

Gautier Mullet & Music Fest  
P.O. Box 852, Gautier, MS 39553  
Phone: (228) 215-0828

gautiermulletfest@gmail.com  
www.gautiermulletfest.com

Eric Meyer  
City of Gautier  
P.O. Box 670  
Gautier, MS 39553



06/5/2012

Dear Mr. Meyer:

Thank you for The City of Gautier's past support of the Gautier Mullet and Music Fest. Each year we expand and enhance the festival. The 22nd Annual Gautier Mullet & Music Fest will be held October 20 – 21, 2012, in downtown Gautier. By promoting the Mullet Fest regionally, we draw families from along the Mississippi Gulf Coast, and from along the I-10 corridors through Alabama, Florida, and Louisiana. With this wide range of advertising markets, we provide businesses the opportunity for more exposure to new customers. Recently, we received regional acclaim as one of the **Top 20 events in the Southeast by the Southeast Tourism Society**. This status results in greater regional advertising, and includes advertising in AAA.

We are proud that this event is run completely by volunteers who spend their free time giving back to the City of Gautier and the Gulf Coast Community. 100% of event proceeds go directly into the event and are used for entertainment, contests, signs, and advertising.

Our festival's perpetual theme is "Celebrating Our Coastal Heritage". The Heritage & Educational Area highlights a variety of Historical, Wildlife, Ecological and Fisheries Exhibits, as well as Community Goodwill and Health & Safety Exhibits. The Heritage & Educational Area showcases local craftsmen giving live demonstrations of their craft. Our Heritage and Education vendors have featured the American Red Cross promoting fire safety, the Sandhill Crane Refuge promoting local awareness of our protected animals, as well as touch tanks for children to get up close and personal with sea urchins and fish.

We have a Major Entertainment Stage featuring many popular LIVE bands throughout the weekend and a Community Stage where new local artists, dance teams and school groups come to entertain. Our food vendors are fantastic, offering a wide range of local food fare, and our Arts and Crafts vendors bring local pottery, homemade jewelry, beautiful artwork, and so much more for us to enjoy.

Our 9,000 square foot Kids' Area has numerous giant blow-up multi-activity rides, sports games, and more. All are available FREE to attendees and are closely supervised by festival volunteers. Our Car and Motorcycle show, our Famous Mullet Toss Contest (Oh yes, we throw a real fish!), Essay Contest, and Art Contest, are just a few ways that the community participates in the festival.

**NEW for 2012: The Mullet Games**

Inspired by what is undisputedly the worst hair-do ever, "The Mullet," individuals and teams alike may choose to participate in the Mullet Games! In addition to the mullet toss, events will include: the mud slide, mud pit belly flop, toilet seat horseshoe competition, and grocery cart buggy race. The winners of the Mullet Games will reign as champions for an entire year.

**Sponsorship opportunities:**

The Mullet Fest committee is grateful for all donations. Special recognition is given at the following levels of sponsorship:

**Civic Sponsors** (donating \$200 - \$999) will receive the following:

- Company Name printed on Sponsorship Signs at the Festival
- Company Name printed in at least one local advertisement prior to the event\*
- Company Name and Logo posted on the Gautier Mullet and Music Fest website
- Opportunity to get involved in your community and make a positive impact on those around you
- All donations qualify as a corporate tax deduction\*\*

**Corporate Sponsors** (donating \$1,000 – up) in addition to the above will receive the following:

- Company Name/Logo on Main Stage Signage
- Company Name printed in all regional and local advertisements prior to event\*
- Perpetual Sponsor Plaque with level of sponsorship
  - Bronze - \$1,000 - 1,999; Silver - \$2,000 - 2,999; Gold - \$3,500 - 4,999
  - Platinum - \$5,000 - up; if this interests you please call to discuss additional benefits.

Join us, and together we will make 2012, the best Mullet and Music Fest ever!

Sincerely,

*Susan Parol*

**Susan Parol, Gautier Mullet and Music Fest Chair**

[gautiermulletfest@gmail.com](mailto:gautiermulletfest@gmail.com)

\* Determined based on the date donation is received and processed.

\*\*We do not give tax advice. We are qualified as a 501(c)(4) organization with the IRS and a charitable organization with the State of MS.

\_\_\_\_\_ Please detach here and mail with check \_\_\_\_\_



**2012 Gautier Mullet and Music Fest Sponsor**

Company Name: \_\_\_\_\_ Website Address: \_\_\_\_\_

Address: \_\_\_\_\_ Contact Name: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Check Amount Enclosed: \$ \_\_\_\_\_ Email Address: \_\_\_\_\_

Make checks payable to: Gautier Mullet & Music Fest and mail to P.O. Box 852, Gautier, MS 39553

Please email your logo in jpeg format to [gautiermulletfest@gmail.com](mailto:gautiermulletfest@gmail.com)

Internal Use      Date Received: \_\_\_\_\_      Ads: \_\_\_\_\_      Web Updated: \_\_\_\_\_

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER NUMBER 215-2012**

**IT IS HEREBY ORDERED** by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Patty Huffman, Grants & Projects Manager, is hereby authorized to serve as the Applicant's Agent for the City of Gautier for the federal disaster Hurricane Isaac.

