

**CITY OF GAUTIER  
MEMORANDUM**

**To:** Samantha Abell, City Manager  
**From:** Jason Pugh, Human Resources Director  
**Date:** September 20<sup>th</sup>, 2012  
**Subject:** Reappointment to Civil Service Commission

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**REQUEST:**

The Human Resources Department requests that the Gautier City Council consider reappointing Doug Mansfield to the Civil Service Commission for the City of Gautier for a period of six (6) years, effective October 25, 2012 thru October 25, 2018.

**BACKGROUND:**

Doug Mansfield is a current Civil Service Commissioner and chairman for the City of Gautier Civil Service Commission. His term is set to expire on October 25<sup>th</sup>, 2012.

**DISCUSSION:**

Doug Mansfield has served honorably on the Civil Service Commission for the past three (3) years. Mr. Mansfield has requested that the Gautier City Council consider reappointing him for a new six (6) year term. Furthermore, if reappointed, Mr. Mansfield has requested that he receive no compensation to serve on the commission during the upcoming six (6) year term.

**RECOMMENDATION:**

The Human Resources Department recommends that the Gautier City Council reappoint Doug Mansfield to the City of Gautier Civil Service Commission for a period of six (6) years, effective October 25, 2012 thru October 25, 2018. The Human Resources Department also recommends that Doug Mansfield receive no compensation during this term.

**ATTACHMENT(S):**

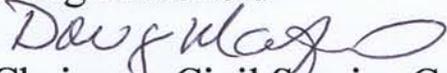
Request letter for reappointment from Doug Mansfield  
Gautier City Ordinance, Article IV, Section 2-72  
Mississippi State Statute 21-31-5

To: Mr. Jason D. Pugh  
Human Resources Director  
City of Gautier  
Re: Re-Appointment to City of Gautier  
Civil Service Commission

September 21, 2012

Please allow this instrument to inform you as to my desire to be Re-appointed to serve another term on the Civil Service Commission of the City of Gautier.

Additionally, In light of the budget problems now facing the City, I request that I receive no compensation for my services.

Thank You,  
Doug Mansfield  
  
Chairman-Civil Service Commission  
City of Gautier

## **ARTICLE IV. CIVIL SERVICE SYSTEM**

### **Sec. 2-71. Adoption.**

The provisions of Section 21-31-1 through Sections 21-31-27 of the Mississippi Code of 1972 annotated, relating to a civil service system for municipal employees are hereby extended to all full-time paid employees in all departments of the city.

(Ord. No. 30, § 1, 9-20-88)

### **Sec. 2-72. Appointment of civil service commission.**

There is hereby established a civil service commission for the city consisting of three (3) commissioners. The commissioners shall be appointed by majority vote of the city council for staggered six-year terms as provided by Section 21-31-5 Mississippi Code of 1972, annotated.

(Ord. No. 30, § 2, 9-20-88; Ord. No. 148, § 1, 6-1-04)

Secs. 2-73--2-80. Reserved.

*Miss. Code Ann. § 21-31-5*

MISSISSIPPI CODE of 1972

\*\*\* Current through the 2012 Regular Session \*\*\*

TITLE 21. MUNICIPALITIES  
CHAPTER 31. CIVIL SERVICE  
GENERAL PROVISIONS

Miss. Code Ann. § 21-31-5 (2012)

§ 21-31-5. Appointment and removal, qualifications, and term of office of commissioners

(1) (a) The members of the civil service commission shall be appointed by the city commission, shall be three (3) in number, and shall serve without compensation; however, the governing authorities of any municipality, in their discretion, may pay each of the members of the commission a sum not to exceed One Hundred Dollars (\$ 100.00) per month to compensate them for their services. No person shall be appointed a member of such commission who is not a citizen of the United States, a resident of such city for at least five (5) years immediately preceding such appointment, and an elector of the county wherein he resides. The terms of office of such commissioners shall be for six (6) years, except that the first three (3) members shall be appointed for different terms, as follows: One (1) shall serve a period of two (2) years, one (1) shall serve a period of four (4) years, and one (1) shall serve a period of six (6) years.

(b) From and after May 18, 1988, the governing authorities of any municipality organized under the provisions of Chapter 8, Title 21, Mississippi Code of 1972, in which a civil service commission is created pursuant to Sections 21-31-1 through 21-31-27, may increase the members of the commission to the same number of wards into which the municipality is divided and, if the commission is so expanded, the governing authorities shall appoint one (1) member of the commission from each ward. The commissioners shall serve without compensation; however, the governing authorities of any municipality, in their discretion, may pay each of the members of the commission a sum not to exceed One Hundred Dollars (\$ 100.00) per month to compensate them for their services. No person shall be appointed a member of such commission who is not a citizen of the United States, a resident of the municipality for at least five (5) years immediately preceding such appointment, and an elector of the county wherein he resides. When making initial appointments under this paragraph (b), the governing authorities may stagger the terms of such appointees provided that no initial appointment is made for a period of less than one (1) year nor more than six (6) years; thereafter, all appointments shall be for terms of six (6) years. Appointment of members of the commission by the governing authorities under this paragraph (b) shall be made by the mayor with the confirmation of an affirmative vote of a majority of the city council present and voting at any meeting.

(2) Any member of such commission may be removed from office for incompetency, incompatibility, dereliction of duty, or other good cause, by the appointing power. However, no member shall be removed until charges have been preferred in writing and a full hearing had before the appointing power. Any member being so removed shall have the right of appeal, any time within thirty (30) days thereafter, to the circuit court and may demand a jury trial; such trial shall be confined to the determination of whether the order of removal, made by the appointing power, was, or was not, made in good faith and for cause.

(3) A majority of the members of the commission shall constitute a quorum.

**HISTORY:** SOURCES: Codes, 1942, § 3825-02; Laws, 1944, ch. 208, § 1; Laws, 1964, ch. 507, § 1; Laws, 1968, ch. 557, § 1; Laws, 1988, ch. 535, § 1, eff from and after passage (approved May 18, 1988).

View

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**Miss. Code Ann. § 21-31-5** (Copy w/ Cite)

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City of Gautier  
**Civil Service Commission**  
(Meets 2<sup>nd</sup> Thursday of every month at 06:00PM)  
6 Year Terms

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1. Mrs. Susan R. Parol  
8369 Meadowdale Drive  
Gautier, MS 39553  
228-497-5247 (H) 228-327-3880 (Cell)  
[sparol@bellsouth.net](mailto:sparol@bellsouth.net)  
**WARD 5**  
Appointed: November 4, 2008  
Term Expires: November 4, 2014
  
2. Doug Mansfield  
5800 Ritcher Road  
Ocean Springs, MS 39564  
228-875-0135 (H) 228-218-7739 (Cell)  
[mansfieldd@bellsouth.net](mailto:mansfieldd@bellsouth.net)  
**WARD 1**  
Appointed: October 6, 2009  
Term Expires: October 25, 2012  
Chairman Elect: September 9, 2010  
Chairman Seat Ends: September 9, 2012
  
3. Phil Torjusen  
319 Pierre Cove  
Gautier, MS 39553  
228-497-3605 (H) 228-990-4141 (c)  
[phil@lasertherapygroup.net](mailto:phil@lasertherapygroup.net)  
**WARD 3**  
Appointed: February 21, 2006  
Term Expires: May 19, 2016

**Chairman may only serve 2 yr. terms**