept a donation of approximately 150' x 300' to 500' of netting from Omega Protein Inc.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Mayor Fortenberry, seconded by Councilwoman Martin and the following vote was recorded:

**AYES:** Tommy Fortenberry  
Johnny Jones  
Hurley Ray Guillotte  
Gordon Gollott  
Mary Martin  
Scott Macfarland  
Adam Colledge

**NAYS:** None

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**MAYOR**

**ATTEST:**

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**CITY CLERK**

**PASSED AND ADOPTED** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 7, 2013.

**Tricia Thigpen**

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**From:** Samantha Abell <sabell@gautier-ms.gov>  
**Sent:** Friday, April 19, 2013 12:13 PM  
**To:** tthigpen@gautier-ms.gov  
**Subject:** FW: Net Donation

Tricia,  
Please add this to the next consent agenda, if you haven't already done so.

Thanks,  
Sam

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**From:** Eric Meyer [<mailto:emeyer@gautier-ms.gov>]  
**Sent:** Tuesday, April 02, 2013 8:49 AM  
**To:** Samantha Abell  
**Subject:** Fwd: Net Donation

I would like to add this donation to the agenda tonight.

Eric Meyer  
Sent from my phone

Begin forwarded message:

**From:** Al Stanton <[astanton@gautier-ms.gov](mailto:astanton@gautier-ms.gov)>  
**Date:** March 27, 2013, 5:42:15 PM CDT  
**To:** Eric Meyer <[emeyer@gautier-ms.gov](mailto:emeyer@gautier-ms.gov)>  
**Subject:** Fwd: Net Donation

Sent from my iPhone

Begin forwarded message:

**From:** Jimmy Watson <[watsonj@omegaprotein.com](mailto:watsonj@omegaprotein.com)>  
**Date:** March 27, 2013, 4:53:33 PM CDT  
**To:** "[astanton@gautier-ms.gov](mailto:astanton@gautier-ms.gov)" <[astanton@gautier-ms.gov](mailto:astanton@gautier-ms.gov)>  
**Subject:** Net Donation

Mr. Stanton,

Omega Protein Inc. in Moss Point will donate approximately 150' x 300' to 500' of webbing to the City of Gautier.

Upon your arrival to receive the webbing please have the security guard at our main gate contact Raymond Ryan in the net department. He will load the net for you.

Please feel free to contact me if needed at 228-627-9216.

**Jimmy Watson**

Omega Protein, Inc.  
5735 Elder Ferry Road  
Moss Point, MS 39563  
Phone 228.475.1252 | Fax 228.475.1252  
Email [watsonj@omegaprotein.com](mailto:watsonj@omegaprotein.com) | <http://www.omegaprotein.com>

**CONFIDENTIALITY STATEMENT**

This message from Omega Protein Corporation may contain information or advice which is confidential or privileged and is solely for the use of the intended recipient. All proprietary rights including copyright, are specifically reserved. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use is prohibited. If you have received this communication in error, please notify us immediately by phone (713) 623-0060 or by e-mail.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 114-2013**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Minutes from Planning Commission Meetings held October 18, 2013; December 6, 2012; January 3, 2013 and February 7, 2013 are hereby approved.

**IT IS FURTHER ORDERED** that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Mayor Fortenberry, seconded by Councilwoman Martin and the following vote was recorded:

**AYES:** Tommy Fortenberry  
Johnny Jones  
Hurley Ray Guillotte  
Gordon Gollott  
Mary Martin  
Scott Macfarland  
Adam Colledge

**NAYS:** None

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**PASSED AND ADOPTED** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 7, 2013.

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OCTOBER 18, 2012

GAUTIER, MISSISSIPPI

BE IT REMEMBERED THAT a regular meeting of the Gautier Planning Commission of the City of Gautier, Mississippi, was held on October 18, 2012, at 6:00 P.M. in the Council chambers of the Gautier Municipal Building at 3330 Highway 90, Gautier, Mississippi.

Commission members present: Larry Dailey, Vice-Chairman, Richard Johnson, James Torrey, and Jerry Akins. Absent were Marilyn Minor, David Wooten and Greg Spanier. Also present were Eric Meyer, Economic Development Director, Babs Logan, Planning Technician, and Melissa Burdine, Court Reporter.

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Larry Dailey, Vice-Chairman, called the meeting to order and presented the minutes from the September 6 and September 13, 2012 meetings for approval. The minutes were approved as submitted.

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APPROVAL OF AGENDA

There were no changes to the agenda.