**IT IS FURTHER ORDERED** that the City Manager or Interim City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Macfarland, seconded by Councilman Gollott and the following vote was recorded:

**AYES:** Tommy Fortenberry  
Johnny Jones  
Hurley Ray Guillotte  
Gordon Gollott  
Mary Martin  
Scott Macfarland  
Adam Colledge

**NAYS:** None

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**MAYOR**

**ATTEST:**

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**INTERIM CITY CLERK**

**PASSED AND ADOPTED** by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 18, 2012.

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Patty Huffman, Grants & Projects Manager <sup>PH</sup>  
**Through:** Eric Meyer, Economic Development and Planning Director  
**Date:** September 10, 2012  
**Subject:** Authorization of Applicant's Agent for Hurricane Isaac

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**REQUEST:**

The Economic Development and Planning Department requests that the City of Gautier authorize Patty Huffman, Grants & Projects Manager, to serve as the Applicant's Agent for the City of Gautier for the federal disaster- Hurricane Isaac.

**BACKGROUND:**

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities. When the disaster is declared, each local government must designate an Applicant's Agent who will be authorized by the City Council to represent the city with federal and state agencies managing these public assistance programs. The Agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, for maintaining auditable records, and for ensuring that all work is accomplished before completion dates are reached. Mrs. Huffman has previously served as the Applicant's Agent for Hurricane Gustav and Hurricane Katrina.

The designation must be made by the action of the full City Council and must be recorded in the official record.

**RECOMMENDATION:**

City staff recommends that Patty Huffman, Grants & Projects Manager, be designated as the Applicant's Agent for the City of Gautier for Hurricane Isaac.

**ATTACHMENT(S):**

Designation of Applicant Agent (MEMA Form PA-1)  
Local Applicant's Agent Job Description  
State-Local Disaster Assistance Agreement

DESIGNATION OF APPLICANT AGENT

BE IT RESOLVED BY: Mayor & Council OF: City of Gautier  
Governing Body City, County, Other Entity

THAT Patty Huffman, Grants and Projects Mgr.  
Name of Designated Agent Official Position

ADDRESS: 3330 Hwy. 90, TELEPHONE (W) 228.219.8016 (H) \_\_\_\_\_  
Gautier, MS 39553

Is hereby authorized to execute for and in behalf of City of Gautier, MS  
City, County, Other Entity

a public entity established under the laws of the State of Mississippi, applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93-228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

PASSED AND APPROVED THIS 18th DAY OF September 2012,

Mayor Tommy Fortenberry  
Name and Title

Councilman Ward 3/Gordon Gollott  
Name and Title

Councilman Ward 1/ Johnny Jones  
Name and Title

Councilman Ward 4/ Scott Macfarland  
Name and Title

Councilman Ward 2/ Hurley Ray Guillotte  
Name and Title

Councilwoman At Large/ Mary Martin  
Name and Title

Councilman Ward 5/ Adam Colledge

CERTIFICATION

I, Teresa Montgomery, duly appointed Interim City Clerk  
Title

of the City of Gautier, MS, do hereby certify that the above is a true and

correct copy of a resolution passed and approved by the Mayor & City Council  
Governing Body

of the City of Gautier on the 18th day of September, 2012.

September 19, 2012  
DATE

\_\_\_\_\_  
SIGNATURE

## LOCAL APPLICANT'S AGENT

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities (such as debris removal, evacuation, sand bagging, etc.). When this happens, the local government must designate an Applicant's Agent who will be authorized by the City Council/Board of Supervisors to represent the city or county with federal and state agencies managing these public assistance programs.

Much of the work of an Applicant's Agent will start as soon as the disaster occurs. To save time in the first few days following a disaster, MEMA recommends that the Applicant's Agent be designated BEFOREHAND. By doing this, the city or county will give the person selected a chance to become familiar with these programs and to establish local procedures and systems before the disaster occurs.

The City Council/County Board should be particularly selective in naming an Applicant Agent. The designation must be made by the action of the full body and should be recorded in the official record as any other ordinance or resolution would be. The City Council/County Board should carefully select a person who is able to perform the duties that will be assigned.

The person selected must also be able to spend the major amount of time required to do the job. Once the Applicant's Agent is selected the City Council or County Board must give their support and help.

In simplest terms, the Applicant's Agent will represent the local government in managing the city or county applications for federal disaster assistance funds. The agent will be the contact person for Federal and State agencies dealing with the disaster programs. This person will be responsible for managing federal funds provided for the community, for following state and local bid and contract procedures, for maintaining auditable records and for seeing that all work is accomplished before the completion dates are reached.

The position of Applicant's Agent is highly responsible and requires a good deal of time and strong managerial skills. The person selected must have the full confidence of the City Council/County Board and must be given sufficient authority to take the steps required under Federal regulations.

Some counties have appointed the Chancery Clerk, County Administrator, County Engineer, or Emergency Management Director, City Manager or others. The choice is entirely up to the governing body.

**STATE OF MISSISSIPPI  
MISSISSIPPI EMERGENCY MANAGEMENT AGENCY**

**STATE-LOCAL DISASTER ASSISTANCE AGREEMENT**

DISASTER: Hurricane Isaac

APPLICANT ID NO: \_\_\_\_\_

APPLICANT NAME: Patty Huffman

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency and the undersigned State Agency and political subdivision of the State, private nonprofit organizations or authorized tribal organizations. This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referred disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.
5. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
6. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB circulars A-87, A-102, A-110, A-122, A-128, and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
7. The Applicant shall provide Quarterly Reports to the State which indicate the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
8. The Applicant shall comply with the Single Audit Act of 1984 and will provide copies of audit reports when issued, 44CFR Part 14. All audit reports should be forwarded to the Governor's Authorized Representative, Attention: Public Assistance.
9. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
10. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.
11. The Applicant will comply with all applicable codes and standards in completion of eligible repair or replacement of damaged public facilities.