

## REQUEST FOR PROPOSAL

Notice is hereby given that the City of Gautier, Mississippi will receive Request for Proposals at Gautier City Hall, 3330 Hwy 90, until 2:00 p.m. on November 26<sup>th</sup>, 2014 for the following:

**“Purchasing card providers to provide payment of vendor invoices for goods and services purchased by the City through the use of a purchasing card account”**

Complete packages shall include an original and three (3) identical copies of the proposals, in a sealed package, clearly marked on the front of the package **Purchasing Card Account**. All proposals must be submitted no later than 2:00 p.m. CST, November 26<sup>th</sup>, 2014 to the Purchasing Office, Attn: Cindy Steen, 3330 Hwy 90, Gautier, MS 39553, at which time all proposals will be opened and recorded. All proposals received after this time will be returned.

Request for RFP package may be obtained in writing from:

City of Gautier, Mississippi

Attn: Cindy Steen, Purchasing Agent

3330 Hwy 90

Gautier, MS 39553

Or telephone 228-497-8000 Ext. 304

Electronic Emails may be obtained by emailing Cindy Steen at [csteen@gautier-ms.gov](mailto:csteen@gautier-ms.gov).

Questions concerning this RFP shall be directed, in writing only, to Cindy Steen, 3330 Hwy 90, Gautier, MS 39553

The City reserves the right to reject any and all proposals and to waive any informality in the proposal accepted. The City of Gautier encourages minority and women-owned businesses to submit proposals.

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Cindy Steen  
Purchasing Agent  
City of Gautier

(Seal)

Publication Dates:

Mississippi Press

Procurement Center

November 7<sup>th</sup> and November 14<sup>th</sup>,  
November 7<sup>th</sup>, 2014