

## FY14 PROPOSED COST DETAIL SUPPORT SHEET

1. Applicant Agency: <b>Gautier Police Department</b>		3. Ending: <b>September 30, 2014</b>	4. Activity: <b>410 Alcohol Countermeasures</b>			
2. Beginning: <b>October 1, 2013</b>						
5. MOHS Use Only	6. Category	7. Line Item	8. Description of item and/or Basis for Valuation	9. Budget Federal	All Other	Total
	Salary & Wages:		Overtime Officers at \$23.50 per hour x 1488 hrs = \$34,968.00	\$34,968.00	\$0.00	\$34,968.00
	Fringe:		Overtime Officers @ \$34,968.00 x 26.4% = \$9,231.55	\$ 9,231.55	\$0.00	\$ 9,231.55
	FICA (7.65%-Employer) Retirement (14.26%-Employer) Work Comp (4.53%)					
	Travel: (Rate per diem-based on state and federal guidelines)		N/A			
	Contractual Services:		N/A			
	Equipment:		Intoximeter ALCO-Sensor FST = \$ 2,119.96 Intoximeter mouthpieces = \$259.96 ANSI 207 Reflective Vest = \$ 281.94 In-Car Camera = \$3,895.00	\$ 6,556.86	\$0.00	\$ 6,556.86
	Other:					

<b>MOHS USE ONLY:</b>			
<b>TOTALS</b>	\$ 50,756.41	\$0.00	\$ 50,756.41

# FY14 PROPOSED TASK BY QUARTER

AGENCY NAME: GAUTIER POLICE DEPARTMENT

## PROJECTION TASK BY QUARTERS:

Please include information regarding Blitz participation, if agency is participating in a blitz during quarter.

### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **1<sup>st</sup> QUARTER (OCTOBER, NOVEMBER & DECEMBER)**

Purchase approved equipment for quarter.

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct at least 4 checkpoints during quarter.

Conduct at least 4 saturation patrols during quarter.

Write a minimum of 26 DUI citations during quarter, to reach 25% goal of 104 for FY2014.

Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.

Submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

#### **Additional Tasks:**

Mullet Festival (3 day event) and Halloween in October. Checkpoint/saturation patrols during the Thanksgiving holiday in November. Checkpoint/saturation patrols during the National Impaired Driver Campaign in December (this includes Christmas and New Year Blitz period)

**Projected Expenditures for Quarter:            \$18,048.74**

# FY14 PROPOSED TASK BY QUARTER

AGENCY NAME: GAUTIER POLICE DEPARTMENT

## PROJECTION TASK BY QUARTERS

### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **2<sup>nd</sup> QUARTER (JANUARY, FEBRUARY & MARCH)**

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct at least 6 checkpoints during quarter.

Conduct at least 2 saturation patrols during quarter.

Write a minimum of 26 DUI citations during quarter, to reach 50% goal of 104 for FY2014.

Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.

Submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

#### **Additional Tasks:**

The checkpoints/saturation patrol during this quarter includes the Superbowl and Impaired driving campaign in January and the Gautier Mardi Gras Parade in February. Two (2) additional saturation patrols will be conducted in March during St. Patrick's Day festivities.

**Projected Expenditures for Quarter:            \$12,817.87**

# FY14 PROPOSED TASK BY QUARTER

AGENCY NAME: GAUTIER POLICE DEPARTMENT

## PROJECTION TASK BY QUARTERS

### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### 3<sup>RD</sup> QUARTER (APRIL, MAY & JUNE)

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct at least 4 checkpoints during quarter.

Conduct at least 2 saturation patrols during quarter.

Write a minimum of 26 DUI citations during quarter, to reach 75% goal of 104 for FY2014.

Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.

Submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

#### Additional Tasks:

The checkpoints/saturation patrols during this quarter include Memorial Day and High School Prom as well as additional weekend patrols during summer months and High School Graduation.