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AGENDA

GAUTIER PLANNING COMMISSION

OCTOBER 18, 2012

6:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE (VOLUNTEER)
- III. APPROVAL OF MINUTES – (SEPTEMBER 6, 2012 & SEPTEMBER 13, 2012)
- IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS (MATTERS OF THE PLANNING COMMISSION NOT LISTED ON THE AGENDA)

VI. OLD BUSINESS

NONE

VII. NEW BUSINESS

A. LEGISLATIVE

1. CONSIDER ADOPTION OF UNIFIED DEVELOPMENT ORDINANCE REVISIONS (GPC #12-18-UDO)

VIII. DIRECTOR'S REPORT

IX. ADJOURN

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PUBLIC COMMENTS (MATTERS OF THE PLANNING COMMISSION NOT LISTED ON AGENDA)

There were no public comments.

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OLD BUSINESS:

Commissioner Johnson asked that Commissioners come prepared to make their nomination for the 2012 Larry Moran Excellence Award at the next meeting which is scheduled for November 15, 2012. He asked that they have a first, second and third choice. Commissioner Johnson stated that he would like to vote for the winner at the December 6th meeting and present the award at the January 2013 meeting.

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NEW BUSINESS:

A. LEGISLATIVE

1. CONSIDER ADOPTION OF UNIFIED DEVELOPMENT ORDINANCE REVISIONS (GPC #12-18-UDO)

Mr. Meyer noted that this was the second public hearing on changes to the Unified Development Ordinance (UDO), the first being on September 6, 2012. He stated that the changes are primarily grammatical and typographical changes with the exception of a few items that were noted in the Staff Report. Those items are as follows: 1) addition of thirteen hundred twenty-five (1,325)

square feet minimum living area of dwelling units in Agricultural zoning districts, Section 5.4.2; 2) amending Section 5.4.3 Minimum Setbacks for Principal Structure side yard to fifty (50) feet for corner lots; 3) moving Minimum Living Area for Single Family Detached Dwelling in Section 5.4.7 from Regulations for Manufactured and Mobile Home Parks to Regulations for Manufactured or Modular Home Subdivisions; 4) exemption of governmental buildings from the Architectural Standards in Article VIII; and 5) addition of Special Events to Section 6.8.2 Temporary Uses Permitted.

Staff has received no written comments or phone calls from the public regarding the changes. Mr. Meyer advised the Commissioners that any major changes that may be proposed this spring or summer, such as reviewing Architectural Standards or signage, will be publicized more than just the required notice in the local newspaper. Staff may interview contractors, realtors, and business owners for input on the codes and possibly have a town meeting regarding changes. There will also be Planning Commission work sessions.

On a motion by Commissioner Akins to recommend approval of the changes to the UDO as noted and a second by Commissioner Torrey, the following vote was recorded:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINED</u>
Larry Dailey		David Wooten	
Richard Johnson		Greg Spanier	
Jerry Akins		Marilyn Minor	
James Torrey			

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#### DIRECTOR'S REPORT

Mr. Meyer told the Commissioners that paperwork had been completed for the City to borrow one million dollars (\$1,000,000) from the Mississippi Department of Agriculture (MDA) for Allen Road improvements and that the City was expecting the director of MDA to approve the request next week.

Staff has not received final construction drawings from Bienville Orthopedic for the new medical complex but Mr. Meyer has spoken with the

project engineer who says there are ongoing discussions with the doctors regarding a few items but the development will still be moving forward this year.

Commissioner Akins asked about the status of the RE Residential Estate rezoning in the northern part of Hickory Hills. Ms. Logan stated that Mr. Ramsay, the City Attorney, had advised her earlier in the week that the area was still zoned R-1 Low Density Single Family Residential. An appeal by Silvergirl, LLC of a Council decision regarding the proposed Cypress Landing subdivision in the area has delayed the rezoning. Commissioner Dailey questioned why the rezoning was being delayed because of the appeal of a subdivision preliminary plat. Mr. Meyer said he would check with Mr. Ramsay and report back at the next meeting.

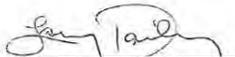
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**SUBMITTED BY:**

  
Eric Meyer  
Economic Development Director

DATE: 4/16/13

**APPROVED:**

  
Larry Dailey, Vice-Chairman  
Gautier Planning Commission

DATE: 4/4/13

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DECEMBER 6, 2012

GAUTIER, MISSISSIPPI

BE IT REMEMBERED THAT a regular meeting of the Gautier Planning Commission of the City of Gautier, Mississippi, was held on December 6, 2012, at 6:00 P.M. in the Council chambers of the Gautier Municipal Building at 3330 Highway 90, Gautier, Mississippi.

Commission members present: David Wooten, Chairman, Larry Dailey, Richard Johnson, James Torrey, Greg Spanier and Marilyn Minor. Also present were Zack Duke, Building and Zoning Administrator; Babs Logan, Planning Technician, and Melissa Burdine-Rodolfich, Court Reporter.

