

TRAVEL		
CONTRACTUAL SERVICES		\$25,174.21
61210 ELECTRICITY		\$44,492.37
61220 GAS		\$0.00
61230 WATER		\$10,738.62
61628 FULFILLMENT FEE		\$0.00
61740 SALVAGE		\$2,303.60
68923-61925 TELEPHONE		\$3,912.67
CONTRACTUAL EMPLOYEES		\$16,738.97
COMMODITIES		\$9,762.31
62210 Gas		\$17,415.97
62211 Diesel		\$1,130.57
CAPITAL OUTLAY- OTHER		
CAPITAL OUTLAY-EQUIPMENT		\$1,341.00
SUBSIDIES, LOANS AND GRANTS		
CAPITAL OUTLAY - VEHICLES		\$5.00
<b>TOTAL EXPENDITURES</b>		<b>\$169,721.22</b>
<b>PROFIT/(LOSS)</b>		<b>\$18,076.43</b>
One Time Expenses	\$	-
Total Adjusted Expenses		\$169,721.22
Adjusted Profit/(Loss)		\$18,076.43

**CITY OF GAUTIER**

**MEMORANDUM**

**To:** Honorable Mayor and Council  
**From:** Samantha D. Abell, City Manager  
**Date:** November 29, 2012  
**Subject:** Consideration of a Memorandum of Understanding and an Intergovernmental Agreement with the MS Department of Wildlife, Fisheries and Parks to Assume the Operating and Maintenance of Shepard State Park

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**REQUEST:**

The Council should consider the attached MOU and agreement with MS Department of Wildlife, Fisheries and Parks (MDWFP) to Assume the Operating and Maintenance (O&M) of Shepard State Park.

**BACKGROUND:**

In April 2012, the City Council authorized the City Manager to bring back an agreement for the O&M of Shepard Park. The park had previously been placed on the State's list of closures. Upon execution, the City Manager recommends the advertisement for contractual services in order to provide residential accommodations in the park ranger house in return for park services rendered. The professional services will be considered on a future agenda.

**DISCUSSION:**

The attached MOU has been drafted by the Attorney General's office and reviewed by the City Attorney. The MOU establishes the responsibilities of the City to maintain the park as a public park, forest reserve, and a bird and other wildlife sanctuary. All revenues derived from operations belong to the City. Current operations reflect a surplus of \$18,076.43.

Further, the MDWFP has encouraged the City to submit for a federal parks and trails grant allocated through the MDWFP with a maximum \$100,000 possible for parks/trails improvements.

Existing maintenance equipment (inventory attached to the MOU) will be transferred to the City's inventory at the execution of the MOU. The Cultural Services Manager and the City

Mechanic have reviewed existing equipment and find that the equipment is in satisfactory condition.

Lastly, a state trooper currently resides at the park and a state trooper would be able to continue to reside at the park upon execution of the agreement.

**RECOMMENDATION:**

The City Council may:

1. Approve MOU and Interlocal Agreement; or
2. Deny MOU and Interlocal Agreement.

**ATTACHMENTS:**

MOU and Interlocal Agreement  
Emails from MDWFP Noel Hughes, Dated October 31, 2012  
Shepard Expenses and Revenue July FY11-July FY12

## Samantha Abell

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**From:** Noel Hughes <NoelH@mdwfp.state.ms.us>  
**Sent:** Wednesday, October 31, 2012 8:51 AM  
**To:** 'sabell@gautier-ms.gov'; 'gollottd@bellsouth.net'  
**Subject:** RE: Shepard State Park  
**Attachments:** Shepard Two Years Rev Exp Report.pdf

Samantha:

Attached is a report showing Shepard's expenses and revenue. The park is currently open from 8:00 am to 5:00 pm. We currently have two employees working there, but they are commuting from Buccaneer State Park in Waveland. Should the city not take over operations, the MDWFP will continue to operate the park as best it can with the resources available.

Noel

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**From:** Samantha Abell [<mailto:sabell@gautier-ms.gov>]  
**Sent:** Tuesday, October 30, 2012 10:53 AM  
**To:** 'Gordon Gollott'; Noel Hughes  
**Subject:** RE: Shepard State Park

I was just trading texts with Senator Brice Wiggins in regards to this matter—I think he was meeting with Noel at the time. Let's get together at your convenience.

Looking forward to it.