**Projected Expenditures for Quarter:           \$ 8,397.91**

# FY14 PROPOSED TASK BY QUARTER

AGENCY NAME: GAUTIER POLICE DEPARTMENT

## PROJECTION TASK BY QUARTERS

### SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

#### **4<sup>TH</sup> QUARTER (JULY, AUGUST & SEPTEMBER)**

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct at least 4 checkpoints during quarter.

Conduct at least 4 saturation patrols during quarter.

Write a minimum of 26 DUI citations during quarter, to reach 100% goal of 104 for FY2014.

Agency will conduct a minimum of 1 school, community and/or public information presentation during the quarter.

Submit all required reporting by scheduled date(s) as defined in contract by MOHS, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

#### **Additional Tasks:**

The checkpoints/saturation patrols during this quarter include Fourth of July celebrations, National Impaired Driver Campaign and Labor Day, and additional weekend patrols during the remaining summer months.

**Projected Expenditures for Quarter:                   \$ 11,491.88**

# Mississippi OFFICE OF HIGHWAY SAFETY

## Agreement of Understanding and Compliance

The Agreement of Understanding and Compliance documents will be attached within the Grant Agreement. The Applicant will be required to sign all compliance documents upon receipt of the finalized Grant Agreement between the State, MOHS and applicant. The following compliance agreements will be included in the Grant Agreement.

## State and Federal Certifications and Assurances

- I. REIMBURSEMENT OF ELIGIBLE EXPENSES
- II. ON-SITE MONITORING AND EVALUATION
- III. PROPERTY AGREEMENT
- IV. STAFFING
- V. GENERAL PROJECT REQUIREMENTS
- VI. UNALLOWABLE COST
- VII. NONDISCRIMINATION
- VIII. THE DRUG-FREE WORKPLACE ACT OF 1988 (41USC 8103)
- IX. BUY AMERICA ACT
- X. POLITICAL ACTIVITY (HATCH ACT)
- XI. CERTIFICATION REGARDING LOBBYING
- XII. RESTRICTION ON STATE LOBBYING
- XIII. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
- XIV. POLICY ON SEATBELT USE
- XV. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING
- XVI. ENVIRONMENTAL IMPACT

## Additional MOHS Program Compliance Documents

Due to requirements of Map-21, MOHS has not completed all necessary program compliances for the FY14 Grant Agreement documents. A complete and finalized copy of all program compliances will be attached with Grant Agreements.

STATE CERTIFICATION AND ASSURANCE

**Assurance Requirement of Subgrant Recipients:**

In cooperation with the Mississippi Office of Highway Safety, all grant and/or subgrant recipients (regardless of the type of entity or the amount awarded) must comply with the following notice requirement:

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient: plans, organizes, sponsors or holds any seminar, conference, convention, symposium, training, event or any other meeting which encumbers, utilizes, expends or will encumber, utilize or expend grant funds, including all reimbursements derived from, generated in whole or in part, or determined to be proceeds of the grant or award; the grantee, sub-grantee or recipient must appropriately notify in writing, the MOHS grant manager, the MOHS director and/or the DPSP executive director of the planning for such an occurrence and afford opportunity for DPSP-MOHS personnel to attend and to participate, if they so desire.

Failure of grantee, sub-grantee or recipient to communicate relevant advance notice may lead to cost adjustment, disallowance of costs and/or recovery of pertinent project funds on the basis of off-set levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for, City of Gautier – Gautier Police Department (grantee, sub-grantee, or recipient), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. Therefore, I promise and will comply with this State Certification and Assurance condition.

\_\_\_\_\_  
Authorized Official's Signature (Grantee, Sub-grantee or Recipient)

\_\_\_\_\_  
Date

Tommy Fortenberry

Mayor

[Typed or Printed Name]

[Person's Organizational Title]

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*This original signed form (blue ink only) must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within 10 days of the grant award beginning date.*