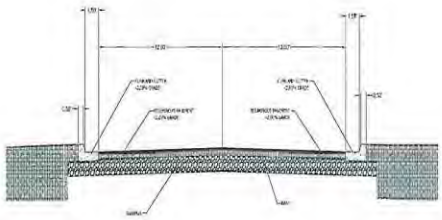
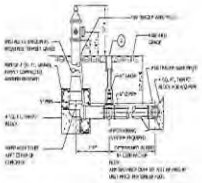
GENERAL CIVIL NOTES:

1. CONTRACTOR SHALL LOCATE ALL PROPERTY LINES AND/OR RIGHT-OF-WAY LINES AS REQUIRED TO AVOID ENCROACHMENT ONTO ADJACENT PROPERTY. CONTRACTOR SHALL INVESTIGATE FOR EXISTING UTILITIES PRIOR TO CONSTRUCTION. NOTIFY A/E IN THE EVENT OF CONFLICT.
2. CONTRACTOR TO USE TEMPORARY BENCH MARKS (TBM) AS SHOWN ON THE PLANS FOR VERTICAL CONTROL. COORDINATES FOR HORIZONTAL CONTROL FOR PROJECT LAYOUT CAN BE OBTAINED FROM THE A/E UPON REQUEST. NOTIFY A/E OF ANY CONFLICTS.
3. CONTRACTOR IS TO COORDINATE ALL WORK WITH UTILITY COMPANIES IN ORDER TO PREVENT DAMAGE TO UTILITY LINES AND THE MAKING OF ADJUSTMENTS TO SAME, IF REQUIRED. THE CONTRACTOR SHALL PROVIDE AT LEAST 48 HOURS NOTICE TO THE VARIOUS UTILITY OWNERS PRIOR TO CONSTRUCTION. LOCATIONS, ELEVATIONS AND DIMENSIONS OF EXISTING UTILITIES, STRUCTURES, AND OTHER FEATURES AND SHOWN ACCORDING TO INFORMATION AVAILABLE AT THE TIME OF THE PREPARATION OF THESE PLANS BUT DO NOT PURPORT TO BE ABSOLUTELY CORRECT. THE CONTRACTOR SHALL VERIFY THIS INFORMATION AND BE FAMILIAR WITH ALL SITE CONDITIONS (INCLUDING SUB-SURFACE CONDITIONS MAINTAINING UTILITIES) SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR, WHETHER OR NOT SHOWN HEREON. THE CONTRACTOR SHALL NOTIFY THE UNDERGROUND UTILITY NOTIFICATION CENTER (1-800-227-4477) PRIOR TO COMMENCING THE WORK.
4. (WITHIN THE LIMITS OF THE PROJECT AREA, PERFORM THE FOLLOWING)
   A. CONTRACTOR IS TO PROVIDE EROSION CONTROL/SEDIMENTATION BARRIER (HAY BALES OR SILTATION CURTAIN) TO PREVENT SILTATION OF ADJACENT PROPERTY, STREETS, STORM SEWERS, AND WATERWAYS. IN ADDITION, CONTRACTOR SHALL PLACE STRAW, MULCH OR OTHER SUITABLE MATERIAL ON GROUND IN AREAS WHERE CONSTRUCTION RELATED TRAFFIC IS TO ENTER AND EXIT SITE. IF IN THE OPINION OF THE ENGINEER AND/OR LOCAL AUTHORITIES, EXCESSIVE QUANTITIES OF EARTH ARE TRANSPORTED OFF-SITE EITHER BY NATURAL DRAINAGE OR VEHICULAR TRAFFIC, THE CONTRACTOR IS TO REMOVE AND CLEAN SAID EARTH TO THE SATISFACTION OF THE A/E AND/OR AUTHORITIES.
   B. UNSUITABLE EXCAVATION SHALL BE DISPOSED OF OFF THE PROJECT SITE BY THE CONTRACTOR. THIS SHALL INCLUDE A MAJORITY OF THE UNCLASSIFIED EXCAVATION. RESALE TO SELL FOR EROSION CONTROL/DITCH AND SUITABLE MATERIAL, IF ANY, FOR FILL.
   C. SEE UNDERFLOOR/FOUNDATION FILL FOR SPECIFIC REQUIREMENTS FOR BUILDING FOUNDATION CONSTRUCTION.
   D. MAINTAIN SUBGRADE AND THE FILL AT OPTIMUM INSITU MOISTURE CONTENT AFTER COMPLETION OF FILL PLACEMENT. THIS MAY INCLUDE DRYING OR WETTING PROCESSES DEPENDING ON THE INTRODUCTION OR EVAPORATION OF MOISTURE TO IMPROVE THE SUBGRADE AND FILL AREAS, WHICH ARE NOT ACCEPTABLE TO THE A/E.
5. ALL CONSTRUCTION TO BE IN ACCORDANCE WITH STATE AND LOCAL ORDINANCES AND BUILDING REGULATIONS.
6. ALL HANDICAP PARKING FACILITIES TO BE IN ACCORDANCE WITH ADA CODES.
7. REMOVE ALL UNDERBRUSH AND SMALL TREES NOT INDICATED TO REMAIN.
8. REMOVE EXISTING LIMESTONE (AND ASPHALT AS NECESSARY) TO ACHIEVE GRADES AS SHOWN. DAMAGED ASPHALT MAY NEED TO BE REMOVED TO ACHIEVE COMPACTION REQUIREMENTS ON THE SUBGRADE MATERIAL. THIS MUST BE COMPLETED AT NO ADDITIONAL CHARGE TO THE OWNER.