Samantha D. Abell  
City Manager  
City of Gautier, MS  
(o) 228.497.8017 | [www.gautier-ms.gov](http://www.gautier-ms.gov)

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**From:** Gordon Gollott [<mailto:gollottd@bellsouth.net>]  
**Sent:** Tuesday, October 30, 2012 8:53 AM  
**To:** [noelh@mdwfp.state.ms.us](mailto:noelh@mdwfp.state.ms.us)  
**Cc:** [sabell@gautier-ms.gov](mailto:sabell@gautier-ms.gov)  
**Subject:** Shepard State Park

Noel,

Appreciate your efforts in highlighting the concerns for Shepard State Park.

In order to move forward, and pursue changeover to the City of Gautier, could you provide the following data.

1. Financials for the park, i.e. income/expenses for the last two years if possible.
2. What hours is the State operating today, and the no. of personnel involved.

3. Future plans if the City of Gautier does not assume responsibility, dates of this if available.

V/R

**Gordon T. Gollott**  
**Councilman Ward 3**  
**City of Gautier**  
[councilmanward3@gautier-ms.gov](mailto:councilmanward3@gautier-ms.gov)  
[gollottd@bellsouth.net](mailto:gollottd@bellsouth.net)  
**Phone: (228) 497-5522-Home**  
**(228) 238-2691-Cell**

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 282-2012**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to pay Dean Mosher Studio invoice in the amount of \$4,205.55 for ELAR1/Pro, and light display.

**IT IS FURTHER ORDERED** that the City Manager and Interim City Clerk are authorized to execute any and all documents necessary.

Motion was made by Councilman Gollott, seconded by Councilwoman Martin and the following vote was recorded:

**AYES:** Tommy Fortenberry  
Johnny Jones  
Gordon Gollott  
Mary Martin  
Scott Macfarland  
Adam Colledge

**NAYS:** None

**ABSENT:** Hurley Ray Guillotte

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**INTERIM CITY CLERK**

**PASSED AND ADOPTED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 4, 2012.



## DEAN MOSHER STUDIO

November 28, 2012

Ms. Samantha D. Abell, City Manager  
City Hall  
3330 Highway 90  
Gautier, MS 39553

Dear Sam:

Attached are two invoices, both from T.J. Productions. The first reflects projected costs to modify the existing components and to suggest potential upgrades to the lighting system.

The costs to modify the existing system are the ELAR/Pro, airfare, travel days, and one work day. These come to \$1,996 and have already been paid by me.

The other costs are for the NOVASTROBE 7-Head Ultra Brite Strobe Head, ED8 Strobe Control, consumables. These are to enhance the system for events and holidays. These come to \$2,705.55.

T.J. also feels he should have one to two additional work days to complete the upgrade. I recommend two additional days so that he can meet with you and your people regarding which events and which effects you want to include. At two additional days @ \$600 per day, that comes to \$1,200 plus one travel day @ \$300.

Add that to the \$2,705.55 and the total upgrade should be \$4,205.55.

Since I have already paid his airfare and will be hosting him while he is here, plus paying for one work day to modify my needs, I feel this is a very cost-effective way of solving several problems at once.

I look forward to hearing from you.

Very truly yours,

Dean Mosher

Attachments

456 Oak Avenue • Fairhope, Alabama 36532 • (251) 928-0900

1225.54 Balance				
Deam Mosher Fountain control update				
Product	Qty	Cost	Total	Purpose
ELAR1 Pro	4	\$99.00	\$396.00	Dim Control of white Led
Airfare	1	\$400.00	\$400.00	Appx, Billed at actual Cost
Travel Days	2	\$300.00	\$600.00	Travel days bill at 1/2 Day
Work Day(10hr)	1	\$600.00	\$600.00	Work/Programming Day
Grand Total:			\$1,996.00	

Sheet1 Sheet2 Sheet3

*Paid by  
Dean Mosher.  
Not a city expense.  
AA*

City of Gautier Strobe Upgrade Project				
Samantha Abell, City Manager				
Product	Qty	Cost	Total	Purpose
NovaStrobe 7-Head	8	\$211.11	\$1,688.88	Strobing of Globe
Nova ED8	1	\$666.67	\$666.67	NovaStrobe Control
Strobe Power supply	1	\$150.00	\$150.00	NovaStrobe Power
Wiring parts/Consumables	1	\$200.00	\$200.00	Parts required for as
Work Days	2	\$600.00	\$1,200.00	Work days to install
Travel Day	1	\$300.00	\$300.00	Travel Days bill at 1
		<b>Total:</b>	<b>\$4,205.55</b>	
50% Down due at Acceptance				
Balance due upon completion of Work				
TJSPRO				
12572 Aspenwood Lane				
Garden Grove, CA 92840				
<a href="mailto:tj@tjspro.com">tj@tjspro.com</a>				
(714) 420-7127				
Fed ID: 46-0519080				

Sheet1

Sheet2

Sheet3