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David Wooten, Chairman, called the meeting to order and presented the minutes from the October 18, 2012 meeting for approval. The minutes were approved as submitted.

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APPROVAL OF AGENDA

There were no changes to the agenda.

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AGENDA

GAUTIER PLANNING COMMISSION

DECEMBER 6, 2012

6:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE (VOLUNTEER)
- III. APPROVAL OF MINUTES – (OCTOBER 18, 2012)
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS (MATTERS OF THE PLANNING COMMISSION NOT LISTED ON THE AGENDA)

VI. OLD BUSINESS

NONE

VII. NEW BUSINESS

A. LEGISLATIVE

1. CONSIDER ADOPTION OF 2012 INTERNATIONAL BUILDING CODES AND 2011 NATIONAL ELECTRICAL CODE (GPC #12-24-UDO)

B. QUASI-JUDICIAL

1. REQUEST FOR A CONDITIONAL USE-MAJOR PERMIT FOR A TELECOMMUNICATION FACILITY IN A TCMU TOWN CENTER MIXED USE DISTRICT, JO BETH TERRACE, (CELLULAR SOUTH/C-SPIRE) (GPC CASE #12-22-CU) *APPLICANT WITHDREW REQUEST*

VIII. DIRECTOR'S REPORT

IX. ADJOURN

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**PUBLIC COMMENTS (MATTERS OF THE PLANNING COMMISSION NOT LISTED ON AGENDA)**

There were no public comments.

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**OLD BUSINESS:**

There was no old business to discuss.

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**NEW BUSINESS:**

A. LEGISLATIVE

1. CONSIDER ADOPTION OF 2012 INTERNATIONAL BUILDING CODES AND 2011 NATIONAL ELECTRICAL CODE (GPC #12-24-UDO)

Mr. Duke advised the Commissioners that the City needed to adopt the 2012 International Building Codes and 2011 National Electrical Code to keep insurance rates low for the City of Gautier citizens. The insurance rates are based on the City's Building Code Effectiveness Grading Schedule (BCEGS) rating. One of the main items the City is graded on for its BCEGS rating is the Code edition the City has adopted for use and its enforcement. Mr. Duke further explained that the City is allowed to be two (2) Code cycles/editions behind

before the City is penalized, therefore the City must either adopt the proposed Codes or the 2009 edition of the Codes. Citizens currently receive 15% off a standard insurance policy because of the City's current BCEGS rating.

Commissioner Dailey stated that he had spoken with the Director of the Rating Bureau and was told that the City currently has a rating of five (5) with ten (10) being the lowest rating. He said the Director advised him that if more current codes were not adopted the City's rating would automatically go from a five (5) to a nine (9).

Commissioner Wooten asked Mr. Duke to explain the requirement regarding sprinkler systems in new residential construction that he was advising the City to delete from the Codes. Mr. Duke explained that in 2006 the requirement that new residential construction have sprinkler systems was an appendix to the Codes that did not have to be adopted. In 2009 the sprinkler system requirement was actually a part of the Codes. At that time the Building Official Association asked the International Code Council (ICC) to remove it from the Codes and place it back as an Appendix. It seemed as though the ICC was going to place it back as an Appendix but when the 2012 Codes came out the sprinkler system requirement was still a part of the Codes.

Mr. Duke stated that he had met with Building Officials from Jackson County, Pascagoula, Ocean Springs and Moss Point several times over the last few months and they were going to delete the sprinkler requirement from the Codes when they adopted them also. Commissioner Dailey stated that when he spoke with the Director from the Rating Bureau he was told that D'Iberville had already made their presentation to adopt the Codes with the deletion and he found no objection to them doing so.

Mr. Duke advised the Commissioners that the 2012 International Building Codes refer to the 2011 National Electrical Code (NEC) which is why the 2011 NEC needs to be adopted also. He noted that the other two major changes in the Code are that arc fault receptacles and tamper proof receptacles are required throughout the house. These extra safety measures are important and will not add any substantial cost to building.

Commissioner Dailey made a motion to recommend adoption of the 2012 International Building Codes with the exclusion of conflicts with City of Gautier Flood Damage Prevention Ordinance, the 2012 International Residential Code excluding Section R313 and including Appendix E, 2012 International Fire Code, 2012 International Fuel Gas Code, 2012 International Mechanical Code, 2012 International Plumbing Code, the ICC 600-2008 Standard for Residential Construction in High-Wind Regions and the 2011 National Electrical Code. Commissioner Spanier seconded the motion and the following vote was recorded:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINED</u>
Larry Dailey			
Richard Johnson			
Marilyn Minor			
James Torrey			
Greg Spanier			
David Wooten			

B. QUASI-JUDICIAL

1. REQUEST FOR A CONDITIONAL USE-MAJOR PERMIT FOR A TELECOMMUNICATION FACILITY IN A TCMU TOWN CENTER MIXED USE DISTRICT, JO BETH TERRACE (CELLULAR SOUTH/C-SPIRE) (GPC CASE #12-22-CU) *APPLICANT WITHDREW REQUEST*

The applicant withdrew this request prior to the meeting but after public notice was made. Therefore it had to be placed on the agenda.