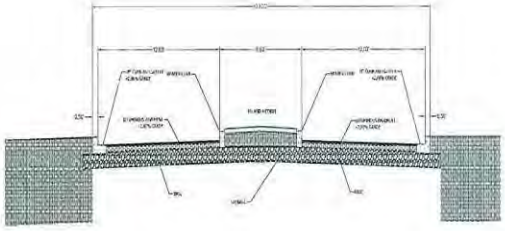
**TYPICAL ROAD CROSS-SECTION ALLEN ROAD**

SCALE: NTS



FIRE HYDRANT ASSEMBLY DETAIL

NTS



**TYPICAL ROAD CROSS-SECTION WITH ISLAND MEDIAN FOR ALLEN ROAD**

SCALE: NTS

COMPTON ENGINEERING, INC.
Engineering, Surveying, and Environmental Services
Fax: (260) 749-3920 Fax: (260) 749-3919
Email: info@comptonengineering.com

CITY OF GAUTIER
ALLEN ROAD IMPROVEMENTS
CIVIL DETAILS

SCALE: N.T.S.
DATE: 2/11/16
DESIGN: A. ENGELBRECHT
DRAWN: K. ENGELBRECHT
CHECK: JCE
APPR: JCE

D2.0

**There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:**

**ORDER NUMBER 074-2013**

**IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to submit a grant application to the Mississippi Department of Transportation for the 2013 Urban Youth Corps Program.**

**IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.**

**Motion was made by Mayor Fortenberry, seconded by Councilwoman Martin and the following vote was recorded:**

**AYES:** **Tommy Fortenberry**
**Johnny Jones**
**Hurley Ray Guillotte**
**Gordon Gollott**
**Mary Martin**
**Scott Macfarland**
**Adam Colledge**

**NAYS:** **None**

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**MAYOR**

**ATTEST:**

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**CITY CLERK**

**PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2013.**

**CITY OF GAUTIER**
**MEMORANDUM**

**To:** Samantha Abell, City Manager

**From:** Patty Huffman, Grants and Projects Manager

**Through:** Eric Meyer, Economic Development and Planning Director

**Date:** March 11, 2013

**Subject:** 2013 MDOT Urban Youth Corps Grant Application

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**REQUEST:**
The Economic Development and Planning Department requests authorization to submit a grant application to the Mississippi Department of Transportation for the 2013 Urban Youth Corps Program.

**BACKGROUND:**
The Transportation Enhancement- Urban Youth Corps Program is a youth employment and training service program, established to: (1) offer meaningful full-time or productive summer work for individuals between the ages of 16 and 25 in transportation-related settings; (2) give the participants a mix of work experience and on-the-job training that includes a minimum of 10% of the participants' time for basic life skills, education, training, safety, etc.; and (3) provide the youths with an opportunity to develop citizenship values and skills through service to their communities and the State of Mississippi. Approximately eight youths will be hired to work ten weeks during the summer to beautify the City's corridors, main thoroughfares and gateways to the City. The City will be reimbursed up to $35,000 for the project and must provide at least 20% in matching funds and/or in-kind payment through administrative and supervisory costs. The City must agree to meet all specified terms and conditions to ensure that Federal and State rules and regulations will be followed.

**DISCUSSION:**
The City of Gautier was previously awarded the Urban Youth Corps grant in 2011 and 2012. The participants provided valuable service to the City and received weekly trainings including life skills training, landscape design, safety training, and leadership development.

**RECOMMENDATION:**
The Economic Development and Planning staff recommends that City Council authorize submission of a 2013 Urban Youth Corps grant application to the Mississippi Department of Transportation for up to $35,000.00.

