

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Eric Meyer, Economic Development and Planning Director
Date: November 15, 2012
Subject: Mississippi Development Authority- Asset Mapping Visit

REQUEST:

The Economic Development and Planning Department requests authorization for the City of Gautier to purchase lunch (\$654.07) for the Mississippi Development Authority (MDA) Asset Mapping Team on November 28, 2012 at Shell Landing.

BACKGROUND:

MDA's Asset Mapping Program assists cities with better understanding their strengths and weaknesses in regard to economic and community development. A team of twenty-five experts will spend the entire day in the City of Gautier documenting our town's assets and opportunities. This MDA program is provided free of charge to host cities other than the cost of meals/refreshments. In addition to immediate feedback from the group, a report will be delivered to the City at a later date which will assist with future revisions to the City's Strategic Plan.

RECOMMENDATION:

City staff recommends that City Council approve the authorization of this expenditure.

ATTACHMENT(S):

N/A