Chairman Wooten read emails from Commissioner Akins and Commissioner Johnson regarding their resignations. Commissioner Akins' resignation was effective immediately and Commissioner Johnson's is effective after the February 2012 meeting. The Commission noted its appreciation for both men and their service to the City of Gautier.

Commissioner Johnson advised the other Commissioners that nominations for the 2012 Larry Moran Excellence Award will be accepted at the

January 2013 meeting. After receiving all nominations a vote will be taken at the end of the meeting. The presentation of the award is scheduled for the February 7, 2013 meeting.

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**DIRECTOR'S REPORT**

Ms. Logan stated that she was instructed by Mr. Meyer, the Planning and Economic Development Director, to get the Commissioners thoughts on allowing Conex containers as accessory buildings. The Commissioners basically agreed with Mr. Meyer's thoughts that in order to allow a Conex container the property must consist of at least five (5) acres and the container could not be visible from the right-of-way or the neighbor's primary residence. Commissioner Dailey suggested that it not be visible from the neighbor's property line. Commissioner Wooten wanted each application to be heard by the Planning Commission as a Major Conditional Use.

The Commissioners were also interested in how neighboring cities dealt with requests to use Conex containers as accessory buildings. They noted that some schools used them for storage as did Walmart stores.

It was decided that the issue would be researched and brought back before them for further discussion.

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**SUBMITTED BY:**

  
Eric Meyer  
Economic Development Director

DATE: 4/16/13

**APPROVED:**

  
David Wooten, Chairman  
Gautier Planning Commission

DATE: 4-4-13

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JANUARY 3, 2013

GAUTIER, MISSISSIPPI

BE IT REMEMBERED THAT a regular meeting of the Gautier Planning Commission of the City of Gautier, Mississippi, was held on January 3, 2013, at 6:00 P.M. in the Council chambers of the Gautier Municipal Building at 3330 Highway 90, Gautier, Mississippi.

Commission members present: David Wooten, Chairman, Larry Dailey, Richard Johnson, James Torrey, and Greg Spanier. Absent was Marilyn Minor. Also present were Eric Meyer, Economic Development Director; Bob Ramsay, City Attorney; Babs Logan, Planning Technician, and Michele Keenlance, Court Reporter.

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David Wooten, Chairman, called the meeting to order and presented the minutes from the December 6, 2012 meeting for approval. The minutes were approved as submitted.

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APPROVAL OF AGENDA

There were no changes to the agenda.

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AGENDA

GAUTIER PLANNING COMMISSION

JANUARY 3, 2013

6:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE (VOLUNTEER)
- III. APPROVAL OF MINUTES – (DECEMBER 6, 2012)
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS (MATTERS OF THE PLANNING COMMISSION NOT LISTED ON THE AGENDA)

VI. OLD BUSINESS

NONE

VII. NEW BUSINESS

A. APPEAL

1. REQUEST FOR AN APPEAL TO STAFF DECISION REGARDING OCCUPYING A HOUSE IN A C-3 ZONING DISTRICT AS A RESIDENCE, 3608 HIGHWAY 90 (TONY LUONG DBA HLV, LLC) (GPC CASE #12-26-AP)

B. LARRY MORAN EXCELLENCE AWARD

1. RECEIVE NOMINATIONS AND VOTE FOR 2012 WINNER

VIII. DIRECTOR'S REPORT

IX. ADJOURN

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**PUBLIC COMMENTS (MATTERS OF THE PLANNING COMMISSION NOT LISTED ON AGENDA)**

There were no public comments.

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**OLD BUSINESS:**

There was no old business to discuss.

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**NEW BUSINESS:**

A. APPEAL

1. REQUEST FOR AN APPEAL TO STAFF DECISION REGARDING OCCUPYING A HOUSE IN A C-3 ZONING DISTRICT AS A RESIDENCE, 3608 HIGHWAY 90 (TONY LUONG DBA HLV, LLC) (GPC CASE #12-26-AP)

There came before the Planning Commission an appeal to a Staff decision on the part of Tony Luong dba HLV, LLC, regarding occupying a house located in a C-3 Highway Commercial zoning district as a residence. The house is located at 3608 Highway 90, PID #82434024.000, and has recently been occupied by a commercial business.

C-3 Highway Commercial zoning does not allow single-family dwellings. The property, with its existing residence, was annexed in 2002 and zoned C-3.