The City Council may:

1. Authorize submission of a grant application for the 2013 Urban Youth Corps Program as presented above; or
2. Disapprove the proposed request.

**ATTACHMENT(S):**
2013 Transportation Enhancement Urban Youth Corps Program announcement

**There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:**

**ORDER NUMBER 075-2013**

**IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to submit a grant application to the Mississippi Department of Wildlife, Fisheries and Parks for a Mississippi Recreational Trails Program Grant for trail improvements at Shepard State Park.**

**IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.**

**Motion was made by Councilman Colledge, seconded by Councilwoman Martin and the following vote was recorded:**

**AYES:** **Tommy Fortenberry**
**Johnny Jones**
**Hurley Ray Guillotte**
**Gordon Gollott**
**Mary Martin**
**Scott Macfarland**
**Adam Colledge**

**NAYS:** **None**

_____
**MAYOR**

**ATTEST:**

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**CITY CLERK**

**PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2013.**

**CITY OF GAUTIER**
**MEMORANDUM**

**To:** Samantha Abell, City Manager

**From:** Patty Huffman, Grants and Projects Manager

**Through:** Eric Meyer, Director of Economic Development and Planning

**Date:** March 8, 2013

**Subject:** Request to submit an application to the MS Dept. of Wildlife, Fisheries and Parks for a MS Recreational Trails Program grant

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**REQUEST:**
The Economic Development and Planning Department requests City Council authorization for the submission of a grant application to the Mississippi Department of Wildlife, Fisheries and Parks for a Mississippi Recreational Trails Program grant for trail improvements at Shepard State Park.

**BACKGROUND:**
The U.S. Congress first authorized the Recreational Trails Program in 1991. For 2013 and 2014, the Federal funds have been reauthorized as a set-aside from the new Transportation Alternatives Program. The Recreational Trails Program (RTP) is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA). The RTP provides funds to states to develop and maintain recreational trails and trail-related facilities for motorized and non-motorized recreational trail uses.

**DISCUSSION:**
A grant application is proposed for up to $100,000 for improvements to Shepard State Park trails for non-motorized use. The RTP is a reimbursement program that requires grant recipients to pay 100% of the cost of an item before submitting a request for payment for 80% of eligible costs. The 20% match can be from cash, donation of materials or services at fair market value. The total project cost would equal no more than $125,000.00 (100,000 grant + 25,000 match).

**RECOMMENDATION:**
The Economic Development and Planning Department staff recommends that City Council authorize submission of a grant application for the Mississippi RTP grant for up to $100,000 in grant funding with a 20% cash/in-kind match up to $25,000.

City Council may:

1. Authorize submission of an application for up to $100,000 in grant funding as described above; or
2. Authorize submission of a grant application with changes; or
3. Disapprove submission of a grant application.

**ATTACHMENT(S):**
N/A

**There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:**

**ORDER NUMBER 076-2013**

**IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to become a conservation partner with the Mississippi Wildlife Federation's Habitat Stewards Program (HSP).**

**IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.**

**Motion was made by Councilman Gollott, seconded by Councilwoman Martin and the following vote was recorded:**

**AYES:** **Tommy Fortenberry**
**Johnny Jones**
**Hurley Ray Guillotte**
**Gordon Gollott**
**Mary Martin**
**Scott Macfarland**
**Adam Colledge**

**NAYS:** **None**

_____
**MAYOR**

**ATTEST:**

_____
**CITY CLERK**

**PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2013.**

**CITY OF GAUTIER**
**MEMORANDUM**

**To:** Samantha Abell, City Manager

**From:** Patty Huffman, Grants & Projects Manager

**Through:** Eric Meyer, Economic Development and Planning Director

**Date:** March 11, 2013

**Subject:** Mississippi Habitat Stewards Program Partnership

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**REQUEST:**
The Economic Development & Planning Department requests approval for the City of Gautier to become a conservation partner with the Mississippi Wildlife Federation's Habitat Stewards Program (HSP). The Habitat Stewards Program partners with natural land managers all along the Mississippi Coast to help with land management. Volunteers are trained in a series of classes including how to improve and care for natural resources, protect and observe wildlife, and monitor and manage nature trails. This partnership can provide valuable volunteer resources for work planned for Shepard State Park.

**BACKGROUND:**
Partnership in this organization does not involve any financial cost to the City. The Habitat Stewards Program is funded through grant-writing, fundraising and fee-for-service efforts of the Mississippi Wildlife Federation and Natural Capital Development. Other conservation partners include Mississippi Coastal Preserves (DMR), Sandhill Crane NWR, Grand Bay NWR, and Land Trust for Mississippi Coastal Plain. Volunteers have already made significant investments in Gautier at Indian Point Coastal Preserve, Graveline Bay, and Sandhill Crane NWR.

**DISCUSSION**:
What HSP asks of the City:

- Designate and authorize a primary point of contact to engage with HSP coordinator to plan and implement volunteer management activities at Shepard State Park
- Provide program information to keep them aware of HSP benefits to the City: Mayor, City Council, City Staff and others as needed
- Work in partnership with HSP to assess natural resource management needs at the Park and involve HSP in the master planning process, especially natural area zones within the park

The Habitat Steward Program will provide on behalf of the City:

- Recruit new volunteers and provide one training class each year
- Match volunteer skills and interests with needs at Shepard State Park
- Coordinate work days and individual steward work plans
- Track volunteer hours
- Assist City in identifying grant funding sources to match needs at the Park (primarily natural areas)

**RECOMMENDATION:**
City staff recommends that City Council approve entering into a partnership with the Mississippi Habitat Stewards as described above.

The City Council may:

1. Approve entering into a partnership with the Habitat Stewards Program; or
2. Disapprove entering into a partnership with the Habitat Stewards Program.

**ATTACHMENT(S):**
Mississippi Habitat Stewards brochure

## Be A Habitat Steward!

Mississippi Wildlife Federation is joining with managers of South Mississippi natural areas to create a team of well-trained and dedicated volunteers to protect nature along the Coast.

Potential volunteer activities include:

- Plant native grasses, shrubs and trees
- Monitor wildlife
- Help control weeds and animal pests
- Build or repair trails and public access sites in natural areas
- Remove storm debris and litter
- Keep natural areas beautiful, safe and healthy for future generations

The 2012 Mississippi Habitat Stewards Program is sponsored by a grant from BP.

Our natural areas need ongoing care. But too often in our cash-strapped state, funding for the long-term care of our natural areas is limited. These areas require constant care to remain healthy. There are over 60,000 acres of land to monitor and only limited funding and staff resources. The new Habitat Steward Volunteers will be able to work with land managers on our federal, state, and non-profit natural areas to make a real difference for our wildlife and habitats.

With your help, we can look after our wildlife and provide safe, beautiful natural areas for future generations. Habitat Steward Volunteers will be a unique group, trained to care for natural areas and to maintain safe, clean areas for the public to enjoy. After completing 24 hours of free training, volunteers will choose from a variety of locations and activities designed for all skill levels and abilities.

**There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:**

**ORDER NUMBER 077-2013**

**IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to submit a grant application for the Alcohol Countermeasures to the Mississippi Office of Highway Safety for the 2014 Federal Fiscal Year beginning October 1, 2013.**

**IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary.**

**Motion was made by Councilman Macfarland, seconded by Councilwoman Martin and the following vote was recorded:**

**AYES:** **Tommy Fortenberry**
**Johnny Jones**
**Hurley Ray Guillotte**
**Gordon Gollott**
**Mary Martin**
**Scott Macfarlan**
**Adam Colledge**

**NAYS:** **None**

**_____**
**MAYOR**

**ATTEST:**

**_____**
**CITY CLERK**

**PASSED AND ADOPTED the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2013.**

**CITY OF GAUTIER**
**MEMORANDUM**

TO: Samantha Abell
City Manager

FROM: Dante Elbin
Chief of Police

DATE: March 13, 2013

SUBJECT: MS Office of Highway Safety Alcohol Countermeasures Grant

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**REQUEST:**

The Gautier Police Department requests City Council approval to submit a grant application for Alcohol Countermeasures to the Mississippi Office of Highway Safety for the 2014 Federal Fiscal Year beginning October 1, 2013

**BACKGROUND:**

The National Highway Traffic Safety Act of 1966 provides Federal funds to states for approved highway safety projects. The Gautier Police Department previously received this grant funding for 2008-2009 fiscal year. Grant approved activities can include equipment purchases, checkpoints and/or saturation patrols during safety campaigns and holidays, educational presentations and alcohol related training for officers.

**DISCUSSION:**

Grant funding for FY2013-2014 will be requested in the amount of $50,756.41 for overtime salary and equipment costs. This program requires no local match. The grant application is due by March 29, 2013.

**RECOMMENDATION:**

The Police Department recommends that City Council approve submission of a grant application to the MS Officer of Highway Safety for Alcohol Countermeasures as outlined above.

The City Council may:

1. Approve the above grant submission as presented;
2. Approve the above grant submission with changes; or
3. Disapprove submission of this grant application.